

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
May 18, 2017, 7:00 P.M.**

CALL TO ORDER Mayor DeLorenzo called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeLorenzo and followed by a moment of silence.

ROLL CALL: Mayor DeLorenzo
Committeeman Doyle
Committeeman Kocubinski
Committeeman O'Donnell

Absent: Deputy Mayor DeBaecke

Also Present: Deputy Clerk DeGood and substitute Township Attorney Lozier

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PRESENTATION OF SERVICE AWARDS TO MEMBERS OF THE NORTH HANOVER TOWNSHIP POLICE DEPARTMENT

Committeeman Doyle gave an overview and origin of "Police Week" and thanked those that were in attendance. He read the poem "The Judgement" before Chief Wells, Mayor DeLorenzo and Committeeman Doyle honored various members of the North Hanover Township Police Department. Chief Wells expressed gratitude for the members of the Police Department.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman O'Donnell

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh was not present this evening. He submitted a written report to the Township Committee.

DEPARTMENT REPORTS FOR APRIL 2017

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

MINUTES FOR APPROVAL

- May 4, 2017 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

ORDINANCE – ADOPTION

2017-03 An Ordinance to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, State of New Jersey, and Regulating Payment the Manner of Payment of Same

**ORDINANCE 2017-03
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY,
AND REGULATING THE MANNER OF PAYMENT OF SAME**

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

TITLE	PER ANNUM	
Township Committee	2,500 -	7,000
Municipal Clerk	5,000 -	60,000
Deputy Municipal Clerk	0 -	15,000
Tax Assessor	7,000 -	26,000
Tax Collector	10,000 -	35,000
Chief Financial Officer	10,000 -	60,000
Accounts Payable Clerk/Finance Assistant	5,000 -	40,000
Construction Code Official	8,000 -	16,000
Building Sub Code Official/Inspector	5,000 -	15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 -	40,000
Plumbing Sub Code Official/Inspector	3,000 -	10,000
Fire Sub Code Official/Inspector	3,000 -	10,000
Electric Sub Code Official/Inspector	5,000 -	10,000
Mobile Home Inspector	1,500 -	4,000
Zoning Officer	1,500 -	4,000
Emergency Management Coordinator	0 -	2,500
Deputy Emergency Management Coordinator	0 -	2,500
Recycling Coordinator	0 -	2,500
Clean Communities Coordinator	0 -	500
Police Clerk	15,000 -	32,000
Police Chief	50,000 -	90,000
Assessors Clerk	0 -	5,000
Deputy Tax Collector	0 -	5,000
Secretary Board of Health	0 -	400
Recreation Secretary	0 -	400
Dog Registrar	0 -	200
Deputy Dog Registrar	0 -	200
Discovery Clerk	100 -	3,000
Municipal Judge	15,000 -	38,000
Court Administrator/Violations Clerk	20,000 -	60,000
Deputy Court Admin/Violations Clerk	12,000 -	40,000

TITLE	PER MEETING OR SESSION	
Joint Land Use Board Secretary	50 -	100
Sound Recorder Court	30 -	100
Conflict Public Defender	125 -	250
Conflict Judge	325 -	700

Summer Recreation Lifeguard	75	-	150
TITLE	PER HOUR		
Custodian	8.25	-	16.00
Maintenance/Grounds Keeper	8.25	-	16.00
DPW Laborer Part Time	8.25	-	16.00
Treasurer	8.25	-	30.00
Laborer Waste Facility	8.25	-	16.00
Waste Facility Supervisor	8.25	-	16.00
Special Police Officers	8.25	-	25.00
Summer Recreation Co-director	20.00	-	40.00
Summer Recreation Bus Driver	10.00	-	25.00
Summer Recreation Instructors	15.00	-	40.00
Summer Recreation Nurse	10.00	-	40.00
Summer Recreation Aids	10.00	-	25.00
Summer Recreation Asst. Aids	8.25	-	20.00
Summer Recreation Sr Counselor	8.25	-	12.00
Summer Recreation Jr Counselor	8.25	-	12.00
Court Sound Recorder – MIN 3 Hrs	8.25	-	16.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township, Wrightstown Borough and Chesterfield Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

TITLE	PER SESSION		
Municipal Judge	300	-	800
Public Defender	250	-	500

TITLE	PER HOUR		
Court Administrator/Violations Clerk	20.00	-	40.00
Deputy Court Admin/Violations Clerk	10.75	-	30.00
Court Sound Recorder	10.75	-	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2017 or date of hire or appointment if after January 1, 2017.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman Doyle

Seconded By: Committeeman Kocubinski

MOTION TO ADOPTION ORDINANCE 2017-03

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

ORDINANCE – ADOPTION

2017-04 An Ordinance of the Township of North Hanover, in the County of Burlington, New Jersey, Providing for Various Capital Improvements of and for the Township, Appropriating \$156,000 Therefor and Authorizing the Issuance of \$148,200 in General Improvement Bonds or Notes of the Township to Finance Same.

