

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
APRIL 7, 2016, 7:00 P.M.**

**CALL TO ORDER** Mayor Durr called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Durr

**ROLL CALL:** Mayor Durr  
Deputy Mayor Butler  
Committeeman DeLorenzo  
Committeeman Kocubinski  
Committeeman O'Donnell

**SUNSHINE STATEMENT:** "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor Durr opened the meeting to the public.

Al Dempster – Larrison Road – Mr. Dempster inquired about the re-alignment of Streeker Road. He expressed concern over the "missing curbs". Mayor Durr stated there was an error and it was being corrected. Mr. Dempster expressed concerns over the cost.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman O'Donnell

**REVIEW OF CORRESPONDENCE**

Acting Township Clerk reviewed the following:

1. New Jersey Department of Transportation 2016 Municipal Aid Program Award letter.

**ENGINEER'S REPORT**

Engineer Hirsh stated the 2014 Stormwater report was filed and the 2015 report is due May 2, 2016. He also stated the anticipated award for the Burlington County Municipal Park grant will be \$45,000.00. There was a general consensus to have Deputy Mayor Butler work with Engineer Hirsh on expending the grant funds. Committeeman O'Donnell inquired as to the amount for the remaining portion of Jacobstown-Arneytown Road. Engineer Hirsh stated approximately \$150,000.00.

**ROAD IMPROVEMENT ENGINEER REPORT**

Mayor Durr reviewed Engineer Gibson's report as he was unable to attend this evening.

**MINUTES FOR APPROVAL**

• March 3, 2016 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

• March 17, 2016 – Executive Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

• March 9, 2016 – Budget Workshop

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

Committeeman Kocubinski noted Purchase Order 2016-00097 was in error. All were in favor of its removal.

**ORDINANCE – ADOPTION**

2016-03 An Ordinance of the Township of North Hanover, County of Burlington, State of New Jersey, Authorizing the Sale of Certain Lands Owned by the Township of North Hanover Pursuant to N.J.S.A. 40A:12-13

**COUNTY OF BURLINGTON  
TOWNSHIP OF NORTH HANOVER  
ORDINANCE 2016-03**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN LANDS OWNED BY THE TOWNSHIP OF NORTH HANOVER PURSUANT TO N.J.S.A. 40A:12-13**

**WHEREAS**, pursuant to N.J.S.A. 40A:12-13(b)(5), the Township is authorized to sell by private sale to the owner of real property contiguous to real property owned by the Township provided that the property being sold is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; and

**WHEREAS**, N.J.S.A. 40A:12-13(b)(5) further provides that where there is more than one owner with real property contiguous thereto, said property shall be sold to the highest bidder from among all such owners and any such sale shall be for not less than the fair market value of said real property; and

**WHEREAS**, the Township Committee has determined to sell the real property identified in list attached hereto and made a part hereof, currently owned by the Township of North Hanover, by way of private sale in accordance with N.J.S.A. 40A:12-13(b)(5), as they are not needed for public use; and

**WHEREAS**, in accordance with N.J.S.A. 40A:12-13(b) (5), on January 13, 2016, all property owners owning property contiguous to each of the properties identified on the attached list were mailed written notice by way of U.S. regular mail and certified mail, return receipt requested, informing them of the Township's intention to sell the subject real property and requesting that they submit a bid for the real property on or before February 1, 2016; and

**WHEREAS**, the Municipal Clerk received bids for each of the properties identified on the attached list from the persons identified therein as "bidder" and for the amounts listed thereon; and

**WHEREAS**, the Tax Assessor for the Township of North Hanover has determined that the bids received are not less than the fair market value for each of the properties listed on the attached property list.

**NOW, THEREFORE**, be it ordained by the Township Committee of the Township of North Hanover, in the County of Burlington, New Jersey as follows:

Section 1. Pursuant to N.J.S.A. 40A:12-13(b)(5), it is hereby determined that the real property identified on the attached list is not needed for public use.

