

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
JUNE 2, 2016, 7:00 P.M.**

CALL TO ORDER Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Durr

ROLL CALL: Mayor Durr
Deputy Mayor Butler
Committeeman DeLorenzo
Committeeman Kocubinski
Committeeman O'Donnell

Also Present: Acting Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS
Mayor Durr opened the meeting to the public. There was no public comment.

MOTION TO CLOSE PUBLIC COMMENT
Proposed By: Committeeman DeLorenzo
Seconded By: Committeeman O'Donnell

REVIEW OF CORRESPONDENCE
None.

ENGINEER'S REPORT
Engineer Hirsh informed the Township Committee of the condition of the Provinceline Road Culvert. Mayor Durr suggested reaching out to Monmouth County Roads and Bridges. Engineer Hirsh gave an overview of whom he had contacted and is awaiting a response. He also noted setting up a meeting with the Mayors of North Hanover and Upper Freehold and both Engineers to discuss these issues going forward. Attorney Roselli will assist in resolving the issue. Engineer Hirsh also stated he was working on updating the Tax Maps.

ROAD IMPROVEMENT ENGINEER REPORT
Engineer Gibson reported concerns regarding Contract I. He noted he believes there is a bad aggregate coming into the asphalt laid in Myron Hills and Trotters Ridge developments. He was seeking permission to core the roads to confirm his suspicions. There was a general consensus to move forward. Engineer Gibson reported that Contract II is complete. Guardrail will be installed on the north side of the Orr Road culvert. He stated Contract III will be advertised June 6th and bids will be due June 22nd. It is anticipated that Contract IV will be advertised June 27th. The remainder of the Road Program will be underway by summer. Attorney Roselli noted negative experiences with a bidder could be addressed in future contracts.

MINUTES FOR APPROVAL

- May 5, 2016 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

- May 19, 2016 – Executive Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Durr			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

ORDINANCE – ADOPTION

2016-05 An Ordinance Amending Title 2, Chapter 2-060, Section 2-060.3 of the Revised General Ordinances of the Township of North Hanover

PUBLIC HEARING WAS HELD APRIL 21, 2016, ADOPTION WAS POSTPONED UNTIL JUNE 2, 2016

MOTION TO TABLE INDEFINITELY ORDINANCE 2016-05

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2016-86 Resolution Authorizing the Refund of Overpayment of Taxes

**RESOLUTION 2016 - 86
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND
OF OVERPAYMENT OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2016 taxes in the amount of \$1,518.47 to Smylie, John J Jr & Linda J, for Block 500 Lot 37 commonly known as 169 Schoolhouse Road.

BE IT RESOLVED FURTHER, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2016 taxes in the amount of \$270.58 to Mathews, Donald and Diane, for Block 604.03 Lot 3 commonly known as 678 Monmouth Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

**RESOLUTION 2016-87
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF PART-TIME MAINTENANCE/GROUNDSKEEPER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Part-Time Custodian ~ Twan Berben
Effective Date of Employment: 6/6/2016**

BE IT FURTHER RESOLVED, that the above named position will be compensated at a rate of \$13.26 per hour, not to exceed twenty hours per week.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

NON-CONSENT AGENDA

2016-88 Resolution Reducing the Performance Letter of Credit for the Doubletree Structures located at 113 Monmouth Road; Block 402 Lot 10

**RESOLUTION 2016 – 88
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION REDUCING THE PERFORMARNCE LETTER OF CREDIT FOR
THE FOR DOUBLE TREE STRUCTURES LOCATED AT 113 MONMOUTH ROAD;
BLOCK 402 LOT 10**

WHEREAS, Environmental Resolutions Inc. Engineers has inspected site improvements to 113 Monmouth Road, North Hanover, New Jersey; and

WHEREAS, Double Tree Structures has notified the Township Engineer in writing and in accordance with procedures set forth in N.J.S.A. 40:55D-53.d, stating that the required improvements, which are the subject matter of the aforementioned guarantees, have been partially completed and has requested a reduction of said performance guarantees; and

WHEREAS, it is the recommendation of the Township’s Engineer that the Township of North Hanover Committee reduce the performance guarantee Letter of Credit #15500014722 from Covenant Bank, in the amount of Two Hundred Eleven Thousand Three Dollars and 44/100 cents (\$211,003.44) by (\$26,999.46) Twenty-Six Thousand Nine Hundred Ninety-Nine Dollars and 46/100 cents; leaving a balance guarantee of (\$184,003.98) One Hundred Eighty-four Thousand Three Dollars and 98-100 cents.

