

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
August 3, 2017, 7:00 P.M.**

**CALL TO ORDER** Mayor DeLorenzo called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeLorenzo and followed by a moment of silence.

**ROLL CALL:** Mayor DeLorenzo  
Deputy Mayor DeBaecke  
Committeeman Kocubinski  
Committeeman O'Donnell

Absent: Committeeman Doyle

Also Present: Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeLorenzo opened the meeting to the public.

Mr. Tim Palmer – Larrison Road – Mr. Palmer noted his ownership of the old ice cream store in Wrightstown. He stated he was having a hard time moving the building forward and is having difficulties with the JLUB. He was informed he needed a use variance and parking survey. Engineer Hirsh gave an overview of his discussions with Mr. Palmer’s representatives and stated this could be facilitated through proper channels. Committeeman Kocubinski noted the planning board should revisit the zoning classification. Engineer Hirsh explained the permitted uses and what a use variance does. Committeeman O’Donnell noted this was discussed during the Master Plan re-examination. Deputy Mayor DeBaecke noted the uses were last looked at in 1990. Attorney Roselli noted there were no recommendations from the JLUB during the re-examination and stated a zoning ordinance could be done.

Mr. James Durr – 625 Monmouth Road – Mr. Durr expressed concern over the consideration of an ordinance regulating “honey bees”. He gave an overview of the importance of honey bees to the agricultural industry. He expressed disappointment that the Committee was even considering an ordinance of this nature. He noted the Public would need an education and that this would be pre-empted by State Law. He stated there has been colony collapses and they should not be regulated in a farming community. He suggested directing resident concerns to the bee keeping association. He also wanted to discuss the potential amendments for the R-A zoning district. He gave a history of previous zoning ordinances and farmland preservation. He stated the project was worked on for over a year in conjunction with the County and a citizens committee. He noted he is working on preserving some of his property and wanted the record to reflect he did not own the land at the time the ordinance was passed. He gave an overview of previous preservations and the SDAC and noted the goal was to preserve everyone’s equity. Committee man Kocubinski noted there would be discussion later in the evening pertaining to this matter. He noted he tried to review what was presented by the County and wants to make sure it strengthens the Town’s position and not open us up to development. Mayor Durr noted the laws have changed and the County wants us to be in compliance and stated there were no applications for development since 2013. Deputy Mayor DeBaecke stated during the last meeting he asked to have more time to consider the Bee ordinance. He noted his research and stated he was against this ordinance in its current form. He gave an overview of his concerns and in the future, would like to speak with the complainants. Mayor DeLorenzo noted the complaints were not pertaining to the farmers.

Mr. Paul Hlubik– Chesterfield-Jacobstown Road – Mr. Hlubik stated he would like to add a few things for the record pertaining to honey bees. He noted three separate pieces of legislation, in New Jersey, that strengthens the right to farm for bee keeping. (S1328, S1975 and S2302) He

gave an overview of these laws. Committeeman O'Donnell noted the potential ordinance has no restrictions on anything above 5 acres or commercial. Mr. Hlubik noted the most successful bee keepers have their business in their backyard. Committeeman O'Donnell noted he was moving forward under the pretense that there was a problem with hobbyist bee keepers. Mr. Hlubik noted the State moved forward with that type of bee keeping because of the colony collapse. He also offered his help in explaining further if needed. Mayor DeLorenzo noted this was brought up by a neighbor dispute and the farmer was not even considered. The Committee thanked Mr. Hlubik for the information.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman O'Donnell

**REVIEW OF CORRESPONDENCE**

Clerk Picariello reviewed the letter received from a resident pertaining to the assistance he received from the Jacobstown Volunteer Fire Company. The resident was very appreciative of their fine work and mentioned James Wirth. JVFC Wayne Voorhees also noted the resident made a donation to the department.

**ENGINEER'S REPORT**

Engineer Hirsh noted a call from the NJDEP about a storm water inspection. He reached out and is awaiting a call. He stated the Parks reimbursement was received. He also stated the next round of grants have not been announced by the County. He stated the NJDOT project was almost complete and he would be issuing the Punch List shortly. He stated the NJDOT grant applications are due October 6<sup>th</sup>. He states the only road left is Schoolhouse. He believes some areas of Schoolhouse could be addressed and he would submit for that. He noted the bids on Provinceline Road and noted they both exceeded his estimate and the lack of bidders. Attorney Roselli discussed the lack of competition.

