

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
September 1, 2016 2016, 7:00 P.M.**

CALL TO ORDER Mayor Durr called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor Durr

ROLL CALL: Mayor Durr
Deputy Mayor Butler
Committeeman DeLorenzo
Committeeman Kocubinski
Committeeman O'Donnell

Also Present: Acting Township Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS
Mayor Durr opened the meeting to the public. There was no public comment this evening.

MOTION TO CLOSE PUBLIC COMMENT
Proposed By: Committeeman DeLorenzo
Seconded By: Committeeman O'Donnell

REVIEW OF CORRESPONDENCE
Acting Township Clerk Picariello reviewed the following correspondence:

1. Committeeman Delorenzo email regarding Five (5) safest places in New Jersey

North Hanover Township listed as Number One. Mayor Durr congratulated the Police Department.

ENGINEER'S REPORT
Engineer Hirsh stated he met with the Deputy Mayor concerning the Burlington County Park Grant. This will go out to bid on September 16th. He noted he looked into the Big Belly trash can's however he does not believe it is a fit for North Hanover.

ROAD IMPROVEMENT ENGINEER REPORT
Engineer Gibson was not present but gave a written report.

MINUTES FOR APPROVAL

- August 18, 2016 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell					X	
Mayor Durr			X			

- August 18, 2016 – Special Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell					X	
Mayor Durr			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Durr			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2016-119 Resolution Approving a Blue Light Application
RESOLUTION 2016-119

**TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

APPROVAL OF BLUE LIGHT PERMIT APPLICATION

WHEREAS, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

WHEREAS, Blaine Tilghman has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve Blaine Tilghman for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-120 Resolution Accepting the Resignation of Andrew Harnett as Police Detective
RESOLUTION 2016-120

**TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
 OF ANDREW HARNETT AS POLICE DETECTIVE**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Andrew Harnett as a Detective in the Police Department for the Township of North Hanover effective September 1, 2016.

BE IT FURTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Personnel File of Andrew Harnett
2. Chief Financial Officer
3. Chief of Police

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-121 Resolution Appointing a Detective for the North Hanover Township Police Department

**RESOLUTION 2016-121
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**APPOINTMENT OF A DETECTIVE FOR THE NORTH HANOVER TOWNSHIP
POLICE DEPARTMENT**

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township of North Hanover has entered into a contract with the North Hanover Township Police Association that provides provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Detective ~ Joseph Hoffmann

Effective Date of Employment/Position: 9/01/2016

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-122 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2016-122
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND
OF OVERPAYMENT OF TAXES**

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2016 Tax, in the amount of \$186.15 to Legacy Treatment Services, for Block 501 Lot 1.08 commonly known as 553 Monmouth Road.

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2016 Tax, in the amount of \$319.73 to Reilly, James & Veronica, for Block 608 Lot 11 commonly known as 500 Wrightstown-Sykesville Road

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

2016-123 Resolution to Cancel Taxes

**RESOLUTION 2016-123
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION TO CANCEL TAXES

WHEREAS, the United States Department of Veteran Affairs has classified Donald J. Mathews Jr. 100% Permanently and Totally Disabled.

WHERAS, by application from Donald Kosul, Tax Assessor in the Township of North Hanover, the said exemption is granted from January 29, 2015.

WHERAS, N.J.S.A. 54:4-3.30a – Allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statue.

WHEREAS, the following taxes must be canceled and any monies paid by the owner should be refunded.

THEREFORE BE IT RESOLVED, that the following taxes be canceled:

BLOCK 604.03	LOT 3 2016	2 nd half	\$3,554.57
		2017	1 st half \$3,596.04

THEREFORE BE IT RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Burlington County Board of Taxation, the Treasurer of Burlington County, the Municipal/Regional School Board to advise them of the action taken by the Township Committee on this matter.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler			X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Durr			X			

NON-CONSENT AGENDA

No items this evening.

DISCUSSION

- R-A Ordinance concerning accessory buildings
Engineer Hirsh noted the discrepancies within the existing Ordinance. Attorney Roselli and Engineer Hirsh will address. Mayor Durr asked for recommendations to be brought back.
- Snow Removal Contract
Mayor Durr noted that a new bid was needed. Mayor Durr directed Clerk Picariello to forward the current specs to all Committee members so that they can make recommendations or revisions as needed. He noted this be done by the September 15th meeting, so they can proceed to bid.
- 2016 Road Improvement Program – Contract 2 (aka Contract 4)
The issues with adding Provinceline Road to contract 4 were discussed. Attorney Roselli stated the insurance issues were resolved and he has forwarded a draft agreement to Upper Freehold and is awaiting a response. Mayor Durr stated Provinceline roadwork would be extensive. There was a general consensus to have Provinceline Road as its own contract and have it addressed in the Spring of 2017. Mayor Durr directed Clerk Picariello to inform

Engineer Gibson to move forward with Contract 2. Committeeman Kocubinski would like signage placed in the interim. There was a general consensus to place the signage.

