

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
June 6, 2013, 7:00 P.M.**

CALL TO ORDER: Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Durr

ROLL CALL: Mayor Durr
Deputy Mayor Butler
Committeeman Delorenzo
Committeeman Moscatiello
Committeeman Quackenboss

Also present: Township Clerk Cindy Dye and Township Attorney Paul Adezio

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

Mayor Durr opened the meeting for public comment. There was no public comment.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor Butler

Seconded By: Committeeman Delorenzo

All were in favor by roll call vote.

ENGINEER’S REPORT

Justin Gibson submitted a report dated June 6, 2013. He stated that the final change order for the Jacobstown-Arneytown Road project has been approved by the NJDOT. Once the maintenance bond has been received he will be requesting that the retainer be released.

Regarding the Schoolhouse Road Park project, bids have been received on Thursday, May 16. They have prepared and provided bid tabulation and their recommendations.

Mayor Durr stated that the bids received were over the budget. Mr. Gibson stated that the lowest bidder had an error in their bid and requested to withdraw their bid. The next lowest bidder came approximately \$8,000 over the budget.

Committeeman Moscatiello stated that it was his opinion that the Committee should award the bid. The additional \$8,000 could be found through other budgeted items that will be covered by the improvements being made.

Committeeman Delorenzo, Committeeman Quackenboss and Deputy Mayor Butler all agreed.

Mayor Durr asked what the schedule would be should the Committee wish to move forward. Mr. Gibson stated that the schedule would have to be worked out with the contractor. The timetable is stated in the contract.

NON-CONSENT RESOLUTIONS:

2013-80 Resolution Approving Withdrawal of Bid of All Surface Asphalt Paving (ASAP) Issued in Connection with Schoolhouse Road Park Improvements (Phase II) Due to Mistake on Part of Bidder in Accordance with N.J.S.A 40A:11-23.3

RESOLUTION 2013-80

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPROVING WITHDRAWAL OF BID OF ALL SURFACE ASPHALT
PAVING (ASAP) ISSUED IN CONNECTION WITH SCHOOLHOUSE ROAD PARK
IMPROVEMENTS (PHASE II) DUE TO MISTAKE ON PART OF BIDDER IN
ACCORDANCE WITH N.J.S.A 40A:11-23.3**

WHEREAS, the Township of North Hanover (hereinafter “Township”) issued a Notice to Bidders for purposes of receiving sealed bids in accordance with the bid specifications prepared by the Township’s Consulting Engineers, Remington, Vernick & Arango, for Schoolhouse Road Park Improvements (Phase II); and

WHEREAS, bids were received on May 16, 2013; and

WHEREAS, All Surface Asphalt Paving, 525 Hardenberg Avenue, Point Pleasant, New Jersey (hereinafter “ASAP”) submitted a proposal to perform the contract for the lump sum bid of \$220,900.00; and

WHEREAS, immediately subsequent to the bid opening, ASAP notified the Township’s Consulting Engineer that it made a mistake in its bid calculation and that it wished to withdraw its bid pursuant to N.J.S.A. 40A:11-23.3; and

WHEREAS, ASAP submitted its request in writing by way of certified mail advising the Township that ASAP was requesting that the Township approve the withdrawal of its bid due to the fact that they failed to include items in its bid calculation that were unintentionally omitted and would cause a significant financial hardship to ASAP if the bid were not withdrawn; and

WHEREAS, the Township Attorney examined the request for bid withdraw and determined that a mistake was made by ASAP and was so great a consequence that the enforcement of the contract, if actually made, would be unconscionable and the mistake related to a material feature of the bid and therefore recommended that the bid withdrawal request be granted; and

WHEREAS, the Township Committee has considered ASAP’s bid withdrawal request and the recommendation of its Township Attorney and has determined to grant the bid withdrawal request.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby grant the request of All Surface Asphalt Paving to withdraw its bid in connection with Schoolhouse Road Park Improvements (Phase II).

BE IT FURTHER RESOLVED that the Township Clerk shall return the bid guarantee of All Surface Asphalt Paving upon adoption of this resolution.