**MINUTES FOR APPROVAL**

- July 20, 2017 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

**ORDINANCE – ADOPTION**

2017-09 An Ordinance of the Township of North Hanover, Burlington County Amending the Code of the Township of North Hanover by Adding New Section Entitled “Maintenance of Vacant Properties in the Township and Establishing Registration Fees for Vacant Properties”

**COUNTY OF BURLINGTON  
TOWNSHIP OF NORTH HANOVER  
ORDINANCE 2017- 09**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY AMENDING THE CODE OF THE TOWNSHIP OF NORTH HANOVER BY ADDING NEW SECTION ENTITLED “MAINTENANCE OF VACANT PROPERTIES IN THE TOWNSHIP AND ESTABLISHING REGISTRATION FEES FOR VACANT PROPERTIES”**

**WHEREAS**, the Township of North Hanover (the “Township”) contains structures which are vacant in whole or large part; and

**WHEREAS**, in many cases, the owners or responsible parties of these structures are neglectful of them, are not maintaining or securing them to an adequate standard or restoring them to productive use; and

**WHEREAS**, it has been established that vacant and abandoned structures cause severe harm to the health, safety and general welfare of the community, including diminution of neighboring property values, increased risk of fire and potential increases in criminal activity and public health risks; and

**WHEREAS**, the Township incurs disproportionate costs in order to deal with the problems of vacant and abandoned structures, including, but not limited to, excessive police calls, fire calls and property inspections and maintenance; and

**WHEREAS**, it is in the public interest for the Township to establish minimum standards of accountability to be imposed on the owners or other responsible parties of vacant and abandoned structures in order to protect the health, safety and general welfare of the residents of the Township; and

**WHEREAS**, it is in the public interest of the Township to impose a fee in conjunction with registration of vacant and abandoned structures to offset costs incurred by the presence of these structures.

**NOW THEREFORE, BE IT ORDAINED** by the Township Committee of the Township of North Hanover in the County of Burlington, State of New Jersey that the Township Code of North Hanover be and is hereby amended as follows:

**Section 1. Maintenance of Vacant Properties in the Township and Establishing Registration Fees for Vacant Properties.**

(1) For purposes of this Ordinance, the following terms are defined as set forth herein:

**MUNICIPAL OFFICER** – shall mean the person who shall be designated by the Township Committee as the Municipal Officer as described in this ordinance.

**OWNER** – shall include the title holder, any agent of the title holder having authority to act with respect to a vacant property, any foreclosing entity subject to the provisions of C.46:10B-51 (P.L. 2008, c. 127, Sec. 17 as amended by P.L. 2009, c. 296), or any other entity determined by the Township to have authority to act with respect to the property.

**VACANT PROPERTY** – any building used or to be used as a residence which is not legally occupied or at which substantially all lawful construction operations or residential occupancy has ceased, and which is in such condition that it cannot legally be reoccupied without repair or rehabilitation, including, but not limited to, any property meeting the definition of abandoned property in N.J.S.A. 55:19-80; provided, however, that any property where all building systems are in working order, where the building and grounds are maintained in good order, or where the building is in habitable condition, and where the building is being actively marketed in good faith and using best efforts by its owner for sale or rental, shall not be deemed a vacant property for purposes of this ordinance. Actively marketing the property for sale or rental shall require efforts beyond the placing of a sign in or on the property advertising that the property is for sale or rent.

(2) a. As of the effective date of this ordinance, the owner of any vacant property as defined herein shall, within 30 calendar days after the building becomes vacant property or within 30 calendar days after assuming ownership of the vacant property, whichever is later; or within 10 calendar days of receipt of notice by the municipality, file a registration statement for such vacant property with the municipal officer on forms provided by the Township for such purposes. Failure to receive notice by the municipality shall not constitute grounds for failing to register the property.

b. Each property having a separate block and lot number as designated in official records of the municipality shall be registered separately.

