

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
March 20, 2014, 7:00 P.M.**

CALL TO ORDER: Deputy Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Deputy Mayor Durr

ROLL CALL: Mayor Quackenboss (arrived at 7:19 p.m.)
Deputy Mayor Durr
Committeewoman Butler (arrived at 7:19 p.m.)
Committeeman Delorenzo
Committeeman Moscatiello

Also present: Municipal Clerk Cindy Dye and Township Attorney Mark Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

At this time Deputy Mayor Durr called for a short recess as the Mayor had a presentation to perform at the school across the street.

Mayor Quackenboss called the meeting back to order.

PUBLIC COMMENT

Mayor Quackenboss opened the meeting to the public.

There were no public comments.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Delorenzo

Seconded By: Committeewoman Butler

All were in favor.

ENGINEER’S REPORT

Justin Gibson stated he is continuing to work with Committeeman Delorenzo regarding the roads program. Regarding Dollar General, he is working with the developer to complete the punch list items. Landscaping is scheduled to be planted on March 21, 2014. A preconstruction meeting was held on February 27 for Jacobstown Solar. He is working with the developer to address neighbor concerns. Burlington County has announced the 2014 Overlay Program. Croshaw Road from Wrightstown-Sykesville Road to Jacobstown-Cookstown Road is on the list. He is preparing a response letter to the County Engineer to inform him that there is no scheduled development to prevent resurfacing of the roadway, and to note any drainage issues along the roadway. NJDOT has announced that they are accepting applications for the 2014 Safe Route to School Programs and the 2014 Transportation Alternatives Program.

DEPARTMENT REPORTS FOR FEBRUARY 2014

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts (December and January)

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

MINUTES FOR APPROVAL

- February 20, 2014 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr	X		X			
Committeewoman Butler			X			
Committeeman Delorenzo			X			
Committeeman Moscatiello		X	X			
Mayor Quackenboss			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Mayor Quackenboss			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2014-43 A Resolution Amending Resolution 2014-34 Authorizing the Summer Recreation Camp Co-Director to Pay in Advance of a Township Committee Meeting Certain Summer Camp Expenditures

RESOLUTION 2014-43

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION AMENDING RESOLUTION 2014-34 AUTHORIZING THE SUMMER RECREATION CAMP CO-DIRECTOR TO PAY IN ADVANCE OF A TOWNSHIP COMMITTEE MEETING CERTAIN SUMMER CAMP EXPENDITURES

WHEREAS, from time to time there arises the need for the Summer Recreation Camp Co-Directors to make purchases for the Summer Recreation Camp Program; and

WHEREAS, at times said purchases necessitate a need to be purchased in advance of a Township Committee meeting in which approval for said purchases would be typically granted;

NOW, THEREFORE, BE IT RESOLVED that the Township Committee of North Hanover that the Co-Directors for the 2014 Summer Recreation Camp Program hereby have the consent of the Township Committee to make the following purchases in advance of a Township Committee meeting of which indicates a dollar amount not to exceed (deletions are strikethroughs, additions are underlined):

EXPENDITURES FOR SUMMER RECREATION PROGRAM

Island Beach State Park	\$1,000
Liberty Science Center	\$900
Thunderbird Lanes	\$2,000
Funplex	\$12,000
CoCo Keys	\$2,200
Holiday Skating	\$1,500
Philadelphia Zoo	\$1,000
Westwood Swim Club	\$2,400
Flyers Skate Zone	\$1,100
Jersey Pirates	\$1,200
Chucky Cheese	\$2,000
Movies (Regal and/or AMC)	\$2,000
Phillies Tour	\$400
Michaels	\$1,000
BJ's	\$1,500
Sarah Sams	\$1,600
Mr. Softy	\$2,000
Miscellaneous Fees (Tolls, parking, etc)	\$500
Blue Claws	\$800
Total	\$35,700

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Mayor Quackenboss			X			

2014-44 Authorizing the Transfer of Funds from the 2013 Budget

RESOLUTION 2014-44
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR THE 2013 BUDGET

WHEREAS N.J.S.A. 40A:4-58 states: "Should it become necessary, during the last 2 months of the fiscal year or the first three months of the new fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and,

WHEREAS the Chief Financial Officer has recommended that the attached list of transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, (not less than 2/3 of the full membership concurring affirmatively) that the 2013 budget transfers be made a permanent part of this resolution, are hereby made and approved.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Mayor Quackenboss			X			

Mayor Quackenboss indicated at this time he would like to go into closed session.

