

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
June 20, 2013, 7:00 P.M.**

CALL TO ORDER: Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Durr

ROLL CALL: Mayor Durr
Deputy Mayor Butler - absent
Committeeman Delorenzo
Committeeman Moscatiello - absent
Committeeman Quackenboss

Also present: Township Clerk Cindy Dye and Township Attorney Mark Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

Mayor Durr announced that Deputy Mayor Butler and Committeeman Moscatiello were absent this evening due to the High School graduation of their children. He wished all of the graduates best of luck in their future endeavors.

Mayor Durr opened the meeting for public comment. There was no public comment.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Delorenzo
Seconded By: Committeeman Quackenboss
All were in favor by roll call vote.

ENGINEER’S REPORT

Justin Gibson stated that the contractor provided a two year maintenance bond for the Jacobstown-Arneytown Road project. He is recommending acceptance of the maintenance bond and release of the performance guarantee and retainer for the contractor. Contracts have been forwarded to the Contractor for the Schoolhouse Road Park project. Preconstruction meeting is scheduled for Tuesday, June 25. A Notice to Proceed will be issued following the meeting. He reviewed a road opening permit from PSE&G for 118 Schoolhouse Road. He recommends approval.

DEPARTMENT REPORTS FOR MAY 2013

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts

- d. Police Department (March and April)
- e. Tax Assessor (Verbal Report)

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X
Committeeman Quackenboss		X	X			

MINUTES FOR APPROVAL

- June 6, 2013 Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X
Committeeman Quackenboss	X		X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X
Committeeman Quackenboss		X	X			

CONSENT AGENDA DEFINED:

All matters listed on tonight’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2013-83 Resolution Accepting the Resignation of Michele Balint

RESOLUTION 2013-83

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF MICHELE BALINT**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Michele Balint as Technical Assistant for the Construction Official, Joint Land Use Board Secretary, Zoning Secretary, Mobil Home Park Administrator and COAH Administrative Agent/Liaison for the North Hanover Township effective June 12, 2013.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Personnel File of Michele Balint
2. Construction Code Official
3. Chief Financial Officer

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X
Committeeman Quackenboss		X	X			

2013-84 A Resolution Accepting Maintenance Bond And Authorizing The Release Of Retainer To Asphalt Paving Systems, Inc. for the Reconstruction of Jacobstown-Arneytown Road (Phase I)

RESOLUTION 2013-84

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**A RESOLUTION ACCEPTING MAINTENANCE BOND AND AUTHORIZING THE
RELEASE OF RETAINER TO ASPHALT PAVING SYSTEMS, INC. FOR THE
RECONSTRUCTION OF JACOBSTOWN-ARNEYTOWN ROAD
(PHASE I)**

WHEREAS, the project engineer, Justin Gibson, PE, of Remington & Vernick has inspected the improvements by Asphalt Paving Systems, Inc. for the Reconstruction of Jacobstown-Arneytown Road (Phase I) project and recommended that the retainage fee be release subject to monies being withheld for delayed damages and due to the posting of the following:

Maintenance Bond number 6776855 by Safeco Insurance Company of America in the amount of \$170,796.52 for maintenance of the Reconstruction of Jacobstown-Arneytown Road (Phase I) project to expire two years from the date of this resolution of acceptance of the work.

NOW THEREFORE, BE IT RESOLVED that the Township Committee of the Township of North Hanover hereby authorizes the release of the retainage fee to Asphalt Paving Systems, Inc. for the Reconstruction of Jacobstown-Arneytown Road (Phase I) project due to the posting and acceptance of the bonds cited above.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X
Committeeman Quackenboss		X	X			

2013-85 Ratifying Appointment Temporary Part-Time Technical Assistant to the Construction Official

RESOLUTION 2013-85

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**APPOINTMENT OF TEMPORARY PART-TIME
TECHNICAL ASSISTANT TO THE CONSTRUCTION OFFICIAL**

WHEREAS, at the June 6, 2013 meeting of the North Hanover Township Committee, it was unanimously approved to the resignation of Susan Minock from the position of Technical Assistant to the Construction Official; and

WHEREAS, Ms. Minock offered to perform certain duties at an hourly rate of \$30.00 and \$52.00 for attendance at Joint Land Use Board meetings until a replacement has been hired and trained and the Township Committee unanimously agreed; and

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Temporary Part-Time Treasurer ~ Susan Minock
Effective Date of Employment: 6/17/2013**

BE IT FURTHER RESOLVED, that the above named position will be compensated at a rate of \$30.00 and \$52.00 for attendance at Joint Land Use Board meetings.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X
Committeeman Quackenboss		X	X			

2013-86 Resolution Authorizing Street Opening Permit

RESOLUTION 2013-86

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

RESOLUTION AUTHORIZING STREET OPENING PERMIT

WHEREAS, Public Service Electric & Gas, hereinafter referred to as PSE&G, has submitted an application for a Street Opening Permit for 118 Schoolhouse Lane between Jacobstown-Chesterfield Road and Monmouth Road; and

