

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
April 21, 2016, 7:00 P.M.**

**CALL TO ORDER** Mayor Durr called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Durr

**ROLL CALL:** Mayor Durr  
Deputy Mayor Butler  
Committeeman Delorenzo  
Committeeman Kocubinski  
Committeeman O'Donnell

Also Present: Acting Municipal Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor Durr opened the meeting to the public.

Al Dempster – Larrison Road – Mr. Dempster asked for an update with regard to Larrison and Streeker Road. Mayor Durr stated there was an error in design and it was to be a shared cost for the mistake.

Sean Lavin – FOP Executive Director Labor Council – He expressed concerns with the adoption of Ordinance 2016-05. Mayor Durr stated there would be public comment on that matter later on in the meeting.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Delorenzo  
Seconded By: Committeeman O'Donnell

**REVIEW OF CORRESPONDENCE**

Acting Township Clerk reviewed the following:

1. Thank you note from the family of Chief Ben Palombi
2. Notice from DEP with regard to public hearing on Transco Compressor Station 203

**ENGINEER'S REPORT**

Engineer Hirsh stated he spoke with Alex Degood with regards to the Tax Map updates. He also spoke with Burlington County with regards to the Bridges and Culverts on Provinceline Road. He was informed that they are jointly owned by Monmouth and Burlington Counties. There is a cost sharing agreement. He stated the culverts will not be addressed until such time as the NJGAS route is resolved. Mayor Durr gave an overview of the issue of ownership and the condition of the area of Provinceline Road. Committeeman Kocubinski stated in 2002, he believed the engineering work was completed. Mayor Durr would like to solicit Upper Freehold with regards to cost sharing of improvements. There was a general consensus to do so. Engineer Hirsh gave an overview of the NJDOT grants. He stated he would like to prepare plans and specs for Jones Mill Road and Jacobstown-Arneytown Road. There was a general consensus to proceed.

**DEPARTMENT REPORTS FOR MARCH 2016**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**MINUTES FOR APPROVAL**

- April 7, 2016 – Executive Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

- March 17, 2016 – Regular Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**ORDINANCE – ADOPTION**

2016-05 An Ordinance Amending Title 2, Chapter 2-060, Section 2-060.3 of the Revised General Ordinances of the Township of North Hanover

**MAYOR OPENS THE MEETING TO THE PUBLIC**

Sean Lavin – Executive Director FOP – Mr. Lavin expressed concerns regarding this Ordinance. He noted various conflicts with NJSA 40A:14-118 and cited various case law. Mayor Durr inquired as to how Mr. Lavin came to know about this Ordinance. Mr. Lavin stated he represents the FOP Lodge 114. Mayor Durr inquired if North Hanover Township’s Police Officers contacted him. Mr. Lavin stated no the New Jersey State Police Chief’s Association contacted him with concerns.

**MOTION TO CLOSE PUBLIC HEARING**

Proposed By: Committeeman Delorenzo

Seconded By: Committeeman O'Donnell

Mayor Durr stated that the Committee relies on the expertise of the Township Attorney. He noted this is an exact replica of an Ordinance, in effect for 10 years, in another Burlington County town. Attorney Roselli stated this is an Ordinance in effect in Cinnaminson Township. He noted that the New Jersey State Police Association consulted with Cinnaminson and had approved of this Ordinance. Attorney Roselli disputed some of the comments made by Mr. Lavin. Mayor Durr noted he does not take the concerns lightly. He has faith in the Township’s legal counsel. He inquired if the Committee would like to adjourn the adoption pending further research.

**MOTION TO ADOPTION ORDINANCE 2016-05**

A motion was made to adjourn the adoption of this Ordinance until the June 2, 2016 Committee meeting and all were in favor.

