

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
February 5, 2015, 7:00 P.M.**

**CALL TO ORDER:** Mayor Durr called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Durr

**ROLL CALL:** Mayor Durr  
Deputy Mayor Delorenzo  
Committeewoman Butler  
Committeeman Moscatiello  
Committeeman Quackenboss

Also present: Municipal Clerk Cindy Dye and Township Attorney Mark Roselli.

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT**

Mayor Durr opened the meeting to the public. There was no public comment.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor Delorenzo  
Seconded By: Committeeman Quackenboss

**ENGINEER’S REPORT**

Justin Gibson stated that the capital road program is scheduled to be discussed later in the evening. The Township is in receipt of a letter from the NJDEP dated January 16, 2015 regarding compliance evaluation inspection conducted on December 31, 2014. He is working on resolving the deficiencies noted in the letter.

Regarding the FY2014 Burlington County Municipal Park Development Program, he indicated that he will present options at the next meeting on how the Township could utilize the grant funding. Committeeman Quackenboss indicated that the Recreation Committee has inquired about installing a new fence. Mr. Gibson indicated that the funding that was received would not support this purchase. Mayor Durr suggested in looking into the Trust money for this improvement.

Mr. Gibson stated that the NJDOT State Aid Application announcements usually come out during the spring. He stated that he is obtaining quotes for work to be done on Orr Road. He will present the quotes at the next Committee meeting.

Mr. Gibson stated that he is aware of the ponding/icing that is occurring on Jacobstown-Arneytown Road. He has instructed the contractor to address and remediate immediately.

Mr. Gibson stated that Phase I of construction is complete for NJR Clean Energy Venture (formerly Jacobstown Solar). Construction on Phase II is ongoing. He is working with the contractor to close out Phase I. Construction is anticipated to begin on March 1 for the Hanover Solar Project.

**MINUTES FOR APPROVAL**

- January 15, 2015 – Regular Meeting
- January 15, 2015 – Executive Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo		X	X			
Committeeman Moscatiello	X		X			
Committeeman Quackenboss			X			
Mayor Durr			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			
Mayor Durr			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2015-29 Authorizing the Summer Recreation Camp Co-Director to Pay in Advance of a Township Committee Meeting Certain Summer Camp Expenditures

**RESOLUTION 2015-29**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING THE SUMMER RECREATION CAMP CO-DIRECTOR TO PAY IN  
ADVANCE OF A TOWNSHIP COMMITTEE MEETING CERTAIN SUMMER CAMP  
EXPENDITURES**

**WHEREAS**, from time to time there arises the need for the Summer Recreation Camp Co-Directors to make purchases for the Summer Recreation Camp Program; and

**WHEREAS**, at times said purchases necessitate a need to be purchased in advance of a Township Committee meeting in which approval for said purchases would be typically granted;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of North Hanover that the Co-Directors for the 2015 Summer Recreation Camp Program hereby have the consent of the Township Committee to make the following purchases in advance of a Township Committee meeting of which indicates a dollar amount not to exceed:

**EXPENDITURES FOR SUMMER RECREATION PROGRAM**

Island Beach State Park	\$500
Liberty Science Center	\$900
Thunderbird Lanes	\$2,000
Funplex	\$5,000
CoCo Keys	\$2,000
Holiday Skating	\$1,800
Blue Claws	\$600
Westwood Swim Club	\$3,500
Flyers Skate Zone	\$900
Jersey Pirates	\$900
Chucky Cheese	\$2,000
Movies (Regal and/or AMC)	\$1,000
Michaels	\$1,000
BJ's	\$2,000
Sarah Sams	\$1,200
Mr. Softy	\$1,200
Miscellaneous Fees (Tolls, parking, etc)	\$500
<b>Total</b>	<b>\$27,000</b>

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	X		X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

2015-30      A Resolution Authorizing a Hazard Mitigation Plan for the Township of North Hanover

**RESOLUTION 2015-30**  
**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING A HAZARD MITIGATION PLAN FOR  
THE TOWNSHIP OF NORTH HANOVER**

**WHEREAS**, the Township of North Hanover has experienced natural hazards that result in public safety hazards and damage to private and public property; and

**WHEREAS**, the hazard mitigation planning process set forth by the State of New Jersey and the Federal Emergency Management Agency offers the opportunity to consider natural hazards and risks, and to identify mitigation actions to reduce future risk; and

**WHEREAS**, the New Jersey Office of Emergency Management is providing federal mitigation funds to support development of the mitigation plan; and

**WHEREAS**, a Hazard Mitigation Plan has been developed by the Mitigation Planning Committee; and

**WHEREAS**, the Hazard Mitigation Plan includes a prioritized list of mitigation actions including activities that, over time, will help minimize and reduce safety threats and damage to private and public property; and

**WHEREAS**, a public meeting was held on December 12, 2013 to introduce the planning concept and to solicit questions and comment; and to present the Plan and request comments as required by law.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover:

