

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MINUTES
October 15, 2015, 7:00 P.M.**

4th QTR BOH

- CALL TO ORDER** Mayor Durr
- FLAG SALUTE:** Led by Mayor Durr
- ROLL CALL:** Mayor Durr
Deputy Mayor Delorenzo
Committeewoman Butler
Committeeman Moscatiello
Committeeman Quackenboss

Absent: None

Also Present: Acting Clerk Mary Picariello, Township Attorney Mark Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT

OPEN PUBLIC COMMENT

Mayor Durr opened the meeting to the public.

Helen Boehm – 155 Harrison Road – inquired about street signs, on the Agenda and asked if Harrison Road was on the list. Mayor Durr responded that there were several street signs “missing” due to vandalism and that Harrison was on the list.

MOTION TO CLOSE PUBLIC COMMENT

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

DEPARTMENT REPORTS FOR SEPTEMBER 2015

- Tax Collector
- Construction, Zoning & Mobile Homes
- North Hanover, Wrightstown & Chesterfield Courts
- Jacobstown Volunteer Fire Company
- Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			
Mayor Durr			X			

MINUTES FOR APPROVAL

• October 1, 2015 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	X		X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

• October 1, 2015 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	X		X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			
Mayor Durr			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2015-131 Resolution of the Township Committee of the Township of North Hanover adopting a Promotional and Procedural Policy Manual for the North Hanover Township Police Department

**RESOLUTION 2015-131
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION OF THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NORTH HANOVER ADOPTING PROMOTION POLICY FOR TOWNSHIP OF NORTH HANOVER POLICE DEPARTMENT

WHEREAS, in accordance with N.J.S.A. 40A:14-118 and Township Code § 2-060.2, the Township Committee of North Hanover Township is designated as the “Appropriate Authority”; and

WHEREAS, as the Appropriate Authority, the Township Committee is authorized to establish policies and procedures for the operation of the Township’s Police Department; and

WHEREAS, the Township Committee, as the Appropriate Authority, has determined it is necessary to establish and adopt a promotion policy for Township Police Department for the rank of Sergeant and Chief of Police.

NOW, THEREBY, BE IT RESOLVED by the Township Committee of the Township of North Hanover that the Promotion Policy for the Township Police Department in the form attached hereto be and is hereby adopted and shall be included in the Township Police Department’s Policies and Procedures and shall be located in the appropriate Chapter and Section, which shall be noted accordingly in the heading of the policy.

BE IT FURTHER RESOLVED that a copy of this policy shall all be provided to all members of the Township’s Police Department.

2015-136 Resolution Approving a Blue Light Permit Application

**RESOLUTION 2015-136
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPROVAL OF BLUE LIGHT PERMIT APPLICATION

WHEREAS, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

WHEREAS, Anthony Pagliocca has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve Anthony Pagliocca for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

2015-137 Resolution Authorizing refund of Overpayment of Taxes

**TOWNSHIP OF NORTH HANOVER
RESOLUTION AUTHORIZING REFUND
OF OVERPAYMEN OF TAXES
RESOLUTION 2015- 137**

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2015 taxes in the amount of \$4,709.53 to Corelogic Tax Service LLC, for Block 604.03 Lot 3 commonly known as 678 Monmouth Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

2015-138 Resolution Approving Participation with the State of New Jersey Safe and Secure Communities Program Administered by the Division of Criminal Justice, Department of Law and Public Safety

**RESOLUTION 2015-138
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION APPROVING PARTICIPATION WITH THE STATE OF NEW JERSEY SAFE AND SECURE COMMUNITIES PROGRAM ADMINISTERED BY THE DIVISION OF CRIMINAL JUSTICE, DEPARTMENT OF LAW AND PUBLIC SAFETY

WHEREAS, the North Hanover Township Committee wishes to apply for funding for a project under the Safe and Secure Communities Program for the 2015/2016 year; and

WHEREAS, the Committee of North Hanover Township has reviewed the accompanying application and has approved said request; and

WHEREAS, the project is a joint effort between the Department of Law and Public Safety and North Hanover Township for the purpose described in the application.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that

1. As a matter of public policy North Hanover Township wishes to participate to the fullest extent possible with the Department of Law and Public Safety.
2. The Attorney General will receive funds on behalf of the applicant.
3. The Division of Criminal Justice shall be responsible for the receipt and review of the applications for said funds.
4. The Division of Criminal Justice shall initiate allocations to each applicant authorized.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

