

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
October 2, 2014, 7:00 P.M.**

CALL TO ORDER: Mayor Quackenboss called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Quackenboss

ROLL CALL: Mayor Quackenboss
Deputy Mayor Durr
Committeewoman Butler
Committeeman Delorenzo
Committeeman Moscatiello

Also present: Municipal Clerk Cindy Dye and Acting Township Attorney Steven Greigle.

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT

OPEN PUBLIC COMMENT

Chris Herbert of 21 Schoolhouse Road asked if there is anything that can be done regarding the house at 9 Schoolhouse Road. The property is becoming unsafe. Mayor Quackenboss stated that he would look into it.

Paul Reuter of 8 Ivy Lane stated that he would like to continue with the Purple Heart designation by installing signs on the existing street signs. The Committee agreed this would be something worth pursuing. Mr. Reuter stated he would look into it more and get back to the Committee. The Committee provided some suggestions on where to get the signs made.

Jim Cordwell of 21 Larrison Road stated his concern regarding the approved the Joint Land Use Board provided for the Moscatiello project. He is concern regarding the drainage onto his property. Deputy Mayor Durr stated that he is aware of Mr. Cordwell’s concerns and expressed them at the hearing. According to the engineers, the drainage onto his property should be reduced. Mr. Cordwell does not agree with that conclusion.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Delorenzo

Seconded By: Committeewoman Delorenzo

ENGINEER’S REPORT

Justin Gibson stated that they are ready to assist the Township for the capital road programs. The TWA application has been signed and sent back to the Clerk. The Burlington County

Municipal Park Development Program has not announced any grant awards to date. He is working on the grant submission for the NJDOT State Aid Application. A preconstruction meeting was held for the Jacobstown-Arneytown Road (Phase II). The change order is on this evening for action by the Committee. The NJDOT has agreed to the change order request.

MINUTES FOR APPROVAL

- September 18, 2014 Regular Meeting

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | X | | X | | | |
| Committeewoman Butler | | | X | | | |
| Committeeman Delorenzo | | X | X | | | |
| Committeeman Moscatiello | | | | | X | |
| Mayor Quackenboss | | | X | | | |

BILLS AND CLAIMS FOR APPROVAL

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | | | X | | | |
| Committeewoman Butler | | X | X | | | |
| Committeeman Delorenzo | X | | X | | | |
| Committeeman Moscatiello | | | X | | | |
| Mayor Quackenboss | | | X | | | |

CONSENT AGENDA DEFINED:

All matters listed on tonight’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2014-100 Authorizing Municipal Clerk to Execute and Distribute Mercantile Applications and Licenses for 2015

RESOLUTION 2014-100

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE MUNICIPAL CLERK TO EXECUTE AND
DISTRIBUTE MERCANTILE APPLICATIONS AND LICENSES FOR 2015**

WHEREAS, pursuant to North Hanover Township Municipal Code Chapter 4:030 each business must obtain an annual license of which expires December 31st of the licensing year; and

WHEREAS, the Municipal Clerk is tasked with the maintenance, distribution and execution of all such business licenses for North Hanover Township pursuant to the provisions of Chapter 4:030 of the Municipal Code of North Hanover Township and with the consent of the Township Committee.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that it hereby authorizes the Municipal Clerk to distribute the annual Mercantile License Applications and to then execute them based upon the provisions as set forth in Chapter 4:030 of the Municipal Code of North Hanover Township.

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | | | X | | | |
| Committeewoman Butler | | X | X | | | |
| Committeeman Delorenzo | X | | X | | | |
| Committeeman Moscatiello | | | X | | | |
| Mayor Quackenboss | | | X | | | |

2014-101 Chapter 159 Requesting Approval of Items of Revenue and Appropriation N.J.S.A. 40A:4-87 for the FY' 2014 Municipal Aid Program

RESOLUTION 2014-101

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

CHAPTER 159 REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION N.J.S.A. 40A:4-87 FOR THE FY' 2014 MUNICIPAL AID PROGRAM

WHEREAS, R.S.40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of a county or municipality when such item shall have been made available by law and the amount thereof was not determined at the time of the adoption of the budget; and

WHEREAS, said Director may also approve the insertion of an item of appropriation for equal amount; and

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the Township of North Hanover in the County of Burlington hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2014 in the sum of \$195,000.00, which item is now available as a revenue from the County of Burlington Recreation Grant.

BE IT FURTHER RESOLVED, that the sum of \$195,000 the same is hereby appropriated under the following caption:

Operations-Excluded from “CAPS”:

Public and Private Programs off-set by Revenues:

NJDOT – Jacobstown-Arneytown Road Phase II

BE IT FURTHER RESOLVED, that two certified copies of this resolution be provided to the Director of the Division of Local Government Services for his use in this regard.

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | | | X | | | |
| Committeewoman Butler | | X | X | | | |
| Committeeman Delorenzo | X | | X | | | |
| Committeeman Moscatiello | | | X | | | |
| Mayor Quackenboss | | | X | | | |

2014-102 Authorizing Change Order No. 1 for Arawak Paving Company, Inc. Resulting in a Contractual Increase of \$45,804.00 for the FY’2014 NJDOT Trust Fund Resurfacing of Jacobstown-Arneytown Road (Phase II) Project

RESOLUTION 2014-102

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**AUTHORIZING CHANGE ORDER NO. 1 FOR ARAWAK PAVING COMPANY, INC.
RESULTING IN A CONTRACTUAL INCREASE OF \$45,804.00 FOR THE FY’2014
NJDOT TRUST FUND RESURFACING OF JACOBSTOWN-ARNEYTOWN ROAD
(PHASE II) PROJECT**

