

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
February 6, 2014, 7:00 P.M.**

**CALL TO ORDER:** Deputy Mayor Durr called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Deputy Mayor Durr

**ROLL CALL:** Mayor Quackenboss (absent)  
Deputy Mayor Durr  
Committeewoman Butler  
Committeeman Delorenzo  
Committeeman Moscatiello

Also present: Municipal Clerk Cindy Dye and Township Attorney Mark Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

Deputy Mayor Durr opened the meeting for public comment.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Delorenzo  
Seconded By: Committeewoman Butler  
All were in favor by roll call vote.

**ENGINEER’S REPORT**

Justin Gibson stated that he is working with Committeeman Delorenzo to generate a road list and define the scope of work for the proposed road program.

**MINUTES FOR APPROVAL**

- January 16, 2014 – Regular Meeting
- January 16, 2014 – Closed Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			<b>X</b>			
Committeewoman Butler		<b>X</b>	<b>X</b>			
Committeeman Delorenzo	<b>X</b>		<b>X</b>			
Committeeman Moscatiello			<b>X</b>			
Mayor Quackenboss						<b>X</b>

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			<b>X</b>			
Committeewoman Butler	<b>X</b>		<b>X</b>			
Committeeman Delorenzo			<b>X</b>			

Committeeman Moscatiello		X	X			
Mayor Quackenboss						X

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2014-31 Resolution Authorizing Renewal of the Term of a Shared Services Agreement with Bordentown, Chesterfield, New Hanover and Springfield Townships Concerning Extra Duty Assignment of Police Officers

RESOLUTION 2014–31

TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON

**RESOLUTION AUTHORIZING RENEWAL OF THE TERM OF A SHARED SERVICES AGREEMENT WITH BORDENTOWN, CHESTERFIELD, NEW HANOVER AND SPRINGFIELD TOWNSHIPS CONCERNING EXTRA DUTY ASSIGNMENT OF POLICE OFFICERS**

**WHEREAS**, the Townships of North Hanover, Springfield, Bordentown, New Hanover and Chesterfield are neighboring Townships in Northern Burlington County; and

**WHEREAS**, their Police Departments provide traffic control and other off-duty police services to third parties; and

**WHEREAS**, the Townships often rely upon each other for additional officers to provide such services to third parties; and

**WHEREAS**, The Township has entered into a Shared Services Agreement with the aforementioned Township which requires annual renewal; and

**WHEREAS**, the Township wishes to renew the Shared Services Agreement in accordance with its terms until December 31, 2014.

**NOW, THEREFORE, BE IT RESOLVED** by the Township of North Hanover, in the County of Burlington, State of New Jersey, that the Mayor and Municipal Clerk are authorized and directed to notify the Townships of Springfield, Bordentown, New Hanover and Chesterfield that the Committee has elected to renew the agreement for the ensuing year until December 31, 2014 and provide each Township with a certified copy of this Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss						X

2014-32 Resolution Authorizing Addendum to Master Interlocal Services Agreement with Burlington County for New World Systems

**RESOLUTION 2014-32**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION APPROVING AN ADDENDUM TO A SHARED SERVICES AGREEMENT WITH THE COUNTY OF BURLINGTON FOR AN INTEGRATED JOINT LAW ENFORCEMENT RECORDS MANAGEMENT AND EMERGENCY DISPATCH SYSTEM**

**WHEREAS**, the County of Burlington embarked on a project several years ago to acquire and implement an Integrated Law Enforcement Records Management and Emergency Dispatch System; And

**WHEREAS**, by Resolution 2009-96, North Hanover Township approved a Shared Services Agreement for the period of May 1, 2009 to April 30, 2014; and

**WHEREAS**, the Chief Of Police has recommended continuing the Shared Services Agreement through the Attached Addendum to Master Interlocal Service Agreement for the period of May 1, 2014 to May 22, 2019.

**NOW, THEREFORE, BE IT RESOLVED** that the Township of North Hanover Committee hereby approves the attached Addendum to Master Interlocal Service Agreement and hereby authorizes the Mayor and Township Clerk to sign the attached Agreement.

Committee	Motion	2nd	Ayes	Nays	Abstain	Absent
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss						X

2014-33 Authorizing Execution of Contract for Animal Control Services with Jan E. Bilyk

**RESOLUTION 2014-33**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING EXECUTION OF CONTRACT FOR ANIMAL CONTROL SERVICES WITH JAN E. BILYK**

**WHEREAS**, the Township of North Hanover desires to retain the services of Animal Control for North Hanover Township; and

**WHEREAS**, Jan E. Bilyk qualifies as a professional in this field able to provide the services requested by the Township of North Hanover.

**NOW, THEREFORE, BE IT RESOLVED BY THE** Township Committee of North Hanover Township that the attached Contract be entered into with Jan E. Bilyk effective February 1, 2014 to expire at midnight on January 31, 2015.