c. The registration statement shall include the name, street address, telephone number, and email address (if applicable) of a person 21 years of age or older, designated by the owner or owners as the authorized agent for receiving notices of code violations and for receiving process in any court proceeding or administrative enforcement proceeding on behalf of

such owner or owners in connection with the enforcement of any applicable code; and the name, street address, telephone number and email address (if applicable) of the firm and the actual name(s) of the firm's individual principal(s) responsible for maintaining the property. The individual or representative of the firm responsible for maintaining the property shall be available by telephone or in person on a 24-hour per day, seven-day per week basis. The two entities may be the same or different persons. Both entities shown on the statement must maintain offices in the state of New Jersey or reside within the state of New Jersey.

d. The registration shall remain valid for one year from the date of registration. The owner shall be required to renew the registration annually, as long as the building remains a vacant property, and shall pay a registration or renewal fee in the amount prescribed in this ordinance, for each vacant property registered. The owner must renew the registration annually by January 1<sup>st</sup> of each year.

e. The owner shall notify the municipal officer within 30 calendar days of any change in the registration information by filing an amended registration statement on a form provided by the municipal officer for such purpose.

f. The registration statement shall be deemed *prima facie* proof of the statements therein contained in any administrative enforcement proceeding or court proceeding instituted by the Township against the owner or owners of the building.

(3) The owner of any vacant property registered under this ordinance shall provide access to the Township to conduct exterior and interior inspections of the building to determine compliance with municipal codes, upon reasonable notice to the property owner or the designated agent.

a. An owner who meets the requirements of this ordinance with respect to the location of his/her residence or workplace in the State of New Jersey may designate himself/herself as agent or as the individual responsible for maintaining the property.

b. By designating an authorized agent under the provisions of this section the owner consents to receive any and all notices of code violations concerning the registered vacant property and all process in any court proceeding or administrative enforcement proceeding brought to enforce code provisions concerning the registered building by service of the notice or process on the authorized agent. Any owner who has designated an authorized agent under the provisions of this section shall be deemed to consent to the continuation of the agent's designation for the purpose of this section until the owner notifies the Township, in writing, of a change of authorized agent or until the owner files a new annual registration statement.

c. Any owner who fails to register vacant property under the provisions of this Article shall further be deemed to consent to receive, by posting on the building, in plain view, and by service of notice at the last known address of the owner of the property on record with the Township by regular and certified mail, any and all notices of code violations and all process in an administrative proceeding brought to enforce code provisions concerning the building.

(4) a. The registration and annual renewal fee for each building shall be as follows:  
Vacant Property Registration Fee Schedule

Initial Registration	\$500.00
First Renewal	\$1,500.00
Second Renewal	\$3,000.00
Subsequent Renewal	\$5,000.00

b. At least 20% of all fee income resulting from the application of this ordinance shall be used for the sole purpose of carrying out municipal activities with respect to vacant and distressed properties, including, but not limited to, code enforcement, abatement of nuisance conditions, stabilization, rehabilitation, and other activities designed to minimize blight and further productive reuse of properties.

(5) The owner of any building that has become vacant property, and any person maintaining or operating or collecting rent for any such building that has become vacant shall, within 30 days thereof:

a. Enclose and secure the building to the satisfaction of the Municipal Officer against unauthorized entry as provided in the applicable provisions of the Township Code, or as set forth in the rules and regulations supplementing those codes; and

b. Post a sign affixed to the building indicating the name, address and telephone number of the owner or the owner's authorized agent, for the purpose of service of process, and the person responsible for the day-to-day supervision and management of the building, if such person is different from the owner holding title or authorized agent. The sign shall be of a size no smaller than 18" x 24" and shall include the words "To report problems with this building, call...", and placed in such a location, so as to be legible from the nearest public street or sidewalk, whichever is nearer; and

c. Secure the building to the satisfaction of the Municipal Officer from unauthorized entry and maintain the sign until the building is again legally occupied or demolished, or until repair or rehabilitation of the building is complete; and

d. Make provision for the cessation of electric or gas utility services to the property; other than buildings with a fire sprinkler system, and

e. Make provision for the winterizing of the property by the cessation of water service to the property and the draining of water lines; other than buildings with a fire sprinkler system, and

f. Make provision for the cessation of the delivery of mail, newspapers and circulars to the property, including having the property listed on the exclusion list maintained by the Township of North Hanover for the delivery of circulars and advertisements to the property; and

