

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
February 2, 2017, 7:00 P.M.**

CALL TO ORDER Mayor DeLorenzo called the meeting to order at 7:15 p.m.

FLAG SALUTE: Led by Mayor DeLorenzo

ROLL CALL: Mayor DeLorenzo
Deputy Mayor DeBaecke
Committeeman Doyle
Committeeman Kocubinski
Committeeman O'Donnell

Also Present: Acting Municipal Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

Township Clerk Picariello noted an addendum to this evenings Agenda. Resolutions 2017-45A and 2017-45B were added.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski
Seconded By: Deputy Mayor DaBaecke

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh gave a brief synopsis of the NJDOT projects and noted he expects to go out to Bid on March 14, 2017.

ROAD IMPROVEMENT ENGINEER REPORT

Engineer Gibson was not present this evening and no report was submitted.

MINUTES FOR APPROVAL

- January 5, 2017 – Reorganization Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

- January 19, 2017 – Executive Session Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-39 Resolution Accepting the Resignation of Joseph Hoffman

**RESOLUTION 2017-39
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF JOSEPH HOFFMAN**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Joseph Hoffman as a Full-Time Police Officer for the Township of North Hanover effective March 10, 2017.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Personnel File of Joseph Hoffman
2. Chief Financial Officer
3. Chief of Police

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O’Donnell	X		X			
Mayor DeLorenzo			X			

2017-40 Resolution Canceling Taxes

**RESOLUTION 2017-40
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION CANCELING TAXES

WHEREAS, the United States Department of Veteran Affairs has classified Kyle McGonigal 100% Permanently and Totally Disabled.

WHERAS, by application from Donald Kosul, Tax Assessor in the Township of North Hanover, the said exemption is granted from December 21, 2016.

WHERAS, N.J.S.A. 54:4-3.30a – Allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statue.

WHEREAS, the following taxes must be canceled and any monies paid by the owner should be refunded.

THEREFORE BE IT RESOLVED, that the following taxes be canceled:

BLOCK 201 LOT 12.10 1st half \$3,409.05

THEREFORE BE IT RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Burlington County Board of Taxation, the Treasurer of Burlington County, the Municipal/Regional School Board to advise them of the action taken by the Township Committee on this matter.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O’Donnell	X		X			

Mayor DeLorenzo			X			
2017-41	Resolution Appointing a Temporary Municipal Court Judge					

**RESOLUTION 2017-41
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPOINTING A TEMPORARY MUNICIPAL COURT JUDGE

WHEREAS, the regularly appointed Municipal Court Judge will be unable to perform the duties of Municipal Court Judge for the Municipal Courts of North Hanover Township and Chesterfield Township as of January 31, 2017 through February 19, 2017; and

WHEREAS, Chapter 293, Laws of 1993 (N.J.S.A. 2B:12-5), provides for written consent of the vicinage Assignment Judge when a municipality seeks to establish one or more temporary Municipal Court Judge; and

WHEREAS, the Honorable Ronald Bookbinder, Assignment Judge for the Burlington Vicinage has authorized the temporary assignment of Judge Bonnie Goldman Esquire (retired) via Order dated December 19, 2016; and

WHEREAS, the Honorable Ronald Bookbinder, Assignment Judge for the Burlington Vicinage extended this order until February 28, 2017 for the Municipal Courts of North Hanover Township and Chesterfield Township; and

WHEREAS, Bonnie Goldman, J.M.C. (Retired) has agreed to accept this temporary assignment at a rate of \$500.00 per Court session.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover and Chesterfield, County of Burlington, State of New Jersey that **Bonnie Goldman, J.M.C. (Retired)** be and is hereby appointed to serve as the Temporary Municipal Court Judge for the Township of North Hanover and Chesterfield Municipal Courts on a temporary basis effective January 31, 2017 until February 19, 2017.

