

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
April 4, 2013, 7:00 P.M.**

CALL TO ORDER: Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Durr

ROLL CALL: Mayor Durr
Deputy Mayor Butler
Committeeman Delorenzo
Committeeman Moscatiello
Committeeman Quackenboss - Absent

Also present: Township Clerk Cindy Dye and Township Attorney Mark Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

Mayor Durr opened the meeting for public comment.

Wayne Voorhees, 226 Cookstown-New Egypt Road, stated that the new bus stop signs are up and thanked the Committee for their assistance with getting the bus stop.

Christine Germann, 66 Mary Street, indicated that she realizes that the Township is just introducing the 2013 Municipal Budget; however, she would like to know if the Committee is willing to fund the Municipal Alliance for 2014, as indicated in her e-mail. Deputy Mayor Butler indicated that she is still looking into it and will bring it up to the Committee when she has all of her information.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Delorenzo

Seconded By: Deputy Mayor Butler

All were in favor by roll call vote.

ENGINEER’S REPORT

Justin Gibson submitted a report dated April 4, 2013. He indicated that Jerrell’s completed the crosswalk work and he has found it satisfactory.

DEPARTMENT REPORTS FOR FEBRUARY 2013

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts
- d. Police Department (December 2012 and January 2013)

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss						X

MINUTES FOR APPROVAL

- March 7, 2013 Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler					X	
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

- March 23, 2013 Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss						X

ORDINANCE – INTRODUCTION

2013-02 ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK PURSUANT TO N.J.S.A. 40A:4-45.14

ORDINANCE 2013-02

CALENDAR YEAR 2013

ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

WHEREAS, the Local Government CAP Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 2.5% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A.40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 3.5% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of North Hanover in the County of Burlington finds it advisable and necessary to increase its *CY2013* budget by up to 3.5% over the previous years final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee of the Township of North Hanover in the County of Burlington hereby determines that a 3.5% increase in the budget for said year, amounting to \$23,606 in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and,

WHEREAS, the Township Committee of the Township North Hanover of in the County of Burlington hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of North Hanover in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2013 budget year, the final appropriations of the Township of North Hanover shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$82,622, and that the CY 2013 municipal budget for the Township of North Hanover be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

This ordinance shall take effect immediately after final passage and publication according to law. This Ordinance published herewith was introduced and passed upon first reading at the regular meeting of the Township Committee of the Township of North Hanover held on April 4, 2013.

It will be further considered for final passage after a public hearing to be held on May 2, 2013, at the Municipal Building, 41 Schoolhouse Road, Jacobstown, NJ at 7:00 p.m. or as soon thereafter as the matter may be heard, at which time and place any persons desire to be heard upon the same will be given an opportunity to be heard. Copies are available free of charge at the Municipal Clerk's Office prior to the public hearing.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss						X

RESOLUTIONS

2013-50 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2013-50
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND
OF OVERPAYMENT OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2013 taxes in the amount of \$120.78 to Robert & Carol Esposito, for Block 400, Lot 99 commonly known as 286 Provinceline Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

2013-51 Resolution Endorsing the Submission of the 2012 Recycling Tonnage Grant Application

**RESOLUTION 2013-51
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**ENDORING THE SUBMISSION OF THE 2012 RECYCLING
TONNAGE GRANT APPLICATION**

WHEREAS, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

WHEREAS, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

WHEREAS, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

WHEREAS, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

WHEREAS, a resolution authorizing this municipality to apply for the **2012 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of North Hanover Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

WHEREAS, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

NOW THEREFORE BE IT RESOLVED by the Township Committee of North Hanover Township that North Hanover Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Cindy Dye of North Hanover Township to ensure that the application is properly filed, and hereby appoints Richard Parks of Eastampton Township as the Certified Recycling Coordinator to review and execute the 2012 Recycling Tonnage Report on behalf of North Hanover Township; and

BE IT FURTHER RESOLVED that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

2013-52 Resolution Authorizing Approval of a Fire Company Member Enrollment into NJ State Firemen’s Association

RESOLUTION 2013-52

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**RESOLUTION AUTHORIZING APPROVAL OF A FIRE COMPANY MEMBERS
ENROLLMENT INTO NJ STATE FIREMEN'S ASSOCIATION**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby approve and authorize Richard J. Douglas to enroll in the New Jersey State Firemen's Association;

BE IT FURTHER RESOLVED that the Township Committee hereby authorized the Township Clerk to certify said membership applications.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Fire Chief

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

2013-53 Appointment Part-Time Custodian

RESOLUTION 2013-53

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME CUSTODIAN

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Part-Time Custodian ~ Gail Svatik
Effective Date of Employment: 4/1/2013**

BE IT FURTHER RESOLVED, that the above named position will be compensated at a rate of \$12.75 per hour as per the Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

2013-54 Authorizing the Computation of the Reserve for Uncollected Taxes in Accordance with N.J.S.A. 40A:4-41.C.2