1. The Hazard Mitigation Plan is hereby adopted as an official plan of the Township of North Hanover; minor revisions recommended by the Federal Emergency Management Agency and/or the New Jersey Office of Emergency Management may be incorporated without further action.
2. The Township of North Hanover departments identified in the Plan are hereby directed to pursue implementation of the recommended high priority activities that are assigned to their departments.
3. Any action proposed by the Plan shall be subject to and contingent upon budget approval, if required, which shall be at the discretion of the Township Committee, and this resolution shall not be interpreted so as to mandate any such appropriations.
4. The Emergency Management Coordinator is designated to coordinate with other offices and shall periodically report on the activities, accomplishments, and progress, and shall prepare an annual progress report to be submitted to the New Jersey Office of Emergency Management. The status reports shall be submitted by October 1<sup>st</sup> of each year.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	<b>X</b>		<b>X</b>			
Deputy Mayor Delorenzo			<b>X</b>			
Committeeman Moscatiello			<b>X</b>			
Committeeman Quackenboss		<b>X</b>	<b>X</b>			
Mayor Durr			<b>X</b>			

2015-31 Authorizing Township Clerk to Execute Agreement for County to Conduct Aerial Larval Mosquito Control Activities

**RESOLUTION 2015-31**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING TOWNSHIP CLERK TO EXECUTE AGREEMENT FOR COUNTY TO CONDUCT AERIAL LARVAL MOSQUITO CONTROL ACTIVITIES**

**WHEREAS**, the Burlington County Mosquito Extermination Commission has sent notice informing of the 2015 aerial larval mosquito control activities; and

**WHEREAS**, in order for the County Mosquito Commission to operate aircraft and apply mosquito larvicides over the municipality, it will be necessary to authorize them to do so; and

**WHEREAS**, the notice indicates that the aerial larviciding operation is confined to low-lying, swampy areas, wooded sites, and along or around streams and other bodies of water, which are sometimes in closed proximity to housing developments; and

**WHEREAS**, the 2015 contract will run from April 1<sup>st</sup> through November 18<sup>th</sup>, with generally, no flights conducted on Sunday or holidays with the exception of public health emergencies and are only conducted in daylight hours.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Clerk is authorized by the Township Committee to sign the form document submitted by the Burlington County Mosquito Extermination Commission in order to accomplish the necessary larvicides/insecticides application to the benefit of the health, safety, and welfare of the citizens of North Hanover for the year 2015.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	X		X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

2015-32 Appointment of Part-Time Police Officers

**RESOLUTION 2015-32**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF PART-TIME POLICE OFFICERS**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Special Officer Class II ~ Michael C. Taylor  
Joseph M. Hoffman**

**Effective Date of Employment: 2/06/2015**

**BE IT FURTHER RESOLVED**, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	<b>X</b>		<b>X</b>			
Deputy Mayor Delorenzo			<b>X</b>			
Committeeman Moscatiello			<b>X</b>			
Committeeman Quackenboss		<b>X</b>	<b>X</b>			
Mayor Durr			<b>X</b>			

**DISCUSSION**

- Roads Program

Mayor Durr stated that discussion regarding the road program had taken place over several meetings last year. The Committee came to a consensus about doing a two year road program, with a contingency was to look into our fiscal health. The review has taken place by the Township Auditor and Chief Financial Officer. We reported good news last meeting about our tax collection rates. He authorized the Municipal Clerk to confer with the Auditor, who has already done a comprehensive preliminary review of the budget. He was happy to report that the Township is looking at a very minimal to no tax increase. At this time, Mayor Durr opened the meeting to Committee comment. After a detailed discussion, Committeeman Moscatiello requested that a decision be held until a budget review is done, incorporating the two year roads plan. All of the Committee agreed. It was determined that the budget review will begin Saturday, February 21 at 11 a.m. Mayor Durr directed the Municipal Clerk to notice the meeting.

- Township Owned Property - Foreclosure

Township Attorney Roselli requested that this matter be discussed in executive session.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Quackenboss stated that there is an outlet in the new recreation building that pops when it is in use. He asked if there is anyway this could be upgraded. Committeeman Moscatiello recommended in obtaining an electrician for this work. Mayor Durr stated that two quotes should be obtained to perform this service.

Committeeman Quackenboss stated that he would like to discuss the proposed pipeline matter. Mayor Durr recused himself from this discussion. Committeeman Quackenboss stated that he reached out to the representative of the gas company and requested that they come to a Township meeting and discuss this matter in open session. The representative advised that they are not ready to address public questions at this time. The representative stated that he wanted to provide an update of the proposed project. The representative stated that he would like to meet with Township representatives. The representative stated that they plan on have the public meeting for all residents in February. The Committee discussed how to proceed regarding meeting with the representatives of the gas company. It was the consensus by the Committee to obtain as much information as possible and to schedule a meeting to meet with the representatives of the gas company as well as Township representatives to obtain information.

Committeewoman Butler stated that there was a blood drive held today at the Jacobstown Volunteer Fire Company. Another one will be held in August.

Deputy Mayor Delorenzo apologizes for missing the Appreciation Dinner. He was not feeling well. He also reported that there were problems at the recycling facility; however, they have been rectified.

Committeeman Moscatiello stated that the appreciation dinner went well and was well attended.

Mayor Durr reiterated Committeeman Moscatiello's comments about the appreciation dinner.

### **EXECUTIVE SESSION RESOLUTION**

2015-33        Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

#### RESOLUTION 2015-33

TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON

### **AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss contract negotiations.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler		X	X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss			X			
Mayor Durr			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**                      8:33 PM

Respectively submitted,

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Cindy A. Dye, RMC  
Township Clerk