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
ORDINANCE 2017-04**

AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS OF AND FOR THE TOWNSHIP, APPROPRIATING \$156,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$148,200 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) AS FOLLOWS:

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$156,000, including the sum of \$7,800 as the down payment required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$148,200, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvements hereby authorized and the purposes for which the bonds or notes are to be issued are as follows:

I. **Purpose.** Acquisition of two (2) SUV Vehicles for the Police Department, as set forth in a list on file in the office of the Township Clerk, including all work and related materials necessary thereof or incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$124,000
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$117,800
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$6,200

II. **Purpose.** Improvements to the Township Buildings and Grounds, including but not limited to repair and improvements to municipal garage roof, as set forth in a

list on file in the office of the Township Clerk, including all work and related materials necessary thereof or incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$8,000
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$7,600
<u>Period or Average Period of Usefulness:</u>	10 years
<u>Amount of Down Payment:</u>	\$400

III. Purpose. Acquisition of Equipment including but not limited to computers and related equipment, as set forth in a list on file in the office of the Township Clerk, including all work and related materials necessary thereof or incidental thereto.

<u>Appropriated and Estimated Cost:</u>	\$24,000
<u>Estimated Maximum Amount of Bonds or Notes:</u>	\$22,800
<u>Period or Average Period of Usefulness:</u>	5 years
<u>Amount of Down Payment:</u>	\$1,200

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose authorized herein is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the

resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, is 5.25 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$148,200, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$7,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The Township reasonably expects to commence the acquisition of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof, exclusive of the State Grant already appropriated herein, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this

bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. The Township Committee hereby covenants on behalf of the Township to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman O'Donnell

Seconded By: Committeeman Doyle

MOTION TO ADOPTION ORDINANCE 2017-04

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committee Doyle	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

ORDINANCE – ADOPTION

2017-05 An Ordinance of the Township of North Hanover, in the County of Burlington, New Jersey, Providing for the Cost of Acquisition of an Ambulance Appropriating \$102,000 Therefore and Authorizing the Issuance of \$23,000 in General Improvement Bonds or Notes of the Township to Finance Same.

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
ORDINANCE 2017-05**

AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE COST OF ACQUISITION OF AN AMBULANCE APROPRIATING \$102,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF

**\$23,000 IN GENERAL IMPROVEMENT BONDS OR NOTES
OF THE TOWNSHIP TO FINANCE THE SAME.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP
OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$102,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$49,000 from the Township's accounts held for capital improvement purposes in one or more previously adopted budgets and the sum of \$30,000 received by the Township from the Jacobstown Fire Company for the purposes set forth in Section 3.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$23,000, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for which the bonds or notes are to be issued is the acquisition of an ambulance vehicle for use by the Township's Fire Department including customization and related equipment to allow the vehicles to be used for its intended use, and including all work and related materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose authorized herein is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the

chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$23,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$5,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The Township reasonably expects to commence the acquisition of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. The Township Committee hereby covenants on behalf of the Township to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman O'Donnell

MOTION TO ADOPTION ORDINANCE 2017-05

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committee Doyle		X	X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

ORDINANCE – ADOPTION

2017-06 An Ordinance of the Township of North Hanover, in the County of Burlington, New Jersey, Providing for the Certain Road Improvements to Township Roads, Appropriating \$450,000 Therefore and Authorizing General Improvement Bonds or Notes of the Township to Finance Same.

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
ORDINANCE 2017-06**

AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR CERTAIN ROAD IMPROVEMENTS TO TOWNSHIP ROADS, APPROPRIATING \$450,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$32,300 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME.

BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

Section 1. The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum of \$450,000, inclusive of \$416,000 in grant monies received from the New Jersey Department of Transportation and further including the sum of \$1,700 as the down payment required by the Local Bond Law. The down payment has been made available by virtue of provision for down payment or for capital improvement purposes in one or more previously adopted budgets.

