

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
February 21, 2013, 7:00 P.M.**

**CALL TO ORDER:** Mayor Durr called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Durr

**ROLL CALL:** Mayor Durr  
Deputy Mayor Butler  
Committeeman Delorenzo  
Committeeman Moscatiello  
Committeeman Quackenboss

Also present: Township Clerk Cindy Dye and Township Attorney Mark Roselli (arrived at 7:15 p.m.)

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

Mayor Durr opened the meeting for public comment. There was no public comment.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeewoman Butler  
Seconded By: Committeeman Delorenzo  
All were in favor by roll call vote.

**ENGINEER’S REPORT**

Justin Gibson stated they he went out and solicited quotes for the Schoolhouse Road Park for the proposed crosswalks. They solicited quotes from 10-15 companies and have received strong interest from 4 landscaping companies. Of those 4 companies only one provided a quote. The quote was from Jerrell’s Landscaping in Mount Laurel. The quote was for \$11,365 and his engineer’s estimate was for \$14,179. Mayor Durr asked if we are in compliance with the law with receiving only one quote. Mr. Gibson stated that he believes we are in compliance. Mr. Durr requested that this matter be conferred with Mr. Roselli. Mr. Moscatiello asked if references were checked for this company. Mr. Gibson stated that Remington and Vernick have worked with them before. They are familiar with our time constraints. Mr. Durr requested that we postpone this discussion until Mr. Roselli arrives.

Mr. Gibson stated that there is a design option he would like to discussion. He is proposing doing the crosswalk in a red stone with gray around it. This would be instead of paint. The Committee concurred with his recommendation. There is no increase in cost for this option.

Mr. Gibson stated that they are preparing surveys for the rest of the work. He indicated that they should be ready to advertise for bid around the first week of May. Mr. Gibson stated that he is still looking into the refurbishing of the playground equipment.

**DEPARTMENT REPORTS FOR JANUARY 2013**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts
- d. Tax Assessor (presenting report) – arrived later in the evening

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			

**MINUTES FOR APPROVAL**

- February 7, 2013 Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello					X	
Committeeman Quackenboss					X	

- February 7, 2013 Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss		X	X			

**RESOLUTIONS**

- 2013-39      Amend Resolution 2013-36 Authorizing the Summer Recreation Camp Co-Director to Pay in Advance of a Township Committee Meeting Certain Summer Camp Expenditures

**RESOLUTION 2013-39**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING AMENDMENT TO RESOLUTION 2013-36  
AUTHORIZING THE SUMMER RECREATION CAMP CO-DIRECTOR TO  
PAY IN ADVANCE OF A TOWNSHIP COMMITTEE MEETING CERTAIN  
SUMMER CAMP EXPENDITURES**

**WHEREAS**, Resolution 2013-36, adopted by the Township Committee of North Hanover on February 7, 2013, authorizing that the Co-Directors for the 2013 Summer Recreation Camp Program have the consent of the Township Committee to make certain purchases in advance of a Township Committee meeting.

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of North Hanover hereby amends Resolution 2013-36 to add the following vendor and a dollar amount not to exceed:

EXPENDITURES FOR SUMMER RECREATION PROGRAM

AMC Hamilton/Burlington Regal Cinemas	\$2,000.00
<b>Total</b>	<b>\$2,000.00</b>

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			<b>X</b>			
Deputy Mayor Butler		<b>X</b>	<b>X</b>			
Committeeman Delorenzo			<b>X</b>			
Committeeman Moscatiello	<b>X</b>		<b>X</b>			
Committeeman Quackenboss			<b>X</b>			

2013-40      A Resolution to Affirm the Township of North Hanover’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors, and Members of the Public that Come Into Contact with Municipal Employees, Officials and Volunteers

**RESOLUTION 2013-40**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION TO AFFIRM THE TOWNSHIP OF NORTH HANOVER’S CIVIL  
RIGHTS POLICY WITH RESPECT TO ALL OFFICIALS, APPOINTEES,**

**EMPLOYEES, PROSPECTIVE EMPLOYEES, VOLUNTEERS, INDEPENDENT CONTRACTORS, AND MEMBERS OF THE PUBLIC THAT COME INTO CONTACT WITH MUNICIPAL EMPLOYEES, OFFICIALS AND VOLUNTEERS**

**WHEREAS**, it is the policy of North Hanover Township to treat the public, employees, prospective employees, appointees, volunteers and contractors in a manner consistent with all applicable civil rights laws and regulations including, but not limited to the Federal Civil Rights Act of 1964 as subsequently amended, the New Jersey Law against Discrimination, the Americans with Disabilities Act and the Conscientious Employee Protection Act, and

**WHEREAS**, the governing body of North Hanover Township has determined that certain procedures need to be established to accomplish this policy

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of North Hanover that:

**Section 1:** No official, employee, appointee or volunteer of the Township of North Hanover by whatever title known, or any entity that is in any way a part of the Township of North Hanover shall engage, either directly or indirectly in any act including the failure to act that constitutes discrimination, harassment or a violation of any person's constitutional rights while such official, employee, appointee volunteer, or entity is engaged in or acting on behalf of the Township of North Hanover's business or using the facilities or property of the Township of North Hanover.

