

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
October 18, 2018 - 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Township Clerk Mary Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski
Seconded By: Committeeman DeLorenzo

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER’S REPORT

Engineer Hirsh reported that the Park project is almost complete. He met with Earle Asphalt with regards to the balance of the NJDOT FY 2015/2016 project. They would be preparing a change order. He stated he has submitted the FY2019 NJDOT grant. He is currently awaiting a schedule for striping and signage on Provinceline Road. He is in process of completing the Road Improvement Map.

DEPARTMENT REPORTS FOR SEPTEMBER 2018

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company (no report submitted)
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- October 4, 2018 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

- October 4, 2018 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2018-152 Resolution Authorizing Refund of Tax Sale Premium

**RESOLUTION 2018-152
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND
OF TAX SALE PREMIUM**

WHEREAS, Tax Sale Certificate#18-00001 was redeemed on October 12, 2018, in the amount of \$6,110.80.

WHEREAS, Culmac Investors, Inc. paid tax sale premium, in the amount of \$1,500.00, for said lien.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$1,500.00 to Culmac Investors, Inc., for Lien 18-00001, Block 300 Lot 7, commonly known as 379 Chesterfield-Jacobstown Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2018-153 Resolution Authorizing Refund of Tax Sale Premium

**RESOLUTION 2018-153
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND
OF TAX SALE PREMIUM**

WHEREAS, Tax Sale Certificate#16-00022 was redeemed on October 11, 2018, in the amount of \$7,208.19.

WHEREAS, US Bank Cust for PC6, Sterling paid tax sale premium, in the amount of \$4,000.00, for said lien.

THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$4,000.00 to US Bank Cust for PC6, Sterling; for Lien 16-00022, Block 903 Lot 36, commonly known as 45 Cookstown-New Egypt Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2018-154 Resolution Authorizing Approval for Submission of a Grant Application to the New Jersey Department of Transportation, Municipal Aid Program MA-2019 to Schoolhouse Road Improvements – 00409 and Springfield Road Improvements – 00412

**RESOLUTION 2018-154
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING APPROVAL FOR SUBMISSION OF A GRANT APPLICATION TO NEW JERSEY DEPARTMENT OF TRANSPORTATION, MUNICIPAL AID GRANT PROGRAM MA-2019 FOR IMPROVEMENTS TO SCHOOLHOUSE ROAD IMPROVEMENTS-00409 AND SPRINGFIELD ROAD IMPROVEMENTS - 00412

NOW THEREFORE, BE IT RESOLVED that the North Hanover Township Committee formally approves the grant application for the above stated project; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to submit an electronic grant application identified as MA-2019-Schoolhouse Road Improvements – 00409 and Springfield Road Improvements - 00412 to the New Jersey Department of Transportation on behalf of the Township of North Hanover; and

BE IT FURTHER RESOLVED that the Mayor and Clerk are hereby authorized to sign the grant agreement on behalf of the Township of North Hanover and that their signature constitutes acceptance of the terms and conditions of the grant agreement and approves the execution of the grant agreement.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2018-155 Resolution Appointing a Full-Time Police Officer

**RESOLUTION 2018-155
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF FULL-TIME POLICE OFFICERS

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Full-Time Police Officer ~ Jacob R. Sopko

Effective Date of Employment: 10/16/2018

BE IT FURTHER RESOLVED, that the above named position will be compensated, at **STEP 1**, as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeLorenzo			X			

2018-156 Resolution Appointing Recreation Advisory Committee Member

RESOLUTION 2018-156

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

WHEREAS, it is the desire of the North Hanover Township Committee to fill the vacancies

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE** – Alexandra DeGood, term expiring December 31, 2021.

BE IT FURTHER RESOLVED that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

2018-157 Resolution Authorizing Provinceline Road Reconstruction Project Change Order One (1)

RESOLUTION 2018-157

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

A RESOLUTION AUTHORIZING PROVINCELINE ROAD RECONSTRUCTION PROJECT CHANGE ORDER ONE (1)

WHEREAS, the Township Committee of North Hanover Township authorized a contract with Arawak Paving Company Inc., 7503 Weymouth Road, Hammonton, New Jersey 08037, in the amount of \$519,599.00, for the Road Improvements; and

WHEREAS, the Township Engineer recommended that Change Order # 1 which increases the contract amount by \$32,434.54 to reflect an adjustment of quantities to final constructed quantities, fuel and asphalt price adjustments; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey:

1. Change Order Number 1, in the amount of \$32,434.54 is hereby approved to amend the contract with Arawak Paving Company Inc. to a final contract amount of \$549,033.54.
2. The Mayor of North Hanover Township is hereby authorized to sign the attached Change Order Number 1.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2018-158 Resolution Authorizing Pay Estimate No. Two (2) to Arawak Paving Company Inc. in Connection with the Provinceline Road Reconstruction Project

**RESOLUTION 2018-158
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING PAY ESTIMATE NO. TWO (2) TO ARAWAK
PAVING COMPANY, INC. IN CONNECTION WITH THE PROVINCELINE ROAD
RECONSTRUCTION PROJECT**

