

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
June 1, 2017, 7:00 P.M.**

CALL TO ORDER Mayor DeLorenzo called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeLorenzo and followed by a moment of silence.

ROLL CALL: Mayor DeLorenzo
Deputy Mayor DeBaecke
Committeeman Kocubinski

Absent: Committeeman Doyle and Committeeman O'Donnell

Also Present: Clerk Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh noted receipt of letter from NJDEP with regards to Stormwater Management. He noted the Township was in compliance. He stated the park grant was being closed out. He stated the NJDOT grant submission was not approved and the current project was nearing completion. He noted plans will be ready for Provinceline in the next week or two. Deputy Mayor DeBaecke inquired about the grant submission and Engineer Hirsh clarified.

MINUTES FOR APPROVAL

- May 4, 2017 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle						X
Committeeman Kocubinski	X		X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

- May 18, 2017 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle						X
Committeeman Kocubinski	X		X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle						X
Committeeman Kocubinski	X		X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-94 Resolution Appointing a Full-Time Police Officer

**RESOLUTION 2017-94
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF FULL-TIME POLICE OFFICER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Full-Time Police Officer ~ Michael Lichty

Effective Date of Employment: 5/19/2017 at Step IV

BE IT FURTHER RESOLVED, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

NON-CONSENT AGENDA

2017-95 Resolution Authorizing Change Order No. 2 to Thor Construction Group, LLC Related to the Schoolhouse Road Park Improvements Project

**RESOLUTION 2017-95
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING CHANGE ORDER #2 TO THOR
CONSTRUCTION GROUP, LLC RELATED TO THE SCHOOLHOUSE
ROAD PARK IMPROVEMENTS PROJECT**

WHEREAS, by Resolution 2016-144, the North Hanover Township Committee awarded a Contract to Thor Construction Group, LLC for the Schoolhouse Road Park Improvements, in the amount of \$95,154.00; and

WHEREAS, the Township of North Hanover has funded the project through a grant in the total amount of \$105,000.00 from the 2014 and 2015 Burlington County Municipal Parks Grant program; and

WHEREAS, the Township previously approved Change Order #1 to reflect actual construction quantities and the addition of gutters and downspouts to the existing rest room structure in the park and the repainting of the shuffleboard courts; and adjusted the Contract

price to \$99,542.00;

WHEREAS, the Township authorized the Contractor to perform further additional work, known as Change Order #2, which includes the relocation of a flag pole, monumentation and related improvements in the amount of \$5,300.00; and thereby adjusted the Contract price to \$104,842.00; and

WHEREAS, the total changes to the project represent an increase to the original Contract price of 10% which is permitted under the Local Public Contracts Law, and the Regulations promulgated pursuant thereto, and the Township Committee deems it appropriate to authorize this Change Order, subject to and contingent upon compliance with the conditions set forth below,

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that Change Order #2, submitted by Thor Construction Group, LLC and reviewed and authorized by the Township Engineer, is approved in the amount of \$5,300.00 to be added to the contract.

BE IT FURTHER RESOLVED that nothing herein contained shall be deemed a waiver by the Township of any claims it currently possesses, or may possess in the future, regarding this Contract, the existing insurance policy, Performance and Payment Bond, and any other rights, privileges or remedies otherwise available to it.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

2017-96 Resolution Releasing the Performance Bond for the Schoolhouse Road Park Improvement Program Contract I and Accepting Maintenance Bond #BX01060MB

**RESOLUTION 2017-96
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION RELEASING THE PERFORMARNCE BOND FOR THE
SCHOOLHOUSE ROAD PARK IMPROVEMENT PROGRAM CONTRACT I AND
ACCEPTING MAINTENANCE BOND #BX01060MB**

WHEREAS, Environmental Resolutions Inc. Engineers has inspected the Thor Construction Companies work with the Schoolhouse Road Park Improvement Program Contract I in North Hanover Township, New Jersey; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory; and

WHEREAS, the Township's Engineer has determined that the condition of the improvements is satisfactory, and with due regard to the passage of time; and

WHEREAS, it is the recommendation of the Township's Engineer that the Township of North Hanover release the Bondex Insurance Company of Performance Surety Bond #BX01060 , in the amount of Ninety-Five Thousand One Hundred Fifty-Four Dollars and 00/100 cents (\$95,154.00) and accept the Bondex Insurance Company two (2) year Maintenance Bond #BX01060MB in the amount of Fifteen Thousand Seven Hundred Twenty-Six Dollars and

30/100 cents (\$15,726.30), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

WHEREAS, it is the intention of the Township Committee and in the best interest of the Township of North Hanover to release the Performance Bond and accept a two year Maintenance Bond in the amount referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer’s recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the performance bond #BX01060 be released for the Schoolhouse Road Park Improvement Program Contract I described above and accept a two (2) year maintenance bond of \$15,726.30 as well.

BE IT FURTHER RESOLVED, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Thor Construction Company for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

UPDATES FROM THE TAX ASSESSOR

Tax Assessor, Don Kosul, gave an overview of the current pending tax appeals. He discussed the Ratio and gave an explanation. He also gave a history of the Town’s ratables.

DISCUSSION

- Clean Communities Projects

Deputy Mayor DeBaecke noted the fall leaf clean-up is being planned and stated it was being funded through the grant. He noted 8 new trash/recycles containers are being purchased for Municipal grounds and the park. The goal is to increase tonnage. Mayor DeLorenzo inquired with Clerk Picariello about clean-up day. Clerk Picariello noted it is being scheduled however; electronic recycling would not be part of the day due to various reasons.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski noted the Memorial Day parade and ceremony went well and thank the recreation advisory committee and emergency services.

Deputy Mayor DeBaecke discussed his attendance at the base wreath ceremony and the cemetery. He stated our program was great. He reported the award from the New Jersey Asphalt Paving Association. He accepted the award on behalf of North Hanover. He also noted concern with Jones Mill Road. He discussed having a weight limit. He would like to meet with the school concerning their construction. There was a brief discussion and a general consensus to evaluate all the roads, introduce one ordinance and have Deputy Mayor DeBaecke reach out to the school and base. Attorney Roselli noted the base and school should be put on notice.

Mayor DeLorenzo expressed appreciation for the Fire Department for providing refreshments after the Memorial Day ceremony. He stated the program was great.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public.

Wayne Voorhees – JVFC - thanked the Committee for their kind words.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2017-97 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Provinceline Road/Plumsted Township Contract Matter, Personnel Matters, Contract Negotiation Matters, and Litigation matters

**RESOLUTION 2017-97
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Provinceline Road/Plumsted Township Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O'Donnell						X
Mayor DeLorenzo			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

8:07pm

Proposed By: Committeeman Kocubinski
Seconded By: Deputy Mayor DeBaecke

Respectively submitted,

*MaryAlice Picariello
Acting Township Clerk*