

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
April 5, 2018, 7:00 P.M.**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor DeBaecke

**ROLL CALL:** Mayor DeBaecke  
Committeeman DeLorenzo  
Committeeman Doyle  
Committeeman Kocubinski

Absent: Deputy Mayor O'Donnell

Also Present: Clerk Mary Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeBaecke opened the meeting to the public.

Mr. Ralph Ruocco – Mr. Ruocco inquired about the CAP Bank and Self-Exam Resolutions. Attorney Roselli explained. Committeeman Kocubinski also explained the Self-Examination.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Doyle

**REVIEW OF CORRESPONDENCE**

There was no correspondence this evening.

**ENGINEER'S REPORT**

Engineer Hirsh reported that the Park grant bids were received April 5<sup>th</sup>. He noted two bids were received and both were more than the estimated cost. He gave some options for moving forward and stated he would be clear in his recommendation letter. Committeeman DeLorenzo expressed displeasure with the project prices. He also reported the NJDOT project was on the agenda this evening for close out. Committeeman Kocubinski sought clarification on the boundaries of Jones Mill Road.

**MINUTES FOR APPROVAL**

- March 15, 2018 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

- March 15, 2018 – Executive Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

- March 22, 2018 – Budget Workshop Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**ORDINANCE – INTRODUCTION**

2018-02 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14

**ORDINANCE 2018-02  
COUNTY OF BURLINGTON  
TOWNSHIP OF NORTH HANOVER**

**CALENDAR YEAR 2018**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government CAP Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to **2.5%** unless authorized by ordinance to increase it to **3.5%** over the previous year’s final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the **2.5%** percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the *Township Committee* of the *Township of North Hanover* in the County of *Burlington* finds it advisable and necessary to increase its **CY 2018** budget by up to **3.5%** over the previous year’s final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the *Township Committee* of the *Township of North Hanover* in the County of *Burlington* hereby determines that a **3.5%** increase in the budget for said year, amounting to **\$ 24,737.29** in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and,

**WHEREAS**, the *Township Committee* of the *Township North Hanover* of in the County of *Burlington* hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the *Township Committee* of the *Township of North Hanover* in the County of *Burlington*, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the **CY 2018** budget year, the final appropriations of the *Township of North Hanover* shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$ 86,580.51**, and that the **CY 2018** municipal budget for the *Township of North Hanover* be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon; be filed with said Director within 5 days after such adoption.

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		<b>X</b>	<b>X</b>			
Committee Doyle	<b>X</b>		<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**MAYOR SET PUBLIC HEARING FOR APRIL 19, 2018 AT 7:00 P.M.**

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2018-66 Resolution Appointing a Recreation Advisory Committee Member

**RESOLUTION 2018-66**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

**WHEREAS**, it is the desire of the North Hanover Township Committee to fill the vacancies

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows: **RECREATION ADVISORY COMMITTEE** – Zachary Boyce, term expiring December 31, 2021.

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	<b>X</b>		<b>X</b>			
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

2018-67 Resolution Certifying the North Hanover Township Committees Compliance with the United States Equal Employment Opportunity Commissions "Enforcement guidance on the consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"

**RESOLUTION 2018-67**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION CERTIFYING THE NORTH HANOVER TOWNSHIP COMMITTEES COMPLIANCE WITH THE**

**UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION'S "Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964"**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the North Hanover Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Township Committee of the Township of North Hanover, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O’Donnell						X
Mayor DeBaecke			X			

2018-68      Resolution Authorizing Self Examination for 2018 Municipal Budget  
**RESOLUTION 2018-68**

**TOWNSHIP OF NORTH HANOVER**  
**COUNTY OF BURLINGTON**

**AUTHORIZING SELF-EXAMINATION FOR 2018 MUNICIPAL BUDGET**

**WHEREAS**, N.J.S.A. 40A:4-78b has authorized the Local Finance Board to adopt rules that permit municipalities in sound fiscal condition to assume the responsibility, normally granted to the Director of the Division of Local Government Services, of conducting the annual budget examination; and

**WHEREAS**, N.J.A.C. 5:30-7 was adopted by the Local Finance Board on February 11, 1997; and

**WHEREAS**, pursuant to N.J.A.C. 5:30-7.2 through 7.5, the Township of North Hanover has been declared eligible to participate in the program by the Division of Local government Services, and the Chief Financial officer has determined that the local government meets the necessary conditions to participate in the program for the 2018 budget year.