g. Make provision for the maintenance of the lawn and yard, including regular grass cutting as required by the applicable provisions of the Code of the Township of North Hanover; and

h. Ensure that the exterior grounds of the structure, including yards, fences, sidewalks, walkways, right-of-ways, alleys, retaining walls, attached or unattached accessory structures and driveways, are well-maintained and free from debris, loose litter, and grass and weed growth; and

i. Continue to maintain the structure in a secure and closed condition to the satisfaction of the Municipal Officer, keep the grounds in a clean and well-maintained condition, and ensure that the sign is visible and intact until the building is again occupied, demolished, or until repair and/or rehabilitation of the building is complete.

(6) Violations.

a. Any person who violates any provision of this article shall be fined not less than \$500.00 and not more than \$1,000.00 for each offense. Every day that a violation continues shall constitute a separate and distinct offense. Fines assessed under this chapter shall be recoverable from the owner and shall be a lien on the property.

b. For purposes of this section, failure to file a registration statement within 30 calendar days after a building becomes vacant property or within 30 calendar days after assuming ownership of a vacant property, whichever is later; or within 10 calendar days of receipt of notice by the municipality, and failure to provide correct information on the registration statement, failure to comply with the provisions of Sections 2 through 6 of this ordinance, or such other provisions contained herein shall be deemed to be violations of this ordinance.

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

**Section 3.** If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not effect the remaining provisions of this ordinance. The governing body of the Township of North Hanover declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

**Section 4.** The ordinance shall take effect immediately upon passage and publication according to law.

**MAYOR OPENS THE MEETING TO THE PUBLIC**

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC HEARING**

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

**MOTION TO ADOPT ORDINANCE 2017-09**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor DeLorenzo			X			

**ORDINANCE – ADOPTION**

2017-10 An Ordinance of the Township of North Hanover, Burlington County Amending Chapter 4-040 of the Township of North Hanover Entitled “Mobile Home Parks; Mobile Homes”

**COUNTY OF BURLINGTON  
TOWNSHIP OF NORTH HANOVER  
ORDINANCE 2017- 10**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY AMENDING CHAPTER 4-040 OF THE TOWNSHIP OF NORTH HANOVER ENTITLED “MOBILE HOME PARKS; MOBILE HOMES”**

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that Chapter 4 of the Revised General Ordinances of the Township of North Hanover is hereby amended and supplemented by amending Section 4-040.4 to read as follows [added portions are underlined; deleted portions have strikethrough]: :

**Section 1. 4.040.4 Mobile Home Parks.**

A. – I. *No change.*

**J. Monthly Reporting Requirement.**

**1. All owners, operators, or other person or entity for which a license or renewal license for a mobile home park has been issued by the Township of North Hanover in accordance with the terms of this section shall be required to provide to the Mobile Home Administrator by the 10<sup>th</sup> day of each month a certified list of all mobile home park tenants, identified by name, address and lot/pad number. The purpose of this reporting requirement is to enable the Township to determine if a particular mobile home has been re-rented or re-leased without having first being inspected by the Township Fire Marshall for purposes of ensuring compliance with the State Fire Code prior to a change in occupancy.**

**Section 2.** All ordinances or parts of ordinances inconsistent or in conflict with this Ordinance are hereby repealed as to said inconsistencies and conflict.

**Section 3.** If any section, part of any section, or clause or phrase of this ordinance is for any reason held to be invalid or unconstitutional, such decision shall not effect the remaining provisions of this ordinance. The governing body of the Township of North Hanover declares that it would have passed the ordinance and each section and subsection thereof, irrespective of the fact that any one or more of the subsections, sentences, clauses or phrases may be declared unconstitutional or invalid.

**Section 4.** The ordinance shall take effect immediately upon passage and publication according to law.

**MAYOR OPENS THE MEETING TO THE PUBLIC**

Mayor DeLorenzo opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC HEARING**

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Kocubinski

Committeeman O'Donnell offered an explanation of this ordinance. He noted it was for safety.

