

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
February 15, 2018, 7:00 P.M.**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeBaecke

**ROLL CALL:** Mayor DeBaecke  
Deputy Mayor O'Donnell  
Committeeman Doyle  
Committeeman Kocubinski

Absent: Committeeman DeLorenzo

Also Present: Clerk Mary Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

Mayor DeBaecke announced a change to this evenings Agenda. He stated the new Burlington County Freeholder, Balvir Singh was present this evening and wanted to introduce himself. Mr. Singh came forward introduced himself and noted he looks forward to working with the Township Committee and gave an overview of his previous experience. Committeeman Kocubinski noted the rural community and concerns over the impending pipeline. Mr. Singh noted his pleasure with North Hanover's open space initiative and his concerns over the pipeline. He noted if the pipeline issue reaches the Freeholder Board again he will be a no vote. Deputy Mayor O'Donnell asked Mr. Singh to please look into the Paulson Road Bridge issue. He noted he would get back to the Township Committee. Mayor DeBaecke commended Freeholder Singh for reaching out and thanked him.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Doyle  
Seconded By: Committeeman Kocubinski

**REVIEW OF CORRESPONDENCE**

There was no correspondence this evening.

**ENGINEER'S REPORT**

Engineer Hirsh was not present this evening. Clerk Picariello noted the highlights of his written report.

**DEPARTMENT REPORTS FOR JANUARY 2018**

- a. Tax Collector
- b. North Hanover & Chesterfield Courts
- c. Jacobstown Volunteer Fire Company
- d. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell	<b>X</b>		<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**MINUTES FOR APPROVAL**

- February 1, 2018 – Regular Meeting – **Committeeman Kocubinski noted a correction.**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

- February 1, 2018 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

- February 10, 2018 – Budget Workshop

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

**ORDINANCE – ADOPTION**

2018-01 An Ordinance of the Township of North Hanover, in the County of Burlington, New Jersey, Providing for the Cost of Acquisition of a Fire Truck, Appropriating \$475,000 Therefore, and Authorizing the Issuance of \$450,000 in General Improvement Bonds or Notes of the Township to Finance Same.

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON  
ORDINANCE 2018 - 01**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY, PROVIDING FOR THE COST OF ACQUISITION OF A FIRE TRUCK, APPROPRIATING \$475,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$450,000 IN GENERAL IMPROVEMENT BONDS OR NOTES OF THE TOWNSHIP TO FINANCE THE SAME.**

**BE IT ORDAINED BY THE TOWNSHIP COMMITTEE OF THE TOWNSHIP OF NORTH HANOVER, IN THE COUNTY OF BURLINGTON, NEW JERSEY** (not less than two-thirds of all members thereof affirmatively concurring) **AS FOLLOWS:**

**Section 1.** The improvement or purpose described in Section 3 of this bond ordinance is hereby authorized to be undertaken by the Township as a general improvement. For the improvement or purpose described in Section 3 hereof, there is hereby appropriated the sum

of \$475,000, said sum being inclusive of all appropriations heretofore made therefor and including the sum of \$1,000 as the down payment required by the Local Bond Law. The down payment has been made available by virtue of a cash donation to the Township from the Township's fire company, which sum is hereby appropriated.

**Section 2.** In order to finance the cost of the improvement or purpose not covered by application of the down payment or otherwise provided for hereunder, negotiable bonds or notes are hereby authorized to be issued in the principal amount of \$450,000, pursuant to the Local Bond Law. In anticipation of the issuance of the bonds, negotiable bond anticipation notes are hereby authorized to be issued pursuant to and within the limitations prescribed by the Local Bond Law.

**Section 3.** (a) The improvement hereby authorized and the purpose for which the bonds or notes are to be issued is the acquisition of a fire truck, including related equipment and customization to permit the vehicle to be used for its intended purpose, and including all work and related materials necessary therefor and incidental thereto.

(b) The estimated maximum amount of bonds or notes to be issued for the improvement or purpose is as stated in Section 2 hereof.

(c) The estimated cost of the improvement or purpose authorized herein is equal to the amount of the appropriation herein made therefor.