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Cindy A. Dye, Township Clerk
2. Jack Bruno, Chief Financial Officer
3. Mark Keubler, Chief of Police
4. Jan E. Bilyk

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss						X

2014-34 Authorizing the Summer Recreation Camp Co-Director to Pay in Advance of a Township Committee Meeting Certain Summer Camp Expenditures

**RESOLUTION 2014-34**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING THE SUMMER RECREATION CAMP CO-DIRECTOR TO PAY IN ADVANCE OF A TOWNSHIP COMMITTEE MEETING CERTAIN SUMMER CAMP EXPENDITURES**

**WHEREAS**, from time to time there arises the need for the Summer Recreation Camp Co-Directors to make purchases for the Summer Recreation Camp Program; and

**WHEREAS**, at times said purchases necessitate a need to be purchased in advance of a Township Committee meeting in which approval for said purchases would be typically granted;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of North Hanover that the Co-Directors for the 2014 Summer Recreation Camp Program hereby have the consent of the Township Committee to make the following purchases in advance of a Township Committee meeting of which indicates a dollar amount not to exceed:

**EXPENDITURES FOR SUMMER RECREATION PROGRAM**

Island Beach State Park	\$1,000
Liberty Science Center	\$900
Thunderbird Lanes	\$2,000
Funplex	\$12,000
CoCo Keys	\$2,200
Holiday Skating	\$1,500
Philadelphia Zoo	\$1,000

Westwood Swim Club	\$2,400
Flyers Skate Zone	\$1,100
Jersey Pirates	\$1,200
Chucky Cheese	\$2,000
Movies (Regal and/or AMC)	\$2,000
Phillies Tour	\$400
Michaels	\$1,000
BJ's	\$1,500
Sarah Sams	\$1,600
Mr. Softy	\$2,000
Miscellaneous Fees (Tolls, parking, etc)	\$500
<b>Total</b>	<b>\$36,300</b>

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss						X

2014-35 Authorizing Township Clerk to Execute Agreement for County to Conduct Aerial Larval Mosquito Control Activities

**RESOLUTION 2014-35**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING TOWNSHIP CLERK TO EXECUTE AGREEMENT FOR COUNTY TO CONDUCT AERIAL LARVAL MOSQUITO CONTROL ACTIVITIES**

**WHEREAS**, the Burlington County Mosquito Extermination Commission has sent notice informing of the 2014 aerial larval mosquito control activities; and

**WHEREAS**, in order for the County Mosquito Commission to operate aircraft and apply mosquito larvicides over the municipality, it will be necessary to authorize them to do so; and

**WHEREAS**, the notice indicates that the aerial larviciding operation is confined to low-lying, swampy areas, wooded sites, and along or around streams and other bodies of water, which are sometimes in closed proximity to housing developments; and

**WHEREAS**, the County contracts a Bell Jet Ranger 206B turbine helicopter or equivalent, which is one of the most safe and reliable aircraft available for this type of service; and

**WHEREAS**, the 2014 contract will run from April 1<sup>st</sup> through November 18<sup>th</sup>, with generally, no flights conducted on Sunday or holidays with the exception of public health emergencies and are only conducted in daylight hours.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Clerk is authorized by the Township Committee to sign the form document submitted by the Burlington County Mosquito Extermination Commission in order to accomplish the necessary larvicides/insecticides application to the benefit of the health, safety, and welfare of the citizens of North Hanover for the year 2014.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss						X

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Delorenzo stated that it has been a rough couple of weeks with regards to the weather. There were some containers moved at the recycling facility. The snow plow contractor is doing a great job.

Committeewoman Butler reiterated that the weather has been rough the last couple of days. She is trying to keep the municipal building open for at least ½ days. She advised the Committee that the Municipal Alliance Coordinator resigned without notice. There is no one to take her place. The Alliance is no longer in existence for this new grant year.

Committeeman Moscatiello stated that the snow plow contractor is doing a good job. The recycling facility is continuing to be open during this bad weather. He noted that George Jones had a stroke. The Committee sends their prayers to his family.

Deputy Mayor Durr stated that there is a shortage of road salt due to the bad weather. He noted that we were able to get help from Chesterfield and other businesses.

**EXECUTIVE SESSION RESOLUTION**

2014-36 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters.

RESOLUTION 2014-36

TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case

for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			<b>X</b>			
Committeewoman Butler		<b>X</b>	<b>X</b>			
Committeeman Delorenzo			<b>X</b>			
Committeeman Moscatiello	<b>X</b>		<b>X</b>			
Mayor Quackenboss						<b>X</b>

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

Motion by Committeewoman Butler and seconded by Committeeman Delorenzo to ratify the discussion in closed session.

**MOTION TO ADJOURN**                      7:25 PM

Respectively submitted,

---

Cindy A. Dye, RMC  
Township Clerk