BE IT FUTHER RESOLVED that a copy of this Resolution be forwarded to the following:

1. Honorable Judge Lois F. Downey, North Hanover Township
2. Court Administrator, North Hanover Township
3. Chief Financial Officer, North Hanover Township
4. Township Clerk, North Hanover Township

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

2017-42 Resolution Commemorating and Congratulating the Burlington County Municipal Joint Insurance Fund on 25 Years of Successful Operations

**RESOLUTION 2017-42
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION COMMEMORATING AND CONGRATULATING THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE
FUND ON 25 YEARS OF SUCCESSFUL OPERATIONS**

WHEREAS, the Burlington County Municipal Joint Insurance Fund has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and

WHEREAS, the Township of North Hanover is a member of the Burlington County Municipal Joint Insurance Fund; and

WHEREAS, the Burlington County Municipal Joint Insurance Fund commenced operations on January 1, 1991 with ten charter members who, when challenged with an unfavorable market for their insurance, decided to join together to avoid the high costs and limited coverage associated with traditional insurance for fire and property, liability and workers compensation risks; and

WHEREAS, over the past 25 years the Fund has grown to 27 members and stands today as one of the greatest examples of an inter-local service agreement in the State of New Jersey's history; and

WHEREAS, municipalities participating in the BURLCO JIF have saved their local taxpayers millions of dollars in the form of lower premiums and the return of more than \$7 million dollars in surplus distributions; and

WHEREAS, the elected officials and the municipal employees covered by the Burlington County Municipal Joint Insurance Fund are the foundation of the Fund's success and without whose dedication to the Fund Safety and Risk Management programs the Fund would not have achieved the status it enjoys today; and

WHEREAS, the Township of North Hanover wishes to recognize and commemorate the Fund on its 25 years of successful operation.

NOW, THEREFORE, BE IT RESOLVED, by the North Hanover Township Committee assembled in a public session on February 2, 2017, that this body does hereby recognize and congratulate the Burlington County Municipal Joint Insurance Fund on 25 years of successful operation; and

BE IT FURTHER RESOLVED that the Township of North Hanover wishes to acknowledge this Anniversary as a milestone event in the history of the Fund and wishes the Fund continued success for many years to come; and

BE IT FURTHER RESOLVED that a copy of this Resolution shall be provided to the Executive Director of the Burlington County Municipal Joint Insurance Fund for his information and distribution to the membership.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

2017-43 Resolution Appointing Recreation Advisory Committee Member

RESOLUTION 2017-43

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE** –

- Stanley Waszkiewicz , term expiring December 31, 2018

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

NON-CONSENT AGENDA

2017-44 Resolution Authorizing an Extension to Contract by and between the Township of North Hanover and JB Lawn Care, LLC for the Provision of Grass Cutting and Maintenance of North Hanover Township Property and Recreation Fields within the Township of North Hanover

**RESOLUTION 2017-44
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING AN EXTENSION TO CONTRACT
BY AND BETWEEN THE TOWNSHIP OF NORTH HANOVER AND
JB LAWN AND LAND CARE, LLC FOR THE PROVISION OF GRASS CUTTING AND
MAINTENANCE OF NORTH HANOVER TOWNSHIP PROPERTY AND
RECREATION FIELDS WITHIN THE TOWNSHIP OF NORTH HANOVER**

WHEREAS, the Township of North Hanover (hereinafter “Township”) previously awarded by way of public bid by way of Resolution No. 2014-49 adopted April 3, 2014, a contract (hereinafter “Contract”) to JB Lawn and Land Care, LLC having an address at 1058 Provinceline, Allentown, NJ 08501 (hereinafter “Contractor”) for the provision of Grass Cutting and Maintenance services for the Township property and Recreation Fields for an initial term of April 1, 2014 to March 31, 2016; and

WHEREAS, pursuant to the terms of the initial Contract and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the term of the Contract can be extended by the Township for up to two (2), one-year additional terms, under the same terms and conditions of the awarded contract, including price, unless a different price is accepted by the Township Committee in accordance with the requirements of the New Jersey Local Public Contracts Law; and