Section 2. Pursuant to N.J.S.A. 40A:12-13(b) (5), the Township of North Hanover is hereby authorized to sell each of the properties identified on the attached list to the bidder identified for each property at the bid price set forth in the attached list, which are the highest and only bids received from the contiguous property owners and the Township Attorney shall take all steps necessary to effectuate the sale and closing for the subject real property.

Section 3. The Clerk shall provide the requisite notice of the sale of the aforesaid properties in accordance with N.J.S.A. 40A:13 (b) (5).

Section 4 . In the event that any portion of this ordinance is determined to be invalid, such determination shall not affect the remaining portions of ordinance, which are hereby declared to be severable.

Section 5. All ordinance or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

Section 6. This ordinance shall take effect immediately after final passage and publication according to law.

**PROPERTY LIST FOR ORDINANCE 2016-03**

<u>BLOCK/LOT</u>	<u>LOCATION</u>	<u>BIDDER</u>	<u>BID AMOUNT</u>
400/37	Larrison Road	Robert Barone Jr.	\$625.00
603/21	362 Croshaw Road	James Garrison Jr., 366 Croshaw Road, Wrightstown, NJ	\$3,000.00
903/22	Cookstown-New Egypt	Daniel/Conshella Ford, 34 Wharton Ave., Mine Hill, NJ	\$5,000.00
905/21	26 Mary Street	Richard Tracey, 22 Mary Street, Wrightstown, NJ	\$2,500.00

**MAYOR OPENS THE MEETING TO THE PUBLIC**

No Public Comment.

**MOTION TO CLOSE PUBLIC HEARING**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		<b>X</b>	<b>X</b>			
Committeeman Delorenzo	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell			<b>X</b>			
Mayor Durr			<b>X</b>			

**MOTION TO ADOPTION ORDINANCE 2016-03**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			<b>X</b>			
Committeeman Delorenzo	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell			<b>X</b>			
Mayor Durr			<b>X</b>			

**ORDINANCE – ADOPTION**

2016-04 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14

**ORDINANCE 2016-04**

**CALENDAR YEAR 2016**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

*WHEREAS*, the Local Government CAP Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.00% unless authorized by ordinance to increase it to 3.5% over the previous year's final appropriations, subject to certain exceptions; and

*WHEREAS*, N.J.S.A.40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and

the 0.00% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the Township Committee of the Township of North Hanover in the County of Burlington finds it advisable and necessary to increase its *CY2016* budget by up to 3.5% over the previous years final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the Township Committee of the Township of North Hanover in the County of Burlington hereby determines that a 3.5% increase in the budget for said year, amounting to \$84,077.07 in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and,

**WHEREAS**, the Township Committee of the Township North Hanover of in the County of Burlington hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the Township Committee of the Township of North Hanover in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2016 budget year, the final appropriations of the Township of North Hanover shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to \$84,077.07, and that the CY 2016 municipal budget for the Township of North Hanover be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**MAYOR OPENS THE MEETING TO THE PUBLIC**

No Public Comment.

**MOTION TO CLOSE PUBLIC HEARING**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**MOTION TO ADOPTION ORDINANCE 2016-04**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

**ORDINANCE – INTRODUCTION**

2016-05      An Ordinance Amending Title 2, Chapter 2-060, Section 2-060.3 of the Revised General Ordinances of the Township of North Hanover

**ORDINANCE 2016-05  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AN ORDINANCE AMENDING TITLE 2, CHAPTER 2-060, SECTION 2-060.3 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF NORTH HANOVER**

**SECTION 1.** This section amends the Administrative Code of North Hanover Township Code, Chapter 2 “Administration”, by amending Section 2-060.3 that sets forth the appointment of a Chief of Police or Police Administrator, to read as follows [added portions are bolded and underlined; deleted portions have strikethrough]:

