

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
March 2, 2017, 7:00 P.M.**

CALL TO ORDER Mayor DeLorenzo called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeLorenzo

ROLL CALL: Mayor DeLorenzo
Deputy Mayor DeBaecke
Committeeman Doyle
Committeeman Kocubinski
Committeeman O'Donnell

Also Present: Acting Municipal Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke
Seconded By: Committeeman O'Donnell

REVIEW OF CORRESPONDENCE

Clerk Picariello added and reviewed the following items of correspondence.

1. BCJIF 2016 Safety Incentive Award
2. BCJIF 2017 Optional Safety Budget Award

ENGINEER'S REPORT

Engineer Hirsh reported the field work for the NJDOT grant project was finalized this afternoon. The receipt of bids is anticipated towards the end of March. He also gave an overview of the CBDG grant program and was seeking additional information. He noted these were usually used for ADA compliance. Mayor DeLorenzo expressed appreciation and asked to keep the Township Committee informed.

MINUTES FOR APPROVAL

- February 16, 2017 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell					X	
Mayor DeLorenzo			X			

- February 23, 2017 – Special Budget Workshop Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

ORDINANCE – INTRODUCTION

2017-01 An Ordinance of the Township of North Hanover, County of Burlington, State of New Jersey, Authorizing the Sale of Certain Lands Owned by the Township of North Hanover Pursuant to N.J.S.A. 40A:12-13

**COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER
ORDINANCE 2017- 01**

AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY, AUTHORIZING THE SALE OF CERTAIN LANDS OWNED BY THE TOWNSHIP OF NORTH HANOVER PURSUANT TO N.J.S.A. 40A:12-13

WHEREAS, pursuant to N.J.S.A. 40A:12-13(b)(5), the Township is authorized to sell by private sale to the owner of real property contiguous to real property owned by the Township provided that the property being sold is less than the minimum size required for development under the municipal zoning ordinance and is without any capital improvement thereon; and

WHEREAS, the Township Committee has determined to sell the real property identified as Block 905, Lot 20 currently owned by the Township of North Hanover, by way of private sale in accordance with N.J.S.A. 40A:12-13(b)(5), as they are not needed for public use; and

WHEREAS, in accordance with N.J.S.A. 40A:12-13(b) (5), on February 9, 2017, the property owner owning property contiguous to Block 905, Lot 20 was mailed written notice by way of U.S. regular mail and certified mail, return receipt requested, informing them of the Township’s intention to sell the subject real property and requesting that they submit a bid for the real property on or before March 1, 2017; and

WHEREAS, the Municipal Clerk received the bid for said property from Richard Tracy having an address at 22 Mary Street, Wrightstown, New Jersey in the amount of \$2,500.00; and

WHEREAS, the Tax Assessor for the Township of North Hanover has determined that the bid received is not less than the fair market value for said property.

NOW, THEREFORE, be it ordained by the Township Committee of the Township of North Hanover, in the County of Burlington, New Jersey as follows:

Section 1. Pursuant to N.J.S.A. 40A:12-13(b)(5), it is hereby determined that the real property identified as Block 905, Lot 20 on the Township of North Hanover Tax Map is not needed for public use.

Section 2. Pursuant to N.J.S.A. 40A:12-13(b) (5), the Township of North Hanover is hereby authorized to sell Block 905, Lot 20 to Richard Tracy, having an address at 22 Mary Street, Wrightstown, New Jersey, the adjoining property owner, for the bid price of \$2,500.00, which is the highest and only bid received from the contiguous property owner and the Township Attorney shall take all steps necessary to effectuate the sale and closing for the subject real property.

Section 3. The Clerk shall provide the requisite notice of the sale of the aforesaid properties in accordance with N.J.S.A. 40A:13 (b) (5).

Section 4. In the event that any portion of this ordinance is determined to be invalid, such determination shall not affect the remaining portions of ordinance, which are hereby declared to be severable.

Section 5. All ordinance or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

Section 6. This ordinance shall take effect immediately after final passage and publication according to law.

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor Delorenzo			X			

SET PUBLIC HEARING FOR MARCH 16, 2017 AT 7:00 P.M.

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-57 Resolution Authorizing the Cancellation of Credit Balances to Open Space Trust Fund

**RESOLUTION 2017-57
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING THE CANCELLATION OF CREDIT BALANCES TO OPEN SPACE TRUST FUND

WHEREAS, the Township of North Hanover has entered Final Judgment of Foreclosure on Municipal Tax Sale Certificates #91-01 (Block 400 Lot 37), Certificate#06-0004 (Block 603 Lot 21), Certificate#09-00004 (Block 903 Lot 22), Certificate#01-016 (Block 905 Lot 20), Certificate#11-00003 (Block 905 Lot 21) on August 14, 2015; and

WHEREAS, the Township Committee of the Township of North Hanover has authorized a refund of the 2015 Municipal Open Space Tax, as a credit, on the 2016 Tax Levy; and

WHEREAS, the 2015 Municipal Open Space Tax credits have resulted in overpayments of Township owned property; and

WHEREAS, the Tax Collector of North Hanover Township is reporting and recommending the following credit amounts for cancellation to Open Space Trust Fund:

Block 400	Lot 37	\$.59
Block 603	Lot 21	\$28.91
Block 903	Lot 22	\$29.06
Block 905	Lot 20	\$12.89
Block 905	Lot 21	\$24.89

WHEREAS, this request is reasonable and appropriate under all the circumstances.

