

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES**

**CALL TO ORDER** Mayor Durr called the meeting to order at 7:13 p.m.

**FLAG SALUTE:** Led by Mayor Durr

**ROLL CALL:** Mayor Durr  
Deputy Mayor Delorenzo  
Committeewoman Butler  
Committeeman Moscatiello  
Committeeman Quackenboss

Also present: Deputy Clerk Alexandra DeGood and Township Attorney Mark Roselli.

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Bordentown Register News, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT**

Mayor Durr opened the meeting to the public. There was no public comment.

**MOTION TO CLOSE PUBLIC COMMENT**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo	X		X			
Committeeman Moscatiello			X			
Committeeman Quackenboss		X	X			
Mayor Durr			X			

**ENGINEER’S REPORT**

Justin Gibson stated the he has not heard from the county about the drainage on Croshaw Road. Mr. Gibson also stated that he has brought the drainage issues on Monmouth Road to the county in hopes they will correct it will doing the 2015 road overlay section of Monmouth Road. The county has also said that the bridge on Paulson Road is nearing the end of its life. Funding has been set aside and it will be done in 2017. Temporarily repairs will be made in the interim. The grant received for Phase III of Jacobstown-Arneytown Road will leave approximately 1500 feet unfinished. The committee was in agreement that they would do as much as they could but would not allocate any additional funds to complete Jacobstown-Arneytown at this time as that end of the road is in good condition. They would like to finish the other roads that are part of the road program first and then come back to it. Mayor Durr asked if the committee would be ok with drafting a letter to the cemetery asking if they would contribute to the finishing of the road. All were in agreement. Quotes were received for the Orr Road Culvert Project. Mayor Durr

asked that Mr. Gibson get a list of what culverts were owned by the County. Mayor Durr asked for a straw poll to postpone until after the reconstruction of Orr Road. All were in agreement.

**MINUTES FOR APPROVAL**

- April 16, 2015 – Regular Meeting
- April 16, 2015 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler	X		X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss			X			
Mayor Durr			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

**NON-CONSENT AGENDA**

2015-57 Appointment of Acting Municipal Clerk  
**RESOLUTION 2015-57**

**TOWNSHIP OF NORTH HANOVER  
 COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING ACTING MUNICIPAL CLERK  
 FOR NORTH HANOVER TOWNSHIP**

**WHEREAS**, there currently exists a vacancy in the office municipal clerk by reason of the departure of a registered municipal clerk and the Township Committee is desirous of filling that vacancy with the appointment of an acting municipal clerk, in accordance with N.J.S.A. 40A:9-133 (c); and

**WHEREAS**, the Township Committee desires to appoint Mary Alice Picariello as Acting Municipal Clerk for the Township of North Hanover effective as of May 8, 2015, for a one year term, at annual salary of \$52,000, per year, with the ability to be re-appointed as acting municipal clerk, with the approval of the Director of the Division of Local Government Services,

for a maximum of two subsequent one-year terms, until the RMC certification is obtained; and

**WHEREAS**, the Township Committee further desires to have Mary Alice Picariello continue to serve as the Township's Tax Collector at an annual salary of \$33,000.00; and

**WHEREAS**, the Township Committee also desires to appoint Mary Alice Picariello to the positions of Assessing Clerk, Registrar of Vital Statistics, Board of Health Secretary, JIF Coordinator, Clean Communities Coordinator, Recycling Coordinator, and Safety Coordinator for the Township of North Hanover, effective as of May 8, 2015, at no additional salary.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that it does hereby appoint Mary Alice Picariello as Acting Municipal Clerk pursuant to N.J.S.A. 40A:9-133 (c) for a one year term commencing May 8, 2015 at an annual Salary of \$52,000.00, and in accordance with the terms and conditions of the Employment Letter dated April 24, 2015, with the ability to be re-appointed as acting municipal clerk, with the approval of the Director of the Division of Local Government Services, for a maximum of two subsequent one-year terms, until the RMC certification is obtained; and

**BE IT FURTHER RESOLVED** that Township Committee hereby also appoints Mary Alice Picariello to the positions of Assessing Clerk, Registrar of Vital Statistics, Board of Health Secretary, JIF Coordinator, Clean Communities Coordinator, Recycling Coordinator, and Safety Coordinator for the Township of North Hanover, effective as of May 8, 2015, at no additional salary;

**BE IT FURTHER RESOLVED** that Mary Alice Picariello shall continue to be employed and serve as the Township's Tax Collector at an annual salary of \$33,000.00; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Mary Alice Picariello, the Division of Local Government Services and Jack Bruno, CFO.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			x			
Deputy Mayor Delorenzo		x	x			
Committeeman Moscatiello	x		x			
Committeeman Quackenboss			x			
Mayor Durr			x			

2015-58      Appointment of Acting Deputy Municipal Clerk

**RESOLUTION 2015-58**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING ACTING DEPUTY MUNICIPAL CLERK  
FOR NORTH HANOVER TOWNSHIP**

**BE IT RESOLVED**, by the governing body of the Township of North Hanover, County of Burlington, State of New Jersey, that Alexandra DeGood, is hereby appointed as Acting Deputy Township Clerk for the Township of North Hanover for the year 2015.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			x			
Deputy Mayor Delorenzo		x	x			
Committeeman Moscatiello	x		x			
Committeeman Quackenboss			x			
Mayor Durr			x			

2015-59 Appointment of Part-Time Custodian

Mayor Durr stated the Susan Parenza had worked one day but since left the township and this resolution would be withdrawn. I was asked that our new Clerk Mary Picariello advertise for a new custodian.