**MOTION TO ADOPT ORDINANCE 2017-10**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2017-117 Resolution Approving Jacobstown Volunteer Fire Company Coin Toss

**RESOLUTION 2017-117  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVING JACOBSTOWN VOLUNTEER FIRE COMPANY COIN TOSS**

**WHEREAS**, the Jacobstown Volunteer Fire Company is desirous of holding a coin toss during the Labor Day Weekend; and

**WHEREAS**, the Township Committee, in compliance with the Burlington County Rules and Regulations regarding same; and

**WHEREAS**, the Township Committee has adopted Ordinance 2010-05 as required by the County; and

**WHEREAS**, the Jacobstown Volunteer Fire Company desire to hold these Coin Tosses on Route 528 and Route 537, which are County roads .

**NOW, THEREFORE, BE IT RESOLVED** by the North Hanover Township Committee that the Jacobstown Volunteer Fire Company, Inc. are hereby approved and authorized to hold Coin Toss three day's during the holiday of Labor Day Weekend 2017.

**BE IT FURTHER RESOLVED** , the a certified copy of this Resolution shall be forwarded to the Jacobstown Volunteer Fire Company, and the Burlington County Board of Chosen Freeholders.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

2017-118 Resolution Accepting the Resignation of Albert Herbert

**RESOLUTION 2017-118  
TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION  
ALFRED HERBERT**

**BE IT RESOVLED**, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Alfred Herbert as a Waste Facility Laborer for the Township of North Hanover effective July 27, 2017.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

1. Mr. Alfred Herbert
2. Joseph Green, Treasurer
3. Personnel file

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle						<b>X</b>
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell		<b>X</b>	<b>X</b>			
Mayor DeLorenzo			<b>X</b>			

2017-119 Resolution Appointing a Part Time Waste Facility Laborer

**RESOLUTION 2017-119  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF PART-TIME WASTE FACILITY LABORER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Part-Time Waste Facility Laborer ~ Carl P Reynolds Jr.  
Effective Date of Employment: 7/28/17**

**BE IT FURTHER RESOLVED**, that the above named position will be compensated at a rate of \$14.00 per hour, not to exceed twenty hours per week.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle						<b>X</b>
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell		<b>X</b>	<b>X</b>			
Mayor DeLorenzo			<b>X</b>			

2017-120 Resolution Appointing a Part Time Police Officer

**RESOLUTION 2017-120  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF PART-TIME POLICE OFFICER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Special Police Officer Class II ~ Eric J. Sibert**

**Effective Date of Employment:** 08/03/2017

**BE IT FURTHER RESOLVED**, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

2017-121 Resolution Authorizing Street Opening Permit

**RESOLUTION 2017-121  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING STREET OPENING PERMIT**

**WHEREAS**, Carlas Gomez has submitted an application for a Street Opening Permit for Block 403 Lot 9, commonly known as Larrison Road; and

**WHEREAS**, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

**WHEREAS**, pursuant to Chapter 19 "Fees" a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to Carlas Gomez for the location known as Block 403 Lot 9 commonly known as Larrison Road is hereby approved subject to receipt of payment of the applicable fee of \$50.00 Permit Fee and Engineers Recommendations.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

2017-122 Resolution Authorizing Street Opening Permit

**RESOLUTION 2017-122  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING STREET OPENING PERMIT**

**WHEREAS**, Christopher Karfs of Public Service Electric and Gas Co., hereinafter referred to as "PSE&G", has submitted an application for a Street Opening Permit for 153 Orr Road between Ginger Road and Stewart Road; and

**WHEREAS**, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

**WHEREAS**, pursuant to Chapter 19 “Fees” a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to PSE&G for the location known as 153 Orr Road between Ginger Road and Stewart Road is hereby approved subject to receipt of payment of the applicable fee’s, \$50.00 Permit Fee and Engineers Recommendations.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O’Donnell		X	X			
Mayor DeLorenzo			X			

**NON-CONSENT AGENDA**

2017-123 Resolution Approving Corrective Action Plan – 2016 Audit

**RESOLUTION 2017-123  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**CORRECTIVE ACTION PLAN – 2016 AUDIT**

**WHEREAS**, there exists comments entitled “Recommendations” in the 2016 Audit showing deficiencies in various departments; and