2015-139 Resolution Appointing a Part-Time Police Officer

**RESOLUTION 2015-139
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME POLICE OFFICER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Special Police Officer Class II ~ Dylan James Dohanic

Effective Date of Employment: 10/20/2015

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

NON-CONSENT AGENDA

2015-140 A Resolution Releasing the Performance Bond for the Jacobstown Solar LLC South Phase A, B, and Switch Gear Phase and Accepting Maintenance Bond

RESOLUTION 2015-140

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

A RESOLUTION RELEASING THE PERFORMARNCE BOND FOR THE JACOBSTOWN SOLAR LLC SOUTH PHASE A, B AND SWITCH GEAR PHASE AND ACCEPTING MAINTENANCE BOND

WHEREAS, Remington, Vernick and Arango Engineers, and Affiliates, Inc. has inspected the Jacobstown Solar LLC South Phase A, B and the Switch Gear Phase located at Block(s) 700 and 800 Lot(s) 13 and 16 located in North Hanover Township, New Jersey; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory, and with due regard to the passage of time; and

WHEREAS, it is the recommendation of the Township's Engineer that the Township of North Hanover release the Travelers Casualty and Surety Company of Performance Surety Bond #105994506, in the amount of Five Hundred Fifty Two Thousand Six Hundred Sixty-Seven Dollars and 20/100 cents (\$552,667.20) and upon a posting of a two (2) year Maintenance Bond in the amount of Sixty-Nine Thousand Eighty-Three Dollars and 40/100 cents (\$69,083.40), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

WHEREAS, it is the intention of the Township Committee and in the best interest of the Township of North Hanover to release the Performance Bond and accept a two year Maintenance Bond in the amount referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the performance bond #105994506 be released for the Jacobstown Solar LLC South Phase A, B and the Switch Gear Phase described above and accept a two (2) year maintenance bond of \$69,083.40 as well.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Jacobstown Solar, LLC for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			
Mayor Durr			X			

2015-141 A Resolution Releasing the Performance Bond for the Jacobstown Solar LLC North and East Phase and Accepting Maintenance Bond

RESOLUTION 2015-141

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

A RESOLUTION RELEASING THE PERFORMARNCE BOND FOR THE JACOBSTOWN SOLAR LLC NORTH AND EAST PHASE AND ACCEPTING MAINTENANCE BOND

WHEREAS, Remington, Vernick and Arango Engineers, and Affiliates, Inc. has inspected the Jacobstown Solar LLC North and East Phase located at Block(s) 700 and 800 Lot(s) 13 and 16 located in North Hanover Township, New Jersey; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory, and with due regard to the passage of time; and

WHEREAS, it is the recommendation of the Township’s Engineer that the Township of North Hanover release the Travelers Casualty and Surety Company of Performance Surety Bond #106049904, in the amount of Five Hundred Seventeen Thousand and 80/100 cents (\$517,000.80) and upon a posting of a two (2) year Maintenance Bond in the amount of Sixty-Four Thousand Six-Hundred Twenty-Five Dollars and 10/100 cents (\$64,625.10), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

WHEREAS, it is the intention of the Township Committee and in the best interest of the Township of North Hanover to release the Performance Bond and accept a two year Maintenance Bond in the amount referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer’s recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the performance bond #106049904 be released for the Jacobstown Solar LLC North and East Phase described above and accept a two (2) year maintenance bond of \$64,625.10 as well.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Jacobstown Solar, LLC for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			
Mayor Durr			X			

2015-142 A Resolution Accepting the Proposal from Remington and Vernick Engineers for Contract Number 1 for the 2016 Road Improvement Program

RESOLUTION 2015-142

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

RESOLUTION ACCEPTING THE PROPOSAL FROM REMINGTON AND VERNICK ENGINEERS FOR CONTRACT NO. 1 FOR THE 2016 ROAD IMPROVEMENT PROGRAM

WHEREAS, Remington and Vernick Engineers submitted a proposal for engineering services for the 2015/2016 Road Improvement Program; and

WHEREAS, it is the desire of the Township Committee to accept the proposal from Remington and Vernick Engineers for 2016 Contract Number 1, in an amount not to exceed \$62,600.00; and

WHEREAS, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the proposal from Remington and Vernick Engineers, in an amount not to exceed \$62,600.00 to provide engineering services for the 2016 Road Improvement Program, Contract Number 1 – Base Plan and Preparation.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			
Mayor Durr			X			