BE IT FURTHER RESOLVED that in accordance with N.J.S.A. 40A:11-23.3 (f), All Surface Asphalt Paving shall be disqualified from future bidding on this same project, including whenever all bids are rejected pursuant to N.J.S.A. 40A:11-13.2.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to All Surface Asphalt Paving.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

2013-80A Resolution Awarding Bid and Contract for Schoolhouse Road Park Improvements (Phase II)

RESOLUTION 2013-80A

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AWARDING BID AND CONTRACT FOR
SCHOOLHOUSE ROAD PARK IMPROVEMENTS (PHASE II)**

WHEREAS, the Township of North Hanover desires to make improvements to the Schoolhouse Road Park; and

WHEREAS, the Township of North Hanover issued a Notice to Bidders for purposes of receiving sealed bids in accordance with the Specifications, Proposal and Contract Documents prepared the Township Engineer; and

WHEREAS, on May 16, 2013, bids were received as follows:

<u>Company</u>	
ASAP, Inc. 528 Hardenberg Avenue Point Pleasant, NJ 08742	\$220,900.00
Command Company, Inc. 1318 Antwerp Avenue Egg Harbor City, NJ 08215	\$325,807.70
Viviano Construction 46 Ridgeview Way Allentown, NJ 08501	\$333,053.10

WHEREAS, by letter dated May 16, 2013, ASAP, Inc. withdrew their bid indicating "...there were expensive items unintentionally overlooked and not included in our bid calculation."; and

WHEREAS, the bids of each of the bidders were reviewed by the appropriate Township Officials and Command Company, Inc. was found by the Township to be completely responsive and the lowest responsible bidder; and

WHEREAS, the Chief Financial Officer has certified that funds are available, which is attached hereto and made a part of this resolution; and

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that an award is hereby issued to Command Company, Inc., located at 1318 Antwerp Avenue, Egg Harbor, City, NJ 08215 in the amount of \$325,807.70 for the Schoolhouse Road Park Improvements of North Hanover Township as set forth in the bid specifications issued by the Township of North Hanover.

BE IT FURTHER RESOLVED that the Mayor and/or Township Clerk are hereby authorized to sign a contract with Command Company, Inc. on behalf of the Township for the purposes set forth herein.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss			X			

2013-80B Resolution Awarding Bid, Alternate Bid No. 1 and Contract for Schoolhouse Road Park Improvements (Phase II)

Resolution was not acted on.

MINUTES FOR APPROVAL

- May 2, 16013 Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			

ORDINANCE – ADOPTION

2013-03 AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF NORTH HANOVER, AND REGULATING THE MANNER OF PAYMENT OF SAME

ORDINANCE 2013-03

AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY, AND REGULATING THE MANNER OF PAYMENT OF SAME

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

TITLE	PER ANNUM
Township Committee	2,500 - 7,000
Municipal Clerk	5,000 - 60,000
Deputy Municipal Clerk	3,000 - 15,000

Tax Assessor	7,000 -	25,000
Tax Collector	10,000 -	20,000
Chief Financial Officer	10,000 -	60,000
Accounts Payable Clerk/Finance Assistant	5,000 -	40,000
Purchasing Clerk	3,000 -	15,000
Construction Code Official	8,000 -	15,000
Building Sub Code Official/Inspector	5,000 -	15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 -	40,000
TACO/Zoning Secy/JLUB Secy	5,000 -	40,000
Plumbing Sub Code Official/Inspector	3,000 -	10,000
Fire Sub Code Official/Inspector	3,000 -	10,000
Electric Sub Code Official/Inspector	5,000 -	10,000
Zoning Officer	1,500 -	4,000
Emergency Management Coordinator	0 -	2,500
Deputy Emergency Mgmt Coordinator	0 -	2,500
Recycling Coordinator	1,000 -	2,500
Payroll Clerk	1,000 -	4,000
Police Clerk	15,000 -	32,000
Police Chief	50,000 -	90,000
Public Works Foreman	20,000 -	60,000
Assessors Clerk	0 -	5,000
Deputy Tax Collector	0 -	5,000
Tax Clerk	0 -	5,000
Secretary Board of Health	0 -	400
Secretary Joint Land Use Board	0 -	1,200
Drug Alliance Secretary	0 -	400
Recreation Secretary	0 -	400
Dog Registrar	0 -	200
Deputy Dog Registrar	0 -	200
Discovery Clerk	100 -	3,000
Administrative Agent COAH	500 -	3,500
Municipal Judge	15,000 -	35,000
Court Administrator/Violations Clerk	20,000 -	60,000
Deputy Court Admin/Violations Clerk	12,000 -	40,000

