

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
February 20, 2014, 7:00 P.M.**

**CALL TO ORDER:** Mayor Quackenboss called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Quackenboss

**ROLL CALL:** Mayor Quackenboss  
Deputy Mayor Durr  
Committeewoman Butler  
Committeeman Delorenzo  
Committeeman Moscatiello

Also present: Municipal Clerk Cindy Dye and Township Attorney Mark Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT**

Mayor Quackenboss opened the meeting to the public.

Buddy Wilkins of the Cookstown Fire Company was present and asked if the Township Committee is going to continue to use their services for 2014. Mayor Quackenboss indicated that the Committee is reviewing the budget at this time and it is hopeful that the Township would continue utilizing their services and thanked them for a job well done.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Delorenzo  
Seconded By: Committeewoman Butler  
All were in favor.

**ENGINEER’S REPORT**

Justin Gibson stated that there is nothing new to report. He is continuing to work with Committeeman Delorenzo regarding the roads program.

**DEPARTMENT REPORTS FOR JANUARY 2013**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts (December and January)
- d. Tax Assessor (presenting report)

Don Kosul, Tax Assessor was present to give an oral report to the Township Committee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			<b>X</b>			
Committeewoman Butler			<b>X</b>			
Committeeman Delorenzo		<b>X</b>	<b>X</b>			

Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

**MINUTES FOR APPROVAL**

- February 6, 2014 – Regular Meeting
- February 6, 2014 – Executive Session
- February 15, 2014 – Budget Hearing

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

**BILLS AND CLAIMS FOR APPROVAL**

Committeeman Delorenzo abstained for P.O. number 14-000096

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr	X		X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2014-37      A Resolution Authorizing the Refund of Tax Sale Premium

**RESOLUTION 2014-37**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND  
OF TAX SALE PREMIUM**

**WHEREAS**, Tax Sale Certificate#13-00007 was redeemed on February 4, 2013 in the amount of \$6,929.24

**WHEREAS**, US BANK Cust for Pro Capt. III, LLC paid tax sale premium, in the amount of \$18,000.00, for said lien.

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$18,000.00 to US BANK Cust for Pro Capt. III, LLC; for Lien 13-00007, Block 603 Lot 24, commonly known as 350 Croshaw Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

2014-38      A Resolution Amending Resolution 2013-110 Appointment of Court Administrator

**RESOLUTION 2014-38**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AMENDING APPOINTMENT OF COURT ADMINISTRATOR**

**WHEREAS**, on October 3, 2013, by Resolution 2013-110, the Township Committee appointed Rita Williams for the full-time position of Court Administrator for the North Hanover Township, Chesterfield Township and Wrightstown Borough Municipal Court with an annual salary of \$44,000; and

**WHEREAS**, since that time, it has been brought to the Township Committee’s attention that the issue of call-outs have never been discussed regarding the position of the Court Administrator; and

**WHEREAS**, it has been determined by the Township Committee that Rita Williams shall be compensated for call-outs at a rate of \$25.00 per call out.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that Rita Williams is to be compensated for call-outs at a rate of \$25 per call out.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

2014-39      A Resolution Approving Participation with the State of New Jersey Safe and Secure Communities Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

**RESOLUTION 2014-39**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY**

**WHEREAS**, the North Hanover Township Committee wishes to apply for funding for a project under the Safe and Secure Communities Program; and

**WHEREAS**, the Township Committee has reviewed the accompanying application and has approved said request; and

**WHEREAS**, the project is a joint effort between the Department of Law and Public Safety and North Hanover Township for the purpose described in the application.