Section 2. In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$32,300, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

Section 3. (a) The improvement hereby authorized and the purpose for which the bonds or notes are to be issued is the Jacobstown-Arneytown Road Project – Phase III and the

Jones Mill Road Improvements Project - Phase I, a summary of which is one file in the Office of the Township Clerk, and further including all work and related materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose authorized herein is equal to the amount of the appropriation herein made therefor.

Section 4. All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

Section 5. The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

Section 6. The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, is 20 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$32,300, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$54,400 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The Township reasonably expects to commence the acquisition of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

Section 7. Any grant moneys received for the purposes described in Section 3 hereof, exclusive of the State Grant already appropriated herein, shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

Section 8. The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within

the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

Section 9. The Township Committee hereby covenants on behalf of the Township to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

Section 10. This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening,

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman Doyle

Seconded By: Committeeman O'Donnell

MOTION TO ADOPTION ORDINANCE 2017-06

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committee Doyle	X			X		
Committeeman Kocubinski		X		X		
Committeeman O'Donnell				X		
Mayor DeLorenzo				X		

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-89 Resolution to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, New Jersey

**RESOLUTION 2017-89
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY,
NEW JERSEY**

BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey, as follows:

The annual rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly or annually:

		PER ANNUM
Ronald DeBaecke	Township Committee	4,999.00
Louis DeLorenzo	Township Committee	4,999.00
Christopher Doyle	Township Committee	4,999.00
John Kocubinski	Township Committee	4,999.00

Brendan O'Donnell	Township Committee	4,999.00
Mary Picariello	Acting Municipal Clerk	52,000.00
Theodore Wells	Police Chief	81,600.00
Alexandra Degood	COAH Administrative Agent/Liaison	
	Const Tech Asst/JLUB/Zoning Secy	30,643.24
Mary Picariello	Tax Collector	33,000.00
John Bruno Jr.	Chief Financial Officer	28,154.06
John Bruno, Jr.	Annual Financial Statement	7,000.00
Joseph Greene	Accounting Assistant/Treasurer	32,808.10
Donald Kosul	Tax Assessor	25,332.01
Jeffrey K. Jones	Construction Official	15,409.27
Jeffrey K. Jones	Building Inspector	12,087.23
Harry W. Case	Electrical Inspector	8,530.77
Christopher Rose	Plumbing Inspector	8,363.50
Doug Borgstrom	Fire Inspector	6,093.51
Ryan Donnelly	SubCode	1,082.43
Lois F. Downey	Municipal Judge	36,321.09
Rita Williams	Court Administrator	47,627.02
Suzanne Morales	Dpy Court Administrator	33,660.00
Susan Reilly	Police Clerk	32,005.61
Richard Mellor	Emergency Management Coordinator	2,500.00
Theodore Wells	Deputy Emergency Management Coordinator	1,553.00
Alexandra DeGood	Zoning Officer	2,000.00
Alexandra Degood	Mobile Home Inspector	2,000.00
Alexandra Degood	Clean Communities Coordinator	500.00
Nancy Mannucci	Secretary Recreation	400.00

The hourly rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

PER HOUR		
Jovanna Mondragon	P/T Violations Clerk	16.32
Ruthann Bice	Sound Recorder	15.00
Sharon Cupo	Sound Recorder	11.67
Twan Berben	Custodian	13.53
Benjamin Palombi	Custodian	13.53
Dana Closson	Custodian	13.53
Alfred Herbert	Laborer Waste Facility	13.92
John Farrell	Laborer Waste Facility	14.08
Troy Farrell	Laborer Waste Facility	13.92
Ryan Meehan	P/T Police Officer	14.79
Zachary York	P/T Police Officer	14.79
Michael Zelinski	P/T Police Officer	18.10
John Waldis	P/T Police Officer	15.40
Raymond Zirilli III	Summer Recreation	
	Co-Director/Bus Driver/Teacher	32.25
Alexis Bruder	Summer Recreation	
	Teacher/Co-Director	32.25
Tina Zack	Summer Recreation Nurse	25.00
Laura Konopka	Summer Recreation Nurse (Sub)	25.00
Madison Hallman	Summer Recreation Jr. Counselor	8.25
Jamie Tilton	Summer Recreation Jr. Counselor	8.25
Emily Konapka	Summer Recreation Jr. Counselor	8.25