TITLE	PER MEETING OR SESSION	
Joint Land Use Board Secretary	50 -	100
Sound Recorder Court	30 -	100
Conflict Public Defender	125 -	250
Conflict Judge	325 -	700
Advisory Board Secretary	50 -	100
Summer Recreation Lifeguard	75 -	150
Natural Helpers Program Lead Instructor	100 -	400
Natural Helpers Program Instructor	100 -	400

TITLE	PER HOUR		
Custodian/Groundskeeper	7.25	-	16.00
Data Entry Clerk	7.25	-	20.00
Deputy Municipal Clerk	7.25	-	16.00
DPW Equipment Operator	7.25	-	25.00
DPW Laborer	7.25	-	20.00
DPW Laborer Part Time	7.25	-	16.00
Treasurer	7.25	-	30.00
File Clerk	7.25	-	16.00
Laborer	7.25	-	16.00
Laborer Waste Facility	7.25	-	16.00
Waste Facility Supervisor	7.25	-	16.00
Payroll Clerk	7.25	-	16.00
Purchasing Clerk	7.25	-	16.00
Special Police Officers	7.25	-	25.00
Summer Recreation Co-director	20.00	-	40.00
Summer Recreation Bus Driver	10.00	-	25.00
Summer Recreation Instructors	15.00	-	40.00
Summer Recreation Nurse	10.00	-	40.00
Summer Recreation Aids	10.00	-	25.00
Summer Recreation Asst. Aids	7.50	-	20.00
Summer Recreation Sr Counselor	7.25	-	12.00
Summer Recreation Jr Counselor	7.25	-	12.00
Clerical Assistant	7.25	-	16.00
Court Sound Recorder – MIN 3 Hrs	7.25	-	16.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township, Wrightstown Borough and Chesterfield Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

TITLE	PER SESSION		
Municipal Judge	300	-	800
Public Defender	250	-	350

TITLE	PER HOUR		
Court Administrator/Violations Clerk	20.00	-	40.00
Deputy Court Admin/Violations Clerk	10.75	-	30.00
Court Sound Recorder	10.75	-	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2013 or date of hire or appointment if after January 1, 2013.

Mayor Durr opened the meeting to the public.

CLOSE PUBLIC HEARING FOR ORDINANCE 2013-03

Proposed By: Committeeman Delorenzo
 Seconded By: Committeeman Quackenboss
 All were in favor by roll call vote.

MOTION TO ADOPT ORDINANCE 2013-03

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			

CONSENT AGENDA DEFINED:

All matters listed on tonight’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2013-73 Resolution to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, New Jersey

RESOLUTION 2013 - 73

TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON

A RESOLUTION TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, NEW JERSEY

BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey, as follows:

The annual rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly or annually:

		PER ANNUM
Deborah Butler	Township Committee	4,999.00
Louis DeLorenzo	Township Committee	4,999.00
James Durr	Township Committee	4,999.00
Michael Moscatiello	Township Committee	4,999.00
William Quackenboss	Township Committee	4,999.00
Cindy Dye	Municipal Clerk	51,000.00
Susan Minock	COAH Administrative Agent/Liaison	5,202.00
Mary Picariello	Tax Collector	16,885.69
John Bruno Jr.	Chief Financial Officer	26,010.00
John Bruno, Jr.	Annual Financial Statement	7,000.00
Joseph Greene	Accounting Assistant/Treasurer	28,000.00
Donald Kosul	Tax Assessor	23,402.75
Jeffrey K. Jones	Construction Official	14,235.79
Jeffrey K. Jones	Building Inspector	11,166.61
Harry W. Case	Electrical Inspector	7,881.03
John W. Weidenbach	Plumbing Inspector	7,881.03
Doug Borgstrom	Fire Inspector	5,629.60
Ryan Donnelly	SubCode	1,000.00
Susan Minock	Const Tech Asst,JLUB/Zoning Secy	36,073.78
Lois F. Downey	Municipal Judge	33,554.98
Carol Rossell	Court Administrator	46,003.36
Christine Case Edwards	Dpy Court Administrator	25,500.00
Susan Lee Lyon	Dpy Court Administrator	30,600.00
Susan Reilly	Police Clerk	27,018.14
Mark Keubler Sr.	Police Chief	86,543.59
Susan Reilly	Discovery Clerk, Wrightstown	2,550.00
Nancy Mannucci	Secretary Recreation	400.00
Christine Germann	Drug Alliance Coordinator	500.00