**2-060 Police Department.**

**2-060.3**      Chief of Police or ~~Police Administrator~~ **Civilian Director of Public Safety**

A.      The governing body shall appoint a ~~eChief~~ of ~~pPolice~~ or a ~~police administrator~~ **Civilian Director of Public Safety** who shall serve at the pleasure of the governing body and who shall be directly responsible to the governing body for the efficiency and routine day-to-day operations of the police department. The ~~eChief~~ of ~~pPolice~~ or the ~~police administrator~~ **Civilian Director of Public Safety** shall, pursuant to the policies established by the governing body, **and consistent with the requirements of applicable statutes and particularly N.J.S.A. 40A: 14-118:**

- ~~1. Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its officers and personnel;~~
- ~~2. Have, exercise and discharge functions, powers and duties of the force;~~
- ~~3. Prescribe the duties and assignments of all subordinates and other personnel;~~
- ~~4. Delegate such of his authority as he may deem necessary for the efficient operation of the force to be exercised under his direction and supervision; and~~
- ~~5. Report at least monthly to the governing body in such form as shall be prescribed by the governing body on the operation of the force during the preceding month, and make such other reports as may be requested by the governing body.~~

- 1. Be responsible for the proper and efficient conduct of all public safety functions of the Township, including emergency management, but excluding the functions of the Fire Department.**
- 2. Have the authority, subject to appropriate personnel policies and procedures, regulations and statutes, and subject to approval by the Township Committee, to hire, transfer, promote, demote and/or discharge any employee, uniformed and non-uniformed, within the Police Department. The Chief of Police or Civilian Public Safety Director shall also have the authority to impose lesser forms of discipline than demotion or discharge without the approval of the Township Committee, but nevertheless subject to all appropriate employment rules, regulations and laws;**
- 3. Direct the daily operations of the Police Department, including allocating assignments and instruction to police officers and employees of the Police Department;**
- 4. Establish policies for the operation and administration of the Police Department;**
- 5. Determine internal organization of the police force;**
- 6. Administer and enforce rules and regulations and special emergency directives for the disposition and discipline of the force and its police officers and employees;**
- 7. Prescribe the duties and assignments of all police officers and other personnel;**

- 8. Delegate his/her authority as he/she may deem necessary for the efficient operation of the force to be exercised under his/her direction and supervision;**
- 9. Report at least monthly to the appropriate authority in such form as the appropriate authority shall prescribe on the operation of the force during the preceding month and make such other reports as may be requested by the appropriate authority;**
- 10. Formulate, implement and issue rules and regulations;**
- 11. Analyze crime trends and statistics to ensure that the agency makes the best use of available funds, personnel, equipment and supplies;**
- 12. Provide police officers and employees of the Police Department with guidance and advice and supervise their work to see that proper procedures are followed, that reasonable standards of workmanship, conduct, and output are maintained, and that desired police objectives are achieved;**
- 13. Direct the establishment and maintenance of police records and files;**
- 14. Issue directives and allocate resources to ensure police protection for emergency and in response to emergent conditions;**
- 15. Review for administrative purposes reports prepared by police officers and employees;**
- 16. Prepare the Police Department budget;**
- 17. Evaluate effectiveness of work programs and procedures of all sections of the Police Department and develop effective work methods for police officers and employees;**
- 18. Establish and maintain helpful and cooperative relations with the public, groups, organizations, businesses, etc;**
- 19. Designate the streets, avenues and areas of the Township to be patrolled by the police officers;**
- 20. Determine the days and hours of service of the police officers and other employees;**
- 21. Determine the periods of time when the police officers respectively may be off duty to make up for overtime service; and**
- 22. Perform all duties authorized by law, rule, regulation or prosecutor advisory or other types of opinions, directives or orders.**

- B. The eChief of pPolice or the police administrator Civilian Director of Public Safety shall communicate with the designate authority through the police commissioner who shall convey said communications to the governing body.