The per session or meeting rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

PER SESSION OR MEETING		
Alexandra Degood	JLUB Secretary	52.00
Rita Williams	Call out – Court	25.00
Suzanne Morales	Call out – Court	25.00

BE IT FURTHER RESOLVED that the above listed salaries shall be effective as of January 1, 2017 for employees on the payroll on January 1, 2017. All employees appointed to a position after January 1, 2017 shall have the salary or wage effective the date of hire or appointment.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubniski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

2017-90 Resolution Authorizing Approval by the Township Committee of the Township of North Hanover for the North Hanover Township Police Department to Apply and Participate in the Law Enforcement Support Office (LESO) 1033 Program

**RESOLUTION#2017-90
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING APPROVAL BY THE TOWNSHIP COMMITTEE
OF THE TOWNSHIP OF NORTH HANOVER FOR THE NORTH HANOVER
TOWNSHIP POLICE DEPARTMENT TO APPLY AND PARTICIPATE IN THE LAW
ENFORCMENT SUPPORT OFFICE (LESO) 1033 PROGRAM**

WHEREAS, Congress authorized the 1033 Program to make use of excess Department of Defense (DOD) equipment by making it available at the local, county and state level. This excess DOD equipment has been purchased with taxpayer funds. Law enforcement may request resources from this program. The Defense Logistics Agency (DLA) mandates that all acquired 1033 equipment be under the control of the requesting law enforcement agency. The equipment may enhance community preparedness, response, a resiliency while off-setting the costs in a time of fiscal constraints; and

WHEREAS, Senate Bill 2364(a) requires that all local or county law enforcement agencies be approved by resolutions by the majority of the full membership of the governing body prior to the transmittal of 1033 Program application. The DLA requires that applications for program participation be submitted every 365 days; and

WHEREAS, in this era of fiscal constraint, participation in the 1033 Program allows local units to obtain equipment that they might not otherwise be able to afford, and to prepare for, respond to, and recover from incidents of terrorism, counter drug interdiction, and natural disaster such as hurricanes and severe floods, by complying with Sections 2(A) and 2(B) of Senate Bill 2364; and

WHEREAS, the Township Committee of the Township of North Hanover, in complying with Senate Bill No. 2364 sections 2(b), finds that North Hanover Township Police Department may request and acquire any Demilitarization (DEMIL) items with a code of A and Q with an Integrity Code of 6, without restriction and additional resolutions from the Township Committee; and

WHEREAS, the Township Committee of the Township of North Hanover, in complying with Senate Bill 2364 sections 2(b), finds that North Hanover Township Police Department may request and acquire any Demilitarization (DEMIL) items with a code of B through G and items with a Code of Q with an integrity Code of 3 without restriction and additional resolutions from the Township Committee, and

WHEREAS, the Township of North Hanover Police Department shall be in accordance with all terms, conditions and requirements set forth by the New Jersey Office of Emergency Management-Law Enforcement Support Office State Plan of Operation and Memorandum of Agreement; and

WHEREAS, it is in the best interest of the residents of the Township of North Hanover that the North Hanover Township Police Department apply and participated in the LESO 1033 Program; and

NOW, THEREFORE BE IT RESOLVED, that on this 4th day of May, 2017, the Township Committee of North Hanover Township, County of Burlington, State of New Jersey hereby authorizes and approves the North Hanover Township Chief of Police and his authorized Points of Contact (POC) to apply, enroll and to continue to participate in the Department of Defense – Defense Logistics Agency-Law Enforcement Support Office/1033 Program, complying with Section 2(a) and 2(b) of Senate Bill No. 2364.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

NON-CONSENT AGENDA

2017-91 Resolution Authorizing Agreement Professional Services Agreement for Municipal Prosecutor

**RESOLUTION 2017-91
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING PROFESSIONAL SERVICES AGREEMENT FOR
MUNICIPAL PROSECUTOR**

WHEREAS on October 18, 2016, the Township of North Hanover published a notice for the solicitation of proposals for Professional Services Agreement for Municipal Prosecutor to be appointed by the Township Committee; and

WHEREAS the proposals were solicited through a fair and open process in accordance with N.J.S.A. 19:44A-20.4 et. seq.; and

WHEREAS, prior to the awarding the professional service agreements herein, the Township Committee considered six (6) criteria for each applicant that included: the applicant’s qualifications, the applicant’s general experience, the applicant’s specific experience with the Township of North Hanover, if any, quantified achievement within the scope and nature of the services required, compensation, and references; and

WHEREAS after receiving said proposals, and after review, the Township Committee desires to award the Professional Service Agreement for Municipal Prosecutor for the remainder of the calendar year 2017 to Stephen J. Wenger.

