

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
February 18, 2016, 7:00 P.M.**

CALL TO ORDER Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Durr

ROLL CALL: Mayor Durr
Deputy Mayor Butler
Committeeman Delorenzo
Committeeman Kocubinski
Committeeman O'Donnell

Also Present: Acting Municipal Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor Durr opened the meeting to the public. There was no public comment.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo
Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

Acting Township Clerk Picariello reviewed the following:

1. Burlington County Municipal Joint Insurance Fund 2015 Safety Incentive Program Award and recognition of Fund Commissioner, Mary Picariello.

ENGINEER'S REPORT

The Township Engineer was not in attendance. Mayor Durr reviewed the written report. Committeeman O'Donnell made a motion to accept report and seconded by Committeeman DeLorenzo. All were in favor.

DEPARTMENT REPORTS FOR JANUARY 2016

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

MINUTES FOR APPROVAL

- February 4, 2016 – Executive Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2016-40 A Resolution Accepting the Resignation of Officer Carlos Cruz

**RESOLUTION 2016-40
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF CARLOS CRUZ**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Carlos Cruz as a Part-Time Police Officer for the Township of North Hanover effective February 20, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Personnel File of Carlos Cruz
2. Chief Financial Officer
3. Chief of Police

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

2016-41 Resolution Appointing Part-Time Police Officers

**RESOLUTION 2016-41
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME POLICE OFFICERS

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Special Police Officer Class II ~ Michael P. Quinn
Special Police Officer Class II ~ Kyle D. LaForge

Effective Date of Employment: 02/20/2016

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

NON-CONSENT AGENDA

Committeeman Kocubinski expressed concerns over the similarity between the Grass and the Public Works contract. Mayor Durr gave an explanation. This was tabled until after discussion and was ultimately voted upon.

2016-42 Resolution Authorizing an Extension to Contract by and between the Township of North Hanover and JB Lawn and Land Care, LLC for the Provision of Grass Cutting and Maintenance of North Hanover Township Property and Recreation Fields within the Township of North Hanover

**RESOLUTION 2016-42
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING AN EXTENSION TO CONTRACT
BY AND BETWEEN THE TOWNSHIP OF NORTH HANOVER AND
JB LAWN AND LAND CARE, LLC FOR THE PROVISION OF GRASS CUTTING AND
MAINTENANCE OF NORTH HANOVER TOWNSHIP PROPERTY AND
RECREATION FIELDS WITHIN THE TOWNSHIP OF NORTH HANOVER**

WHEREAS, the Township of North Hanover (hereinafter "Township") previously awarded by way of public bid by way of Resolution No. 2014-49 adopted April 3, 2014, a contract (hereinafter "Contract") to JB Lawn and Land Care, LLC having an address at 1058 Provinceline, Allentown, NJ 08501 (hereinafter "Contractor") for the provision of Grass Cutting and Maintenance services for the Township property and Recreation Fields for an initial term of April 1, 2014 to March 31, 2016; and

WHEREAS, pursuant to the terms of the initial Contract and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the term of the Contract can be extended by the Township for up to two (2), one-year additional terms, under the same terms and conditions of the awarded contract, including price, unless a different price is accepted by the Township Committee in accordance with the requirements of the New Jersey Local Public Contracts Law; and

WHEREAS, the Township Committee hereby finds that the services being provided by the Contractor are being performed in an effective and efficient manner; and

WHEREAS, in accordance with the paragraph IV of the Contract, the Township wishes to extend the term of the Contract for an initial one year term, commencing April 1, 2016 and terminating March 31, 2017, under the same terms and conditions, in effect under the contract of the April 1, 2014 until March 31, 2016 Contract; and

WHEREAS, the Contractor has consented to the extension of the Contract under the same terms and conditions of the 2014/2016 contract, which was set forth in an agreement executed by the parties at \$15,600.00;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby authorize a one year extension to the Contract with JB Lawn and Land Care, LLC having an address at 1058 Provinceline Road, Allentown, NJ 08501 by extending the term of the contract for one year term; with the contract prices as set forth herein above; with all other terms and conditions of the contract remaining the same.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to JB Lawn and Land Care, LLC

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman DeLorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr					X	

DISCUSSION

- Road and Ground Service Contract

Mayor Durr gave an overview regarding the new specifications for a bid. Deputy Mayor Butler expressed satisfaction with the revisions. Committeeman Kocubinski expressed concerns over wording in the specifications and Mayor Durr gave an explanation. Committeeman Kocubinski also expressed a desire to have an in-house or shared service contract. Mayor Durr discussed the financial savings. Committeeman Kocubinski further discussed his financial concerns. Committeeman O'Donnell expressed concerns over service and believes we should be more specific on what is expected. Committeeman O'Donnell expressed concerns regarding snow storms and wants the contractors accountable. Committeeman Kocubinski expressed concerns over the wording of Director in the contract. Attorney Roselli stated that was just a term and he could change the wording. There was some concern of public works license requirements. It was stated the last public works director did not have a license and was grandfathered in. Deputy Mayor Butler made a motion to proceed with the bidding process this was seconded by Committeeman DeLorenzo. Mayor Durr was in favor and Committeeman Kocubinski and Committeeman O'Donnell were opposed. The motion carried. There was a general consensus to have a pre-bid conference.