**SECTION 2:** This ordinance shall take effect upon final passage and publication according to law.

**SECTION 3:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 4:** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committee Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell				X		
Mayor Durr			X			

**SET PUBLIC HEARING FOR APRIL 21, 2016 AT 7:00 P.M.**

**ORDINANCE – INTRODUCTION**

2016-06 An Ordinance of the Township of North Hanover Amending Chapter 16 of the Revised General Ordinances of the Township of North Hanover, Entitled “Zoning” By Amending Section 16-080.1, Entitled “Principle Permitted Uses” of Ordinance No. 2009-19, Entitled “An Ordinance Amending Chapter 16 “Zoning” By Supplementing Section 060 Entitled “Definitions” By Adding Definitions – By Repealing and Replacing Sections 080 Establishing Use and Bulk Regulations for the RA-Residential Agricultural Zone – Enacting a New Section, Section 081 Establishing Use and Bulk Regulations for Panned Unit Residential Developments and by Supplementing Section 250 Entitled “Conditional Uses” by Adding Conditional Uses and Establishing Standards for the Same”

**ORDINANCE 2016-06  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER AMENDING CHAPTER 16 OF THE REVISED GENERAL ORDINANCES OF THE TOWNSHIP OF NORTH HANOVER, ENTITLED “ZONING” BY AMENDING SECTION 16-080.1, ENTITLED “PRINCIPAL PERMITTED USES” OF ORDINANCE NO. 2009-19, ENTITLED “AN ORDINANCE AMENDING CHAPTER 16 ‘ZONING’ BY SUPPLEMENTING SECTION 060 ENTITLED ‘DEFINITIONS’ BY ADDING DEFINITIONS – BY REPEALING AND REPLACING SECTION 080 ESTABLISHING**

**USE AND BULK REGULATIONS FOR THE RA-RESIDENTIAL AGRICULTURAL ZONE – ENACTING A NEW SECTION, SECTION 081 ESTABLISHING USE AND BULK REGULATIONS FOR PLANNED UNIT RESIDENTIAL DEVELOPMENTS AND BY SUPPLEMENTING SECTION 250 ENTITLED ‘CONDITIONAL USES’ BY ADDING CONDITIONAL USES AND ESTABLISHING STANDARDS FOR THE SAME”**

**Section 1.** This section amends the development regulations of the North Hanover Township Code, Chapter 16 “Zoning”, by amending Section 16-080.1 of Ordinance No. 2009-19 that sets forth the principal permitted uses in the R-A Residential Agricultural Zone, to read as follows [added portions are bolded and underlined; deleted portions have strikethrough]:

**16.080.1 Principal Permitted Uses.**

- A. Agricultural uses and farms as defined in §16-060
- B. Detached single-family dwellings
- C. Farms and detached single-family dwellings
- D. Planned Unit Residential Development in accordance with §16-081
- E. Homesteads (See the definition of Homestead in §16-060)
- F. Buildings or land used exclusively by federal, state, county or township government and for public purposes.

**SECTION 2.** At least three copies of said full Ordinance are on file in the Office of the Municipal Clerk for public examination and acquisition. Copies are available for inspection or acquisition during regular weekday working hours and arrangements have been made for the publication of said proposed Ordinance in pamphlet or other similar form which will be available for purchase from the Township Clerk.

**SECTION 3:** This ordinance shall take effect upon final passage and publication according to law.

**SECTION 4.** The Township Clerk is hereby directed to give notice at least ten days prior to the hearing on the adoption of this Ordinance to the County Planning Board, and to all others entitled thereto pursuant to the provisions of N.J.S. 40:44D-15. Upon adoption of this Ordinance, after public hearing thereon, the Township Clerk is further directed to publish notice of passage thereof and file a copy of this Ordinance as finally adopted with the County Planning Board as required by N.J.S. 40:55D-16 and with the Township Tax Assessor.

**SECTION 5:** All ordinances or parts of ordinances inconsistent herewith are hereby repealed.

**SECTION 6:** If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by a court of competent jurisdiction, such portion

shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions.