Proposed By: Committeeman Delorenzo

Seconded By: Committeeman O'Donnell

**ORDINANCE – ADOPTION**

2016-06 An Ordinance of the Township of North Hanover Amending Chapter 16 of the Revised General Ordinances of the Township of North Hanover, Entitled “Zoning” By Amending Section 16-080.1, Entitled “Principal Permitted Uses” of Ordinance No. 2009-19, Entitled “An Ordinance Amending Chapter 16 “Zoning” By Supplementing Section 060 Entitled “Definitions” By Adding Definitions – By Repealing and Replacing Sections 080 Establishing Use and Bulk Regulations for the RA-Residential Agricultural Zone – Enacting a New Section, Section 081 Establishing Use and Bulk Regulations for Planned Unit Residential Developments and by Supplementing Section 250 Entitled “Conditional Uses” by Adding Conditional Uses and Establishing Standards for the Same”

**ORDINANCE 2016-06  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER AMENDING CHAPTER 16 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF NORTH HANOVER, ENTITLED “ZONING” BY AMENDING SECTION 16-080.1, ENTITLED “PRINCIPAL PERMITTED USES” OF ORDINANCE NO. 2009-19, ENTITLED “AN ORDINANCE AMENDING CHAPTER 16 ‘ZONING’ BY SUPPLEMENTING SECTION 060 ENTITLED ‘DEFINITIONS’ BY ADDING DEFINITIONS – BY REPEALING AND REPLACING SECTION 080 ESTABLISHING USE AND BULK REGULATIONS FOR THE RA-RESIDENTIAL AGRICULTURAL ZONE – ENACTING A NEW SECTION, SECTION 081 ESTABLISHING USE AND BULK REGULATIONS FOR PLANNED UNIT RESIDENTIAL DEVELOPMENTS AND BY SUPPLEMENTING SECTION 250 ENTITLED ‘CONDITIONAL USES’ BY ADDING CONDITIONAL USES AND ESTABLISHING STANDARDS FOR THE SAME”**

**Section 1.** This section amends the development regulations of the North Hanover Township Code, Chapter 16 “Zoning”, by amending Section 16-080.1 of Ordinance No. 2009-19 that sets forth the principal permitted uses in the R-A Residential Agricultural Zone, to read as follows [added portions are bolded and underlined; deleted portions have strikethrough]:

**16.080.1 Principal Permitted Uses.**

- A. Agricultural uses and farms as defined in §16-060
- B. Detached single-family dwellings
- C. Farms and detached single-family dwellings
- D. Planned Unit Residential Development in accordance with §16-081
- E. Homesteads (See the definition of Homestead in §16-060)
- F. Buildings or land used exclusively by federal, state, county or township government and for public purposes.

**SECTION 2.** At least three copies of said full Ordinance are on file in the Office of the Municipal Clerk for public examination and acquisition. Copies are available for inspection or acquisition during regular weekday working hours and arrangements have been made for the publication of said proposed Ordinance in pamphlet or other similar form which will be available for purchase from the Township Clerk.

**SECTION 3:** This ordinance shall take effect upon final passage and publication according to law.

**SECTION 4.** The Township Clerk is hereby directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board, and to all others entitled thereto pursuant to the provisions of N.J.S. 40:44D-15. Upon adoption of this Ordinance, after public hearing thereon, the Township Clerk is further directed to publish notice of passage

thereof and file a copy of this Ordinance as finally adopted with the County Planning Board as required by N.J.S. 40:55D-16 and with the Township Tax Assessor.

**SECTION 5:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 6:** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**MAYOR OPENS THE MEETING TO THE PUBLIC**

No Public Comment.

**MOTION TO CLOSE PUBLIC HEARING**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**MOTION TO ADOPTION ORDINANCE 2016-06**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**ORDINANCE – INTRODUCTION**

2016-07 An Ordinance of the Township of North Hanover, in the County of Burlington, New Jersey, Providing for Various Capital Improvements of and for the Township, Appropriating \$2,660,000 Therefor and Authorizing the issuance of \$2,527,000 in General Improvement Bonds or Notes of the Township to Finance the Same.

