

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
April 20, 2017, 7:00 P.M.**

CALL TO ORDER Mayor DeLorenzo called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeLorenzo and followed by a moment of silence

ROLL CALL: Mayor DeLorenzo
Deputy Mayor DeBaecke
Committeeman Doyle
Committeeman Kocubinski
Committeeman O'Donnell

Absent: None

Also Present: Acting Municipal Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Doyle

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER’S REPORT

Engineer Hirsh was not present this evening.

DEPARTMENT REPORTS FOR MARCH 2017

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company (and February)
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

MINUTES FOR APPROVAL

- April 6, 2017 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

- April 6, 2017 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

Mayor DeLorenzo reduced the bill list by \$1,456.43 on purchase order 17-00321 and gave an explanation. There was a general consensus of the Township Committee to reduce the bill list by the stated amount.

ORDINANCE – ADOPTION

2017-02 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14

**ORDINANCE 2017-02
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

CALENDAR YEAR 2017

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

WHEREAS, the Local Government CAP Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to 0.05% unless authorized by ordinance to increase it to 3.5% over the previous year’s final appropriations, subject to certain exceptions; and

WHEREAS, N.J.S.A.40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the 0.00% percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

WHEREAS, the Township Committee of the Township of North Hanover in the County of Burlington finds it advisable and necessary to increase its *CY2017* budget by up to 3.5% over the previous years final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

WHEREAS, the Township Committee of the Township of North Hanover in the County of Burlington hereby determines that a 3.00% increase in the budget for said year, amounting to **\$74,115.10** in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and,

WHEREAS, the Township Committee of the Township North Hanover of in the County of Burlington hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

NOW THEREFORE BE IT ORDAINED, by the Township Committee of the Township of North Hanover in the County of Burlington, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the CY 2017 budget year, the final appropriations of the Township of North Hanover shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by 3.5%, amounting to **\$84,467.62** , and that the CY 2017

municipal budget for the Township of North Hanover be approved and adopted in accordance with this ordinance; and

BE IT FURTHER ORDAINED, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

BE IT FURTHER ORDAINED, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

MAYOR OPENS THE MEETING TO THE PUBLIC

Mr. Ralph Ruocco – 101 Chesterfield-Arneytown Road – He stated he is under the impression this is procedural. He expressed concern this would give cart blanche at a later date. Attorney Roselli gave an explanation. Mayor DeLorenzo noted this would only be used should it be needed and it was a safe guard for the Municipality. Committeeman O’Donnell also explained the banking process. Deputy Mayor DeBaecke noted this was safeguarding against an unknown emergency and feels it is wrong to raise taxes just because you can.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman O’Donnell

Seconded By: Deputy Mayor DeBaecke

MOTION TO ADOPTION ORDINANCE 2017-02

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O’Donnell		X	X			
Mayor DeLorenzo			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-79 Resolution Authorizing the Preparation of Estimated Tax Bills for the Year of 2017

**RESOLUTION 2017-79
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE PREPARATION OF ESTIMATED TAX BILLS
FOR THE YEAR OF 2017**

WHEREAS, the Division of Local Government Services, State of New Jersey has the authority by State Statue to examine, review and then certify all local government budgets to the County Board of Taxation for the purpose of real estate taxation, and

WHEREAS, the Burlington County Board of Taxation has not yet received certification of the North Hanover Township’s budget and cannot strike a tax rate until such certification is received from the State of New Jersey and will therefore cause the delay in receiving state funding, and

WHEREAS, the Township Committee has determined that there will be insufficient cash flow to support operations in August 2017 unless third quarter revenue is received on time, and

WHEREAS, the Tax Collector and the Chief Financial Officer have reviewed and computed an estimated tax levy in accordance with N.J.S.A. 54:4-66.3,

NOW THEREFORE, BE IT RESOLVED, that the Township Committee of the North Hanover Township, County of Burlington, State of New Jersey, hereby authorized that:

1. The Tax Collector is directed to prepare and issue estimated tax bills for the Municipality of North Hanover Township for the third quarter 2016, in accordance with the provisions of N.J.S.A. 54:4-66.2et seq.
2. The entire estimated tax levy for 2017 is hereby set at \$9,254,628.46
3. The Tax Collector takes any additional steps necessary to immediately implement this resolution.

