

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
January 15, 2015, 7:00 P.M.**

CALL TO ORDER: Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Durr

ROLL CALL: Mayor Durr
Deputy Mayor Delorenzo
Committeewoman Butler
Committeeman Moscatiello
Committeeman Quackenboss

Also present: Municipal Clerk Cindy Dye and Township Attorney Mark Roselli.

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT

Mayor Durr opened the meeting to the public.

Walter Guzikowski of 346 Paulson Road asked if guardrails are going to be installed on Croshaw Road; if the bridge on Paulson Road will be repaired; if the Hlubik farm is going to be preserved and if the flooding on the County road is every going to be corrected.

Mayor Durr answered that regarding the Croshaw Road, Paulson Road and the flooding issue has been brought to the County’s attention. He does not know of their intentions. The Hlubik farm has applied for preservation; however, he does not know of the County’s intention regarding taking a portion for right-a-ways. That is between the property owner and the County.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor Delorenzo

Seconded By: Committeeman Quackenboss

ENGINEER’S REPORT

Mayor Durr announced that the Township Engineer is not present due to illness.

DEPARTMENT REPORTS FOR NOVEMBER AND DECEMBER 2014

- a. Tax Collector (and year end)
- b. Construction, Zoning & Mobile Homes (and year end)
- c. North Hanover, Wrightstown & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company (November only)

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss			X			
Mayor Durr			X			

MINUTES FOR APPROVAL

- December 4, 2015 – Regular Meeting
- December 4, 2015 – Executive Session Meeting
- January 1, 2015 – Reorganization Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

BILLS AND CLAIMS FOR APPROVAL

Committeeman Quackenboss abstained from check 1532.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			
Mayor Durr			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2015-22 Resolution Authorizing Refund of Overpayment of Taxes

RESOLUTION 2015-22

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND
OF OVERPAYMEN OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$1,036.09 to Lereta, LLC, for Block 801 Lot 11 commonly known as 362 Meany Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

2015-23 Approval of Maintenance of Website for North Hanover Township

RESOLUTION 2015-23
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
APPROVAL OF MAINTENANCE OF
WEBSITE FOR NORTH HANOVER TOWNSHIP

WHEREAS, the North Hanover Township Committee has determined a need for the maintenance of the website for North Hanover Township; and

WHEREAS, Christine Webster has agreed to maintain the North Hanover Township website for the year 2015 for the cost of \$5,100; and

WHEREAS, an additional fee of \$621.20 is required for a three year subscription to Network Solution; and

WHEREAS, it was the unanimous consensus of the Township Committee to retain Christine Webster to maintain the North Hanover Township website for the year 2015 in the amount of \$5,100, plus an additional \$621.20 for a three year subscription to Network Solution.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Committee hereby agree to retain Christine Webster for the maintenance of the North Hanover Township website for the year 2015 in the amount of \$5,100, plus an additional \$621.20 for a three year subscription to Network Solution; and

BE IT FURTHER RESOLVED that a certified copy of the executed agreement be transmitted to Christine Webster and the Chief Financial Officer of North Hanover Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			

Mayor Durr			X			
------------	--	--	---	--	--	--

2015-24 Authorizing Township Clerk to Execute the Annual Dog License Maintenance Agreement for the Munidex System

RESOLUTION 2015-24

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZING TOWNSHIP CLERK TO EXECUTE THE ANNUAL DOG LICENSE MAINTENANCE AGREEMENT FOR THE MUNIDEX SYSTEM

WHEREAS, the Township Clerk’s Office manages the annual dog licensing utilizing software called Munidex; and

WHEREAS, each year the software company called Munidex, Inc. requires an annual maintenance agreement be executed to oversee said software;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Clerk is authorized by the Township Committee to sign the form document submitted by Munidex Inc. in order to accomplish the necessary maintenance of our municipal dog licensing for the 2015 calendar year.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

2015-25 Resolution Authorizing an Exchange of Construction Code Services

RESOLUTION 2015-25

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

A RESOLUTION AUTHORIZING AN EXCHANGE OF CONSTRUCTION CODE SERVICES

WHEREAS, N.J.A.C. 5:23-4.5(j) sets forth the circumstances under which a conflict of interest or an emergency would arise for municipal Construction Officials, Subcode Officials and Inspectors; and

WHEREAS, it is in the Township’s best interest to have a place in place which will provide for these services in the event a conflict of interest or an emergency arises; and

WHEREAS, the Township of North Hanover wishes to authorize an exchange of construction code services with the Township of Bordentown, Township of Burlington and the Township of Chesterfield to exchange the services of their Construction Officials, Subcode Officials and Inspectors as needed to comply with N.J.A.C. 5:23-4.5(j).