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON  
ORDINANCE 2016 - 07**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF AND FOR THE TOWNSHIP, APPROPRIATING \$2,660,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$2,527,000 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**Section 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum

of \$2,660,000, including the sum of \$133,000 as the down payment required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$2,527,000, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The improvements hereby authorized and the purposes for which the bonds or notes are to be issued are as follows:

I. **Purpose.** Phase 2 of a road improvement program as set forth in a report prepared by Remington and Vernick and entitled “Revised 2015-2016 Road Program” dated October 9, 2014 and revised on June 4, 2015, a copy of which is one file in the Office of the Township Clerk, and further including all work and related materials necessary therefor and incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$2,500,000
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$2,375,000
<u>Period or Average Period of Usefulness:</u>	20 years
<u>Amount of Down Payment:</u>	\$175,000

II. **Purpose.** Acquisition of two (2) SUV Vehicles for the Police Department, as set forth in a list on file in the office of the Township Clerk, including all work and related materials necessary thereof or incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$110,000
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$104,500
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$5,500

III. **Purpose.** Improvements to the Fire Department Buildings and grounds, including but not limited to pavement and drainage repairs to driveway and related areas, as set forth in a list on file in the office of the Township Clerk, including all work and related materials necessary thereof or incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$20,000
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$19,000
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down Payment:</u>	\$1,000

VI. **Purpose.** Acquisition of Equipment for the Police Department, including but not limited to cameras and related equipment for use in vehicles, as set forth in a

list on file in the office of the Township Clerk, including all work and related materials necessary thereof or incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$30,000
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$28,500
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$1,500

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose authorized herein is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, is 19.13 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$2,527,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$300,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The Township reasonably expects to commence the acquisition of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

**Section 7.** Any grant moneys received for the purposes described in Section 3 hereof, exclusive of the State Grant already appropriated herein, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within

the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**Section 9.** The Township Committee hereby covenants on behalf of the Township to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 10.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committee Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**SET PUBLIC HEARING FOR MAY 5, 2016 AT 7:00 P.M.**

**ORDINANCE – INTRODUCTION**

2016-08 An Ordinance to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, State of New Jersey, and Regulating Payment the Manner of Payment of Same

**ORDINANCE 2016-08**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY, AND REGULATING THE MANNER OF PAYMENT OF SAME**

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

<b>TITLE</b>	<b>PER ANNUM</b>
Township Committee	2,500 - 7,000
Municipal Clerk	5,000 - 60,000
Deputy Municipal Clerk	0 - 15,000
Tax Assessor	7,000 - 25,000
Tax Collector	10,000 - 35,000
Chief Financial Officer	10,000 - 60,000
Accounts Payable Clerk/Finance Assistant	5,000 - 40,000
Construction Code Official	8,000 - 15,000
Building Sub Code Official/Inspector	5,000 - 15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 - 40,000
Plumbing Sub Code Official/Inspector	3,000 - 10,000
Fire Sub Code Official/Inspector	3,000 - 10,000
Electric Sub Code Official/Inspector	5,000 - 10,000
Mobile Home Inspector	1,500 - 4,000
Zoning Officer	1,500 - 4,000
Emergency Management Coordinator	0 - 2,500
Deputy Emergency Management Coordinator	0 - 2,500
Recycling Coordinator	0 - 2,500



Clean Communities Coordinator	0	-	500
Police Clerk	15,000	-	32,000
Police Chief	50,000	-	90,000
Assessors Clerk	0	-	5,000
Deputy Tax Collector	0	-	5,000
Secretary Board of Health	0	-	400
Recreation Secretary	0	-	400
Dog Registrar	0	-	200
Deputy Dog Registrar	0	-	200
Discovery Clerk	100	-	3,000
Municipal Judge	15,000	-	35,000
Court Administrator/Violations Clerk	20,000	-	60,000
Deputy Court Admin/Violations Clerk	12,000	-	40,000

<b>TITLE</b>	<b>PER MEETING OR SESSION</b>		
Joint Land Use Board Secretary	50	-	100
Sound Recorder Court	30	-	100
Conflict Public Defender	125	-	250
Conflict Judge	325	-	700
Summer Recreation Lifeguard	75	-	150