**NOW THEREFORE BE IT RESOLVED** by the governing body of the Township of North Hanover that in accordance with N.J.A.C. 5:30-7.6a & 7.6b and based upon the Chief Financial Officer's certification, the governing body has found the budget has met the following requirements:

1. That with reference to the following items, the amounts have been calculated pursuant to law and appropriated as such in the budget:
  - a. Payment of interest and debt redemption charges
  - b. Deferred charges and statutory expenditures
  - c. Cash deficit of preceding year
  - d. Reserve for uncollected taxes
  - e. Other reserves and non-disbursement items
  - f. Any inclusions of amounts required for school Purposes.
2. That the provisions relating to limitation on increases of appropriations pursuant to N.J.S.A. 40A:4-45.2 and appropriations for exceptions to limits on appropriations found at N.J.S.A. 40A:4-45.3 *et seq.*, are fully met (complies with CAP law).
3. That the budget is in such form, arrangement, and content as required by the Local Budget Law and N.J.A.C. 5:30-4 and 5:30-5.

4. That pursuant to the Local Budget Law:
  - a. All estimates of revenue are reasonable, accurate and correctly stated,
  - b. Items of appropriation are properly set forth
  - c. In itemization, form, arrangement and content, the budget will permit the exercise of the comptroller function within the municipality.
5. The budget and associated amendments have been introduced and publicly advertised in accordance with the relevant provisions of the Local Budget Law, except that failure to meet the deadlines of N.J.S.A. 40A:4-5 shall not prevent such certification.
6. That all other applicable statutory requirements have been fulfilled.

**BE IT FURTHER RESOLVED** that a copy of this resolution will be forwarded to the Director of the Division of Local Government Services upon adoption.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	<b>X</b>		<b>X</b>			
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

2018-69 Resolution Authorizing Budget by Title Only  
**RESOLUTION 2018-69**  
**TOWNSHIP OF NORTH HANOVER**  
**COUNTY OF BURLINGTON**

**AUTHORIZE READING BUDGET BY TITLE ONLY**

**WHEREAS**, N.J.S.A. 40A:4-8, as amended by Chapter 95, P.L. 2015 provides that the Budget may be read by title only at the time of the Public Hearing if a Resolution is passed by not less than a majority of the full Governing Body, providing that at least one week prior to the date of hearing a complete copy of the Budget had been made available for public inspection and shall be made available to each person upon request.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, in the County of Burlington and State of New Jersey, as follows:

1. The Township Committee, for the aforementioned reasons, hereby determines that the Budget shall be read by title only.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	<b>X</b>		<b>X</b>			
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

**NON-CONSENT AGENDA**

2018-70 Resolution Authorizing Change Order No. 2 to Earle Asphalt Company Related to the 2017 Road Improvement Project Contract I  
**RESOLUTION 2018-70**  
**TOWNSHIP OF NORTH HANOVER**  
**COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING CHANGE ORDER #2 TO EARLE ASPHALT COMPANY RELATED TO THE 2017 ROAD IMPROVEMENT PROJECT - CONTRACT I**

**WHEREAS**, by Resolution 2017-86, the North Hanover Township Committee awarded a Contract to Earle Asphalt Company for the 2017 Road Improvement Project - Contract I, in the amount of \$386,313.13; and

**WHEREAS**, the Township of North Hanover has funded the project through a combination of 2015 and 2016 NJDOT Municipal Aid Grants totaling \$416,000.00; and