WHEREAS, it is the intention of the Township Committee and in the best interest of the Township of North Hanover to reduce the Performance guarantee in the amount referenced herein in accordance with the Township Engineer’s recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the performances guarantee Letter of Credit #15500014722 be reduced for the Double Tree Structures described above.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Double Tree Structures for their information and attention

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman DeLorenzo			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

DISCUSSION

- Review of quotes, for removal 3 tree’s in Green Acres Park
Mayor Durr reviewed the two quotes. There was a general consensus to move forward with the quote from Hughes Tree Service.
- Review of quotes, for removal of Pin Oak and trimming of tree limbs on Recreation field.
Mayor Durr reviewed the two quotes. There was a general consensus to move forward with Mikes Tree Services.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski reviewed the request of Plumstead to utilize our Green Acre Tennis Courts temporarily. Attorney Roselli believes we should do a shared service agreement and will draft. It was determined to check with the Summer Recreation Program and then decide how to proceed with the agreement. Committeeman Kocubinski discussed the ELCON meeting in Bordentown.

Deputy Mayor Butler congratulated Twan Berben on his appointment to Maintenance and Grounds keeping.

Committeeman DeLorenzo thanked the volunteers for the Memorial Day parade and the base commander. He noted it was a great event.

Committeeman O’Donnell expressed the same sentiment as Committeeman DeLorenzo.

Mayor Durr stated the Memorial Day ceremonies were the best he has had the honor to watch and thanked Deputy Mayor Butler and Darlene Morrow.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

OPEN PUBLIC COMMENT

Mayor Durr opened the meeting to the public.

Ms. Pat Wosiel – 10 Crosswicks-Ellisdale Road – She reviewed the difficulties reaching 911 during an incident on Sunday. There was great concern among Committee Members and Attorney Roselli stated he would look into this matter.

Mr. Walter Guzikowski – 346 Paulson Road – He inquired with Engineer Gibson about Harrison Road’s completion. Engineer Gibson said his concerns will be addressed.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo

Seconded By: Deputy Mayor Butler

EXECUTIVE SESSION RESOLUTION

2016-89 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Police Department Personnel Matter, COAH Litigation Matter, Contract Matters, Litigation matters and personnel matters.

**RESOLUTION 2016 - 89
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Department Personnel Matter, COAH Litigation Matter, Contract Matters, litigation and personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman Delorenzo			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

BACK TO PUBLIC SESSION

Mayor Durr added Resolution 2016-90 to the agenda. He gave an overview of the Chief of Police testing. He read a letter from Buddy Wilkins that was in support of OIC Duff being appointed to the Chief of Police position. Attorney Roselli discussed the promotional policy.

2016-90 Resolution Appointing Chief of Police for North Hanover Township

**RESOLUTION 2016 - 90
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING CHIEF OF POLICE
FOR NORTH HANOVER TOWNSHIP**

WHEREAS, there currently exists a vacancy in the position of Chief of Police for the Township of North Hanover by reason of the retirement of the former Chief of Police; and

WHEREAS, the Township Committee is desirous of filling that vacancy with the appointment of Chief of Police in accordance with the Township's Promotional Policy for Chief of Police for the North Hanover Township Police Department (hereinafter "Promotional Policy"); and

WHEREAS, the Township Committee instituted the procedures set forth in the Promotional Policy by first providing notice of the vacancy of the position of Police Chief; having an oral promotional examination administered to two qualifying candidates by the New Jersey State Association of Chiefs of Police; conducting an oral interview of the two qualifying candidates by the Township Committee; and reviewing each candidates personnel jacket; and

WHEREAS, the Township Committee scored each candidate in accordance with the

requirements of the Promotional Policy; and

WHEREAS, after ranking the two qualifying candidates in accordance with the Promotional Policy, the Township Committee desires to appoint Theodore Budd Wells III as Chief of Police for the Township of North Hanover Police Department.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that it does hereby appoint Theodore Budd Wells III as Chief of Police of the Township of North Hanover Police Department effective as of June 6, 2016, at an annual Salary of \$80,000.00, and subject to the terms and conditions of all applicable Township Personnel Policies, Employee Handbook and Township ordinances that pertain to the position of Police Chief; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Theodore Budd Wells III and Jack Bruno, CFO.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler	X		X			
Committeeman DeLorenzo		X	X			
Committeeman Kocubinski				X		
Committeeman O'Donnell				X		
Mayor Durr			X			

Committeeman Kocubinski expressed that he did not want to be bound by scores established by prior a Committee.

MOTION TO ADJOURN

Proposed By: Committeeman DeLorenzo

Seconded By: Deputy Mayor Butler

TIME OF ADJOURNMENT: 8:41 pm

Respectively submitted,

Mary Picariello
Acting Township Clerk