RESOLUTION 2014-47

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler			X			

Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

At this time Mayor Quackenboss called the public portion of the meeting back to order.

Mayor Quackenboss asked the contractor for K Kraft & Sons to identify himself. Keven Kraft, Jr. was present. Mayor Quackenboss asked if he would be using sub-contractors the the Road and Ground Services contract. Mr. Kraft stated that they would not be using subcontractors. Mayor Quackenboss asked if there was any relationship between K. Kraft & Sons and Total Lawn Care. Mr. Kraft indicated that his father owned both companies. Mayor Quackenboss asked if they would be utilizing the same employees. Mr. Kraft indicated that he works for both companies; however, each company has their own employees. However, they do work together.

Deputy Mayor Durr asked if they have any other contracts that are similar to the road contract. Mr. Kraft stated that they manage the Warren County Community College property. Deputy Mayor Durr asks if they have a contract that services public roads. Mr. Kraft state no.

Deputy Mayor Durr stated some of his concerns regarding the road contract. He stated that he is concerned that the contractor is no local. Some of the requirements require immediate action for safety reasons. Mr. Kraft stated how they could meet the necessary requirements. He explained that he has done massive storm clean-ups after Hurricane Sandy. Deputy Mayor Durr stated that Hurricane Sandy was expected; he stated his concerns regarding localized unexpected storms.

Mr. Roselli asked if there will be a designated person that will be used as a call out. Mr. Kraft stated yes. Mr. Roselli asked the estimated response time. Mr. Kraft stated without traffic response time would be approximately 45 minutes; with traffic it could be up to 120 minutes.

Deputy Mayor Durr stated that there is a requirement in this contract that there be someone present in order to do call outs for snow. He explained the importance of this requirement.

Committee Moscatiello asked where the Township would rank with their other accounts. Mr. Kraft stated that the Township would be number one and that someone would be totally designated to this account.

Deputy Mayor Durr explained that the Committee receives phone calls regarding road and property conditions. He would like to be reassured that he understands the contract and all components of it.

Committee Moscatiello asked if the equipment is intertwined between the two businesses. Mr. Kraft stated no, except for maybe a weed whacker and a lawn mower.

Deputy Mayor Durr asked if he has a side mounted mower. Mr. Kraft stated that they are purchasing a flail mower. He is prepared to show proof that he has the necessary equipment to perform this contract.

Mayor Quackenboss asked how many employees K. Kraft employs. Mr. Kraft stated 5 with the exception of winter. Mayor Quackenboss asked what other business does K. Kraft engage in. Mr. Kraft stated that they do trucking, excavating, snow plowing and work with Delco Paving.

Mayor Quackenboss indicated the he would like to enter into executive session as he has contractual questions.

Motion made by Committeeman Delorenzo and seconded by Committeeman Moscatiello to enter back into executive session.

Mayor Quackenboss called the meeting back to order.

NON-CONSENT RESOLUTIONS

Mayor Quackenboss stated he would like to address Resolution 2014-46.

2014-46 Authorizing Award of Road and Ground Service Maintenance Supervision Bid

RESOLUTION 2014-46

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

**RESOLUTION AUTHORIZING AWARD OF BID FOR ROAD AND GROUND SERVICE
MAINTENANCE SUPERVISION CONTRACT**

WHEREAS, North Hanover Township seeks to award a contract for Road and Ground Service Maintenance Supervision Services; and

WHEREAS, North Hanover Township hereby accepts and approves the specifications of these services as prepared by the Township Attorney, and finds this contract to be in the best interest of the Township; and

WHEREAS, on March 18, 2014 North Hanover Township received bids for Road and Ground Service Maintenance Supervision Services; and

WHEREAS, on that date, the three lowest bids for the Base Bid were received from the following bidders for this project:

- | | | |
|----|-------------------------------|----------|
| 1. | K. Kraft & Sons Trucking, LLC | \$46,617 |
| 2. | J.B. Lawn & Land Care | \$48,000 |

WHEREAS, the Public Works Commissioner has recommended that the contract Road and Ground Service Maintenance Supervision Services for the base bid be awarded to K. Kraft & Sons Trucking, LLC in the amount of \$46,617, and subject to the Township Attorney as to form and completeness; and