**Section 4.** All bond anticipation notes issued hereunder shall mature at such times as may be determined by the chief financial officer; provided that no note shall mature later than one year from its date. The notes shall bear interest at such rate or rates and be in such form as may be determined by the chief financial officer. The chief financial officer shall determine all matters in connection with notes issued pursuant to this bond ordinance, and the chief financial officer's signature upon the notes shall be conclusive evidence as to all such determinations. All notes issued hereunder may be renewed from time to time subject to the provisions of N.J.S.A. 40A:2-8(a). The chief financial officer is hereby authorized to sell part or all of the notes from time to time, at not less than par and accrued interest, at public or private sale and to deliver them to the purchasers thereof upon receipt of payment of the purchase price plus accrued interest from their dates to the date of delivery thereof. The chief financial officer is directed to report in writing to the governing body at the meeting next succeeding the date when any sale or delivery of the notes pursuant to this bond ordinance is made. Such report must include the amount, the

description, the interest rate and the maturity schedule of the notes sold, the price obtained and the name of the purchaser.

**Section 5.** The capital budget or temporary capital budget (as applicable) of the Township is hereby amended to conform with the provisions of this bond ordinance to the extent of any inconsistency herewith. In the event of any such inconsistency and amendment, the resolution in the form promulgated by the Local Finance Board showing full detail of the amended capital budget or amended temporary capital budget (as applicable) and capital program as approved by the Director of the Division of Local Government Services is on file with the Clerk and is available there for public inspection.

**Section 6.** The following additional matters are hereby determined, declared, recited and stated:

(a) The improvements or purposes described in Section 3 of this bond ordinance are not current expenses. They are improvements or purposes the Township may lawfully undertake as general improvements, and no part of the cost thereof has been or shall be specially assessed on property specially benefited thereby.

(b) The period of usefulness of the improvement or purpose, within the limitations of the Local Bond Law, is 10 years.

(c) The Supplemental Debt Statement required by the Local Bond Law has been duly prepared and filed in the office of the Clerk, and a complete executed duplicate thereof has been filed in the office of the Director of the Division of Local Government Services in the Department of Community Affairs of the State of New Jersey. Such statement shows that the gross debt of the Township as defined in the Local Bond Law is increased by the authorization of the bonds and notes provided in this bond ordinance by \$450,000, and the obligations authorized herein will be within all debt limitations prescribed by that Law.

(d) An aggregate amount not exceeding \$25,000 for items of expense listed in and permitted under N.J.S.A. 40A:2-20 is included in the estimated cost indicated herein for the improvement or purpose.

(e) The Township reasonably expects to commence the acquisition of the improvement or purpose described in Section 3 hereof, and to advance all or a portion of the costs in respect thereof, prior to the issuance of bonds or notes hereunder. To the extent such costs are advanced, the Township further reasonably expects to reimburse such expenditures

from the proceeds of the bonds or notes authorized by this bond ordinance, in an aggregate amount not to exceed the amount of bonds or notes authorized in Section 1 hereof.

**Section 7.** Any grant moneys received for the purposes described in Section 3 hereof shall be applied either to direct payment of the cost of the improvements or to payment of the obligations issued pursuant to this bond ordinance. The amount of obligations authorized hereunder shall be reduced to the extent that such funds are so used.

**Section 8.** The full faith and credit of the Township is hereby pledged to the punctual payment of the principal of and the interest on the obligations authorized by this bond ordinance. The obligations shall be direct, unlimited obligations of the Township, and the Township shall be obligated to levy ad valorem taxes upon all the taxable real property within the Township for the payment of the obligations and the interest thereon without limitation as to rate or amount.

**Section 9.** The Township Committee hereby covenants on behalf of the Township to take any action necessary or refrain from taking such action in order to preserve the tax-exempt status of the bonds and notes authorized hereunder as is or may be required under the Internal Revenue Code of 1986, as amended, and the regulations promulgated thereunder (the "Code"), including compliance with the Code with regard to the use, expenditure, investment, timely reporting and rebate of investment earnings as may be required thereunder.

**Section 10.** This bond ordinance shall take effect 20 days after the first publication thereof after final adoption, as provided by the Local Bond Law.

**MAYOR OPENS THE MEETING TO THE PUBLIC**

There were no public comments this evening.

