

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
December 7, 2017, 7:00 P.M.**

CALL TO ORDER Mayor DeLorenzo called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeLorenzo and followed by a moment of silence

ROLL CALL: Mayor DeLorenzo
Deputy Mayor DeBaecke
Committeeman Doyle – **Entered 7:46 p.m.**
Committeeman Kocubinski
Committeeman O'Donnell

Absent: None

Also Present: Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke
Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

Clerk Picariello reviewed the following items:

1. New Jersey Department of Environmental Protections recognition of North Hanover Township’s Environmental Stewardship
2. Burlington County Board of Chosen Freeholders notice of Municipal Park Development Award

ENGINEER’S REPORT

Engineer Hirsh was not present this evening. Clerk Picariello reviewed the Engineers written report.

MINUTES FOR APPROVAL

- November 2, 2017 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

BILLS AND CLAIMS FOR APPROVAL

Purchase Order 17-01025 was removed for further review

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-157 Resolution Approving Mobile Home License Renewals

**RESOLUTION 2017-157
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPROVING MOBILE HOME LICENSE RENEWALS

WHEREAS, pursuant to Chapter 4-040 of the Revised General Ordinance of the Township, the Township Committee has the authority to either issue a mobile home license or issue the license on conditions or deny the license; and

WHEREAS, the Mobile Home Inspector has checked the applications and ascertained that the requirements of Chapter 4-040 have been met;

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with Chapter 4-040 and based upon the Mobile Home Inspector’s certification, the governing body authorizes the following Mobile Home Parks and Mobile Homes Outside Mobile Home Parks to be issued a Mobile Home License Renewal for the year 2018:

Parks: South’s Mobile Home (52), Spartan Village (221), Deep Well Terrace (46), Hanover Village (99), California Village (129), Wagon Wheel Estates (41), Townsend (9), Wiggins (3), Blueberry Estates (19)

Mobile Homes Outside Parks: Wm. Roscoe, Jr. (1), Ronald Miller (1), Mr. & Mrs. Fred Vitale (1), Mr. & Mrs. J. Moschera (2), Ronnie L. Miller (1), Turner (1), Palmer (1)

BE IT FURTHER RESOLVED, that a copy of this resolution be forwarded to the Mobile Home Inspector for his/her files.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O’Donnell			X			
Mayor DeLorenzo			X			

2017-158 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2017-158
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES

BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2017 taxes in the amount of \$1,165.44 to Corelogic Tax Service LLC, for Block 610 Lot 7.16 commonly known as 19 Carlyle Drive.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O’Donnell			X			
Mayor DeLorenzo			X			

**RESOLUTION 2017 - 159
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION TO AUTHORIZE THE HIRING OF
TEMPORARY CLERICAL HELP FOR RABIES CLINIC**

WHEREAS, there is a need for temporary office help in the Municipal Clerk’s Office to assist with the 2018 Annual Free Rabies Clinic; and

WHEREAS, the Mayor and Township Committee desire to hire up to three (3) persons to work temporarily to track said data entry, to assist the veterinarian and to issue dog licenses during the duration of the clinic.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover the following:

- 1) That up to three (3) persons be hired to work temporarily in the Municipal Clerk’s Office for a period not to exceed 2 hours on Saturday, January 13, 2018 from 9:00 a.m. to 11:00 a.m.
- 2) That the salary for said persons will be as follows:
 - Mary Picariello, Dog Registrar, \$100 flat.
 - Alexandra DeGood, Clerical Help \$100 flat.
 - Joseph Greene, Clerical Help, \$100 flat.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O’Donnell			X			
Mayor DeLorenzo			X			

NON-CONSENT AGENDA

2017-160 Resolution Authorizing the Execution of the Burlington County Municipal Park Development Program 2016 Grant Agreement

**RESOLUTION 2017 - 160
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE EXECUTION OF THE
BURLINGTON COUNTY MUNICIPAL PARK DEVELOPMENT PROGRAM
2016 GRANT AGREEMENT**

WHEREAS, the North Hanover Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey made application to Burlington County for grant funding under the Burlington County Municipal Park Development Program; and

WHEREAS, Burlington County reviewed the application and found the application to be in conformance with the scope and intent of the Program in whole or in part and has approved the award of a grant to North Hanover Township in the amount of \$200,000.

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the North Hanover Township, County of Burlington, State of New Jersey, hereby authorized that the Mayor and Municipal Clerk are hereby authorized to execute the attached grant agreement on behalf of North Hanover Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O’Donnell			X			
Mayor DeLorenzo			X			

Deputy Mayor DeBaecke noted he would like to revisit the plans at a later date.

DISCUSSION

- 2018 Reorganization meeting

There was a general consensus to hold the meeting January 4th at 7 pm.

- E-Tickets/Credit Cards Municipal Court

There was a general consensus to postpone this discussion to a future meeting date.

- MBIAA Fee Increase

Committeeman Kocubinski reviewed the fees for North Hanover's participation versus the fees being charged. He also discussed the "insurance" fees. Deputy Mayor DeBaecke expressed concerns over a fee increase and asked various questions. He would like to see factual data. There was a general consensus to relist for discussion when the Recreation Advisory Committee Chair could be present to address the concerns.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Kocubinski noted the recent recreation meeting and thanked all the volunteers. He stated he attended the Jersey Fresh event on November 16th. He also stated there would be a meeting on the Northern Burlington School referendum.

Deputy Mayor DeBaecke noted his attendance at the meeting held by the Air Force as it relates to the KC46A.

Mayor DeLorenzo thanked everyone for their participation during the Tree Lighting.

Committeeman Doyle apologized for his tardiness. He noted his child was inducted into the honor society this evening.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman O'Donnell

EXECUTIVE SESSION RESOLUTION

2017-161 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Potential Litigation 2015 Road Improvement Program Contract One, Provinceline Road Contract Matter, FOP LODGE 114 Contract Negotiation, Municipal Court Interlocal Contract Matter, Personnel Matters, Contract Negotiation Matters, and Litigation matters

RESOLUTION 2017-161 TOWNSHIP OF NORTH HANOVER COUNTY OF BURLINGTON

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS. the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Potential Litigation 2015 Road Improvement Program Contract One, Provinceline Road Contract Matter, FOP Lodge 114 Contract Negotiations, Municipal Court Interlocal Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

9:27 pm

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman O'Donnell

Respectively submitted,

MaryAlice Picariello, RMC/CMR/CTC
Township Clerk