

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
May 19, 2016, 7:00 P.M.**

**CALL TO ORDER** Mayor Durr called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Durr

**ROLL CALL:** Mayor Durr  
Deputy Mayor Butler  
Committeeman Delorenzo  
Committeeman Kocubinski  
Committeeman O'Donnell

Also Present: Deputy Municipal Clerk DeGood and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor Durr opened the meeting to the public. There was no public comment.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor Butler

Seconded By: Committeeman Delorenzo

**REVIEW OF CORRESPONDENCE**

Deputy Clerk Degood reviewed the following:

1. Letter from Abel Recon regarding the Burlington County NJEIT Stormwater enhancement project on Croshaw Road.

**TOWNSHIP COMMITTEE COMMENTS AND RECOMMENDATIONS OF MASTER PLAN**

Mayor Durr reviewed the plan. There was a general consensus to refer back to the Planning Board with no recommendations.

**ENGINEER'S REPORT**

Engineer Hirsh was not present this evening.

**ROAD IMPROVEMENT ENGINEER REPORT**

Engineer Gibson stated that Contract I has until May 20<sup>th</sup> to complete punch list items. He stated if this was not complete he would recommend pursuing the retainage. However, he believes they will complete it. Mayor Durr inquired about the amount of retainage. Engineer Gibson stated that it is \$22,000.00. However, the contractor has not submitted his final billing yet. Mr. Gibson also discussed the Larrison/Streeker Road realignment. Engineer Gibson noted the seam on Myron Boulevard will be fixed. Engineer Gibson noted the sidewalks on Davis Court and Edwards Drive will be addressed in Contract IV. These are scheduled to be advertised June 6<sup>th</sup> and 27<sup>th</sup> respectively. Earle Asphalt contract is complete. They stated they did notify residents and will copy Township on future notifications. Mayor Durr inquired about LED signage notification one week prior to projects. Engineer Gibson stated this is an option. Engineer Gibson also discussed the Orr road culvert and noted it needs stabilization and an installation of a guard rail. He will have Earle Asphalt address. Mayor Durr noted notification was received for an award for the Burlington County Parks grant.

**DEPARTMENT REPORTS FOR APRIL 2016**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover, Wrightstown & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**MINUTES FOR APPROVAL**

- May 5, 2016 – Executive Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

- April 21, 2016 – Regular Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2016-81 Resolution Approving a Blue Light Permit Application

**RESOLUTION 2016-81  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVAL OF BLUE LIGHT PERMIT APPLICATION**

**WHEREAS**, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

**WHEREAS**, John W. Voorhees has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approves John W. Voorhees for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-82 Resolution Appointing Acting Municipal Clerk for North Hanover Township

**RESOLUTION 2016-82  
TOWNSHIP OF NORTH HANOVER  
BURLINGTON COUNTY**

**RESOLUTION APPOINTING ACTING MUNICIPAL CLERK FOR NORTH HANOVER  
TOWNSHIP**

**WHEREAS**, the Township Committee of North Hanover Township appointed MaryAlice Picariello as Acting Municipal Clerk in Resolution 2015-57 effective May 8, 2015, for a one year term; and

**WHEREAS**, in accordance with N.J.S.A. 40A:9-133, Any person so appointed may, with the approval of the Director of the Division of Local Government Services in the Department of Community Affairs, be reappointed as acting municipal clerk for a maximum of two subsequent one-year terms following the termination of the temporary appointment; and

**WHEREAS**, the Director of the Division of Local Government Services has approved the re-appointment MaryAlice Picariello for a subsequent one-year term; and

**WHEREAS**, it is the desire of the Township Committee of North Hanover Township to re-appoint MaryAlice Picariello for an additional one-year term commencing May 8, 2016.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby appoint MaryAlice Picariello as Acting Municipal Clerk, for a one- year effective May 8, 2016.