2015-143 A Resolution Accepting the Proposal from Remington and Vernick Engineers for Contract Number 2 for the 2016 Road Improvement Program

RESOLUTION 2015-143

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

RESOLUTION ACCEPTING THE PROPOSAL FROM REMINGTON AND VERNICK ENGINEERS FOR CONTRACT NO. 2 FOR THE 2016 ROAD IMPROVEMENT PROGRAM

WHEREAS, Remington and Vernick Engineers submitted a proposal for engineering services for the 2015/2016 Road Improvement Program; and

WHEREAS, it is the desire of the Township Committee to accept the proposal from Remington and Vernick Engineers for 2016 Contract Number 2, in an amount not to exceed \$79,700.00; and

WHEREAS, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the proposal from Remington and Vernick Engineers, in an amount not to exceed \$79,700.00 to provide engineering services for the 2016 Road Improvement Program, Contract Number 2 – Base Plan and Preparation.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			
Mayor Durr			X			

ENGINEERS REPORT – Mayor Durr added this item to the Agenda. Justin Gibson updated the Township Committee on the Preconstruction meeting to be held on October 19th at 10am. Mr. Gibson stated that the notice to proceed would follow and we would be receiving a schedule. He stated that we can anticipate construction to begin the beginning of next week or beginning of the

following week. Committeeman Moscatiello wanted to ensure that the residents would be notified and Mr. Gibson stated that would be done. Mr. Gibson stated that Contract Number 2 was in design. Mr. Gibson also stated that the 2016 NJDOT grant application was being processed and would be submitted October 20th.

Mayor Durr noted that the culvert on Elisdale Road has been deemed to be replaced by the County and the road is currently closed. Mayor Durr also noted the Paulson Road Bridge and it was on the County's list for 2017. The Committee expressed their concern. Mr. Gibson was directed to contact the County Engineer to inquire as to the likeliness of moving the schedule up for replacement.

DISCUSSION ITEM

- Township owned properties

Mayor Durr reviewed the Municipal Foreclosure due to nonpayment of taxes. Mayor Durr stated there is no foreseeable use to the Municipality with regards to these properties. There was a general consensus to dispose of these properties and get them on a tax paying basis. Mayor Durr noted the owner occupied property and directed Township Solicitor, Mr. Roselli to proceed with eviction. Mr. Roselli reviewed the options for disposal. There was also a general consensus to offer the properties to adjoining owners and direction was given to the Township Attorney to send letters to the adjoining property owners. Mayor Durr noted that the Township has already benefited from the foreclosure. He stated that we would no longer be responsible for paying the other taxing entities as the properties would now be tax exempt.

- Street Signs

Mayor Durr stated we are working on a way to make them anti-theft. Deputy Mayor Delorenzo expressed his displeasure with the theft of these signs.

- Recreation Facebook Page

Committeeman Quackenboss stated the Recreation Committee would like to create a Facebook page. Committeeman Quackenboss stated this would be a way to inform residents of events and registration. This would be of little or no cost and the Recreation Committee would run it. There were various issues and concerns discussed. Committeeman Quackenboss said a resident in the audience could answer some questions. Mayor Durr allowed Christian Janis of 204 Yorkshire Terrace to speak. Mr. Janis reviewed disclaimers and ways to block content. Committeeman Quackenboss stated he would look into this further and report back to the Township Committee. Township Solicitor, Mr. Roselli stated he would do some research also.

Mayor Durr informed the Township Committee about a dead tree on Jacobstown-Arneytown Road right of way. He stated the circumference is 65 inches and poses a danger. There was a general consensus to have it removed. Township Clerk Picariello was directed to get quotes and report back.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Quackenboss stated Basketball registration is open.

Committeewoman Butler stated that the Court Administrator has returned back to work.

Committeeman Delorenzo stated that Clean Up day was successful and went smooth. There were eight dumpsters.

Mayor Durr stated the Seniors sent a thank you note for their picnic.

EXECUTIVE SESSION RESOLUTION (if needed)

2015-144 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

RESOLUTION 2015-144

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	X		X			
Deputy Mayor Delorenzo		X	X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			
Mayor Durr			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN **8:19pm**

Proposed by: Committeewoman Butler
Seconded by: Committeeman Quackenboss

Respectively submitted,

MaryAlice Picariello
Acting Township Clerk