The hourly rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER HOUR
Vicky Jarvis	Deputy Violations Clerk	11.00
Ruthann Bice	Sound Recorder	11.00
Donald Mathews	Custodian	13.00
Gail Svatik	Custodian	13.00
George Jones	Waste Facility Foreman	13.65

Dewayne Wright	Laborer Waste Facility	13.65
Alfred Herbert	Laborer Waste Facility	12.85
Daniel Caldarale	P/T Police Officer	16.39
Shawn Michael O'Donnell	P/T Police Officer	14.79
Robert Slocum	P/T Police Officer	17.05
Michael Zelinski	P/T Police Officer	17.05
Gregory Zytko	P/T Police Officer	14.79
Raymond Zirilli III	Summer Recreation Co-Director	32.25
Alexis Bruder	Summer Recreation Co-Director	32.25
Tina Zack	Summer Recreation Nurse	25.00
Laura Konopka	Summer Recreation Nurse (Sub)	25.00
Luisa Cottone	Summer Recreation Teacher	22.00
Anna Greeley	Summer Recreation Sr. Aid	17.00
	Summer Recreation Sr. Aid	10.00
Andrew Major	Summer Recreation Jr. Counselor	7.50
Michael Estwan	Summer Recreation Jr. Counselor	7.50
Dominic D'Amato	Summer Recreation Jr. Counselor	7.50
Jamie Tilton	Summer Recreation Jr. Counselor	7.50
Victoria Villaba	Summer Recreation Lifeguard	16.00
Mile Tobin	Summer Recreation Lifeguard	16.00
	Summer Recreation Sub-Lifeguard	16.00
Barry Bavosa	Summer Recreation Bus Driver	15.00
Gale Porter	Summer Recreation Bus Drive	15.00

DWI and Court Special Sessions: These are courts after regular hours to reduce the backload of DWI cases.

		PER HOUR
Carol Rossell	Court Administrator	36.44
Susan Lee Lyon	Deputy Court Administrator	19.48
Christine Case Edwards	Deputy Court Administrator	19.48
Vicky Jarvis	Court Clerk	16.50
Ruthann Bice	Sound Recorder	11.00
		PER SESSION
Lois F. Downey	Municipal Judge	500.00
William Sitzler	Public Defender	250.00

The per session or meeting rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER SESSION OR MEETING
Susan Minock	JLUB Secretary	52.00
Vicky Jarvis	Call out – Court	25.00

Susan Lee Lyon	Call out – Court	25.00
Christine Case Edwards	Call out – Court	25.00

BE IT FURTHER RESOLVED that the above listed salaries shall be effective as of January 1, 2013 for employees on the payroll on January 1, 2013. All employees appointed to a position after January 1, 2013 shall have the salary or wage effective the date of hire or appointment.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

2013-74 Resolution Authorizing Approval of 2013/2014 Liquor License Renewals

RESOLUTION 2013 -74

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**RESOLUTION APPROVING 2013-2014 ALCOHOLIC BEVERAGE CONTROL
LICENSES IN THE TOWNSHIP OF NORTH HANOVER, COUNTY OF
BURLINGTON, STATE OF NEW JERSEY**

WHEREAS, applications have heretofore been filed with the Township Clerk to renew Alcoholic Beverage Licenses and,

WHEREAS, the Chief of Police has reviewed said applications and recommends renewal without reservation; and

WHEREAS, the applications appear to be in proper form, subject to review and approval by the Division of Alcoholic Beverage Control;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, in the County of Burlington and State of New Jersey, that the following Alcoholic Beverage Licenses in the Township of North Hanover for the period from July 1, 2013 until June 30, 2014, are hereby renewed effective the 1st day of July, 2013, to the following licensees for the licensed premises at the address indicated.