- Grass Cutting & Maintenance of Township Property and Recreation Fields

Attorney Roselli gave an explanation of this contract. Mayor Durr asked Deputy Mayor Butler to lead this discussion as he has a conflict. Committeeman Kocubinski would like to consolidate contracts. Committeeman DeLorenzo explained the differences between the contracts and expressed the satisfaction with the current contractor. He also stated that the Recreation Department expressed satisfaction. Committeeman O'Donnell expressed concerns over point of order and is satisfied with the current contractor. Deputy Mayor made a motion to remove Resolution 2016-42 from the table and called for a vote.

- Cost Analysis of Public Works Services

This was addressed.

- Curbside Recycling

Committeeman DeLorenzo gave an overview of the issues regarding recycling and the savings that could be obtained regarding landfill fees. Committeeman DeLorenzo stated there would be start up fees and would like to send a letter to the County asking for assistance implementing the program. There was a general consensus to proceed.

- Police Department SOP update

OIC Duff reviewed his SOP proposal and reasons why. Attorney Roselli stated he spoke with OIC Duff with regards to this issue and stated the Governing body is the authority. There was a general consensus to proceed and to relist for March 4th by adopting a Resolution.

- Body Worn Camera/In Car Camera

Mayor Durr stated resident asked questions in regards to Body Worn Cameras/In Car Cameras and OIC Duff prepared reports. OIC Duff reviewed his reports and grant opportunities. He expressed his concerns over the body worn cameras. Attorney Roselli also expressed his concerns. Committeeman O'Donnell believes OIC Duff should attend the budget meeting to further discuss. Deputy Mayor Butler inquired if all 6 cameras need to be purchased at once. OIC Duff stated they should. Mayor Durr congratulated OIC Duff on the reports that he prepared.

- Southern Reliability Link Pipeline

Mayor Durr stated this would be discussed in executive session regarding litigation. Attorney Roselli stated the next meeting of the BPU would likely be February 24th.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski stated the new legislative session has begun. He wanted the Governing body to support legislation presented by Assemblyman Dancer with regards to the pipeline. Committeeman Kocubinski will disseminate the 7 proposed bills for review and requested adopting a resolution in support. Committeeman Kocubinski also stated he had a request for a refund of fees for a recreation program. He gave a brief explanation of the issue and asked that this refund be authorized. There was a general consensus to allow for the refund. He also stated there was a conference call with the DEP. He gave a brief synopsis.

Deputy Mayor Butler stated the blood drive was successful and they had a good turnout. She thanked Darlene Morrow for her work.

Committeeman O’Donnell stated that he had discussions with the Mobile Home inspector and Fire Marshall with regards to smoke/carbon inspections. He is going to try to improve the current code. He gave an explanation.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

OPEN PUBLIC COMMENT

Mayor Durr opened the meeting to the public.

Al Dempster – Larrison Road – He inquired about the Attorney Generals guidelines with regards to the body cameras. He stated and SOP would be needed upon implementation.

Walter Guzikowski – Paulson Road – He inquired about the weight of the recycling buckets and inquired as to how he would get it to the end of his driveway. It was stated that the buckets have wheels.

Pat (last name undiscernible) Crosswicks – Ellisdale Road - She mentioned that the flag needs to be at half-staff for Justice Scalia.

Dan Gerber – Crosswicks-Ellisdale Road – Inquired as to who was responsible for picking up the recycles. It was stated the County. He also thanked OIC Duff for his patrol of his neighborhood.

Wayne Voorhees – 226 Cookstown-New Egypt Road – He wanted to make sure there would be no extra cost for the recycling service. It was stated that there would not be. He stated that in regards to the contract discussion, the public works liaison is the oversight of the road’s contract. He stated it’s built in. Mayor Durr confirmed that observation. Mr. Voorhees stated he did not understand the no vote. It would delay the service.

Barbara Fox – She would like to make sure that the Governing body keeps the pipeline as an issue. Mayor Durr stated there would be discussion in closed session and there would be a report after.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman O’Donnell

EXECUTIVE SESSION RESOLUTION

2016-43 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Roads and Grounds Contract Matter, Township Foreclosure Contract Matter, Personnel and Litigation matters

**RESOLUTION 2016-43
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Roads and Grounds Contract Matter, Township Foreclosure Contract Matter, Southern Reliability Link litigation and Shared Court Contract Matter.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman DeLorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

BACK TO PUBLIC SESSION

Mayor Durr announced that there will be a BPU hearing on February 24th. He stated if the ruling was favorable to New Jersey Natural Gas, the Township Committee would appeal and a request for a stay would be asked for. He stated any further actions would have to be considered and the monetary investment was a concern.

Ralph Ruocco - Inquired as to whether or not we would join other municipalities. Attorney Roselli stated we would have to do our own. He also inquired about the intra and inter-state issue. Mayor Durr stated his idea was dismissed. He also reviewed areas of concern in the brief filings. Attorney Roselli gave an overview. Mr. Ruocco discussed Assemblyman Dancer's bills. Committeeman Kocubinski gave an explanation. Attorney Roselli stated the record is closed. There was discussion regarding well water and the trees. Committeeman Kocubinski noted no support from Burlington County and Monmouth County Freeholders.

MOTION TO ADJOURN

9:36 p.m.

Proposed By: Committeeman Kocubinski
 Seconded By: Committeeman DeLorenzo

Respectively submitted,

*Mary Picariello
 Acting Township Clerk*