**RESOLUTION 2013-54
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION AUTHORIZING THE COMPUTATION OF THE RESERVE FOR UNCOLLECTED TAXES IN ACCORDANCE WITH N.J.S.A. 40A: 4-41.C.2

WHEREAS, the Township experienced an unusually high number of tax appeal judgments pursuant to R.S.54:48-1 et seq in the amount of **\$97,593** or **1.26%** of the total tax levy, resulting from its December 7, 2009 property tax revaluation; and

WHEREAS, the impact of these County Tax Board judgments resulted in a collection percentage of **95.76%**; and

WHEREAS, if tax appeal judgments of the county tax board pursuant to R.S.54:3-21 et seq., or the State tax court pursuant to R.S.54:48-1 et seq., result in tax reductions for the previous fiscal year, the governing body of the municipality may elect to calculate the current year reserve for uncollected taxes by reducing the certified tax levy of the prior year by the amount of the tax levy adjustments resulting from those judgments. Election of this choice shall be made by resolution, approved by a majority vote of the full membership of the governing body prior to the introduction of the annual budget pursuant to N.J.S.A. 40A:4-5; and

WHEREAS, the maximum collection percentage allowable for purposes of calculating the 2013 reserve for uncollected taxes is **96.98%** in accordance with the method established by N.J.S.A. 40A:4-41.c.2.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the method established in accordance with N.J.S.A. 40A:4-41.c.2., be used for computing the maximum collection percentage allowable in the amount of **96.98%** be used for determining the 2013 reserve for uncollected taxes.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

2013-55 Increasing Deferred Local School Tax

RESOLUTION 2013-55

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION INCREASING DEFERRED LOCAL SCHOOL TAX

WHEREAS, under the provisions of statute, when a municipality raises school taxes on a school year basis, an amount of not more than fifty percent of the levy may be deferred to the following year, providing no requisition has been made for such amount or any portion of such amount; and

WHEREAS, the North Hanover Township School District tax is levied on a school year basis; and

WHEREAS, fifty percent of the school tax levy of the North Hanover Township School District levied by the Township of North Hanover in 2012 is \$1,101,947; and

WHEREAS, \$1,057,457 of the above amount has previously been deferred, leaving an available balance of \$44,490 to be deferred.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of North Hanover hereby desires to defer additional school district tax in the amount of \$44,469 to the year 2013.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

2013-56 Increasing Deferred Regional School Tax

RESOLUTION 2013-56

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION INCREASING DEFERRED REGIONAL SCHOOL TAX

WHEREAS, under the provisions of statute, when a municipality raises school taxes on a school year basis, an amount of not more than fifty percent of the levy may be deferred to the following year, providing no requisition has been made for such amount or any portion of such amount, and

WHEREAS, the Northern Burlington County Regional School District tax is levied on a school year basis, and

WHEREAS, fifty percent of the school tax levy of the Northern Burlington County Regional School District levied by the Township of North Hanover in 2012 is \$1,322,382, and

WHEREAS, \$1,134,628 of the above amount has previously been deferred, leaving an available balance of \$187,754 to be deferred.

NOW, THEREFORE, BE IT RESOLVED that the governing body of the Township of North Hanover hereby desires to defer additional school district tax in the amount of \$187,754 to the year 2013.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

2013 BUDGET INTRODUCTION

2013-57 Authorizing Introduction of the 2013 Municipal Budget

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

Mayor Durr set the public hearing for May 2, 2013. Mayor Durr indicated that he has some comments regarding the Budget that he will hold until the public hearing.

DISCUSSION ITEM

- 2013 Summer Recreation

Mayor Durr indicated that the Summer Recreation requested an increase in the budget. He asked Deputy Mayor Butler if she saw any need to increase the amount provided by the Township. Deputy Mayor Butler indicated that there has been revenue made by the Summer Recreation Program the past couple of years and see no reason to increase the Township's portion. She recommends that the Committee provides the same amount of money as in the past year. The Committee concurred with Deputy Mayor Butler's recommendation.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Delorenzo stated that there is an issue regarding Herman's that he is looking into. He indicated that once he gets more information he will report back to the Committee.

Deputy Mayor Butler indicated that in the absence of Committeeman Quackenboss, opening day for Recreation is Saturday, April 6.

Committeeman Moscatiello stated that he is looking into bids for a video feed for the concession stand/restrooms for security purposes.

Mayor Durr indicated that Don Mathews cannot stripe the baseball fields as he has done in the past. Jason Barber will be accommodating this service while Don is on worker's compensation. Don is hoping to be back to full duty in two weeks. Mayor Durr requested that she contact Don Mathews to contact Lee Hill regarding turning the water on at the concession stand/restroom building.

EXECUTIVE SESSION RESOLUTION (if needed)

2013-58 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel Matters.

RESOLUTION 2013-58

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS. the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss personnel matters.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss						X

BACK TO PUBLIC SESSION

TIME OF ADJOURNMENT: 8:05 PM

Respectively submitted,

Cindy A. Dye, RMC
Township Clerk