NOW THEREFORE BE IT RESOLVED by the Members of the North Hanover Township Committee, Burlington County, State of New Jersey, that Stephen J. Wenger, Esq. be awarded the contract for Municipal Prosecutor through the Fair and Open Process for the remainder of the calendar year 2017 and the Mayor and Municipal Clerk are hereby authorized and directed to execute professional service contract; and

BE IT FURTHER RESOLVED that the above professional appointments shall be subject to fee schedules approved by the Members of the North Hanover Township Committee; and

BE IT FURTHER RESOLVED that the required “Notice of Contract Awards” shall be published in the legal newspaper as required by law within ten (10) days of its passage.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

2017-92 Resolution Appointing Municipal Clerk for North Hanover Township

**RESOLUTION 2017-92
TOWNSHIP OF NORTH HANOVER**

COUNTY OF BURLINGTON

**RESOLUTION APPOINTING MUNICIPAL CLERK
FOR NORTH HANOVER TOWNSHIP**

WHEREAS, there currently exists a vacancy in that office and the Township Committee is desirous of filling that vacancy with the appointment of a Municipal Clerk; and

WHEREAS, in accordance with N.J.S.A. 40A:9-135, the Township Committee desires to appoint Mary Alice Picariello as Municipal Clerk for the Township of North Hanover effective as of May 8, 2017, for a three year term expiring May 8, 2020; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that it does hereby appoint Mary Alice Picariello as Municipal Clerk and that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Mary Alice Picariello, the Division of Local Government Services and John Bruno, CFO.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

DISCUSSION

Committeeman Kocubinski noted an email received from Patty Cronheim with regards to solidarity with regards to the DEP rejecting Penn East’s application. Attorney Lozier noted this would be done by Resolution and researching of the facts would take some time. There would not be enough time to act this evening. Committeeman Kocubinski concurred and note although the Committee was in agreement, the research would need to be conducted first.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski noted the Clerk passed the test the first time out despite the personal issues that were being faced and wanted to recognize this exceptional achievement. He also noted the Memorial Day Parade was all scheduled. He also noted the JBMDL wreath ceremony.

Committeeman Doyle noted he was proud of the Police Department and their commitment to the Community.

Mayor DeLorenzo stated he was looking forward to the Memorial Day parade. He noted it is a sad day for him. He had lost his brother in Vietnam.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public.

Ms. Patricia Wossel – Ms. Wossel expressed concerns over 911 calls. She gave an overview of her latest trouble calling 911. She noted this was a serious problem. Mayor DeLorenzo expressed his concerns. Committeeman Doyle noted the landlines would have to be tested. He noted cell service goes through the Federal Communication Agency. He noted the Tower depends on the cell phone carrier. Committeeman O’Donnell suggests that Ms. Wossel call the cell phone carrier and ask them what Tower and report back and the Committee could research further. Committeeman Doyle stated he would follow up. Committeeman O’Donnell suggests contacting Verizon, for the landline, and have the FIO box programmed. Mayor DeLorenzo stated he would do what he can and asked Ms. Wossel to contact Verizon and report back.

Ms. Maria Sessa – JCPL – She noted last month’s Topic of the Month concerning electrical lines. She stated LED lighting is available and should have Engineer review. The lights could be changed out at no cost. She stated street lighting is changed at the Municipalities request.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman O’Donnell
 Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2017-93 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Police Personnel Matters, Contract Matters, Personnel and Litigation matters

**RESOLUTION 2017-93
 TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Police Department Personnel Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell	X		X			
Mayor DeLorenzo			X			

BACK TO PUBLIC SESSION

Attorney Lozier asked for a vote to ratify closed session discussion concerning the hiring of new Police Officer. Committeeman O’Donnell made the motion; seconded by Committeeman Doyle. All in attendance were in favor.

MOTION TO ADJOURN

8:25 pm

Proposed By: Committeeman O’Donnell
 Seconded By: Committeeman Kocubinski

Respectively submitted,

MaryAlice Picariello
Acting Township Clerk