

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
January 16, 2014, 7:00 P.M.**

CALL TO ORDER: Mayor Quackenboss called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Quackenboss

ROLL CALL: Mayor Quackenboss
Deputy Mayor Durr
Committeewoman Butler
Committeeman Delorenzo
Committeeman Moscatiello

Also present: Municipal Clerk Cindy Dye and Township Attorney Mark Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

Mayor Quackenboss opened the meeting for public comment.

Maria Sessa of JCP&L updated to the Township Committee on new local projects.

Wayne Voorhees of 226 Cookstown-New Egypt Road explained that the Jacobstown Volunteer Fire Company would like to have a pet CPR class as a fund raiser. He asked for the Township Committee’s support in advertising when scheduled. He also asked if it would be covered under the insurance. Mr. Roselli responded that if it was held in a Township building it would be covered under the insurance.

Tom Edwards of 2 Curtis-Liam Court asked the status of the bonds for the Deer Downs project. Deputy Mayor Durr explained that the Township staff did find an active bond and the Township Engineer was working on this issue. Mr. Roselli explained the bond process.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Delorenzo

Seconded By: Committeewoman Butler

All were in favor by roll call vote.

ENGINEER’S REPORT

Justin Gibson explained that he is currently working with Committeeman Delorenzo on a road list for the proposed road program. He continued stating that he is working with the Township attorney to pursue the performance bond to complete the outstanding work at the Deer Downs subdivision. He stated that the performance bond for the Quail Run subdivision has been released and the maintenance bond expired. A Temporary Certificate of Occupancy has been issued to the Dollar General. He is working with the developer to complete the outstanding items.

DEPARTMENT REPORTS FOR NOVEMBER AND DECEMBER 2014

- a. Tax Collector (Annual and Monthly)
- b. Construction, Zoning & Mobile Homes (Annual and Monthly)
- c. North Hanover, Wrightstown & Chesterfield Courts (November only)

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X

MINUTES FOR APPROVAL

- December 5, 2013 – Regular Meeting
- December 5, 2013 – Executive Session Meeting
- January 1, 2014 – Reorganization Meeting
-

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr	X		X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello						X

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello						X

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2014-22 Refund of Overpayment of Taxes

RESOLUTION 2014-22

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING
REFUND OF OVERPAYMENT OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2013 taxes in the amount of \$1,615.95 to Apell & Detrick, P.C., for Block 800.01 Lot 1 commonly known as 191 Yorkshire Terrace.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

2014-23 Resolution Authorizing Appointment of Municipal Court Judge

RESOLUTION 2014-23

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING MUNICIPAL COURT JUDGE
FOR A THREE YEAR TERM**

WHEREAS, N.J.S.A. 2B:12-4 provides that each Judge of a Municipal Court shall serve for a term of three years from the date of appointment; and

WHEREAS, the current term of the North Hanover, Chesterfield, Wrightstown Township Municipal Courts Judge expired December 31, 2013.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, Chesterfield and Wrightstown, County of Burlington, State of New Jersey that **Lois F. Downey** be and is hereby appointed and designated to serve as the Municipal Court Judge for the Township of North Hanover, Chesterfield and Wrightstown municipal courts for a three year term to expire on February 5, 2016 and/or until her successor is appointed and qualified.

BE IT FUTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Honorable Judge Lois F. Downey, North Hanover Township
2. Court Administrator, North Hanover Township
3. Chief Financial Officer, North Hanover Township
4. Township Clerk, North Hanover Township

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			

Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

2014-24 Approval of Maintenance of Website for North Hanover Township

RESOLUTION 2014-24
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
APPROVAL OF MAINTENANCE OF
WEBSITE FOR NORTH HANOVER TOWNSHIP

WHEREAS, the North Hanover Township Committee has determined a need for the maintenance of the website for North Hanover Township; and

WHEREAS, Christine Webster has agreed to maintain the North Hanover Township website for the year 2014 for the cost of \$5,100; and

WHEREAS, it was the unanimous consensus of the Township Committee to retain Christine Webster to maintain the North Hanover Township website for the year 2014 for a total amount of \$5,100.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Committee hereby agree to retain Christine Webster for the maintenance of the North Hanover Township website for the year 2014 for a total amount of \$5,100; and

BE IT FURTHER RESOLVED that a certified copy of the executed agreement be transmitted to Christine Webster and the Chief Financial Officer of North Hanover Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

2014-25 Authorizing Township Clerk to Execute the Annual Dog License Maintenance Agreement for the Munidex System

RESOLUTION 2013-25

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZING TOWNSHIP CLERK TO EXECUTE THE ANNUAL DOG LICENSE
MAINTENANCE AGREEMENT FOR THE MUNIDEX SYSTEM

WHEREAS, the Township Clerk's Office manages the annual dog licensing utilizing software called Munidex; and

WHEREAS, each year the software company called Munidex, Inc. requires an annual maintenance agreement be executed to oversee said software;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Clerk is authorized by the Township Committee to sign the form document submitted by Munidex Inc. in order to accomplish the necessary maintenance of our municipal dog licensing for the 2014 calendar year.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

2014-26 Resolution Authorizing an Exchange of Construction Code Services

RESOLUTION 2014-26

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**A RESOLUTION AUTHORIZING AN EXCHANGE OF
CONSTRUCTION CODE SERVICES**

WHEREAS, N.J.A.C. 5:23-4.5(j) sets forth the circumstances under which a conflict of interest or an emergency would arise for municipal Construction Officials, Subcode Officials and Inspectors; and

WHEREAS, it is in the Township’s best interest to have a place in place which will provide for these services in the event a conflict of interest or an emergency arises; and

WHEREAS, the Township of North Hanover wishes to authorize an exchange of construction code services with the Township of Bordentown, Township of Burlington and the Township of Chesterfield to exchange the services of their Construction Officials, Subcode Officials and Inspectors as needed to comply with N.J.A.C. 5:23-4.5(j).