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committee Delorenzo			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

**SET PUBLIC HEARING FOR APRIL 21, 2016 AT 7:00 P.M.**

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2016-60 Resolution Appointing a Part-Time Violations Clerk in the Joint Municipal Court  
**TOWNSHIP OF NORTH HANOVER**  
**COUNTY OF BURLINGTON**  
**RESOLUTION 2016-60**

**RESOLUTION APPOINTING A PART-TIME VIOLATIONS CLERK IN THE JOINT MUNICIPAL COURT**

**WHEREAS**, there is a need for a part-time employee for the North Hanover Township, Wrightstown Borough and Chesterfield Township Municipal Court; and

**WHEREAS**, the Mayor and Township Committee desire to hire Jovanna Mondragon to work on a part-time basis commencing March 21, 2016, at an hourly compensation of \$16.00, at 25 hours per week in the position of Violations Clerk for the North Hanover, Wrightstown Borough and Chesterfield Municipal Court for the Township of North Hanover; and

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover the following:

- 1) That Jovanna Mondragon shall be hired to work part-time commencing on March 21, 2016, in the North Hanover, Wrightstown Borough and Chesterfield Township Municipal Court in the position of Violations Clerk; and
- 2) That the salary for Jovanna Mondragon shall be \$16.00 per hour; and

**BE IT FURTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Personnel File of Jovanna Mondragon
2. Chief Financial Officer

3. Municipal Court Judge

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

2016-61 Resolution Approving a Mobile Home License Transfer

Committeeman O'Donnell asked for discussion; he expressed zoning concerns. He also expressed concerns over enclosed patios. He stated he is actively working to address issues.

**RESOLUTION 2016-61  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVAL OF MOBILE HOME LICENSE TRANSFER**

**WHEREAS**, pursuant to Chapter 4-040 of the Revised General Ordinance of the Township, the Township Committee has the authority to either transfer a mobile home license or transfer the license on conditions; and

**WHEREAS**, the Mobile Home Inspector has checked the application and ascertained that the requirements of Chapter 4-040 have been met.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with Chapter 4-040 and based upon the Mobile Home Inspector's certification, the governing body authorizes the following Mobile Home to be issued a Mobile Home License transfer for:

**Transfer from: Willard South  
Transfer to: Par Three Management, LLC**

**BE IT FURTHER RESOLVED**, that a copy of this resolution be forwarded to the Mobile Home Inspector for his/her files.

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COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

2016-62 Resolution Amending and Supplementing the Manual of Rules and Regulations for the North Hanover Township Police Department

**RESOLUTION 2016-62  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AMENDING AND SUPPLEMENTING THE MANUAL OF RULES AND REGULATIONS FOR THE TOWNSHIP OF NORTH HANOVER POLICE DEPARTMENT**

**WHEREAS**, the Township of North Hanover has adopted a Manual of Rules and Regulations for the Township of North Hanover Police Department; and

**WHEREAS**, in accordance with N.J.S.A. 40A:14-118 and Rule 1:1.2 of the Manual, the Township may by Resolution amend or revoke any of the rules, regulations, or procedures previously adopted, and

**WHEREAS**, the Township Committee desires to adopt the Standard Operating Procedures (S.O.P.) numbered and entitled as follows:

<b><u>Number</u></b>	<b><u>Entitled</u></b>
53	Temporary Medical Reassignment-Modified Duty as attached hereto and made a part of this Resolution; and

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, that the above changes to the Manual of Rules and Regulations for the Township of North Hanover Police Department here hereby adopted.

**BE IT FURTHER RESOLVED** that in the event that any portion of this resolution is determined to be invalid, such determination shall not affect the remaining portions of the resolution, which are hereby declared to be severable.

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COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

2016-63 Resolution Appointing Recreation Advisory Committee Members

**RESOLUTION 2016-63  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBERS**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

**WHEREAS**, it is the desire of the North Hanover Township Committee to fill the vacancies

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE** –

- Matthew Johnson, term expiring December 31, 2018
- Marie Benedetti, term expiring December 31, 2018
- Tony Benedetti, term expiring December 31, 2018

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

**NON-CONSENT AGENDA**

2016-64 Resolution accepting the Proposal from Environment Resolutions Inc. Engineers for the Annual Maintenance of the Township Tax Map