BE IT FURTHER RESOLVED, that the Municipal Clerk provides a certified copy of this resolution to the Tax Collector.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

2017-80 Resolution Appointing Recreation Advisory Committee Members

RESOLUTION 2017-80

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBERS

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

RECREATION ADVISORY COMMITTEE –

Casey Noble, term expiring December 31, 2019

Angela Reading, term expiring December 31, 2019

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

NON-CONSENT AGENDA

2017-81 Resolution Authorizing Agreement between Township of North Hanover and North Hanover Township School District to Jointly Provide a Summer Recreation Program

RESOLUTION 2017-81

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

AUTHORIZING AGREEMENT BETWEEN TOWNSHIP OF NORTH HANOVER AND NORTH HANOVER TOWNSHIP SCHOOL DISTRICT TO JOINTLY PROVIDE A SUMMER RECREATION PROGRAM

WHEREAS, an agreement has been made between the Township of North Hanover and the North Hanover Township School District to jointly provide a Summer Recreation Program; and

WHEREAS it is in the best interest of the Township and the District to jointly sponsor and provide a summer recreation program for the children of the North Hanover Township Schools and the Community.

NOW THEREFORE BE IT AGREED as follows:

- The Township shall hire and compensate the necessary staff including, at a minimum, a Director, Aides/Assistants, and a Nurse.
- The Township shall contract with the District for the provisions of busses and drivers for local field trips as per schedule provided by Director.
- The Director, in coordination with the appropriate Township and District Officials, shall design and develop a six (6) week summer program to be made available to the children from June 26, 2017 through August 4, 2017.
- The District shall notify the parents of the availability of the program and provide sites for registration.
- The Township shall conduct registrations and collect fees.
- The Township shall order the necessary supplies utilizing, if desired, the contracts the District has negotiated with various vendors.
- The District shall pay the Township, upon receipt of the appropriate and fully executed voucher, the amount of \$5,200.00 subject to Board of Education approval.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Mayor and Municipal Clerk are hereby authorized to execute the agreement on behalf of the Township Committee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

2017-82 Resolution Accepting the Proposal from Environmental Resolutions Inc. Engineers for the Reconstruction of Provinceline Road.

RESOLUTION 2017-82

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

RESOLUTION ACCEPTING THE PROPOSAL FROM ENVIRONMENTAL RESOLUTIONS INC. ENGINEERS FOR RECONSTRUCTION OF PROVINCELINE ROAD

WHEREAS, Environmental Resolutions Inc. has submitted a proposal dated April 13, 2017 for engineering services for the Reconstruction of Provinceline Road; and

WHEREAS, it is the desire of the Township Committee to accept the proposal from Environmental Resolutions Inc. Engineers for Improvements to Provinceline Road, in an amount not to exceed \$64,440.00; and

WHEREAS, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the proposal from Environmental Resolutions Inc. Engineers, in an amount not to exceed

\$64,440.00 to provide engineering services for the Reconstruction of Provinceline Road – Base Plan, Bid Documents and Construction Services.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

DISCUSSION

There were no items up for discussion this evening.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski noted the Easter Egg Hunt was well attended and nicely organized. He also mentioned the Resolutions from the Bordentown Sewerage Authority with regards to the pipeline.

Committeeman O'Donnell noted his participation in the Clean-Up Day in the Park.

Committeeman Doyle noted the Park Improvements look great.

Deputy Mayor DeBaecke noted the NJDOT projects bid were received an award would take place May 4th. He also stated the lawn contractor has restarted mowing and that the park looks great.

Mayor DeLorenzo noted he to when to the Park and it looks fabulous. He was grateful for the grant monies.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public.

Mr. Stanley Waszkiewicz – 145 Cookstown-New Egypt Road – He stated there is a missing stop sign at the Cedar Grove Apartments. Mayor DeLorenzo noted this would be taken care of.

Mr. Wayne Voorhees inquired as to why there was a moment of silence. Committeeman O'Donnell explained.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman O'Donnell

EXECUTIVE SESSION RESOLUTION

2017-83 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; 2015 Road Improvement Program Contract I Matter, Professional Services Contract Matter, Contract Matter Personnel and Litigation matters

**RESOLUTION 2017-83
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case

for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss 2015 Contract I Road Improvement Program Contract Matter, Professional Services Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

Entered into at 8:33 p.m.

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

9:43 pm

Proposed By: Deputy Mayor DeBaecke
 Seconded By: Committeeman Kocubinski

Respectively submitted,

MaryAlice Picariello
Acting Township Clerk