WHEREAS, pursuant to Chapter 12 the Township Engineer, Justin Gibson of Remington, Vernick and Arango has reviewed said application and recommends approval by the Township Committee; and

WHEREAS, pursuant to Chapter 19 “Fees” a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to PSE&G for the location known as 118 Schoolhouse Lane between Jacobstown-Chesterfield Road and Monmouth Road is hereby approved subject to receipt of payment of the applicable fee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X

Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X
Committeeman Quackenboss		X	X			

2013-87 Resolution Accepting the Resignation of Gregory Zytko

RESOLUTION 2013-87

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF GREGORY ZYTKO**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Gregory Zytko as Police Officer for the North Hanover Township effective June 30, 2013.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

4. Personnel File of Gregory Zytko
5. Police Chief Keubler
6. Chief Financial Officer

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X
Committeeman Quackenboss		X	X			

NON-CONSENT RESOLUTIONS:

None

DISCUSSION

- Presentation by Aqua New Jersey, Inc. for a Franchise to Provide Water and Wastewater Service to Spartan Village

Frank Petrino, Attorney for Aqua New Jersey, was present. Aqua is the contract purchaser for private water and sewer for Spartan Village. They are asking for consent to operate this system. There are 222 units within Spartan Village. Scott Mitchell is present from Aqua New Jersey.

Mayor Durr stated that in the past when we heard from Aqua New Jersey, it was for a part of our town that had poor quality of water and sewer service. Aqua is currently operating on three other properties in the town. He asked what consent constitutes.

Mr. Roselli stated that it gives consent means that Aqua would get the franchise for this area. The BPU requested that we give consent by ordinance stating that the town agreed to allow Aqua to come in and place a particular system on that particular site. He believes that the Mayor is correct because the last two times was due to poor quality of water.

Mayor Durr stated that the former owner took great improvements directed by the State. One improvement needed Joint Land Use Board approval. He believes that a lot of money was spent to bring the system up to code. He is unaware of any concerns regarding the current service at Spartan Village. He fears that giving consent would increase the resident's lot residents.

Committeeman Delorenzo indicated in the past the park owner, Aqua represented and the residents would be present to address any concerns.

Mr. Petrino stated that there is approximately \$300,000 of infrastructure improvements if consent is given. Credit will be given to the residents for this new utility. Thereafter, they would receive a separate bill for the water and sewer. Mr. Petrino introduced Scott Mitchell from Aqua New Jersey.

Mr. Mitchell stated that the rent will be reduced \$30 a month per customer; however, each resident will be bill separately for water and sewer usage.

Mayor Durr asked if the water and sewer utilities in violation at this time. Mr. Mitchell stated they are not in violation at this time. However, technically they are in violation. Mr. Petrino stated that Spartan Village is not in compliance with the regulations at this time. Mr. Mitchell explained the violations.

Committeeman Delorenzo stated that the park residents will see approximately \$40 a month increase with this change.

Mayor Durr stated that it was a great concern of any increases in Spartan Village.

Mr. Roselli suggested having the park owner and Aqua notify the residents that this is being considered prior to any ordinance. Schedule a meeting to have Aqua make a presentation before the Committee and residents.

Committeeman Delorenzo stated that it would only be fair to have a chance to hear directly from the park owner and Aqua.

At this time, a discussion occurred regarding the benefits of the consent being given to Aqua New Jersey, and the advantages and disadvantages.

Mayor Durr stated that this matter will be scheduled for discussion on July 18, 2013.

At this time Don Kossul, Tax Assessor, provided a verbal department report to the Committee. He indicated that he did receive the concerns from the Koonz. He will schedule a meeting with them. Mr. Kossul discussed the tax appeals filed against the Township. Mr. Kossul advised the committee of the new farmland and open space regulations.

2013-89 Appointment of Police Officer

Committeeman Quackenboss stated that there was a resignation of Office Zytko. He indicated that the Chief of Police recommended hiring Gary Smith. Gary Smith is a part-time office. He is fully trained and capable of replacing Officer Zytko.

RESOLUTION 2013-89

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF POLICE OFFICER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Police Officer ~ Gary Smith
Effective Date of Employment: 6/20/2013**

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Durr			X			
Deputy Mayor Butler						X
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X
Committeeman Quackenboss	X		X			

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Quackenboss stated that soccer registration has begun. The on-line registration is up and running; however, if residents wish to pay at Town Hall, they still can.

Mayor Durr stated that he is aware of the good service Sue Minock did for this town and is sorry that she is leaving. He is proud how everyone is trying to step up to the plate and continue to provide good service to the town.

EXECUTIVE SESSION RESOLUTION (if needed)

2013-88 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters.

Mayor Durr announced that there are no subjects for closed session this evening.

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

Proposed By: Committeeman Quackenboss

Seconded By: Committeeman Delorenzo

All were in favor.

TIME OF ADJOURNMENT: 7:50 PM

Respectively submitted,

Cindy A. Dye, RMC
Township Clerk