2015-60 Appointment of Zoning Officer

Mayor Durr stated Mark Keubler our Chief of Police and also our Zoning Officer will be retiring as of June 1, 2015, leaving a vacancy in the Zoning Office. Mayor Durr stated he had a conversation with Alex DeGood in the Contruction, Land Use, Zoning office and she expressed her interest in the position. He asked the committee their thoughts on the appointment. After discussion it was thought Alex would be a good fit for the position. Mayor Durr asked about compensation for the position. After discussion it was decided up an annual rate of \$2000.

**RESOLUTION 2015-60**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF ZONING OFFICER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Zoning Officer ~ Alexandra DeGood**  
**Effective Date of Employment: 5/8/2015**

**BE IT FURTHER RESOLVED**, that the above named position will be compensated at a rate of \$2000 per year.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			x			
Deputy Mayor Delorenzo		x	x			
Committeeman Moscatiello	x		x			
Committeeman Quackenboss			x			
Mayor Durr			x			

2015-61      Municipal Joint Insurance Fund Resolution Appointing Fund Commissioner and Alternate Fund Commissioner

RESOLUTION 2015-61

TOWNSHIP OF NORTH HANOVER  
 COUNTY OF BURLINGTON

**MUNICIPAL JOINT INSURANCE FUND  
 RESOLUTION APPOINTING FUND COMMISSIONER AND  
 ALTERNATE FUND COMMISSIONER**

**WHEREAS**, the Township of North Hanover is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

**WHEREAS**, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

**WHEREAS**, the Mayor and Township Committee of the Township of North Hanover recommends the appointment of **Mary A. Picariello** to serve as Fund Commissioner and **Theodore (Budd) Wells** as Alternate Fund Commissioner in accordance with the FUND Bylaws.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Township Committee of the Township of North Hanover that it does hereby appoint **Mary A. Picariello** to serve as Fund Commissioner and **Theodore (Budd) Wells** as Alternate Fund Commissioner to Burlington County Municipal Joint Insurance Fund.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			x			
Deputy Mayor Delorenzo		x	x			
Committeeman Moscatiello	x		x			
Committeeman Quackenboss			x			
Mayor Durr			x			

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Quackenboss stated there was no news on the hearing date with the BPU. He informed the Committee that Upper Freehold passed a Resolution for an alternative route down Provenceline Road. Committeeman Quackenboss stated he spoke to the Recreation Department there request to put recycled crushed concrete and millings on the access road to the fields. After speaking to Township Attorney Mark Rosselli it is recommended they do not use recycled materials because their origin cannot be identified. It is recommended they use some sort of virgin material.

Committeewoman Bulter stated she received a written request from the court to change their third Monday court time from 1:30 p.m. to 8:30 a.m. All were in agreement that this would be fine and not impede on any other Township business.

Committeeman DeLorenzo stated he had received a letter from resident Frank Adragna of 3 Eleanor Drive expressing his concerns over the severity of the pot holes and the patching not working. Committeeman DeLorenzo agree and believes the development should be a top priority of the Road Program.

Committeeman Moscatiello had no comments.

Mayor Durr had several events to speak off. He was invited to the Commemoration of an Eagle Scout. On the Burlington County Freeholders invited anyone on the Committee that wishes to attend the May 20<sup>th</sup> ceremony commemorating fallen fire fighter. On May 23<sup>rd</sup> there will be a ceremony at Brigadier General Doyle Veteran Cemetery. It was also stated that the North Hanover Township Parade is also May 23<sup>rd</sup>.

Mayor Durr asked Jacobstown Volunteer Fire Chief if the Third Party Billing Agreement was taken care of. Chief Palombi stated it was, and will stay the same as it was last year.

Mayor Durr also expressed his concern over the pipeline and its effects on North Hanover residents. He also expressed concerns on the pipelines detriment to Arneytown. He stated there

are 2 historic homes in Arneytown that would be affected by the pipeline route down Provinceline Road.

**EXECUTIVE SESSION RESOLUTION**

2015-62 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

RESOLUTION 2015-62

TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss contract negotiations and personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeewoman Butler			X			
Deputy Mayor Delorenzo			X			
Committeeman Moscatiello		X	X			
Committeeman Quackenboss	X		X			
Mayor Durr			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

Proposed By:

Seconded By:

TIME OF ADJOURNMENT:         8:14    P