**WHEREAS**, the contract required adjustment to reflect actual construction quantities and the Township is required to amend contract quantities to reflect the Fuel and Asphalt Price Adjustments required by NJDOT Municipal Aid; and

**WHEREAS**, current Change Order #2 will bring the adjusted Contract price to \$394,239.48, which is an increase to the original Contract price by 2.05% and is permitted under the Local Public Contracts Law, and the Regulations promulgated pursuant thereto, and the Township Committee deems it appropriate to authorize this Change Order, subject to and contingent upon compliance with the conditions set forth below,

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that Change Order #2, submitted by Earle Asphalt Company and reviewed and authorized by the Township Engineer, is approved in the amount of \$477.76 to be reduced from the contract.

**BE IT FURTHER RESOLVED** that nothing herein contained shall be deemed a waiver by the Township of any claims it currently possesses, or may possess in the future, regarding this Contract, the existing insurance policy, Performance and Payment Bond, and any other rights, privileges or remedies otherwise available to it.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

2018-71 Resolution Authorizing Final Payment to Earle Asphalt Company in Connection with the 2017 Road Improvement Project Contract I (NJDOT)

**RESOLUTION 2018-71  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING FINAL PAYMENT TO EARLE ASPHALT  
COMPANY IN CONNECTION WITH THE 2017 ROAD IMPROVEMENT PROJECT  
CONTRACT I (NJDOT)**

**WHEREAS**, the Township of North Hanover's Engineers, Environmental Resolutions, Inc. has reviewed the Earle Asphalt Companies Payment Certificate No. 3 Final, representing the final payment in the amount of \$10,356.59 for the 2017 Road Improvement Program Contract I; and

**WHEREAS**, the Township's Engineer has determined that the condition of the improvements are satisfactory; and

**WHEREAS**, it is the recommendation of the Township's Engineer that the Township of North Hanover authorize the final payment on voucher in the total amount of \$10,356.59, to Earle Asphalt Company; and

**WHEREAS**, it is the intention of the Township Committee to approve the payment on voucher in the amount referenced herein, in accordance with the Township Engineer's recommendations.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, that the Township authorizes the release the final payment on voucher in the total amount of \$10,356.59 to Earle Asphalt Company.

**BE IT FURTHER RESOLVED** that copies of this resolution shall be provided to the Finance Director and the Township Engineer for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

2018-72 A Resolution Releasing the Performance Bond for the 2017 Road Improvement Project Contract I and Accepting Maintenance Bond #82450674M

**AS AMENDED**

**RESOLUTION 2018-72**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**A RESOLUTION RELEASING THE PERFORMANCE BOND FOR THE 2017 ROAD IMPROVEMENT PROJECT CONTRACT I AND ACCEPTING MAINTENANCE BOND #82450674M**

**WHEREAS**, Environmental Resolutions, Inc. has inspected the Earle Asphalt Companies work with the 2017 Road Resurfacing Program Contract I in North Hanover Township, New Jersey; and

**WHEREAS**, the Township's Engineer has determined that the condition of the improvements are satisfactory; and

**WHEREAS**, it is the recommendation of the Township's Engineer that the Township of North Hanover release the Fidelity Insurance Company of Performance Surety Bond #82450674, in the amount of Four Hundred Thirty Thousand Four Hundred Thirteen Dollars and 84/100 cents (\$430,413.00) and accept the Fidelity Insurance Company two (2) year Maintenance Bond #82450674M in the amount Fifty-Nine Thousand One Hundred Thirty Five Dollars and 93/100 cents (\$59,135.93), provided that the release of the Performance Bond is contingent upon the payment of all outstanding escrow invoices.

**WHEREAS**, it is the intention of the Township Committee and in the best interest of the Township of North Hanover to release the Performance Bond and accept a two year Maintenance Bond in the amount referenced herein, contingent upon the payment of all outstanding escrow invoices, in accordance with the Township Engineer's recommendations to expire on March 19, 2020.

