

MUNICIPAL COURT CAREER OPPORTUNITY

Municipality: North Hanover & Chesterfield Township Municipal
Shared Courts

Vicinage: Burlington Vicinage

Position Title: Sound Recorder
Part-time (Needed for 1 court session per month)
4th Tuesdays @ 12:00 noon (Occasionally, 5th Tuesday)

Posting Date: August 4, 2017

Deadline Date: August 25, 2017

Salary Range: \$11.00 - \$15.00 per hour
Commensurate with experience

Position Description and Requirements

The North Hanover Township, County of Burlington seeks a sound recorder for part- time employment. Candidates should have computer experience. Duties include operation and monitoring of FTR digital sound recording equipment, maintaining recording log with a headset, and other miscellaneous duties as required. Candidates must comply with the Code of Conduct for Judiciary Employees. There are no benefits included with this position.

Please mail cover letter and current resume to:

Honorable Lois F. Downey, JMC
North Hanover Township Municipal Court
41 Schoolhouse Road
Jacobstown, NJ 08562

NO PHONE CALLS, PLEASE.

North Hanover Township is an Equal Opportunity Employer.

****NOTE: The above local job posting was submitted to the vicinage by the local municipality and is not a State job posting.**