**RESOLUTION 2016-64**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE PROPOSAL FROM ENVIRONMENTAL RESOLUTIONS, INC. ENGINEERS FOR ANNUAL MAINTENANCE OF TOWNSHIP TAX MAP**

**WHEREAS**, Environmental Resolutions, INC. Engineers submitted a proposal for engineering services for the Annual Maintenance of the Township Tax Maps; and

**WHEREAS**, the last update was performed in 2010 and there have been several subdivisions, Block and Lot changes and additional streets added since; and

**WHEREAS**, it is the desire of the Township Committee to accept the proposal from Environmental Resolutions, Inc. Engineers for the Annual Maintenance of the Township Tax Maps, in an amount not to exceed \$1,000.00; and

**WHEREAS**, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of North Hanover that it does hereby accept the proposal from Environmental Resolutions, Inc. Engineers, in an amount not to exceed \$1,000.00 to provide engineering services for the Annual Maintenance of the Township Tax Maps.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-65      Resolution Authorizing Tax Appeal Settlement (RITE AID #02526-02) V. NORTH HANOVER, Block 610 Lot 1, 546 Wrightstown-Sykesville Road

Mr. Don Kosul, Tax Assessor gave an overview of this appeal and the technological concerns. Mayor Durr inquired as to the issues with the vendor and asked if they can be held liable. Mr. Kosul stated he spoke with the vendor and was assured this would not happen again. Mayor Durr instructed Mr. Kosul to provide a report from the vendor on how this issue occurred, by the May 5<sup>th</sup> meeting. Mr. Kosul said he would provide a report.

**RESOLUTION 2016-65  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING TAX APPEAL SETTLEMENT (RITE AID #02526-02) V. NORTH HANOVER TOWNSHIP, BLOCK 610 LOT 1, 546 WRIGHTSTOWN-SYKESVILLE ROAD**

**WHEREAS**, Rite Aid #02526-02 is the owner of Block 610 Lot 1 commonly known as 546 Wrightstown-Sykesville Road; and

**WHEREAS**, the owner has filed tax appeals with the Tax Court of New Jersey for the tax assessment for the years of 2014 and 2015; and

**WHEREAS**, the parties have engaged in settlement negotiations and reached a settlement of the tax appeals, subject to the Township Committee’s approval as follows:

**SETTLEMENT FOR THE 2014 AND 2015 TAX YEAR**

<u>Original Assessment</u>	<u>Proposed Assessment</u>
Land: \$ 150,000	\$ 150,000
Impvt: \$3,091,600	\$1,420,000
Total: \$3,241,600	\$1,570,000

**WHEREAS**, the owner has agreed to waive all interest due on any refund and has agreed to accept a credit on the 2016/2017 tax billing rather than require payment of any refund; and

**WHEREAS**, the Township Attorney and the Township Tax Assessor have recommended the said settlement to the Township Committee; and

**WHEREAS**, the Township Committee is of the opinion that said settlement is in the best interests of the Township;

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that the settlement in this matter as set forth herein above, be and the same is hereby approved and the Township Attorney is authorized and directed to affect said settlement.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			<b>X</b>			
Committeeman DeLorenzo	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O’Donnell			<b>X</b>			
Mayor Durr			<b>X</b>			

2016-66      Resolution Authorizing the Extension of the Non-Fair and Open Contract for North Hanover Township with Herman’s Landscaping for Brush Removal Services

**RESOLUTION 2016-66  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE EXTENSION OF THE NON-FAIR AND OPEN CONTRACT FOR NORTH HANOVER TOWNSHIP WITH HERMAN’S LANDSCAPING FOR BRUSH REMOVAL SERVICES**

**WHEREAS**, the Township of North Hanover previously awarded by way of Resolution 2014-50 a contract for management and administration of the Township’s brush removal services

as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

**WHEREAS**, pursuant to the terms of the initial Contract; the term of the Contract can be extended by the Township for up to two (2), one-year additional terms, under the same terms and conditions of the awarded contract, including pricing; and

