

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
March 15, 2018, 7:00 P.M.**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeBaecke

**ROLL CALL:** Mayor DeBaecke  
Committeeman Doyle  
Committeeman Kocubinski

Absent: Committeeman DeLorenzo  
Deputy Mayor O'Donnell

Also Present: Clerk Mary Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Doyle  
Seconded By: Committeeman Kocubinski

**REVIEW OF CORRESPONDENCE**

There was no correspondence this evening.

**ENGINEER'S REPORT**

Engineer Hirsh stated there was a delay in the Parks Grant program. He believes bids will be received April 4<sup>th</sup>. He noted the NJDOT project will be closed the next meeting. He also stated the Ivy Lane Storm Water Piping repair was being coordinated. He investigated Springfield Road and believes he can include in the Provinceline Road contract and estimates \$52,000 to complete.

**DEPARTMENT REPORTS FOR FEBRUARY 2018**

- a. Tax Collector
- b. Construction, Zoning & Mobile Home (and January)
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**MINUTES FOR APPROVAL**

- March 1, 2018 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski	<b>X</b>		<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

- March 1, 2018 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski	<b>X</b>		<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2018-57 Approving Jacobstown Volunteer Fire Company Coin Toss

**RESOLUTION 2018-57  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPROVING JACOBSTOWN VOLUNTEER FIRE COMPANY COIN TOSS**

**WHEREAS**, the Jacobstown Volunteer Fire Company is desirous of holding a coin toss during the May 5<sup>th</sup> and 6<sup>th</sup>, May 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup>, September 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>; and

**WHEREAS**, the Township Committee, in compliance with the Burlington County Rules and Regulations regarding same; and

**WHEREAS**, the Township Committee has adopted Ordinance 2010-05 as required by the County; and

**WHEREAS**, the Jacobstown Volunteer Fire Company desire to hold these Coin Tosses on Route 528 and Route 537, which are County roads .

**NOW, THEREFORE, BE IT RESOLVED** by the North Hanover Township Committee that the Jacobstown Volunteer Fire Company, Inc. are hereby approved and authorized to hold Coin Toss May 5<sup>th</sup> and 6<sup>th</sup>, May 26<sup>th</sup>, 27<sup>th</sup>, and 28<sup>th</sup>, September 1<sup>st</sup>, 2<sup>nd</sup>, and 3<sup>rd</sup>.

**BE IT FURTHER RESOLVED**, the a certified copy of this Resolution shall be forwarded to the Jacobstown Volunteer Fire Company, and the Burlington County Board of Chosen Freeholders.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

2018-58 Resolution Authorizing Refund of Overpayment of Taxes

**RESOLUTION 2018-58  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2018

taxes, in the amount of \$1,662.55 to Robert Hansen%Richard, for Block 404 Lot 33 commonly known as 9 Fairway Court.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

2018-59 Resolution Accepting the Resignation of Darren Doherty from the Recreation Advisory Committee

**RESOLUTION 2018-59  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION  
OF JOSEPH TARTAGLIA FROM THE RECREATION ADVISORY  
COMMITTEE**

**BE IT RESOVLED**, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Joseph Tartaglia as members of the Recreation Advisory Committee for the Township of North Hanover effective March 31, 2018.

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

1. Twan Berben, Chair Recreation Advisory Committee

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

2018-60 Resolution Appointing a Part-Time Police Officer

**RESOLUTION 2018-60  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF PART-TIME POLICE OFFICER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Special Police Officer Class II ~ Brendan V. Melody**

**Effective Date of Employment: 03/15/2018**

**BE IT FURTHER RESOLVED**, that the above named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**RESOLUTION# 2018-61  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND  
OF TAX SALE PREMIUM**

**WHEREAS**, Tax Sale Certificate#17-00003 was redeemed on March 7, 2018; and

**WHEREAS**, TFS CUST FOR FIG CAP INV NJ 13 paid tax sale premium, in the amount of \$200.00, for said lien.

**THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of tax sale premium, in the amount of \$200.00 to the TFS CUST FOR FIG CAP INV NJ 13 ; for Lien 17-00003, Block 901 Lot 1.04, commonly known as 265 Jacobstown-New Egypt Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**RESOLUTION 2018-62  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING THE RELEASE OF ESCROW**

**WHEREAS**, the following account has a balance in the escrow account:

<u>Name</u>		<u>Balance</u>
Nicholas Rader	T-25-56-876-001	\$231.50
Block 603 Lot 27 & 28		

**WHEREAS**, the Joint Land Use Board Secretary has indicated that no monies are due these accounts as project(s) are deemed complete, and

**WHEREAS**, the Chief Financial Officer of North Hanover Township certifies the aforementioned balances are the escrow fees due to the applicant(s).