**NOW THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, that the performance bond #82450674 be released for the 2017 Road Resurfacing Program Contract I described above and accept a two (2) year maintenance bond of \$59,135.93 as well contingent upon the payment of all outstanding escrow invoice in accordance with the Township Engineer's recommendations

**BE IT FURTHER RESOLVED**, that copies of this resolution shall be provided to the Finance Director, the Township Engineer, and Earle Asphalt Company for their information and attention.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

2018-73 Resolution Authorizing the Extension and Amendment to Contract By and Between the Township of North Hanover and J.B. Lawn & Land Care LLC for the Provision of Road and Grounds Service and Maintenance Supervision

**RESOLUTION 2018-73**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING EXTENSION AND AMENDMENT TO CONTRACT BY AND BETWEEN THE TOWNSHIP OF NORTH HANOVER AND J.B. LAWN & LAND CARE, LLC FOR THE PROVISION OF ROAD AND GROUNDS SERVICE AND MAINTENANCE SUPERVISION**

**BACKGROUND**

**WHEREAS**, the Township of North Hanover (hereinafter “Township”) previously awarded by way of public bid, a contract (hereinafter “Contract”) to J.B. Lawn & Land Care, LLC (hereinafter “Contractor”) for the provision of road and grounds service and maintenance supervision for the Township of North Hanover for an initial term of April 1, 2016 to March 31, 2018; and

**WHEREAS**, pursuant to the terms of the initial Contract and the Local Public Contracts Law, N.J.S.A. 40A:11-1 et seq., the term of the Contract can be extended by the Township for two one-year extensions, upon a finding that the services are being performed in an effective and efficient manner; the price change in the contract is based upon the price of the original contract as cumulatively adjusted pursuant to any previous adjustment or extension, not to exceed the change in the index rate for the 12 months preceding the most recent quarterly calculation available at the time the contract is renewed; and the terms and conditions of the Contract remain substantially the same; and

**WHEREAS**, the Township Committee hereby finds that the services being provided by the Contractor are being performed in an effective and efficient manner; and

**WHEREAS**, in accordance with the paragraph IV of the Contract, the Township wishes to extend the term of the Contract for an additional year term, commencing April 1, 2018 and terminating March 31, 2019, under the same terms and conditions, except that the price of the Contract shall be increased to \$46,529.98, which is a 2.2% increase over the prior year price, the maximum amount permitted under state law; and

**WHEREAS**, the Contractor has consented to the extension of the Contract under the same terms and conditions of the original contract and at a price of \$46,529.98.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby authorize an extension and amendment to the Contract with J.B. Lawn & Land Care, LLC by extending the term of the contract for an additional one year term and increasing the contract price to \$46,529.98, with all other terms and conditions of the contract remaining the same.

**BE IT FURTHER RESOLVED** that the Mayor and Township Clerk are hereby authorized to execute an amendment to the Contract providing for the terms of this resolution.

**BE IT FURTHER RESOLVED** that a copy of this resolution be forwarded to J.B. Lawn & Land Care, LLC.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	<b>X</b>		<b>X</b>			
Committeeman Doyle		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Deputy Mayor O'Donnell						<b>X</b>
Mayor DeBaecke			<b>X</b>			

2018-74 Resolution Awarding Contract for Grass Cutting and Maintenance of Township Property and Recreation Fields

**RESOLUTION 2018-74  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AWARDING CONTRACT FOR  
GRASS CUTTING AND MAINTENANCE OF TOWNSHIP PROPERTY AND RECREATION FIELDS**

WHEREAS, the Township of North Hanover requires the services of a vendor for purposes of grass cutting and maintenance of Township property and recreation fields; and

WHEREAS, the Township of North Hanover issued and had published a Notice to Bidders for purposes of receiving sealed bids in accordance with the Township's Bid Specifications prepared by the Township; and