PLENARY RETAIL COMSUMPTION LICENSES

0326-33-002-004 Matrix Hanover Golf, LLC
133 Larrison Road

North Hanover, NJ 08562

0326-33-001-007 Tara D. Bruni Tavern LLC
1 Cookstown-New Egypt Road
North Hanover, NJ 08562

PLENARY RETAIL DISTRIBUTION LICENSE

0326-44-003-004 Nickerson Inc., t/a Henry’s Liquor Store
173 Cookstown-New Egypt Road
North Hanover, NJ 08562

BE IT FURTHER RESOLVED, that the Township Clerk shall sign and deliver each license to each licensee designated.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

2013-75 Resolution Authorizing North Hanover Township to Enter into a Shared Services Agreement for the “Burlington County Route 130 Task Force” Program

RESOLUTION 2013 -75

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

RESOLUTION AUTHORIZING NORTH HANOVER TOWNSHIP TO ENTER INTO A SHARED SERVICES AGREEMENT FOR THE “BURLINGTON COUNTY ROUTE 130 TASK FORCE” PROGRAM

WHEREAS, the Townships of Bordentown, Cinnaminson, Delray, Riverside, Florence, Delanco, Edgewater Park, Mansfield, Willingboro and North Hanover; the Cities of Bordentown and Burlington and the Borough of Palmyra are neighboring municipalities within the County of Burlington with the Route 130 Corridor running through or adjacent to each; and

WHEREAS, the Police Departments of the Municipalities intersected by Route 130 provide patrols in their respective municipalities; and

WHEREAS, the municipalities often rely upon each other for additional officers to provide such service; and

WHEREAS, the above-named municipalities are participating in the Burlington County Route 130 Task Force Program; and

WHEREAS, the Burlington County Sheriff’s Department will be administering a grant from the New Jersey Division of Highway Traffic Safety, which will provide reimbursement for approved traffic enforcement details along the Route 130 Corridor; and

WHEREAS, the above-referenced Municipalities wish to enter into a Shared Services Agreement to utilize police to enforce motor vehicle statues, criminal statutes and local ordinances in the municipalities and to allow each of the above-referenced municipalities to cross jurisdictional lines in order to enforce said statutes and ordinances; and

WHEREAS, the attached shared Services Agreement has been found to be acceptable by the Township of North Hanover; and

WHEREAS, the attached Shred Services Agreement is authorized by the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65-1 et seq.

NOW, THEREFORE, BE IT RESOLVED, by the Committee of North Hanover Township that the Mayor is hereby authorized to execute the attached Shared Services Agreement with the Townships of Bordentown, Cinnaminson, Delray, Riverside, Florence, Delanco, Edgewater Park, Mansfield, Willingboro and North Hanover; the Cities of Bordentown and Burlington and the Borough of Palmyra and the County of Burlington; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Chief Financial Officers and the Municipal Clerk of the other Municipalities and to the County of Burlington,

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

2013-76 Resolution Appointing Contact Person for the Employment Practices Liability Helpline Burlington County Municipal Joint Insurance Fund

RESOLUTION 2013 -76

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

APPOINTING CONTACT PERSON FOR THE EMPLOYMENT PRACTICES LIABILITY HELPLINE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Governing Body of the Township of North Hanover hereinafter referred to as "MUNICIPALITY", is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has purchased Employment Practices Liability coverage from XL Insurance Company; and

WHEREAS, XL Insurance has arranged for the Fund members to have access to an EPL HELPLINE service; and

WHEREAS, the HELPLINE will provide the following services;

- Attorneys will answer *specific* HR and Employment Law questions
 - Confidential and timely responses
 - Attorney client privilege
 - Via Website/E-mail
 - By Telephone with written follow up response
- On Line Training
 - Managers/Supervisors
 - Slides, Audio, File Downloads
 - Small Chapters
 - Certificates of Completion
- Additional On Line Resources
 - Question of The Month
 - Case of The Month
 - HR Alerts via e-mail and posted on website
 - Federal/State News Updates
 - HR Posters
 - Model Policies/Handbook

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have access to the HELPLINE.

NOW THEREFORE, be it resolved that the governing body of the Township of North Hanover does hereby appoint CINDY A. DYE as its Contact Person.