<b>TITLE</b>	<b>PER HOUR</b>		
Custodian	8.25	-	16.00
Maintenance/Grounds Keeper	8.25	-	16.00
DPW Laborer Part Time	8.25	-	16.00
Treasurer	8.25	-	30.00
Laborer Waste Facility	8.25	-	16.00
Waste Facility Supervisor	8.25	-	16.00
Special Police Officers	8.25	-	25.00
Summer Recreation Co-director	20.00	-	40.00
Summer Recreation Bus Driver	10.00	-	25.00
Summer Recreation Instructors	15.00	-	40.00
Summer Recreation Nurse	10.00	-	40.00
Summer Recreation Aids	10.00	-	25.00
Summer Recreation Asst. Aids	8.25	-	20.00
Summer Recreation Sr Counselor	8.25	-	12.00
Summer Recreation Jr Counselor	8.25	-	12.00
Court Sound Recorder – MIN 3 Hrs	8.25	-	16.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township, Wrightstown Borough and Chesterfield Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

<b>TITLE</b>	<b>PER SESSION</b>		
Municipal Judge	300	-	800
Public Defender	250	-	350

<b>TITLE</b>	<b>PER HOUR</b>		
Court Administrator/Violations Clerk	20.00	-	40.00
Deputy Court Admin/Violations Clerk	10.75	-	30.00
Court Sound Recorder	10.75	-	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2016 or date of hire or appointment if after January 1, 2016.

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**SET PUBLIC HEARING FOR MAY 5, 2016 AT 7:00 P.M.**

**2016 BUDGET ADOPTION**

2016-58      Authorizing Adoption of the 2016 Municipal Budget

- Comments from Mayor/Township Committee or CFO

Mayor Durr stated this was a tight budget. It does not represent an expansion of spending and is below CAP. The Committee has worked diligently to produce this Budget.

Committeeman Kocubinski noted concerns with the deferral of the School Tax. He believes it will be difficult to keep programs going. He is looking to create a Committee for bringing in Commercial Ratable.

Mayor Durr gave an overview of the draft Master Plan currently being considered by the Joint Land Use Board.

- Mayor Opens the Floor For Public Comment

Christine Germann – Mary Street – Ms. Germann inquired as to where the Cookstown Fire Companies allocation was. Clerk Picariello stated she would get clarification from the Chief Financial Officer and contact Ms. Germann directly. She also inquired about the pending Tax Appeal of Rite Aid. The Mayor stated he believes it will be addressed out of surplus. She also noted the name of a former Township Clerk on the budget sheets.

Mr. Ralph Ruocco made an inquiry regarding the CAP. Mr. Holt, Township Auditor, gave an explanation. Mr. Ruocco also asked for an explanation of the Energy Receipts Tax. Attorney Roselli gave an explanation.

**MOTION TO CLOSE PUBLIC HEARING**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**MOTION TO ADOPTION 2016 MUNICIPAL BUDGET**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2016-68      A Resolution Authorizing the Release of Escrow

**RESOLUTION 2016-68  
TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**AUTHORIZING THE RELEASE OF ESCROW**

**WHEREAS,** the following account has a balance in the escrow account:

<u>Name</u>	<u>Balance</u>
Nina Andrew	\$1655.00

**WHEREAS,** the Joint Land Use Board Secretary has indicated that no monies are due these accounts as project(s) are deemed complete, and

**WHEREAS,** the Chief Financial Officer of North Hanover Township certifies the aforementioned balances are the escrow fees due to the applicant(s).

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, that the above named escrow accounts be released based upon the recommendations of the Joint Land Use Board Secretary and Chief Finance Officer; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Joint Land Use Board.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	<b>X</b>		<b>X</b>			
Committeeman DeLorenzo		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell			<b>X</b>			
Mayor Durr			<b>X</b>			

2016-69      A Resolution Appointing a Clean Communities Coordinator

**RESOLUTION 2016-69  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING A CLEAN COMMUNITIES COORDINATOR**

**WHEREAS,** New Jersey Clean Communities is a statewide, comprehensive, litter abatement program created by the passage of the Clean Communities Act in 1986; and