**WHEREAS**, each department was advised of the weaknesses/deficiencies within their department, and

**WHEREAS**, the Township Auditor, in conjunction with the Township employees and the Township Committee, discussed a Corrective Action Plan for the 2016 Audit;

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, that as per the requirements of the Federal OMB Circular No. A-128 13(d), that the attached Corrective Action Plan for the 2016 Audit Findings be submitted to the Department of Community Affairs for their review.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O’Donnell	X		X			
Mayor DeLorenzo			X			

2017-124 Resolution Approving the Public Display of Fireworks for the Township of North Hanover Family Night Celebration

**RESOLUTION 2017-124  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVING THE PUBLIC DISPLAY OF FIREWORKS FOR THE TOWNSHIP OF NORTH HANOVER FAMILY NIGHT CELEBRATION**

**WHEREAS**, it is the desire of the Township of North Hanover to approve the public display of fireworks for the North Hanover Family Night Celebration; and

**WHEREAS**, two proposals were submitted to the North Hanover Township Committee for consideration; and

**WHEREAS**, the North Hanover Township Committee desires to accept the proposal from Advanced Pyrotechnics, in the amount of \$4,000.00; and

**WHEREAS**, after **authorization is approved**, the Fire Official will then be able to issue a permit for the public display of fireworks.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that approval is granted for the public display

of fireworks for the North Hanover Family Nigh Celebration to be held on Friday, September 22, 2017, with a rain date of Saturday, September 23, 2017.

**BE IT FURTHER RESOLVED** that the Fire Official is hereby requested to issue a permit pursuant to N.J.A.C. 5:18-2.7.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		<b>X</b>	<b>X</b>			
Committeeman Doyle						<b>X</b>
Committeeman Kocubinski	<b>X</b>		<b>X</b>			
Committeeman O'Donnell			<b>X</b>			
Mayor DeLorenzo			<b>X</b>			

2017-125 Resolution Authorizing the Purchase of One Ambulance Remount Package from Bay Head Investments, Inc. VCI, Contract#AM10-14, Authorized Under Houston-Galveston Area Council CO-OP

**RESOLUTION 2017-125  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE AMBULANCE REMOUNT PACKAGE FROM BAY HEAD INVESTMENTS, INC. VCI, CONTRACT #AM10-14, AUTHORIZED VENDOR UNDER HOUSTON-GALVESTON AREA COUNCIL CO-OP**

**WHEREAS**, Bay Head Investments, Inc. aka VCI, having an address at 43 Jefferson Avenue, Berlin, New Jersey 08009 is an authorized vendor to sell Ford Motor Company products, which is a participating contractor in the Houston-Galveston Area Council CO-OP; and

**WHEREAS**, the Township of North Hanover wishes to purchase from Bay Head Investments Inc. aka VCI one 2017 Ford E450 Horton 553 Remount Package under Houston Galveston Area Council Co-Op, under Contract #AM10-14 for an amount not to exceed \$102,045.06; and

**WHEREAS**, the Township is in receipt of the requisite documentation required in order to award this contract; and

**WHEREAS**, the use of the Houston-Galveston Area Council Co-Op shall result in cost savings, after all factors, including charges for service, material and delivery have been considered; and

**WHEREAS**, the Houston-Galveston Area Council Co-Op bidding process for contractors meets the requirements of the “fair and open” definition required by N.J...S.A. 19:44a-20.07; and

**WHEREAS**, the determination of the Township to award this contract under this national cooperative was previously advertised both in the newspaper and on the Township website; and

**WHEREAS**, the North Hanover Township Committee wishes to approve of the purchase of the aforesaid 2017 Ford E450 Horton 553 Remount Package for the reasons set forth herein.

**NOW, THEREFORE BE IT RESOLVED**, by the North Hanover Township Committee, County of Burlington and State of New Jersey as follows:

1. Contract #AM10-14 is hereby approved with Bay Head Investments, Inc. /VCI, located at 43 Jefferson Avenue, Berlin, New Jersey 08009, pursuant to the Houston-Galveston Area Council Co-Op, in the amount not to exceed \$102,045.06, for the purchase of 2017 Ford E450 Horton 553 Remount Package in accordance with the bid quotation received from Bay Head Investments, Inc. /VCI; a copy of which is on file with the Department of Finance.
2. The award of the contract is contingent upon the issuance of a Certification of Availability of Funds, certifying the existence of a sufficient appropriation to fund the said contract.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke		X	X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeLorenzo			X			