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, it hereby authorizes the cancellation of credit balances as reported above, in the amount of \$96.34 to the Open Space Trust Fund.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

NON-CONSENT AGENDA

2017-58 Resolution Authorizing an Extension of the Non-Fair and Open Contract for North Hanover Township with Herman's Landscaping for Brush Removal Services

**RESOLUTION 2017-58
TOWNSHIP OF NORTH HANOVER**

COUNTY OF BURLINGTON

RESOLUTION AUTHORIZING THE EXTENSION OF THE NON-FAIR AND OPEN CONTRACT FOR NORTH HANOVER TOWNSHIP WITH HERMAN'S LANDSCAPING FOR BRUSH REMOVAL SERVICES

WHEREAS, the Township of North Hanover previously awarded by way of Resolution 2014-50 a contract for management and administration of the Township's brush removal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and

WHEREAS, pursuant to the terms of the initial Contract; the term of the Contract can be extended by the Township for up to two (2), one-year additional terms, under the same terms and conditions of the awarded contract, including pricing; and

WHEREAS, the Township Committee hereby finds that the services being provided by the Contractor are being performed in an effective and efficient manner; and

WHEREAS, in accordance with paragraph one (1) of the Contract, the Township wishes to extend the term of the Contract for an additional one year term, commencing April 1, 2017 and terminating March 31, 2018, under the same terms and conditions, in effect under the contract of April 1, 2014 and ending at midnight March 31, 2016; and

WHEREAS Herman's Landscaping Supply has consented to the extension of the Contract under the same term and conditions of the 2014/2016 contract, which was set forth in an agreement executed by the parties; and

NOW THEREFORE BE IT RESOLVED that the Township Committee of the Township of North Hanover authorizes a one year extension to the Contract with Herman's Landscaping Supply effective April 1, 2017;

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

2017-59 Resolution Authorizing the Submission of the 2014 Burlington County Municipal Park Development Grant Application

**RESOLUTION 2017-59
TOWNSHIP OF NORTH HANOVER
BURLINGTON COUNTY**

RESOLUTION AUTHORIZING THE SUBMISSION OF THE 2014 BURLINGTON COUNTY MUNICIPAL PARK DEVELOPMENT GRANT APPLICATION

WHEREAS, the Burlington County Board of Chosen Freeholders has approved the Open Space, Recreation, Farmland and Historic Preservation Trust Fund ("Trust Fund") and established a Municipal Park Development Program ("Program") to provide grant funds in connection with municipal acquisition of lands for County park, recreation, conservation and farmland preservation purposes, as well as for municipal public park and recreation development purposes; and

WHEREAS, the Governing Body of North Hanover Township, Burlington County, State of New Jersey desires to obtain County Municipal Park Development Program funds in the amount of \$253,080.00 to fund Schoolhouse Road Park Improvements, Schoolhouse Road, Jacobstown, New Jersey 08562, Block 501, Lots 18 and 36; and

WHEREAS, the total cost of the project including all matching funds is estimated to be \$253,080.00; and

WHEREAS, the Township of North Hanover is the owner of and controls the project site.

NOW, THEREFORE, BE IT RESOLVED BY The North Hanover Township Committee that;

1. Louis DeLorenzo, Mayor, is authorized to (a) make an application to the County of Burlington for Municipal Park Development Program Funds, (b) provide additional application information and furnish such documents as may be required for the Municipal Park Development Program and (c) act as the municipal contact person and correspondent of the above named municipality;
2. The Township of North Hanover is committed to this project and will provide the balance of funding necessary to complete the Schoolhouse Road Park Project in the form of non-county matching funds as required in the Policy and Procedures Manual for the Program; and
3. If awarded a grant by the County of Burlington under the Municipal Park Development Program, the municipality will use the approved funds in accordance with the Municipal Park Development Program Policy and Procedure Manual, and applicable federal, state, and local government rules, regulations and statutes thereto; and
4. Lou DeLorenzo, Mayor, is hereby authorized to sign and execute any required documents, agreements, and amendments thereto with the County of Burlington for the approved Funds; and
5. This resolution shall take effect immediately.

Lou DeLorenzo, Mayor

Mary Picariello, Acting Township Clerk

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

DISCUSSION

- 2020 Census

Clerk Picariello gave an overview of the LUCA along with the issues regarding the 2010 Census. After Committee discussion, there was a general consensus to have Alexandra DeGood manage the list.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski reported he spoke with the County regarding the CBDG grant process. He noted North Hanover Township’s involvement in the past. Engineer Hirsh reported this is mostly used for ADA projects. Committeeman Kocubinski also reported the next submission is in December and will continue to explore. He also noted the possibility of Economic Development.

Committeeman O’Donnell noted his meeting attendance at the JVFC meeting. He stated it was a busy week for the Fire Company as they had several incidents. He also noted Capital projects were discussed. He also met with the Court Administrator and noted the next Police Contract negotiation has been set.

Committeeman Doyle reported his meeting with the Chief of Police regarding budget issues. He reported the negotiation meeting was set for Monday at 2pm and negotiations are going well.

Deputy Mayor DeBaecke reported the Harrison Road sign could not be moved due to the fact it had to be opposite of regulatory signage.

Mayor DeLorenzo reported the trash compactor was repaired and looks brand new.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public.

Ms. Helen Boehm – Harrison Road – Ms. Boehm thanked the Township Committee for fixing the sign.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman O'Donnell

EXECUTIVE SESSION RESOLUTION

2017-60 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; 2016 Contract II Road Improvement Contract Matter, Township Clerk Personnel Matter, 2017 Budgetary Personnel Matters, Animal Control Contract Matter, Professional Services Contract Matter, Personnel, Contract Negotiation and Litigation matters

**RESOLUTION 2017-60
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss 2016 Contract II Road Improvement Program Contract Matter, Township Clerk Personnel Matter, 2017 Budgetary Personnel Matters, Animal Control Contract Matter, Professional Services Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

8:25 pm

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Doyle

Respectively submitted,

MaryAlice Picariello
Acting Township Clerk