

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
APRIL 3, 2014, 7:00 P.M.**

**CALL TO ORDER:** Mayor Quackenboss called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Quackenboss

**ROLL CALL:** Mayor Quackenboss  
Deputy Mayor Durr  
Committeewoman Butler  
Committeeman Delorenzo  
Committeeman Moscatiello

Also present: Municipal Clerk Cindy Dye and Township Attorney Mark Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT**

Mayor Quackenboss opened the meeting to the public.

There were no public comments.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Delorenzo  
Seconded By: Committeewoman Butler  
All were in favor.

**ENGINEER’S REPORT**

Justin Gibson advised that he continues to work with Committeeman Delorenzo to generate a road list and define the scope of work for the proposed road program. The Dollar General has completed their punch list. Construction has begun for the Jacobstown Solar project. They still have not received an award announcement regarding the FY’ 2014 NJDOT State Aid application. He has informed the County Engineer that there is no reason to delay construction on Croshaw Road and have requested that they proceed with the proposed resurfacing as planned. He advised the Committee that the NJDOT is accepting applications for the Safe Route to School Program and the Transportation Alternatives Program.

**MINUTES FOR APPROVAL**

- March 20, 2014 Regular Meeting
- March 20, 2014 Executive Session
- March 27, 2014 Budget Workshop

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			<b>X</b>			
Committeewoman Butler			<b>X</b>			

Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Mayor Quackenboss			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello			X			
Mayor Quackenboss			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2014-48      Resolution Endorsing the Submission of the 2013 Recycling Tonnage Grant Application

RESOLUTION 2014-48

TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON

**ENDORING THE SUBMISSION OF THE 2013 RECYCLING TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the **2013 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of North Hanover Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of North Hanover Township that North Hanover Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Cindy Dye of North Hanover Township to ensure that the application is properly filed, and hereby appoints Richard Parks of Eastampton Township as the Certified Recycling Coordinator to review and execute the 2013 Recycling Tonnage Report on behalf of North Hanover Township; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

2014-49      Resolution Amending Resolution 2014-45 Authorizing Award of Grass Cutting & Maintenance of Township Property and Recreation Fields Bid

**RESOLUTION 2014-49  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

RESOLUTION AMENDING RESOLUTION 2014-45 AUTHORIZING AWARD OF BID FOR GRASS CUTTING & MAINTENANCE OF TOWNSHIP PROPERTY AND RECREATION FIELDS

**WHEREAS**, North Hanover Township seeks to award a contract for Grass Cutting and Maintenance of Township Property and Recreation Fields; and

**WHEREAS**, North Hanover Township hereby accepts and approves the specifications of this project as prepared by the Township Attorney, and finds this contract to be in the best interest of the Township; and

**WHEREAS**, on March 18, 2014, North Hanover Township received bids for Grass Cutting and Maintenance of Township Property and Recreation Fields; and

**WHEREAS**, on that date, the three lowest bids for the Base Bid were received from the following bidders for this project:

- |    |   |             |
|----|---|-------------|
| 1. | Total Lawn Care & Landscape Services, LLC | \$10,337.36 |
| 2. | JB Lawn and Land Care, LLC                | \$15,600.00 |
| 3. | Dittmer’s Nursery, LLC                    | \$17,900.00 |

**WHEREAS**, the Township Committee determine to reject the bid from Total Lawn Care & Landscape Services, LLC based upon previous negative experience as discussed on the record of the March 20, 2014 Committee meeting; and

**WHEREAS**, the amount of the bids of the two lowest bidders is also less than the \$17,500 bid threshold established under the Local Public Contracts Law; and

**WHEREAS**, N.J.S.A. 40A:11-6.1 allows for a contracting unit to award a contract to a vendor whose response is most advantageous, price and other factors considered, after soliciting at least two competitive quotations; and

**WHEREAS**, based upon the comments made on the record regarding the prior past performance Total Lawn Care & Landscaping Services, LLC and given the fact that a subsidiary company that is owned by the principal's son was awarded a contract by the Township Committee that would involve supervising Total Lawn Care & Landscaping Services, LLC, the Township Committee further determines that the response of JB Lawn and Land Care, LLC is most advantageous to the Township of North Hanover; and

**WHEREAS**, the Public Works Commissioner has recommended that the contract Grass Cutting and Maintenance of Township Property and Recreation Fields for the base bid be awarded to JB Lawn and Land Care, LLC in the amount of \$15,600 and subject to the Township Attorney as to form and completeness; and

**WHEREAS**, if applicable, the Chief Financial Officer has certified the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of North Hanover Township, County of Burlington, New Jersey that the contract for Grass Cutting and Maintenance of Township Property and Recreation Fields for the base bid be awarded to JB Lawn and Land Care, LLC in the amount of \$15,600 subject to the approval of the Township Attorney and that the Mayor and Township Clerk are hereby authorized to execute the contract on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

2014-50      Resolution Approving Agreement for Brush Disposal and Recycling by and Between the Township of North Hanover and Herman's Trucking, Inc.