**BE IT FURTHER RESOLVED**, that a certified copy of this resolution be forwarded to MaryAlice Picariello and Jack Bruno, CFO.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo		X	X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor Durr			X			

**NON-CONSENT AGENDA**

2016-83 Resolution Approving a Shared Services Agreement with the Township of Burlington for a Certified Recycling Professional (CRP)

**RESOLUTION 2016-83**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVING A SHARED SERVICES AGREEMENT WITH THE TOWNSHIP OF  
BURLINGTON FOR A CERTIFIED RECYCLING PROFESSIONAL (CRP)**

**WHEREAS**, beginning in 2012, every municipality in New Jersey is required by State law to prepare mandatory Recycling Tonnage Reports that must be approved and signed by a Certified Recycling Professional (CRP) and filed electronically with the NJDEP; and

**WHEREAS**, The Township of North Hanover does not have a Certified Recycling Professional at this time and therefore, must enter into a Shared Services Agreement with a municipality who will provide those services; and

**WHEREAS**, Christy Osborne of the Township of Burlington does possess the necessary qualifications to file the annual Recycling Tonnage Report on behalf of the Township of North Hanover.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it hereby authorizes a shared services agreement with the Township of Burlington for the purpose of providing a Certified Recycling Professional (CRP) as mandated for the filing of the annual Recycling Tonnage Reports.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

2016-84 Resolution Authorizing the Township of North Hanover to enter into an Interlocal Service Agreement for the "Ocean County Traffic Task Force" Program

**RESOLUTION 2016-84  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE TOWNSHIP OF NORTH HANOVER TO ENTER INTO AN INTERLOCAL SERVICE AGREEMENT FOR THE "OCEAN COUNTY TRAFFIC TASK FORCE" PROGRAM**

WHEREAS, the Police Departments for the Townships of Bordentown, Chesterfield, and North Hanover have been requested to participate in the Ocean County Traffic Task Force for enforcement on Routh 528 through Burlington and Ocean Counties; and

WHEREAS, enforcement by the above agencies will take place with officers from any jurisdiction enforcing all traffic violations in any of the participating jurisdictions;

WHEREAS, the municipalities often rely upon each other for additional officers to provide such services; and

WHEREAS, N.J.S.A. 40:65-1, et. seq., the Uniformed Shared Services and Consolidation Act, permits this Interlocal Service Agreement;

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Mayor of the Township of North Hanover is hereby authorized to execute the Interlocal Service Agreement with the Townships of Chesterfield and Bordentown concerning the "Ocean County Traffic Task Force"; and

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Municipal Clerks of the Townships of Chesterfield and Bordentown.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

**DISCUSSION**

- Custodian/Groundskeeper Position  
Deputy Mayor Butler stated there were two applications. She requested one other Committee person to assist in interviews. There was a general consensus Committeeman O'Donnell would participate.

- Police Sergeant Promotional Announcement  
Mayor Durr reviewed the promotional announcement prepared by OIC Duff. There was a general consensus to proceed.
- Broadleaf weed control for Green Acres Park, Bowers Building and Municipal Building  
Mayor Durr reviewed the matter. Attorney Roselli reviewed the bid threshold. Committeeman Kocubinski will further investigate. This project would need to be bid and the school would have input. There was a general consensus to have the Acting Township Clerk to draft a letter to the School Board regarding a contribution.
- Review of proposal regarding removal of trees at Green Acres Park  
There was a general consensus to get another quote and to review the current Grounds contract.

**TOWNSHIP COMMITTEE “COMMENTS”**

Deputy Mayor Butler discussed the parade of wreaths at the joint base, May 26th. Committeeman Kocubinski agreed he would attend. There was a general consensus the Township Committee would attend the ceremony at the Brigadier General Doyle Cemetery. She also noted the Memorial Day parade.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

**OPEN PUBLIC COMMENT**

Mayor Durr opened the meeting to the public. There was no public comment.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo  
Seconded By: Deputy Mayor Butler

**EXECUTIVE SESSION RESOLUTION**

2016-85 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Police Department Personnel Matter, Contract negotiations, litigation and personnel matters.

**RESOLUTION 2016-85  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Department Personnel Matter, Contract Matters, litigation and personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			<b>X</b>			
Committeeman Delorenzo	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell		<b>X</b>	<b>X</b>			
Mayor Durr			<b>X</b>			

**BACK TO PUBLIC SESSION**

Deputy Mayor Butler noted Engineer Hirsh did notify her of his non-attendance this evening.

**MOTION TO ADJOURN**

Proposed By: Deputy Mayor Butler

Seconded By: Committeeman Kocubinski

**TIME OF ADJOURNMENT:      8:51 p.m.**

Respectively submitted,

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Mary Picariello  
Acting Township Clerk