NOW, THEREFORE, BE IT RESOLVED by the Township of North Hanover, in the County of Burlington, State of New Jersey, as follows:

1. The Township Committee of the Township of North Hanover hereby authorizes the exchange of Construction Code Services with the Township of Bordentown, Township of Burlington and the Township of Chesterfield.
2. The Mayor, Municipal Clerk and other appropriate officials are hereby authorized to execute the document necessary to have the work performed in connection with the services outlined above.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			

Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

2014-27 Resolution Cancelling Interest Charge

RESOLUTION 2014-27

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION TO CANCEL INTEREST CHARGES

WHEREAS, the Township Committee of North Hanover Township is authorized by N.J.S.A. 54:4-99 to cancel interest charges on tax payments as it shall deem equitable and just and be for the best interest of the municipality, and

WHEREAS, the Tax Collector of North Hanover Township is recommending the following charges be canceled as a one-time courtesy:

Block 800 Lot 15 \$48.35

THEREFORE BE IT RESOLVED, the Township of North Hanover Committee hereby authorizes the cancellation of said charges.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

2014-28 Appointment of Recreation Advisory Committee Member

RESOLUTION 2014-28

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBERS

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

RECREATION ADVISORY COMMITTEE

NAME	TITLE	TERM
John Fletcher	Chairman – chosen by recreation members each year	12/31/2014 (3 Year)
Twan Berben	Vice Chair Soccer Registration	12/31/2016 (3 Year)
Nancy Manucia	Secretary – chosen by recreation members each year	12/31/2015 (3 Year)
William Quackenboss	Twp. Committee Liaison Recreation Commissioner	12/31/2014 (1 Year)
Darlene Morrow	Community Events/Sponsorship	12/31/2014 (3 Year)
Joe Tartaglia	NBIAA Rep Adult Rec	12/31/2014 (3 Year)
Greg Byles	Fields	12/31/2015 (3 Year)
Darren Doherty	Basketball	12/31/2015 (3 Year)
Ron DeBaecke	Fields	12/31/2016 (3 Year)

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

NON-CONSENT AGENDA

2014-29 Resolution Authorizing Preliminary Approval for a Property that Requires Municipal Cost Share

Deputy Mayor Durr provided the history and explanation for this resolution.

RESOLUTION 2014-29

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**RESOLUTION AUTHORIZING PRELIMINARY APPROVAL
FOR A PROPERTY THAT REQUIRES MUNICIPAL COST SHARE**

WHEREAS, the Township of North Hanover is committed to preserving, to the extent possible, farmland within the Township for the benefit of the citizens of the Township of North Hanover as well as for the County of Burlington and for the State of New Jersey; and

WHEREAS, the Burlington County Agriculture Development Board has accepted the applications of:

George & Debora Kucowski	Block 500, Lot 9	21 Acres
	Block 500, Lot 9	38 Acres
Estate of Harriet Hlubik	Block 102, Lot 6	
	Block 200, Lot 4	

Patrick & Jodi Miller

Block 201, Lot 23 75 Acres Total
Block 600, Lot 4.01 41 acres

WHEREAS, the County requests that the Township of North Hanover provide municipal cost share at 10 %; and

WHEREAS, it is in the best interest of the citizens of the Township of North Hanover to approve the applications of the above three farms for consideration into the current round of the Farmland Preservation Easement Purchase Program.

NOW, THEREFORE, BET IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington and State of New Jersey that they support preservation of the properties listed above through the Burlington County Farmland Preservation Program; and

BE IT FURTHER RESOLVED that the Township Committee of the Township of North Hanover hereby confirms its willingness to provide the necessary municipal cost share needed to acquire the easements for the above mentioned landowners who accept the County’s offer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

TOWNSHIP COMMITTEE “COMMENTS”

Deputy Mayor Durr continued to explain the importance of farmland preservation and the grant process. He also indicated that the Township will be on Friday evening to show the appreciation to the many Township volunteers and employees.

Mayor Quackenboss reiterated Deputy Mayor Durr’s comments regarding the appreciation dinner on Friday evening and expressed the importance of volunteers in a small community.

EXECUTIVE SESSION RESOLUTION

2014-30 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Contract Negotiation

RESOLUTION 2014-30

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS. the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Mayor Quackenboss			X			
Deputy Mayor Durr			X			
Committeewoman Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello						X

BACK TO PUBLIC SESSION

Motion by Committeewoman Butler and seconded by Committeeman Delorenzo to ratify the discussion in closed session.

MOTION TO ADJOURN 7:50 PM

Respectively submitted,

Cindy A. Dye, RMC
Township Clerk