WHEREAS, if applicable, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of North Hanover Township, County of Burlington, New Jersey that the contract for Road and Ground Service Maintenance Supervision Services for the base bid be awarded to K. Kraft &

Sons Trucking, LLC in the amount of \$46,617 subject to the approval of the Township Attorney and that the Mayor and Township Clerk are hereby authorized to execute the contract on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr	X		X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

2014-45 Authorizing Award of Grass Cutting & Maintenance of Township Property and Recreation Fields Bid

Mr. Roselli stated that three bids were received for this bid. He stated that there are questions raised by the Township Committee. The Committee has expressed discontent about the lowest bidder, who has serviced this contract for the last two years. There is a provision that the bid could be rejected due to poor performance.

Mayor Quackenboss stated that from his experience he has received numerous phone calls and many concerns expressed regarding the grass cutting that took place last spring. He stated he has a concern awarded this bid to the lowest bidder.

Committeeman Moscatiello stated he has also received several phone calls about the grass cutting. One time was before the Country Fair and another call was before another event. Given past service, he is not in support of awarding this bid to the lowest bidder.

Mr. Roselli asked if the contractor was made aware of the discontent. Committeeman Moscatiello stated yes, and in fact, one of the problems was getting a hold of the contractor. There was a time where the road contractor had to do the lawn mowing.

Committeeman Delorenzo stated that he had an instance where he called the contractor call 4 or 5 times with no response. He also had the road department call as well with no response. Mr. Delorenzo stated that to his defense the contractor did meet with him and that there were circumstances to his failure to cut the grass; however, he still did not return phone calls.

Committeeman Moscatiello stated that there were concerns for the first year of the contract; however, there was hope that the issues would have been rectified.

Mr. Kraft responded to the complaints made by the Committee.

Committeeman Moscatiello stated that the Township must come first. He reiterated the Committees concerns.

RESOLUTION 2014-45
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
RESOLUTION AUTHORIZING AWARD OF BID FOR GRASS CUTTING &

MAINTENANCE OF TOWNSHIP PROPERTY AND RECREATION FIELDS

WHEREAS, North Hanover Township seeks to award a contract for Grass Cutting and Maintenance of Township Property and Recreation Fields; and

WHEREAS, North Hanover Township hereby accepts and approves the specifications of this project as prepared by the Township Attorney, and finds this contract to be in the best interest of the Township; and

WHEREAS, on March 18, 2014, North Hanover Township received bids for Grass Cutting and Maintenance of Township Property and Recreation Fields; and

WHEREAS, on that date, the three lowest bids for the Base Bid were received from the following bidders for this project:

- | | | |
|----|---|-------------|
| 1. | Total Lawn Care & Landscape Services, LLC | \$10,337.36 |
| 2. | JB Lawn and Land Care, LLC | \$15,600.00 |
| 3. | Dittmer’s Nursery, LLC | \$17,900.00 |

WHERE, the Township Committee has rejected the bid from Total Lawn Care & Landscape Services, LLC based upon previous negative experience as discussed on the record of the March 20, 2014 Committee meeting; and

WHEREAS, the Public Works Commissioner has recommended that the contract Grass Cutting and Maintenance of Township Property and Recreation Fields for the base bid be awarded to JB Lawn and Land Care, LLC in the amount of \$15,600 and subject to the Township Attorney as to form and completeness; and

WHEREAS, if applicable, the Chief Financial Officer has certified the availability of funds.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Township Committee of North Hanover Township, County of Burlington, New Jersey that the contract for Grass Cutting and Maintenance of Township Property and Recreation Fields for the base bid be awarded to JB Lawn and Land Care, LLC in the amount of \$15,600 subject to the approval of the Township Attorney and that the Mayor and Township Clerk are hereby authorized to execute the contract on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr				X		
Committeewoman Butler		X	X			
Committeeman Delorenzo				X		
Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

DISCUSSION ITEMS

- 2014 Budget Workshop

Mayor Quackenboss stated that he would like to schedule another budget workshop for Thursday, March 27 at 7:00 p.m.

TOWNSHIP COMMITTEE “COMMENTS”

There were no Committee comments.

MOTION TO ADJOURN 8:55 PM

Respectively submitted,

Cindy A. Dye, RMC
Township Clerk