**RESOLUTION 2014-50**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN CONTRACT FOR NORTH HANOVER TOWNSHIP WITH HERMAN'S LANDSCAPING FOR BRUSH REMOVAL SERVICES**

**WHEREAS**, the Township of North Hanover has a need to acquire management and administration of the Township's brush removal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS** the Township Committee has determined and certified in writing that the value of the contract will not exceed \$17,500; and,

**WHEREAS** the anticipated term of this contract is two years with two (2) one (1) year extensions; and

**WHEREAS** Herman's Landscaping Supply has completed and submitted a Business Entity Disclosure Certification which certifies that Herman's Landscaping Supply has not made any reportable contributions to a political or candidate committee in the Township of North Hanover in the previous one year, and that the contract will prohibit Herman's Landscaping Supply from making any reportable contributions through the term of the contract, and

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of North Hanover authorizes the Mayor to enter into a contract with Herman's Landscaping Supply effective at the passing of this Resolution of April 1, 2014.

**BE IT FURTHER RESOLVED** that the required "Notice of Contract Awards" shall be published in the legal newspaper as required by law within ten (10) days of its passage.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

2014-51 Agreement Between Township of North Hanover and North Hanover Township Fraternal Order of Police Association

Committeeman Delorenzo made a motion and seconded by Committeeman Moscatiell to hold Resolution 2014-51 until after closed session. All were in favor.

**DISCUSSION ITEM:**

- Burlington County Community Development Block Grant Program HOME Investment Partnerships Program

Township Attorney Roselli explained the program to the Committee. He indicated that the Township has participated in this program in the past; however, there are new rules which indicate that the Township would have to front the money prior to being reimbursed through the program. It was a unanimous decision not to participate in the program.

Mayor Quackenboss stated that this matter was not listed on the agenda; however, he met with the School Superintendent, Business Administrator and Board President. They have informed him that when the School Resource Officer's contract expires, they will only consider renewing if the contract price was cut in half. They also informed him that they will be reducing their contribution toward the summer recreation program to \$12,000, instead of the \$15,000. They stated that the reason is that they are not receiving as much money from the Federal government.

**TOWNSHIP COMMITTEE "COMMENTS"**

Committeeman Delorenzo stated that Waste Management came out and repaired the compactor to his satisfaction.

Committeewoman Butler indicated that she attended the Trenton Freedom game sponsored by the North Hanover Township Recreation Committee. She indicated that it was a great time.

Deputy Mayor Durr stated that he was invited to attend the Safety Meeting. In attendance were the Municipal Clerk, Chief of Police, Fire Chief, Ben Palombi, Don Mathews and himself. He indicated that he was a very productive meeting. He stated that he and Mayor Quackenboss met with Jack Bruno to go over the budget. He will be meeting with the new road contractor tomorrow.

Mr. Roselli informed the Committee that he is running a special needs baseball club in Bordentown. It is not limited to Bordentown residents. Anyone who may be interested can contact him directly.

**EXECUTIVE SESSION RESOLUTION**

2014-52 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters.

RESOLUTION 2014-52

TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss personnel, possible litigation and contract negotiations of which requires attorney-client privilege in this regard.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Mayor Quackenboss			X			

**BACK TO PUBLIC SESSION**

**RESOLUTION 2014-51  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AGREEMENT BETWEEN TOWNSHIP OF NORTH HANOVER AND NORTH HANOVER TOWNSHIP FRATERNAL ORDER OF POLICE ASSOCIATION**

**WHEREAS**, an agreement has been made between the Township of North Hanover and the North Hanover Township Fraternal Order of Police Association; and

**WHEREAS**, said agreement has been reduced to written form and duly signed by the officers authorized to execute such agreement by the Police Association (FOP); and

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Mayor and Municipal Clerk are hereby authorized to execute the agreement on behalf of the Township Committee.

**BE IT FURTHER RESOLVED** that a certified copy of the executed agreement be transmitted to the Police Bargaining Unit, PERC (Public Employment Relations Commission), and the Chief Financial Officer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Durr			X			
Committeewoman Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Mayor Quackenboss			X			

**MOTION TO ADJOURN** 8:35 PM

Respectively submitted,

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Cindy A. Dye, RMC  
Township Clerk