WHEREAS, the Township Committee hereby finds that the services being provided by the Contractor are being performed in an effective and efficient manner; and

WHEREAS, in accordance with the paragraph IV of the Contract, the Township wishes to extend the term of the Contract for an additional (second) one year term, commencing April 1, 2017 and terminating March 31, 2018, under the same terms and conditions, in effect under the contract of the April 1, 2014 until March 31, 2016 Contract; and

WHEREAS, the Contractor has consented to the extension of the Contract under the same terms and conditions of the 2014/2016 contract, which was set forth in an agreement executed by the parties at \$15,600.00;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby authorize a one year extension to the Contract with JB Lawn and Land Care, LLC having an address at 1058 Provinceline Road, Allentown, NJ 08501 by extending the term of the contract for one year term; with the contract prices as set forth herein above; with all other terms and conditions of the contract remaining the same.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to JB Lawn and Land Care, LLC

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

2017-45 Resolution Authorizing Consent to New Jersey Department of Environmental Protection Permit for South's Mobile Home Park

**RESOLUTION 2017-45
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING CONSENT TO NEW JERSEY DEPARTMENT OF ENVIRONMENTAL PROTECTION PERMIT FOR SOUTH'S MOBILE HOME PARK

WHEREAS, South's Mobile Home Park, located at 114 Cookstown-New Egypt Road in the Township of North Hanover has made application to the New Jersey Department of Environmental Protection ("NJDEP") for a Treatment Works Approval Permit concerning Block 905, Lot 1; and

WHEREAS, the Township Engineer has reviewed said application made by the owner Par Three Management LLC and has recommended execution of the same.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that the Township Committee hereby consents to the proposed project and hereby authorizes the Township Engineer to execute the NJDEP Statements of Consent on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

DISCUSSION

- JB DML off base water sampling

Committeeman Doyle stated he reached out to the JB MDL for an explanation. He gave a brief synopsis of the exchange. He noted there is no concern, from the JB DLM in regards to North Hanover Township. He also noted that he was seeking additional information and was awaiting a response. Committeeman Kocubinski made mention of the RAB meetings and that discussions concerning contamination are held there. Committeeman Doyle stated he was aware and requested notification of the RAB meetings be sent to him. He noted the last meeting was in December.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Kocubinski he has a budget issue concerning the Summer Recreation Program and noted the reduction in funding from the School. He gave a synopsis of the issues ahead. There was a general consensus of the Township Committee to move forward with the program this year and future years of the program would be discussed during the Budget. Committeeman Kocubinski thanked Attorney Roselli for the Resolutions with regards to the Pinelands and gave a brief explanation. Attorney Roselli also briefed the Township Committee on the on-going issue.

Committeeman O'Donnell noted he was working with the JVFC with some capital improvement needs. He noted the need to update the Mobile Home Ordinance with regards to Sheds. He also noted the FOP contract negotiation meeting is scheduled for February 9th.

Committeeman Doyle addressed the concerns of a Provinceline Road resident, expressed last meeting, with regards to 911 Communications with a cell phone. He spoke with Chief of Police and researched FCC rules. He gave some guidance and noted he was also seeking additional information and would reach out to the resident at that time.

Deputy Mayor DeBaecke stated it has been a mild year thus far. He gave pricing to replace signs in front of Municipal Building and would be donating his time to assist the Groundskeeper in installing the new sign.

EXECUTIVE SESSION RESOLUTION
RESOLUTION TO TABLE INDEFINITELY.

2017-46 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

RESOLUTION 2017-46
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

BACK TO PUBLIC SESSION

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman O'Donnell

MOTION TO ADJOURN

7:40 pm

Proposed By: Committeeman Kocubinski

Seconded By: Deputy Mayor DeBaecke

Respectively submitted,

MaryAlice Picariello
Acting Township Clerk