**WHEREAS,** the Act provides a funding source for the program and guidelines for the use of these funds; and

**WHEREAS,** in accordance with P.L. 2002, c. 128, the Clean Communities program was further revised creating the New Jersey Clean Communities Council; and

**WHEREAS,** the Township Committee of the Township of North Hanover desires to appoint a Clean Communities Coordinator to oversee the program and the expenditure of said grant funds;

**NOW THEREFORE BE IT RESOLVED,** that Alexandra DeGood is hereby appointed as the Clean Communities Coordinator for the Township of North Hanover; and

**BE IT RESOLVED FURTHER**, that the above named position will be compensated at the annual rate of \$500.00 in accordance with the Clean Communities Act.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman DeLorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-70 A Resolution Authorizing the Submission of the Burlington County Municipal Park Development Grant Application

**RESOLUTION 2016-70  
TOWNSHIP OF NORTH HANOVER  
BURLINGTON COUNTY**

**RESOLUTION AUTHORIZING THE SUBMISSION OF THE BURLINGTON COUNTY MUNICIPAL PARK DEVELOPMENT GRANT APPLICATION**

**WHEREAS**, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes; and

**WHEREAS**, the Governing Body of North Hanover Township, Burlington County, State of New Jersey desires to obtain County Municipal Park Development Program funds in the amount of \$187,580.00 to fund Schoolhouse Road Park Phase IV, Schoolhouse Road, Jacobstown, New Jersey 08562, Block 501, Lots 18 and 36; and

**WHEREAS**, the total cost of the project including all matching funds is estimated to be \$187,580.00; and

**WHEREAS**, the Township of North Hanover is the owner of and controls the project site.

**NOW, THEREFORE, BE IT RESOLVED BY the North Hanover Township Committee that;**

1. James Durr, Mayor, is authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. The Township of North Hanover is committed to this project and will provide the balance of funding necessary to complete the Schoolhouse Road Park Project in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. James Durr, Mayor, is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and
5. This resolution shall take effect immediately.

\_\_\_\_\_  
James Durr, Mayor

\_\_\_\_\_  
Mary Picariello, Acting Township Clerk

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman DeLorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-71 A Resolution Authorizing the Preparation of Estimated Tax Bills for the Year of 2016

**RESOLUTION 2016-71**

**A RESOLUTION AUTHORIZING THE PREPARATION OF ESTIMATED TAX BILLS FOR THE YEAR OF 2016**

**WHEREAS**, the Division of Local Government Services, State of New Jersey has the authority by State Statute to examine, review and then certify all local government budgets to the County Board of Taxation for the purpose of real estate taxation, and

**WHEREAS**, the Burlington County Board of Taxation has not yet received certification of the North Hanover Township’s budget and cannot strike a tax rate until such certification is received from the State of New Jersey and will therefore cause the delay in receiving state funding, and

**WHEREAS**, the Township Committee has determined that there will be insufficient cash flow to support operations in August 2016 unless third quarter revenue is received on time, and

**WHEREAS**, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3,

**NOW THEREFORE, BE IT RESOLVED**, that the Township Committee of the North Hanover Township, County of Burlington, State of New Jersey, hereby authorized that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Municipality of North Hanover Township for the third quarter 2016, in accordance with the provisions of N.J.S.A. 54:4-66.2et seq.
2. The entire estimated tax levy for 2016 is hereby set at \$8,322,121.02
3. The Tax Collector takes any additional steps necessary to immediately implement this resolution.