WHEREAS, the Township of North Hanover's Engineers, Environmental Resolutions , Inc., has reviewed the Arawak Paving Company Inc.'s Payment Certificate No. 2, representing the partial payment in the total amount of \$396,730.01, for the Provinceline Road Reconstruction Project; and

WHEREAS, the Township's Engineer has determined that the condition of the improvement is satisfactory; and

WHEREAS, it is the recommendation of the Township's Engineer that the Township of North Hanover authorize the release of partial payment on voucher in the total amount of \$396,730.01 to Arawak Paving Company, Inc.; and

WHEREAS, it is the intention of the Township Committee to approve the release of partial payment on voucher in the amount referenced herein, in accordance with the Township Engineer's recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the Township authorizes the release partial payment on voucher in the total amount of \$396,730.01 to Arawak Company, Inc.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

2018-159 Resolution Accepting Quote from Central Jersey Equipment for the Purchase of John Deere HPX815E

**RESOLUTION 2018 -159
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION ACCEPTING QUOTE FROM CENTRAL JERSEY EQUIPMENT FOR THE PURCHASE OF JOHN DEERE HPX815E

WHEREAS, the Township of North Hanover has a need to acquire a John Deere HPX815E for the purpose of trash and debris removal from Township grounds; and

WHEREAS, the Clean Communities Coordinator did solicit 2 competitive quotes, in accordance with N.J.S.A.40A:11-6.1, for the purchase of said equipment; and

WHEREAS, Central Jersey Equipment did submit the lowest quote in the amount of \$11,093.65; and

WHEREAS, funds are available to purchase the John Deere HPX815E as evidenced by the attached certification of availability of funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the quote and authorize the purchase from Central Jersey Equipment, 2885 Route 2016, Bldg. 4, Columbus, NJ 08022, in an amount not to exceed \$11,093.65.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2018-160 Resolution Authorizing 2015 Road Improvement Program Contract One Change Order Two (2)

**RESOLUTION 2018-160
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING 2015 ROAD IMPROVEMENT PROGRAM
CONTRACT ONE CHANGE ORDER TWO (2)**

WHEREAS, the Township Committee of North Hanover Township authorized a contract with Arawak Paving Company Inc., 7503 Weymouth Road, Hammonton, New Jersey 08037, in the amount of \$1,236,300.00, for the Road Improvements; and

WHEREAS, the Township Engineer recommended that Change Order # 2 which increases the contract amount by \$79,389.52 to reflect an adjustment to contract quantities to as-built quantities and for supplemental work required; and

NOW THEREFORE BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey:

1. Change Order Number 2, in the amount of \$79,389.52 is hereby approved to amend the contract with Arawak Paving Company Inc. to a final contract amount of \$1,315,689.52.
2. The Mayor of North Hanover Township is hereby authorized to sign the attached Change Order Number 2.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

2018-161 Resolution Authorizing Pay Estimate No. Four (4) to Arawak Paving Company Inc. in Connection with the 2015 Road Improvement Program Contract One

**RESOLUTION 2018-161
TOWNSHIP OF NORTH HANOVER**

COUNTY OF BURLINGTON

A RESOLUTION AUTHORIZING PAY ESTIMATE NO. FOUR (4) TO ARAWAK PAVING COMPANY, INC. IN CONNECTION WITH THE 2015 ROAD IMPROVEMENT PROGRAM CONTRACT ONE

WHEREAS, the Township of North Hanover’s Road Improvement Engineers, Remington & Vernick Engineers., has reviewed the Arawak Paving Company Inc.’s Payment Certificate No. 4, representing the partial payment in the total amount of \$149,398.43, for the 2015 Road Improvement Program Contract One; and

WHEREAS, the Township's Engineer has determined that the condition of the improvement is satisfactory; and

WHEREAS, it is the recommendation of the Township’s Engineer that the Township of North Hanover authorize the release of partial payment on voucher in the total amount of \$149,398.43 to Arawak Paving Company, Inc.; and

WHEREAS, it is the intention of the Township Committee to approve the release of partial payment on voucher in the amount referenced herein, in accordance with the Township Engineer’s recommendations.

NOW THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, that the Township authorizes the release partial payment on voucher in the total amount of \$149,398.43 to Arawak Company, Inc.

BE IT FURTHER RESOLVED that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Deputy Mayor O’Donnell		X	X			
Mayor DeBaecke			X			

DISCUSSION

There was no discussion this evening.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski stated the Trunk or Treat would be held October 28th at 2 pm and prizes would be awarded.

Committeeman DeLorenzo noted clean-up day went well.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman DeLorenzo

EXECUTIVE SESSION RESOLUTION

2018-162 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Contract Matter, Personnel and Litigation matters

RESOLUTION 2018-162

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Joint Court Contract Matter, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

7:41pm

Proposed By: Committeeman Doyle

Seconded By: Committeeman Kocubinski

Respectively submitted,

MaryAlice Picariello, RMC/CMR/CTC
Township Clerk