WHEREAS, grant funding was made available through the FY’2014 New Jersey Department of Transportation (NJDOT) Trust Fund in the amount of \$195,000.00 for roadway resurfacing improvements of Jacobstown-Arneytown Road Phase II (from the phase I project limits to point 3,000 LF north along Jacobstown-Arneytown Road); and

WHEREAS, the Township Committee of the Township of North Hanover by Resolution No. 2014-91, dated September 4, 2014, awarded Arawak Paving Company, Inc., 7503 Weymouth Road, Hammonton, New Jersey 08037; and

WHEREAS, the Contractor’s unit process were significantly lower than the original engineer’s estimate; and

WHEREAS, the awarded contract amount was significantly lower than the grant funds available; and

WHEREAS, the original project limits were increased to utilize the available grant funds; and

WHEREAS, work on the original project limits has been increased to include an additional 1,200 linear feet of Jacobstown-Arneytown Road, and Change Order No. 1 has been prepared and submitted by Remington & Vernick Engineers, which reflects:

- A cost increase of \$45,804.00 for extra work to be performed; and

WHEREAS, Change Order No. 1, if approved, will be governed by N.J.A.C. 5:30-11.9, as it will exceed 20% of the original contract amount; and

WHEREAS, the Township Engineer (Remington & Vernick Engineers) via correspondence dated September 26, 2014, has recommended that the Township of North Hanover accept the proposed change order; and

WHEREAS, Arawak Paving Company, Inc. has submitted a certification recommending the change order in accordance with N.J.A.C. 5:30-11.9; and

WHEREAS, the Chief Financial Officer has certified that the change order is in accordance with N.J.A.C. 5:30-11.9 and that funds are available; and

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover that the Mayor and the Township Clerk are authorized to approve Change Order No. 1 amending the original contract amount of \$137,900.00 to \$183,704.00 for the FY' 2014 NJDOT Trust Fund Resurfacing of Jacobstown-Arneytown Road (Phase II) between the Township of North Hanover and Arawak Paving Company, Inc.

BE IT FURTHER RESOLVED, that a duly executed copy of this Resolution, Change Order and Contract Addendum be filed in the Office of the Township Clerk.

BE IT FURTHER RESOLVED that the required notice shall be published in the legal newspaper as required by N.J.A.C. 5:30-11.9.

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | | | X | | | |
| Committeewoman Butler | | X | X | | | |
| Committeeman Delorenzo | X | | X | | | |

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|--------------------------|--|--|---|--|--|--|
| Committeeman Moscatiello | | | X | | | |
| Mayor Quackenboss | | | X | | | |

2014-103 Resolution Accepting the Resignation of Karen Noel

RESOLUTION 2014-103

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF KAREN NOEL**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Karen Noel as Police Officer for the North Hanover Township effective October 25, 2014.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Personnel File of Karen Noel
2. Police Chief Keubler
3. Chief Financial Officer

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | | | X | | | |
| Committeewoman Butler | | X | X | | | |
| Committeeman Delorenzo | X | | X | | | |
| Committeeman Moscatiello | | | X | | | |
| Mayor Quackenboss | | | X | | | |

2014-104 Appointment of Part-Time Police Officer Carlos Cruz

RESOLUTION 2014-104

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME POLICE OFFICER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Part-Time Class II Police Officer ~ Carolos Cruz
Effective Date of Employment: 10/3/2014

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | | | X | | | |
| Committeewoman Butler | | X | X | | | |
| Committeeman Delorenzo | X | | X | | | |
| Committeeman Moscatiello | | | X | | | |
| Mayor Quackenboss | | | X | | | |

2014-105 Appointment of Part-Time Police Officer Horton Stewart

RESOLUTION 2014-105

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME POLICE OFFICER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Part-Time Class II Police Officer ~ Horton Stewart
Effective Date of Employment: 10/3/2014

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

| COMMITTEE | MOTION | 2ND | AYES | NAYS | ABSTAIN | ABSENT |
|--------------------------|--------|-----|------|------|---------|--------|
| Deputy Mayor Durr | | | X | | | |
| Committeewoman Butler | | X | X | | | |
| Committeeman Delorenzo | X | | X | | | |
| Committeeman Moscatiello | | | X | | | |

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| Mayor Quackenboss | | | X | | | |
|-------------------|--|--|---|--|--|--|

DISCUSSION

1. CY 2014/SFY2015 BEST PRACTICE INVENTORY

- Full Township Committee to participate in discussion

Mayor Quackenboss stated that the CFO and Clerk filled out the checklist. The Township will be receiving 100% of the State aid.

- Township Clerk certifies the Governing Body has reviewed the Best Practice Inventory

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Delorenzo stated that Saturday is clean-up day. The Township has complied with all of OSHA’s requirements. A release letter should be coming in the mail. He regrets the resignation of Officer Noel.

Committeewoman Butler stated that she echoes Committeeman Delorenzo’s comments.

Deputy Mayor Durr stated that he met with Mr. Bruno regarding funding for the road project. Deputy Mayor Durr distributed a worksheet laying out the different funding paths. The Township Committee discussed the various options. Mayor Quackenboss stated that he wanted some time to review the spreadsheet and asked if this matter could be scheduled for discussion at the next meeting.

Mayor Quackenboss stated that he spoke with Jim Conway regarding the COAH proposal. He indicated that their fee will be reduced to \$3,500. A written proposal will be sent.

EXECUTIVE SESSION RESOLUTION (if needed)

2014-106 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters.

Motion by Committeeman Delorenzo and seconded by Committeeman Moscatiello to table Resolution 2014-106. All were in favor.

MOTION TO ADJOURN 8:00 PM

Respectively submitted,

Cindy A. Dye, RMC
Township Clerk