

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
August 17, 2017, 7:00 P.M.**

CALL TO ORDER Committeeman O’Donnell called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Committeeman O’Donnell and followed by a moment of silence.

ROLL CALL: Committeeman Doyle
Committeeman Kocubinski
Committeeman O’Donnell

Absent: Mayor DeLorenzo and Deputy Mayor DeBaecke

Also Present: Clerk Picariello and Substitute Township Attorney Griegel

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS
Committeeman O’Donnell opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT
Proposed By: Committeeman Kocubinski
Seconded By: Committeeman Doyle

PRESENTATION BY BURLINGTON COUNTY JOINT INSURANCE FUND
Mr. Steve Walsh of EJA Capacity Insurance and Mr. Paul Miola, Executive Director of the Burlington County Joint Insurance Fund were present. They gave an overview of North Hanover Township’s participation in the fund and what the fund offers. Mr. Miola also gave a synopsis of the funds financial stability. Mr. Walsh discussed the Cyber Liabilities and problems facing local governments.

REVIEW OF CORRESPONDENCE
There was no correspondence this evening.

ENGINEER’S REPORT
Engineer Hirsh noted the re-bid for Provinceline Road was August 29th. He noted the NJDOT grant is due October 6th.

DEPARTMENT REPORTS FOR JULY 2017

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell			X			
Mayor DeLorenzo						X

MINUTES FOR APPROVAL

- August 3, 2017 – Regular Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle					X	
Committeeman Kocubinski	X		X			
Committeeman O’Donnell		X	X			
Mayor DeLorenzo						X

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

ORDINANCE – INTRODUCTION

2017-11 An Ordinance of the Township of North Hanover, Burlington County
Establishing Four (4) Ton Weight Limit on Certain Roadways within the
Township of North Hanover

**COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER
ORDINANCE 2017- 11**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON, STATE OF
NEW JERSEY, EXCLUDING VEHICLES OVER DESIGNATED WEIGHT FROM CERTAIN STREETS
WITHIN THE TOWNSHIP AND TO MAKE CERTAIN EXCEPTIONS**

NOW, THEREFORE, be it ordained by the Township Committee of the Township of North Hanover, in the County of Burlington, New Jersey as follows:

SECTION 1: PURPOSE

The purpose of this Ordinance is to exclude vehicles over designated weight from certain streets within the Township and to make exceptions for trucks making local pick up or deliveries of merchandise or other property along such streets, trucks used by public utility companies in connection with the construction, installations, operation or maintenance of public utility facilities, the Township, the County of Burlington or the State of New Jersey in connection with the maintenance or snowplowing of roads in the Township, including trucks furnishing materials for said maintenance or snowplowing or in connection with Burlington County’s collection of recyclable materials, any Police or Fire Department or Board of Education in the performance of its duties, and any persons engaged in the collection of residential garbage.

SECTION 2: ORDINANCE

A. Vehicles having a total combined gross weight of vehicle and load in excess of four (4) tons are hereby excluded from the following streets or parts of streets set forth herein:

NAME OF STREET	LOCATION
Jones Mill Road	Entire Length
Streeker Road	Entire Length
Larrison Road	Entire Length

B. Nothing in this article shall be construed to prohibit the minimum use of said Township roads by a truck whose combined gross weight of vehicle and load in excess of four (4) tons where such is necessary for the following purposes relating to premises abutting the Township roads identified herein or to exclude from the roads identified herein, any vehicle used for:

- (1) Vehicles making local pick-up or deliveries of merchandise or other property along such roads;
 - (2) Public utility companies in connection with the construction, installation, operation or maintenance of public utility facilities in the Township;
 - (3) The Township, the County of Burlington or the State of New Jersey in connection with the maintenance or snowplowing of roads, including trucks furnishing materials for said maintenance or snowplowing or in connection with the County of Burlington or Township’s collection of recyclable materials;
 - (4) Any Police or Fire Department or Board of Education vehicle in the performance of its duties;
- or
- (5) Any persons or company engaged in the collection of residential garbage.

SECTION 4. In the event that any portion of this ordinance is determined to be invalid, such determination shall not affect the remaining portions of ordinance, which are hereby declared to be severable.

SECTION 5. All ordinance or parts thereof, which are inconsistent with the provisions of this Ordinance, are hereby repealed to the extent of such inconsistency.

SECTION 6. This ordinance shall take effect immediately after final passage and publication according to law.

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

SET PUBLIC HEARING FOR SEPTEMBER 7, 2017 AT 7:00 P.M.