**Section 2:** The prohibitions and requirements of this resolution shall extend to any person or entity, including but not limited to any volunteer organization or inter-local organization, whether structured as a governmental entity or a private entity, that receives authorization or support in any way from the Township of North Hanover to provide services that otherwise could be performed by the Township of North Hanover.

**Section 3:** Discrimination, harassment and civil rights shall be defined for purposes of this resolution using the latest definitions contained in the applicable Federal and State laws concerning discrimination, harassment and civil rights.

**Section 4:** The North Hanover Township Committee shall establish written procedures for any person to report alleged discrimination, harassment and violations of civil rights prohibited by this resolution. Such procedures shall include alternate ways to report a complaint so that the person making the complaint need not communicate with the alleged violator in the event the alleged violator would be the normal contact for such complaints.

**Section 5:** No person shall retaliate against any person who reports any alleged discrimination, harassment or violation of civil rights, provided however, that any person who reports alleged violations in bad faith shall be subject to appropriate discipline.

**Section 6:** The North Hanover Township Committee shall establish written procedures that require all officials, employees, appointees and volunteers of the Township of North Hanover as well as all other entities subject to this resolution to periodically complete training concerning their duties, responsibilities and rights pursuant to this resolution.

**Section 7:** The Municipal Clerk shall establish a system to monitor compliance and shall report at least annually to the governing body the results of the monitoring.

**Section 8:** At least annually, a summary of this resolution and the procedures established pursuant to this resolution shall be communicated within the Township of North Hanover. This communication shall include a statement from the governing body expressing its unequivocal commitment to enforce this resolution. This summary shall also be posted on the Township of North Hanover’s web site.

**Section 9:** This resolution shall take effect immediately.

**Section 10:** A copy of this resolution shall be published in the official newspaper of the Township of North Hanover in order for the public to be made aware of this policy and the Township of North Hanover’s commitment to the implementation and enforcement of this policy.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

**DISCUSSION ITEMS**

- Grass Cutting Contract
- Street and Road Maintenance Contract

Mayor Durr indicated that the Township Clerk has confirmed that both contractors are interested in extending their contract. He directed the Township Clerk to find out if both are willing to continue with a 1.5% increase as allowed by law. The Township Clerk confirmed that she will reach out to both contractors first thing in the morning.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Quackenboss indicated that basketball is wrapping up and are moving forward with softball and baseball. At the last recreation meeting there was a discussion of a North Hanover family night at the Lakewood Blue Claws game.

Deputy Mayor Butler indicated that she has met with the Drug Alliance, which is now up and running after a hiatus last year. They have a nice presence on the Township website. Recreation is also starting to have a presence on the website.

Mayor Durr stated that there is a heater problem at the Bower’s Building. Don Mathews, our part-time employee, had an accident and is on worker’s compensation. Meanwhile, we solicited

Lee Hill at the School to see if we could find someone on a temporary basis to do the custodial work. He interviewed Gail Svatik, who agreed to work for the same compensation as Mr. Mathews.

Mr. Roselli recommended a motion be made to appoint Gail Svatik as a temporary part-time employee to do custodial duties at a same hourly rate.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

Mr. Durr reminded Mr. Roselli regarding the investigation into the liquor license.

Mayor Durr stated that Committeeman Moscatiello received a complaint from a citizen regarding Myron Drive. Myron Drive is one of the streets that need to be resurface. He indicated he would ask Jason Barber to assess the street. Mayor Durr announced that there is a Safety Meeting scheduled for February 26, in which he will be in attendance.

Mayor Durr referred back to Mr. Gibson’s report regarding the crosswalk. Mayor Durr explained the actions taken by Mr. Gibson and asked if there were any issues awarding a contract with only one quote. Mr. Roselli indicated that he believes everything is okay to award the contract, but would like to check one item in the statute. He indicated that a motion could be taken to award the contract this evening to perform the crosswalk work in the amount of \$11,365 subject to his review and ratify the motion at the next meeting.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			

Don Kossul, Tax Assessor, appeared before the Township Committee to provide a quarterly report.

Mayor Durr also mentioned that it was brought to his attention by the Chief of Police that the apron by the police department is in need of repair. A temporary repair has been made, but in the near future, the Committee needs to consider repaving the entire parking lot.

**EXECUTIVE SESSION RESOLUTION (if needed)**

2013-41 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters.

There being no matters to discuss under executive session.

**TIME OF ADJOURNMENT:** 8:00 PM

Respectively submitted,

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Cindy A. Dye, RMC  
Township Clerk