BE IT FURTHER RESOLVED that the governing body does hereby appoint Chief Mark Keubler as their additional Contact Person.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

RESOLUTION 2013 -77

TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON

TEMPORARY PART-TIME PLUMBING SUBCODE INSPECTOR

WHEREAS, John Weidenbach is the part-time Plumbing Subcode Inspector for North Hanover Township and is unable to fulfill his duties as Plumbing Subcode Inspector at this time; and

WHEREAS, Mark Cannovo has agreed to temporarily take the position of Plumbing Subcode Inspector at an annual salary \$7,726.50 with no additional benefits; and

WHEREAS, Mark Canovo will remain in this temporary position until John Weidenbach is able to return to work.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of North Hanover Township to appoint Mark Canovo to the temporary position of Plumbing Subcode Inspector at an annual salary of \$7,726.50 with no additional benefits until such time that John Weidenbach is able to return to work.

COMMITTEE	MOTIO N	2N D	AYE S	NAY S	ABSTAI N	ABSEN T
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

RESOLUTION 2013-78

TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON

**RESOLUTION ACCEPTING THE RESIGNATION
 OF SUSAN MINOCK**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Susan Minock as Technical Assistant for the Construction Official, Joint Land Use Board Secretary, Zoning Secretary, Mobil Home Park Administrator and COAH Administrative Agent/Liaison for the North Hanover Township effective June 14, 2013.

BE IT FURTHER RESOLVED that the Township Committee of the Township of North Hanover hereby authorize the payment of all unused vacation time as of June 14, 2013 to Susan Minock; and

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Personnel File of Susan Minock
2. Construction Code Official
3. Chief Financial Officer

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

2013-79 Approving Jacobstown Volunteer Fire Company Coin Toss

RESOLUTION 2013 -79

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

APPROVING JACOBSTOWN VOLUNTEER FIRE COMPANY COIN TOSS

WHEREAS, the Jacobstown Volunteer Fire Company is desirous of holding a coin toss during the Fourth of July Weekend and Labor Day Weekend and;

WHEREAS, the Township Committee, in compliance with the Burlington County Rules and Regulations regarding same, and;

WHEREAS, the Township Committee has adopted Ordinance 2010-05 as required by the County, and;

WHEREAS, the Jacobstown Volunteer Fire Company desire to hold these Coin Tosses on Route 528 and Route 537, which are County roads .

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of North Hanover that the Jacobstown Volunteer Fire Company are hereby approved and authorized to hold Coin Toss one day during each of the following holiday weekends: Fourth of July and Labor Day Weekend.

BE IT FURTHER RESOLVED , the a certified copy of this Resolution shall be forwarded to the Jacobstown Volunteer Fire Company, and the Burlington County Board of Chosen Freeholders.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			

DISCUSSION

- Jacobstown Volunteer Fire Company – Tanker Truck

Mayor Durr stated that the tanker truck issue has been on the table for a long time. He asked the Chief of the Fire Company to come this evening to provide explanation for the need and the use.

Chief Herbert stated that this process started approximately 2 years ago. He drafted up an equipment replacement plan that was approved by the Committee. The plan stated that they needed a new tanker truck. The tanker truck is needed to supply water in case of a fire. The current truck holds 3,500 gallons of water with a 1,000 gallon per minute pump. The truck is from 1983 and is rusting and leaking water. The truck is out-of-date and almost unserviceable. There has also been corrosion of the wiring because of the leaks. The problems with the truck cannot be resolved.

Deputy Mayor Butler questioned what will happen with the truck once it is replaced. Chief Herbert responded it would most likely go up for auction.

Chief Herbert stated that the new truck that he would like to obtain is a 3,000 gallon tanker, which is a demo unit. It also has a bigger pump. This would also allow the Fire Company to go into County-wide task force. The truck would also be more versatile.

Mayor Durr requested that Chief Herbert to state how he believes this would improve the services to the residents. Chief Herbert stated that they would be able to respond quicker with a new truck. The new truck would be safer to both the volunteers and the residents.

Mayor Durr asked if Chief Herbert could estimate the value of the current truck. Chief Herbert stated maybe approximately \$20,000.