2017-126 Resolution Rejecting all Bids for the Provinceline Road Reconstruction Project and Authorizing Re-Bid of the Project

**RESOLUTION 2017-126  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION REJECTING ALL BIDS FOR THE PROVINCELINE ROAD RECONSTRUCTION PROJECT AND AUTHORIZING RE-BID OF THE PROJECT**

**WHEREAS**, the Township Committee duly advertised for the receipt of bids in connection with the reconstruction of Provinceline Road; and

**WHEREAS**, only two (2) bids for the Reconstruction of Provinceline Road were received on August 1, 2017; and

**WHEREAS**, Arawak Paving Co., submitted the lowest total bid in the amount of Five Hundred and Thirty-Eight Thousand, Six Hundred Dollars (\$538,600.00) ; and

**WHEREAS**, The Earle Companies, submitted the only other bid in the total bid amount of Five Hundred and Forty-Nine Thousand, Three Hundred and Thirteen Dollars and Thirteen Cents (\$549,313.13) ; and

**WHEREAS**, the Township Engineer has prepared an Engineer's Estimate for the project, which indicated an estimated total construction cost of \$517,895.00; and

**WHEREAS**, both bids received exceeded the Engineer's Estimate; and

**WHEREAS**, because the Township only received two bids for this project, the Township Committee that the purposes of N.J.S.A. 40A:11-1 et seq. in that the Township failed to receive free, open and competitive bidding.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey as follows:

1. The Township Committee hereby rejects all bids for the Provinceline Road Reconstruction Project in accordance with N.J.S.A. 40A:11-13.2 (a) and (e) and it further hereby authorizes that the project be re-advertised for public bids within the next fourteen days (14) days.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

**DISCUSSION**

- Provinceline Road Tree Removal  
Clerk Picariello reviewed the issues with trees on Provinceline Road. The proposals for removal were reviewed. Committeeman O'Donnell made a motion and it was seconded by Committeeman Kocubinski to move forward with Hughes tree removal. All were in favor.
- NJDOT FY 2018 State Aid programs  
Engineer Hirsh reviewed the submission dates and possible roads. There was a general consensus to move forward with Schoolhouse Road for the application.
- Amendments for Cluster Development option in R-A Zoning District  
Mayor DeLorenzo noted previous discussion. He stated we needed to come into compliance with State Law. He noted this would go before the JLUB prior to coming to the Committee. He stated the County would attend the meeting. Committeeman Kocubinski expressed concerns over age restriction and other Committee members noted this was not in the draft. Engineer Hirsh also gave an overview. Mayor DeLorenzo stated the DOD now picks up within 10 miles of the base.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Kocubinski stated the ceremony for the park improvements will take place at Movie Night and the Recreation Advisory Committee would like the Mayor to attend and speak. He also expressed some concerns regarding the bleachers at the Park. Deputy Mayor DeBaecke stated he would take a look.

Deputy Mayor DeBaecke noted the new blue line on Schoolhouse Road.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeLorenzo opened the meeting to the public.

Mr. Wayne Voorhees – President JVFC – Mr. Voorhees expressed appreciate to Clerk Picariello and Committeeman O'Donnell for their work on the ambulance. Mayor DeLorenzo also thanked everyone for their assistance.

Mr. Ray Zirilli – Director, Summer Camp - Mr. Zirilli expressed concerns regarding the program and gave his overview of what he would like to see next year. He expressed appreciation to the Township Committee for their support. There was a general consensus to allow Director Zirilli to proceed with staffing and cost factors would be determined at a later date.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor DeBaecke  
Seconded By: Committeeman O'Donnell

**EXECUTIVE SESSION RESOLUTION**

2017-127 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel Matters, Contract Negotiation Matters, and Litigation matters

**RESOLUTION 2017-127  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

**MOTION TO TABLE INDEFINITELY**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke	X		X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**8:36 pm**

Proposed By: Committeeman Kocubinski  
Seconded By: Committeeman O'Donnell

*Respectively submitted,*

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*MaryAlice Picariello, RMC/CMR/CTC  
Township Clerk*