- Provinceline Road border of North Hanover/Plumstead Townships
Mayor Durr gave a synopsis of the meeting with Plumstead Township. Mayor Durr suggested Plumstead Township consider taking control of the road. He is awaiting a decision and will bring forth an answer to the entire Committee when it is received. Mayor Durr noted they would be required, currently, to come before the North Hanover Township JLUB.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski noted the NJDEP meeting of August 22nd was canceled. He believes that the September 7th meeting will be canceled also. He expressed concerns regarding not receiving an official notification. It was suggested that Committeeman Kocubinski reach out to the DEP to confirm. Attorney Roselli noted he had not received a briefing schedule. Committeeman Kocubinski also noted his attendance at a meeting of Governor Christie concerning the school funding.

Deputy Mayor Butler noted the gaga pit, fitness area, volleyball court, benches, basketball court, tennis fence repair and fence along the road will all be part of the park grant. In addition, a concrete pad under the pavilion could also be part of it, but she is going to try to get a donation. Deputy Mayor Butler also noted the tour of Provinceline Road was productive and believes it will be a tremendous improvement when completed.

Committeeman Delorenzo noted the dumpster’s at the waste facility were painted and improved. He noted it will be a few more months before curbside collection takes off. He stated he was proud of the Police Department.

Mayor Durr stated he spoke with Chief Palombi regarding the improvements to the Firehouse. He noted several members of the public assisted and would provide formal information with regards to that at a later date. He discussed the email from the Township Clerk with regards to some well testing in North Hanover Township. He gave a synopsis of his investigation and noted it is under the purview of the NJDEP. Mayor Durr also mentioned he did reach out to the base concerning the sea containers that Committeeman Kocubinski inquired about.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor Durr opened the meeting to the public.

Mr. Patrick Miller – Defense Access Road – He inquired about the Township Committee’s attendance at the Restoration Advisory Board pertaining to base contamination. He gave a synopsis of the difficulties with contamination on his property. Mayor Durr gave an explanation of this board and years of events that had occurred. Mayor Durr asked how we could assist and Mr. Miller would like the Committee to attend. Mayor Durr stated the Township Committee would be interested to attend. He directed Clerk Picariello to report on the meeting dates and stated this was a long standing issue.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman O’Donnell

EXECUTIVE SESSION RESOLUTION

2016-124 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Police Department Personnel Matter, Contract Matters, Litigation matters and personnel matters.

**RESOLUTION 2016-124
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Department Personnel Matter, COAH Contract Matter, Arawak Potential Litigation, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman Delorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

BACK TO PUBLIC SESSION

As a result of closed session, Mayor Durr amended the Agenda to include the following:
Resolution # 2016-124-A

**RESOLUTION 2016 – 124-A
 TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING POLICE SERGEANT
 FOR NORTH HANOVER TOWNSHIP**

WHEREAS, there currently exists a vacancy in the position of Sergeant for the Township of North Hanover Police Department; and

WHEREAS, the Township Committee is desirous of filling that vacancy with the appointment of a Sergeant in accordance with the Township’s Promotional Policy for Sergeant for the North Hanover Township Police Department (hereinafter “Promotional Policy”); and

WHEREAS, the Township Committee instituted the procedures set forth in the Promotional Policy by first providing notice of the vacancy of the position of Sergeant; having a written promotional examination administered to three qualifying candidates by the New Jersey State Association of Chiefs of Policy which resulted in one candidates eligibility to move forward; and

WHEREAS, by way of correspondence dated July 26, 2016, the North Hanover Township FOP Lodge #114 requested the “Oral Interview” be omitted from testing due to only one candidate being eligible; and

WHEREAS, the Chief of Police reports both the physical and psychological examinations were completed with an affirmative response and is recommending Andrew Harnett to be presented to the Township Committee for approval of the promotion to Sergeant; and

WHEREAS, the Township Committee is satisfied that the candidate has met the requirements contained in the Promotional Policy; and

WHEREAS, the Township Committee desires to appoint Andrew Harnett as a Sergeant for the Township of North Hanover Police Department.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that it does hereby appoint Andrew Harnett as Sergeant of the Township of North Hanover Police Department effective as of September 1, 2016; and

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution and subject to the terms and conditions of all applicable Township Personnel Policies, Employee Handbook and Township ordinances that pertain to the Sergeant; and

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Andrew Harnett, Chief Theodore Budd Wells III and Jack Bruno, CFO.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Butler		X	X			
Committeeman DeLorenzo	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Durr			X			

Mayor Durr informed Chief Wells the Township Committee would be introducing a Resolution next meeting to appoint Richard Mellor as Corporal.

MOTION TO ADJOURN

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman O'Donnell

TIME OF ADJOURNMENT: 8:23 PM

Respectively submitted,

Mary Picariello
Acting Township Clerk