WHEREAS, sealed bids were received and opened on March 14, 2018, as follows:

<u>Company</u>	<u>Bid for 2018</u>	<u>Bid for 2019</u>
Total Lawn Care & Landscape Services, LLC 471 Elizabeth Avenue Somerset, New Jersey 08873	\$14,000.00	\$14,000.00
JB Lawn & Land Care, LLC PO BOX 430 Woodstown, NJ 08098	\$20,400.00	\$20,400.00

WHEREAS, the Township Attorney and Township Clerk have reviewed the bid proposal submitted by Total Lawn Care & Landscape Services, LLC, the apparent lowest responsible bidder and has determined that the bid proposal is in compliance with the bid specification requirements; and

WHEREAS, the Township of North Hanover has sufficient funding in place for this contract for 2018 as evidenced by the Chief Financial Officer's certification of the availability of funds and with the availability of funds for 2019 being subject to adoption of the Township's annual municipal budget.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that an award of contract is hereby issued to Total Lawn Care & Landscape Services, LLC, with offices at 471 Elizabeth for Grass Cutting and Maintenance of Township Property and Recreation Fields located in the Township of North Hanover for an initial term of two years in the amount of \$14,000.00 for 2018 and \$14,000.00 for 2019.

BE IT FURTHER RESOLVED that the Mayor and/or Township Clerk are hereby authorized to sign the aforesaid contract on behalf of the Township.

BE IT FURTHER RESOLVED that a copy of this resolution shall also be forwarded to Total Lawn Care & Landscape Services, LLC upon its adoption by the Township Committee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**DISCUSSION**

- Display Sign Green Acres Park

Committeeman Kocubinski reviewed the Recreation Advisory Committee’s request. He noted the conveyance of information is through the school and stated the signage could be helpful. He stated there were monies in the trust fund and there would be no impact to taxation. He noted the price was \$11,500.00. Committeeman DeLorenzo expressed displeasure with the project. Mayor DeBaecke expressed concerns over the advertiser signs. Committeeman Kocubinski noted stipulations would have to be approved. Committeeman DeLorenzo stated he was against it and thought the funding could be used for other recreational purposes. Mayor DeBaecke stated the Committee should digest this information and we would discuss at a later meeting and to give Deputy Mayor O’Donnell some time to review.

**2018 BUDGET INTRODUCTION**

2018-75 Authorizing Introduction of the 2018 Municipal Budget

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**(MAYOR SETS THE PUBLIC HEARING FOR MAY 3, 2018)**

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman Kocubinski noted the Easter Egg Hunt and stated 1200 eggs were given out. It was a great event. He thanked Casey Noble and Angela Reading for a great job. He also stated more information would be coming but that the CDBG grants for home funding will be starting July 1<sup>st</sup>. It would cover various home improvement options.

Committeeman DeLorenzo noted Electronic Recycling will be coming to the Waste Facility. He was currently working out the details and more information will be forthcoming.

Mayor DeBaecke stated he had received positive feedback on the recent snow events and the contractors did a great job.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Mr. Ralph Ruocco – Mr. Ruocco noted paving of the Waste Facility was needed. Mayor DeBaecke noted it was in the planning stages.

Mr. Wayne Voorhees – JVFC, President – Mr. Voorhees noted the Recreation Department is able to post information on the Fire Companies sign. Clerk Picariello noted that was currently being done.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeLorenzo  
Seconded By: Committeeman Kocubinski

**EXECUTIVE SESSION RESOLUTION**

2018-76 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Court Contract Matter, Contract Matters, Personnel and Litigation matters

**RESOLUTION 2018-76  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Court Contract Matter, Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell						X
Mayor DeBaecke			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**8:37 pm**

Proposed By: Committeeman Kocubinski  
Seconded By: Committeeman Doyle

*Respectively submitted,*

*MaryAlice Picariello, RMC/CMR/CTC  
Township Clerk*