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-128 Resolution Accepting the Resignation of Darren Doherty from the Recreation Advisory Committee

**RESOLUTION 2017-128
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF DARREN DOHERTY FROM THE RECREATION ADVISORY
COMMITTEE**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Darren Doherty as members of the Recreation Advisory Committee for the Township of North Hanover effective August 1, 2017.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Twan Berben, Chair Recreation Advisory Committee

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

2017-129 Resolution Appointing Recreation Advisory Committee Member

**RESOLUTION 2017-129
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE** – Scott Herbert, term expiring December 31, 2019.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

2017-130 Resolution to Cancel Taxes

**RESOLUTON 2017-130
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION TO CANCEL TAXES

WHERAS, the Township of North Hanover has entered Final Judgment of Foreclosure on Municipal Tax Sale Certificates #91-01 (Block 400 Lot 37), Certificate #06-0004 (Block 603 Lot 21), Certificate #09-00004 (Block 903 Lot 22), Certificate #01-016 (Block 905 Lot 20), Certificate #11-00003 (Block 905 Lot 21) on August 14, 2015.

WHEREAS, the Tax Collector of the Township of North Hanover is reporting the following taxes for cancellation on said Block and Lots:

Block 400 Lot 37	2017 1 ST Half	\$ 12.44
Block 603 Lot 21	2017 1 ST Half	\$ 611.54
Block 903 Lot 22	2017 1 ST Half	\$ 557.64
Block 905 Lot 20	2017 1 ST Half	\$ 272.60
Block 905 Lot 21	2017 1 ST Half	\$ 526.54

WHERAS, N.J.S.A. 54:99 and 100 – allows the Governing Body of a Municipality to cancel taxes that are illegal assessments or where “past due taxes” are due and owing;

THEREFORE BE IT RESOLVED, the Township of North Hanover Committee hereby authorizes the cancellation of said taxes.

AND BE IT RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Burlington County Board of Taxation, the Treasurer of Burlington County, the Municipal/Regional School Board to advise them of the action taken by the Municipal Committee on this matter.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

NON-CONSENT AGENDA

2017-131 Resolution Authorizing the Execution of a Contract Renewing Membership in the Burlington County Municipal Joint Insurance Fund

**RESOLUTION 2017-131
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE EXECUTION OF A CONTRACT RENEWING MEMBERSHIP IN THE
BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, North Hanover Township (hereinafter the "MUNICIPALITY") is a member of the Burlington County Municipal Joint Insurance Fund (hereinafter the "FUND"); and

WHEREAS, the MUNICIPALITY'S membership terminates as of January 1, 2018 unless earlier renewed by a Contract between the MUNICIPALITY and the FUND; and

WHEREAS, N.J.S.A. 40A:11-5 (1) (m) provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the subject matter is for the purchase of insurance coverage and consultant services, provided that the award is in accordance with the requirements for extraordinary unspecifiable services; and

WHEREAS, N.J.S.A. 40A:11-6.1(b) provides that the MUNICIPALITY shall make a documented effort to secure competitive quotations; however, a Contract may be awarded upon a determination, in writing, that the solicitation of competitive quotations is impracticable; and

WHEREAS, in accordance with N.J.A.C. 5:34-2.3, a designated official of the MUNICIPALITY, has filed a certificate with the governing body describing in detail, as set forth below in this Resolution, why this Contract meets the provisions of the statutes and the regulations and why the solicitation of competitive quotations is impracticable; and

WHEREAS, it has been determined that the purchase of insurance coverage and insurance consultant services by the MUNICIPALITY requires a unique knowledge and understanding of the municipal exposures and risks associated with the operation of a municipal entity, and many insurance professionals are not qualified to assess these risks and exposures based upon their inherent complexity; and

WHEREAS, insurance coverage for municipal entities can vary greatly in the type, limits, and exceptions to coverage, and therefore particularized expertise in determining and obtaining the appropriate coverage is required to protect the MUNICIPALITY; and

WHEREAS, it is the goal of the MUNICIPALITY to obtain a single integrated program to provide all types of insurance coverage with a plan to limit the MUNICIPALITIES exposure; and

WHEREAS, the FUND has provided comprehensive insurance coverage to member municipalities since 1991; and

WHEREAS, since 1991, the Fund has continually refined all of the types of coverage that it provides to its members so that it offers comprehensive insurance coverage and limits to all members that is unique and cannot be purchased from a single entity in the commercial insurance market; and

WHEREAS, the FUND has also developed and made available to its members Safety, Risk Management, and Litigation Management programs that address the specific exposures and risks associated with municipal entities; and

WHEREAS, the FUND provides the MUNICIPALITY with Fund Administration, Claims Review, Claims Processing, Claims Administration, Actuarial and Legal services; and

WHEREAS, the FUND is one of the most financially sound Municipal Joint Insurance Funds in New Jersey, and the FUND operates with strong fiscal controls, member oversight, and meets all of the requirements promulgated by the New Jersey Department of Community Affairs and the Department of Banking and Insurance; and