Mayor Durr stated that the Fire Company has done research and came up with specs. They have matched their specs with a vendor. He confirmed with the Township Attorney that the Fire Company would still have to go out to bid. The Fire Chief would provide the specs. The approximate cost would be \$283,000 +/- change.

Committeeman Quackenboss questioned the estimated life expectancy on the new vehicle. Chief Herbert stated he suspects approximately 25 year life span.

Mayor Durr stated that the down payment has been budgeted.

Chief Herbert indicated that he expects that the pumper has another 5 years as a first-out truck.

MOTION TO APPROVE TO GO OUT TO BID FOR A NEW TANKER TRUCK

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			

Mayor Durr stated that he received correspondence from an attorney who represents Aqua New Jersey. The owner of Spartan Village provides drinking water and sewerage to the residents. Aqua New Jersey is providing a petition to provide water and waste water to Spartan Village. At this time there was a discussion regarding the petition being requested.

Mayor Durr stated that he has a letter from the Council on Affordable Housing. It was forwarded to the Township Attorney. The State is trying to confiscate all COAH funds not being used. We use the money for a company called Rehabco.

Mayor Durr stated that the Committee accepted, with regret, the resignation from Susan Minock. Sue's last day is June 14. He moved forward with interviews rapidly so that the replacement could utilize Sue Minock while she was still her. There was an applicant who was interviewed for the finance position. He and Deputy Mayor Butler interviewed another applicant for the position. Deputy Mayor Butler stated that their recommendation is Michele Balint for the position.

Mayor Durr stated that he did speak with Michele regarding duties and salary. He indicated that she will not take over the duty of Deputy Clerk. The compensation Ms. Balint accepted was \$30,000.

Resolution 2013-82 Appointment of Technical Assistant to the Construction Official, Joint Land Use Board/Zoning Secretary, COAH Administrative Agent/Liaison and Mobile Homes Administrator

RESOLUTION 2013-82

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**APPOINTMENT OF TECHNICAL ASSISTANT TO THE CONSTRUCTION
OFFICIAL, JOINT LAND USE BOARD/ZONING SECRETARY, COAH
ADMINISTRATIVE AGENT/LIAISON AND MOBILE HOMES ADMINISTRATOR**

WHEREAS, there arises a need for the position of Technical Assistant to the Construction Official, Joint Land Use Board/Zoning Secretary, COAH Administrative Agent/Liaison And Mobile Homes Administrator; and

WHEREAS, the Township Committee has conducted interviews for said position and hereby recommends Michele Balint for the full-time position of Technical Assistant to the Construction Official, Joint Land Use Board/Zoning Secretary, COAH Administrative Agent/Liaison And Mobile Homes Administrator with an effective date of June 11, 2013 at an annual pro-rated salary of \$30,000 without benefits contingent upon successful work performance of Michele Balint for a ninety-day (90) probationary period; and

WHEREAS, upon completion of the ninety-day (90) probationary period, Michele Balint’s work performance will be reviewed by the Township Committee for permanent appointment status consideration.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that Michele Balint is hereby appointed as North Hanover Township Technical Assistant to the Construction Official, Joint Land Use Board/Zoning Secretary, COAH Administrative Agent/Liaison and Mobile Homes Administrator pursuant to the aforementioned terms contained herein.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss					X	

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Quackenboss stated the Recreation is moving forward with the on-line registration.

Committeeman Delorenzo stated he congratulated everyone on the Memorial Day Parade. He thanked all who were involved with the parade. He congratulated Mayor Durr on his speech

giving a tribute to a local veteran. He also congratulated Mayor Durr and Deputy Mayor Butler on their primary election win.

Deputy Mayor Butler and Committeeman Moscatiello echoed Committeeman Delorenzo's comments regarding the Memorial Day Parade.

Mayor Durr thanked the residents who voted for Deputy Mayor Butler and him.

EXECUTIVE SESSION RESOLUTION (if needed)

2013-81 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters.

Mayor Durr stated that there is no need for a closed session this evening.

MOTION TO ADJOURN

Proposed By: Deputy Mayor Butler

Seconded By: Committeeman Delorenzo

All were in favor by roll call vote.

TIME OF ADJOURNMENT: 7:47 PM

Respectively submitted,

Cindy A. Dye, RMC
Township Clerk