**BE IT FURTHER RESOLVED**, that the Municipal Clerk provides a certified copy of this resolution to the Tax Collector.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	<b>X</b>		<b>X</b>			
Committeeman DeLorenzo		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O’Donnell			<b>X</b>			
Mayor Durr			<b>X</b>			

2016-72      Resolution Endorsing the submission of the 2015 Recycling Tonnage Grant Application

**RESOLUTION 2016-72**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**ENDORING THE SUBMISSION OF THE 2015 RECYCLING TONNAGE GRANT APPLICATION**

**WHEREAS**, the Mandatory Source Separation and Recycling Act, P.L.1987, c.102, has established a recycling fund from which tonnage grant may be made to municipalities in order to encourage local source separation and recycling programs; and

**WHEREAS**, it is the intent and the spirit of the Mandatory Source Separation and Recycling Act to use the tonnage grants to develop new municipal recycling programs and to continue and to expand existing programs; and

**WHEREAS**, the New Jersey Department of Environmental Protection has promulgated recycling regulations to Implement the Mandatory Source Separation and Recycling Act; and

**WHEREAS**, the recycling regulations impose on municipalities certain requirements as a condition for applying for tonnage grants, including but not limited to, making and keeping accurate, verifiable records of materials collected and claimed by the municipality; and

**WHEREAS**, a resolution authorizing this municipality to apply for the **2015 Recycling Tonnage Grant** will memorialize the commitment of this municipality to recycling and to indicate the assent of the Township Committee of North Hanover Township to the efforts undertaken by the municipality and the requirements contained in the Recycling Act and recycling regulations; and

**WHEREAS**, such a resolution should designate the individual authorized to ensure the application is properly completed and timely filed.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of North Hanover Township that North Hanover Township hereby endorses the submission of the recycling tonnage grant application to the New Jersey Department of Environmental Protection and designates Mary Picariello of North Hanover Township to ensure that the application is properly filed, and hereby appoints Christy Osborne of Burlington Township as the Certified Recycling Coordinator to review and execute the 2015 Recycling Tonnage Report on behalf of North Hanover Township; and

**BE IT FURTHER RESOLVED** that the monies received from the recycling tonnage grant be deposited in a dedicated recycling trust fund to be used solely for the purposes of recycling.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**NON-CONSENT AGENDA**

**DISCUSSION**

- Custodian/Groundskeeper Position  
Deputy Mayor Butler gave an overview of the needs. There was a general consensus to advertise for the position for two weeks. This advertisement will be placed on the Township’s website. Mayor Durr stated Don Matthews is an excellent employee.
- Crossriver Fiber request for an agreement to install fiber optic cable in Municipal Right-of-Way  
Attorney Roselli gave an overview. He stated we should craft an Ordinance. There was a general consensus to move forward with an Ordinance. Mayor Durr reviewed the issues of the lines owned by Verizon. Attorney Roselli will reach out to Verizon to address the issue.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Kocubinski reviewed the notice of meeting concerning the Compressor Station.

Deputy Mayor Butler informed the Township Committee of the tree trimming by JCPL.

Mayor Durr stated this spring has been rough and a lot of farmers have lost their crops.

Attorney Roselli noted we have been included in the case with Burlington County. The oral argument will be June 9<sup>th</sup> or 10<sup>th</sup>.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

**OPEN PUBLIC COMMENT**

Mayor Durr opened the meeting to the public.

Mr. VonSchmidt – 4 Briggs Road – He expressed concerns over traffic from the Municipal Parking Lot cutting through to Briggs Road. He asked that a barrier be placed. Fire Chief Palombi noted this is being addressed with the Road Program. Chief Palombi stated he would temporarily place cones.

Dawn Sheridan – Chesterfield Township – She noted the importance of attending the meeting regarding the Dewatering Permit.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo

Seconded By: Deputy Mayor Butler

**EXECUTIVE SESSION RESOLUTION**

2016-73 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Contract negotiations, litigation and personnel matters.

**RESOLUTION 2016-73  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss contract negotiations, litigation and Police Department Personnel Matter, Custodian Personnel Matter.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**BACK TO PUBLIC SESSION**

As a result of closed, Clerk Picariello was instructed to prepare a Resolution to appoint a Custodian. Mayor Durr announced that the Township Attorney would be issuing two Rice Notice's to the Police Sergeants.

**MOTION TO ADJOURN**

Proposed By: Committeeman Delorenzo

Seconded By: Deputy Mayor Butler

**TIME OF ADJOURNMENT: 9:07 PM**

Respectively submitted,

\_\_\_\_\_  
Mary Picariello

Acting Township Clerk