**MOTION TO CLOSE PUBLIC HEARING**

Proposed By: Committeeman Kocubinski

Seconded By: Deputy Mayor O'Donnell

**MOTION TO ADOPT ORDINANCE 2018-01**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committee Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell	<b>X</b>		<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2018-46      Resolution Accepting the Resignation of Zachary York

**RESOLUTION 2018-46  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION  
OF ZACHARY YORK**

**BE IT RESOVLED**, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Zachary York as a Part-Time Police Officer for the Township of North Hanover effective February 26, 2018.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

1. Personnel File of Zachary York
2. Chief Financial Officer
3. Chief of Police

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell		<b>X</b>	<b>X</b>			
Mayor DeBaecke			<b>X</b>			

2018-47      Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2018-47  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2018 taxes, in the amount of \$1,000.00 to Stanley Karwowski, for Block 610 Lot 7.28 commonly known as 1 Field Court.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell		<b>X</b>	<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**NON-CONSENT AGENDA**

2018-48      Resolution Authorizing the Award of a Non-Fair and Open Contract for North Hanover Township with Herman's Trucking, Inc. for Brush Removal Services

**RESOLUTION 2018-48  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE AWARD OF A NON-FAIR AND OPEN  
CONTRACT FOR NORTH HANOVER TOWNSHIP WITH HERMAN'S TRUCKING,  
INC. FOR BRUSH REMOVAL SERVICES**

**WHEREAS**, the Township of North Hanover has a need to acquire management and administration of the Township's brush removal services as a non-fair and open contract pursuant to the provisions of N.J.S.A. 19:44A-20.4 or 20.5 as appropriate; and,

**WHEREAS**, the Township Committee has determined and certified in writing that the value of the contract will not exceed \$17,500; and

**WHEREAS**, the Township Committee has deemed soliciting two competitive quotations is not practicable due to the uniqueness of the service required and have determined that the quote of Herman’s Landscaping, Inc. response is the most advantageous, price and other factors considered; and

**WHEREAS**, the anticipated term of this contract is for twenty-four (24) months, with two (2) one (1) year extensions; and

**WHEREAS**, Herman’s Landscaping Supply has completed and submitted a Business Entity Disclosure Certification which certifies that Herman’s Landscaping Supply has not made any reportable contributions to a political or candidate committee in the Township of North Hanover in the previous one year, and that the contract will prohibit Herman’s Landscaping Supply from making any reportable contributions through the term of the contract.

**NOW THEREFORE BE IT RESOLVED** that the Township Committee of the Township of North Hanover authorizes the Mayor to enter into a contract with Herman’s Landscaping, Inc. effective April 1, 2018 through March 31, 2020, with the right to extend with two (2) one (1) year extensions.

**BE IT FURTHER RESOLVED** that the required “Notice of Contract Awards” shall be published in the legal newspaper as required by law within ten (10) days of its passage.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O’Donnell		X	X			
Mayor DeBaecke			X			

**DISCUSSION**

Mayor DeBaecke informed the Township Committee that the 2015 Contract I Road Improvement Program punch list items were moving forward.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Kocubinski stated he was pleased with the first budget work session. He noted he would have some questions for the CFO. He briefly discussed the debt service and interest rates.

Committeeman Doyle noted that we would be looking to fill the position in the police department. He noted he has plans in effect to look at some older vehicles to ensure the viability of continues use. He expressed his thoughts and prayers to the victims in Florida and would be conferring with the Police Chief to ensure plans are in place for our schools.

Deputy Mayor O’Donnell noted he spoke with the CFO and was appreciative of the conversation.

Mayor DeBaecke noted that we would be participating in the New Jersey Tree Recovery campaign and would be distributing seedlings on April 14<sup>th</sup> at the Recycling facility. He inquired about the Committee’s availability for a second budget workshop.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Doyle

Seconded By: Deputy Mayor O’Donnell

**EXECUTIVE SESSION RESOLUTION**

2018-49 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Contract Matters, Personnel Matters and Litigation matters

**VOTE TO TABLE INDEFINITELY**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle			<b>X</b>			
Committeeman Kocubinski	<b>X</b>		<b>X</b>			
Deputy Mayor O'Donnell		<b>X</b>	<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**7:22 pm**

Proposed By: Committeeman Doyle

Seconded By: Deputy Mayor O'Donnell

*Respectively submitted,*

\_\_\_\_\_  
*MaryAlice Picariello, RMC/CMR/CTC  
Township Clerk*