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, that the above named escrow accounts be released based upon the recommendations of the Joint Land Use Board Secretary and Chief Finance Officer; and

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to the Chief Financial Officer and the Joint Land Use Board.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**NON-CONSENT AGENDA**

2018-63 Resolution Authorizing the Purchase of One 2017 Spartan S-180 Fire Apparatus from Spartan Motors USA, Inc. Contract #FS-17 Authorized vender under Houston-Galveston Area Council CO-OP

**RESOLUTION 2018-63  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE PURCHASE OF ONE 2017 SPARTAN S-180 FIRE APPARATUS FROM SPARTAN MOTORS USA, INC, CONTRACT #FS-12-17, AUTHORIZED VENDOR UNDER HOUSTON-GALVESTON AREA COUNCIL CO-OP**

**WHEREAS**, Spartan Motors USA Inc., having an address at 1511 Reynolds Road, Charlotte, Michigan 48813 is an authorized vendor to sell Spartan products, which is a participating contractor in the Houston-Galveston Area Council CO-OP; and

**WHEREAS**, the Township of North Hanover wishes to purchase from Spartan Motors USA, Inc., one (1) 2017 Spartan S-180 Fire Apparatus under Houston Galveston Area Council Co-Op, under Contract #FS-12-17 for an amount not to exceed \$420,238.00; and

**WHEREAS**, the Township is in receipt of the requisite documentation required in order to award this contract; and

**WHEREAS**, the use of the Houston-Galveston Area Council Co-Op shall result in cost savings, after all factors, including charges for service, material and delivery have been considered; and

**WHEREAS**, the Houston-Galveston Area Council Co-Op bidding process for contractors meets the requirements of the “fair and open” definition required by N.J.S.A. 19:44a-20.07; and

**WHEREAS**, the determination of the Township to award this contract under this national cooperative was previously advertised both in the newspaper and on the Township website; and

**WHEREAS**, the North Hanover Township Committee wishes to approve of the purchase of the aforesaid 2017 Spartan S-180 Fire Apparatus for the reasons set forth herein.

**NOW, THEREFORE BE IT RESOLVED**, by the North Hanover Township Committee, County of Burlington and State of New Jersey as follows:

1. Contract #FS12-17 is hereby approved with Spartan Motors USA, Inc., located at 1511 Reynolds Road, Charlotte, Michigan 48813, pursuant to the Houston-Galveston Area Council Co-Op, in the amount not to exceed \$420,238.00, for the purchase of 2017 Spartan S-180 in accordance with the bid quotation received from Spartan Motors USA, Inc.; a copy of which is on file with the Department of Finance.
2. The award of the contract is contingent upon the issuance of a Certification of Availability of Funds, certifying the existence of a sufficient appropriation to fund the said contract.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski	<b>X</b>		<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

2018-64 Resolution Authorizing Budget Transfers for the 2017 Budget

**RESOLUTION 2018-64  
TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING BUDGET TRANSFERS FOR THE 2017 BUDGET**

**WHEREAS** N.J.S.A. 40A:4-58 states: "Should it become necessary, during the last 2 months of the fiscal year, to expend for any of the purposes specified in the budget an amount in excess of the respective sums appropriated therefor and there shall be an excess in any appropriations over and above the amount deemed to be necessary to fulfill the purpose of such appropriation, the governing body may, by resolution setting forth the facts, adopted by not less than 2/3 vote of the full membership thereof, transfer the amount of such excess to those appropriations deemed to be insufficient"; and

**WHEREAS** the Chief Financial Officer has recommended that the attached list of transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, (not less than 2/3 of the full membership concurring affirmatively) that the 2017 budget transfers be made a permanent part of this resolution, are hereby made and approved

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						<b>X</b>
Committeeman Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**DISCUSSION**

There were no discussion items this evening.

**TOWNSHIP COMMITTEE "COMMENTS"**

Committeeman Kocubinski noted the Easter Egg Hunt on March 31<sup>st</sup> at Green Acres.

Committeeman Doyle expressed appreciation for the JVFC EMS for another fine job helping his neighbors. He noted the recent snow storm, the loss of power and the fallen trees. He noted North Hanover was proactive and did the best they could do. Unfortunately, we were at the mercy of JCPL.

Mayor DeBaecke noted the storm and his contact with the Police and Fire Departments and the Governor's office. He voiced his displeasure with the JCPL response. He noted North Hanover's contractors did a good job.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Fire Chief Ben Palombi – He noted there were in excess of 33 calls during the storm and he thanked the Township Committee for their support.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman Kocubinski

Seconded By: Committeeman Doyle

**EXECUTIVE SESSION RESOLUTION**

2018-65 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Wrightstown Partners Contract Matter, Contract Matters, Personnel Matters and Litigation matters

**RESOLUTION 2018-65  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Wrightstown Partners Contract Matter, Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						X
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke						X

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**8:31 pm**

Proposed By: Committeeman Doyle

Seconded By: Committeeman Kocubinski

*Respectively submitted,*

\_\_\_\_\_  
**MaryAlice Picariello, RMC/CMR/CTC**  
**Township Clerk**