**WHEREAS**, the Township Committee hereby finds that the services being provided by the Contractor are being performed in an effective and efficient manner; and

**WHEREAS**, in accordance with paragraph one (1) of the Contract, the Township wishes to extend the term of the Contract for an initial one year term, commencing April 1, 2016 and terminating March 31, 2017, under the same terms and conditions, in effect under the contract of April 1, 2014 and ending at midnight March 31, 2016; and

**WHEREAS** Herman’s Landscaping Supply has consented to the extension of the Contract under the same term and conditions of the 2014/2016 contract, which was set forth in an agreement executed by the parties; and

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of North Hanover authorizes a one year extension to the Contract with Herman’s Landscaping Supply effective April 1, 2016;

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman DeLorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell			X			
Mayor Durr			X			

**DISCUSSION**

- **Municipal Building Custodian Position**  
Deputy Mayor Butler reviewed the position and its needs. There was a general consensus for the Deputy Mayor and Committeeman DeLorenzo to conduct the interviews.
- **Curbside Recycling**  
Clerk Picariello informed the Township Committee that the County has declined to assist the Municipality with the initial purchase of the carts. There was a general consensus to hold off until another opportunity presents itself. Committeeman DeLorenzo will continue to explore.
- **Southern Reliability Link Pipeline**  
Attorney Roselli gave an overview of the recent BPU hearing and stated it was granted. Committeeman Kocubinski noted the lack of public testimony. There was a general consensus to have Attorney Roselli to file an appeal.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Kocubinski recognized the new Recreation Committee members. He noted the Blue Claws will be held June 4<sup>th</sup>, the Taco Bell fundraiser and a Blood Drive in August. He stated the Memorial Day celebrations were in the planning stages.

Deputy Mayor Butler stated she attend a Pre-Construction meeting with Earle paving and noted it was a productive meeting.

Committeeman O’Donnell noted he went on various mobile home park inspections that revealed several violations. He stated notices were going out.

Mayor Durr noted the re-election petitions and noted he will not be re-running. He expressed his pleasure with the new candidates.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor Durr opened the meeting to the public.

Ben Palombi – 158 Schoolhouse Road - JVFC Fire Chief presented Mayor Durr a certificate of appreciation for his service and support to the firehouse. Mayor Durr thanked the fire company and is grateful for Chief Palombi’s leadership. Chief Palombi inquired about a new business on Bordentown/Georgetown Road opening. Mayor Durr stated he would have the zoning officer look into it.

Mayor Durr mentioned the donation to the Cookstown Fire Company was still in the budget.

Committeeman O’Donnell informed the Committee about a fire in the mobile home park.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo

Seconded By: Deputy Mayor Butler

**EXECUTIVE SESSION RESOLUTION**

2016-67 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Township Clerk Personnel Matter, Attorney/Client privilege with regard to Open Space, Contract Negotiation, Litigation matters and personnel matters.

**RESOLUTION 2016-67  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Township Clerk Personnel Matter, Clean Communities Personnel Matter, Police Department Personnel Matter, Attorney/Client privilege with regard to Open Space, Summer Recreation Contract Matter, contract negotiations, litigation and personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**BACK TO PUBLIC SESSION**

Mayor Durr noted the Open Space Trust Fund is fully funded for obligations through 2019. He also stated there would be no Open Space Tax for 2016. He informed the Committee that the Department of Defense has extended their region of interest in Open Space to a 5 mile perimeter, which would be all of North Hanover. Therefore, any new applications the Township would not have to have money. Mayor Durr will get this information in writing. There was a general consensus not to have an Open Space referendum at this time. Mayor Durr would get this in writing. Mayor Durr noted the certified open space tax for 2015 was erroneous. This will be given back to the Taxpayers as a credit on their August 2016 billing.

**MOTION TO ADJOURN**

Proposed By: Deputy Mayor Butler

Seconded By: Committeeman DeLorenzo

**TIME OF ADJOURNMENT: 10:03 PM**

Respectively submitted,

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Mary Picariello  
Acting Township Clerk