NOW, THEREFORE, BE IT RESOLVED by the Township of North Hanover, in the County of Burlington, State of New Jersey, as follows:

1. The Township Committee of the Township of North Hanover hereby authorizes the exchange of Construction Code Services with the Township of Bordentown, Township of Burlington and the Township of Chesterfield.
2. The Mayor, Municipal Clerk and other appropriate officials are hereby authorized to execute the document necessary to have the work performed in connection with the services outlined above.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

2015-26 Appointment of Recreation Advisory Committee Member

Committeeman Quackenboss stated that the three current members are up for reappointment. There is a new chairperson, Twan Berben.

RESOLUTION 2015-26
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBERS

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

RECREATION ADVISORY COMMITTEE

NAME	TITLE	TERM EXPIRATION
John Fletcher	Vice-Chairman	12/31/2017 (3 Year)
Twan Berben	Chairman Soccer Registration	12/31/2016 (3 Year)
Nancy Manucia	Secretary – chosen by recreation members each year	12/31/2015 (3 Year)
William Quackenboss	Twp. Committee Liaison Recreation Commissioner	12/31/2015 (1 Year)
Darlene Morrow	Community Events/Sponsorship	12/31/2017 (3 Year)
Joe Tartaglia	NBIAA Rep Adult Rec	12/31/2017 (3 Year)
Greg Byles	Fields	12/31/2015 (3 Year)
Darren Doherty	Basketball	12/31/2015 (3 Year)
Ron DeBaecke	Fields	12/31/2016 (3 Year)

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

2015-27 Authorizing Execution of Contract for Animal Control Services with Jan E. Bilyk

RESOLUTION 2015-27

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

**AUTHORIZING EXECUTION OF CONTRACT FOR ANIMAL CONTROL SERVICES
WITH JAN E. BILYK**

WHEREAS, the Township of North Hanover desires to retain the services of Animal Control for North Hanover Township; and

WHEREAS, Jan E. Bilyk qualifies as a professional in this field able to provide the services requested by the Township of North Hanover.

NOW, THEREFORE, BE IT RESOLVED BY THE Township Committee of North Hanover Township that the attached Contract be entered into with Jan E. Bilyk effective February 1, 2015 to expire at midnight on January 31, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Cindy A. Dye, Township Clerk
2. Jack Bruno, Chief Financial Officer
3. Mark Keubler, Chief of Police
4. Jan E. Bilyk

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

DISCUSSION

- Public Works Contract - Leaves

Committeewoman Butler indicated that a resident had contacted her regarding leaves continually being in the storm drain. She explained to the resident that it is the residents’ responsibility to clean up their own leaves; however, she does understand that the leaves will blow in the drain clogging from time to time. She indicated that the public works contract should be more specific about removing leaves from the storm drain and removing the leaves from the sight so they do not blow back into the drain causing a continuous drainage issue. The Committee agreed that it is not specific in the contract and should be looked at the next time the contract is up.

Mayor Durr stated that another item that has to be discussed is the proposed pipeline. He indicated that there are several proposed routes. No matter what route, he would have some property that would be affected. He cannot represent the Township’s best interest and his own at the same time. Therefore he has to recuse himself from all conversations regarding the proposed pipeline.

Deputy Mayor Delorenzo took over the discussion. The representatives of the proposed pipeline contacted the Clerk and requested to schedule a meeting. The Committee had a lengthy discussion regarding how this matter should be handled. It was decided that Committeeman Quackenboss would be the contact person for this matter. Committeeman Quackenboss would contact the representative to see what exactly they would like to meet about and invite them to a public meeting to discuss.

Mayor Durr provided a financial update to the Committee. He stated that the roads program will be discussed at the February 5 meeting.

TOWNSHIP COMMITTEE “COMMENTS”

Committeewoman Butler stated that she attended the School District’s first Health Fair. There was nice attendance. Pat Adragna and staff did a nice job.

Deputy Mayor Delorenzo stated that there is a resident on Crosswicks-Ellisdale Road who has a sump pump draining out in the street. This caused severe icing. Our Public Works went out and dug up the ice with the backhoe. The police will be citing the resident and the Township will be sending them a bill.

Mayor Durr stated that he received a note from the Summer Recreation program indicating they are moving forward.

EXECUTIVE SESSION RESOLUTION

2015-28 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

RESOLUTION 2015-28

TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss contract negotiations.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			

Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN 8:22 PM

Respectively submitted,

Cindy A. Dye, RMC
Township Clerk