WHEREAS, as an existing member of the FUND, the MUNICIPALITY would be renewing its membership in an organization with experienced and dedicated FUND Professionals who provide specialized services to the members; and

WHEREAS, the membership of the FUND includes many neighboring municipalities that have uniquely similar exposures to the MUNICIPALITY, and with whom the MUNICIPALITY has existing inter-local arrangements; and

WHEREAS, all of the aforementioned factors categorize the award of this Contract as an "extraordinary, unspecifiable service" that cannot be duplicated, accounted for, accurately detailed,

or described in a manner that truly depicts the value of the MUNICIPALITY'S membership in the FUND; and

WHEREAS, for all of the aforementioned reasons, it is impracticable for the MUNICIPALITY to seek competitive quotations for a Contract to provide the procurement of insurance coverage and consultant services; and

WHEREAS, the FUND has been organized pursuant to N.J.S.A. 40A:10-36 et seq., and as such is an agency of the municipalities that created it; and

WHEREAS, N.J.S.A. 40A:11-5(2) also provides that a Contract which exceeds the bid threshold may be negotiated and awarded by the governing body without public advertising for bids and bidding therefor, if the Contract is entered into with a municipality or any board, body, officer, agency or authority thereof; and

WHEREAS, the FUND meets the definition of an agency as set forth in N.J.S.A. 40A:11-5(2); and

WHEREAS, for all of the aforementioned reasons, the MUNICIPALITY desires to enter into a Contract to renew its membership with the FUND for a period of three (3) years, for insurance coverage and consultant services, as an exception to the public bidding requirements of the Local Public Contracts Law.

NOW THEREFORE, be it resolved by the governing body of the MUNICIPALITY as follows:

1. The MUNICIPALITY agrees to renew its membership in the FUND and to be subject to the Bylaws, Rules and Regulations, coverages, and operating procedures thereof as presently existing or as modified from time to time by lawful act of the FUND.
2. The Mayor and Clerk of the MUNICIPALITY shall be and hereby are authorized to execute the "Contract to Renew Membership" annexed hereto and made a part hereof and to deliver same to the FUND evidencing the MUNICIPALITY'S renewal of its membership.
3. In accordance with N.J.A.C. 5:34-2.3, the certificate of a designated official of the MUNICIPALITY, which details why the solicitation of competitive quotations is impracticable, is attached hereto and made a part of this Resolution.
4. The Clerk of the MUNICIPALITY is authorized and directed to place a notice of the adoption of this Resolution and the award of this Contract in the official newspaper of the MUNICIPALITY.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

2017-132 Resolution of Preliminary Approval for Farmland Preservation
RESOLUTION 2017-132
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

RESOLUTION OF PRELIMINARY APPROVAL FOR FARMLAND PRESERVATION

WHEREAS, the Township of North Hanover is committed to preserving, to the extent possible, farmland within the Township for the benefit of the citizens of the Township of North Hanover as well as for the County of Burlington and for the State of New Jersey; and

WHEREAS, the Burlington County Agriculture Development Board has accepted the application(s) of Mark and Kim Selle of Block 301 Lot 1 and James and Lisa Durr of Block 400 Lots 12, 14, 42, 43, and 44 into the Farmland Preservation Easement Purchase Program; and

WHEREAS, the County requests that the Township of North Hanover provide the necessary municipal cost share at 10 % and

WHEREAS, it is in the best interests of the citizens of the Township of North Hanover to approve the application(s) of the above two farm(s) for consideration into the current round of the Farmland Preservation Easement Purchase Program;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, and State of New Jersey that they support

preservation of the properties listed above through the Burlington County Farmland Preservation Program; and

BE IT FURTHER RESOLVED that the Township Committee of the Township of North Hanover hereby confirms its willingness to provide the necessary municipal cost share needed to acquire the easements for the above mentioned landowners who accept the County's offer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Kocubinski stated movie night was still in the planning stages. He was pleased with the Farmland Preservation Program.

Committeeman Doyle expressed gratitude for Recreation Advisory Board Member Darren Doherty. He was also pleased with the success of the Summer Program.

Committeeman O'Donnell expressed appreciation for the JVFC. He noted they have been very busy.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Committeeman O'Donnell opened the meeting to the Public.

Mr. Milton Laird – Monmouth Road – He noted there was a dump of some acid. He reported to the police and it was taken care of.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman Doyle

EXECUTIVE SESSION RESOLUTION

2017-133 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Contract Matters, Personnel and Litigation matters

**RESOLUTION 2017-133
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are

formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

MOTION TO TABLE INDEFINITELY

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke						X
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell			X			
Mayor DeLorenzo						X

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

7:26 pm

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman Doyle

Respectively submitted,

MaryAlice Picariello, RMC/CMR/CTC
Township Clerk