**NOW THEREFORE BE IT RESOLVED** by the North Hanover Township Committee that

1. As a matter of public policy North Hanover Township wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.

The Division of Criminal Justice shall initiate allocations to each applicant as authorized.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			<b>X</b>			
Committeewoman Butler		<b>X</b>	<b>X</b>			
Committeeman Delorenzo	<b>X</b>		<b>X</b>			
Committeeman Moscatiello			<b>X</b>			
Mayor Quackenboss			<b>X</b>			

2014-42      Amending Resolution 2014-23 Resolution Appointing Municipal Court Judge for a Three Year Term

**RESOLUTION 2014-42**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AMENDING RESOLUTION 2014-23  
APPOINTING MUNICIPAL COURT JUDGE  
FOR A THREE YEAR TERM**

**WHEREAS**, N.J.S.A. 2B:12-4 provides that each Judge of a Municipal Court shall serve for a term of three years from the date of appointment; and

**WHEREAS**, the current term of the North Hanover, Chesterfield, Wrightstown Township Municipal Courts Judge expired December 31, 2013.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, Chesterfield and Wrightstown, County of Burlington, State of New Jersey that **Lois F. Downey** be and is hereby appointed and designated to serve as the Municipal Court Judge for the Township of North Hanover, Chesterfield and Wrightstown municipal courts for a three year term to expire on December 31, 2016 and/or until her successor is appointed and qualified.

**BE IT FUTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Honorable Judge Lois F. Downey, North Hanover Township
2. Court Administrator, North Hanover Township
3. Chief Financial Officer, North Hanover Township
4. Township Clerk, North Hanover Township

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

**NON-CONSENT RESOLUTIONS**

2014-40 Resolution Approving Employee Separation Agreement

**RESOLUTION 2014-40  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING EMPLOYEE SEPARATION AGREEMENT**

**WHEREAS**, Peter A. Leonard was hired as a part time Police Officer for the Township of North Hanover Police Department commencing on March 21, 2003 and was sworn in as a full time Police Officer for North Hanover Township Police Department commencing July 21, 2005; and

**WHEREAS**, Leonard served as a full time Police Officer for the Township until July 1, 2013, when he ceased working full time due to a work-related injury; and

**WHEREAS**, as consequence of this employment related disability that has prevented Leonard from performing his duties as a Township police officer, Leonard filed an application for disability retirement under the State of New Jersey’s Police and Fireman’s Retirement System effective on July 1, 2013; and

**WHEREAS**, Leonard and the Township have negotiated an Employee Separation Agreement to memorialize their understanding regarding that fact that Leonard ceased working as a full time police officer and agreed to voluntary separate from the Township as an employee and Police Officer; and

**WHEREAS**, the Township Committee wishes to authorize the execution of the employee separation agreement in the form attached hereto by the mayor and municipal clerk.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, in the County of Burlington, that it does hereby approve of the Employee Separation Agreement by and between the Township of North Hanover and the Peter A. Leonard in the form attached hereto and the Mayor and Township Clerk are authorized to execute said agreement.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution along with a fully executed agreement be forwarded to Peter A. Leonard.

I do hereby certify that the foregoing is a true and exact copy of a Resolution adopted by the Mayor and Township Committee of North Hanover Township on February 20, 2014.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

**DISCUSSION ITEMS**

- Grass Cutting Contract

The Township Attorney advised the Committee that this contract must go out for re-bid as it maximized the life of the contract.

- Street and Road Maintenance Contract

The Township Attorney advised the Committee that this contract must go out for re-bid as it maximized the life of the contract.

- 2014 Budget Workshop

The Township discussed scheduling another workshop meeting. It was determined to hold off on the next meeting until figures come in for the grass cutting and street and road maintenance contracts. This will be rescheduled at the next meeting.

**TOWNSHIP COMMITTEE “COMMENTS”**

There were not comments from the Township Committee.

**EXECUTIVE SESSION RESOLUTION**

2014-41 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

MOTION made by Committeeman Moscatiello and seconded by Committeewoman Butler to table Resolution 2014-41. All were in favor.

**MOTION TO ADJOURN** 7:40 PM

Respectively submitted,

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Cindy A. Dye, RMC  
Township Clerk