

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
May 17, 2018, 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Deputy Clerk Alexandra DeGood and Substitute Township Attorney Griegle

SUNSHINE STATEMENT: "The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building".

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo
Seconded By: Committeeman Kocubinski

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh was not present this evening but submitted a written report. Committeeman Kocubinski noted the Pre-Construction meeting for Provinceline would be next week.

DEPARTMENT REPORTS FOR APRIL 2018

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover & Chesterfield Courts
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- May 3, 2018 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

- May 3, 2018 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

ORDINANCE – ADOPTION

2018-03 An Ordinance to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, State of New Jersey, and Regulating Payment the Manner of Payment of Same

**ORDINANCE 2018-03
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY,
AND REGULATING THE MANNER OF PAYMENT OF SAME**

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

TITLE	PER ANNUM
Township Committee	2,500 - 7,000
Municipal Clerk	5,000 - 60,000
Deputy Municipal Clerk	0 - 15,000
Tax Assessor	7,000 - 26,000
Tax Collector	10,000 - 40,000
Chief Financial Officer	10,000 - 60,000
Accounts Payable Clerk/Finance Assistant	5,000 - 40,000
Construction Code Official	8,000 - 16,000
Building Sub Code Official/Inspector	5,000 - 15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 - 40,000
Plumbing Sub Code Official/Inspector	3,000 - 10,000
Fire Sub Code Official/Inspector	3,000 - 10,000
Electric Sub Code Official/Inspector	5,000 - 10,000
Mobile Home Inspector	1,500 - 4,000
Zoning Officer	1,500 - 4,000
Emergency Management Coordinator	0 - 2,500
Deputy Emergency Management Coordinator	0 - 2,500
Recycling Coordinator	0 - 2,500
Clean Communities Coordinator	0 - 500
Police Clerk	15,000 - 32,000
Police Chief	50,000 - 90,000
Assessors Clerk	0 - 5,000
Deputy Tax Collector	0 - 5,000
Secretary Board of Health	0 - 400
Recreation Secretary	0 - 400
Dog Registrar	0 - 200
Deputy Dog Registrar	0 - 200
Discovery Clerk	100 - 3,000
Municipal Judge	15,000 - 38,000
Court Administrator/Violations Clerk	20,000 - 60,000

Deputy Court Admin/Violations Clerk	12,000 -	40,000
TITLE	PER MEETING OR SESSION	
Joint Land Use Board Secretary	50 -	100
Sound Recorder Court	30 -	100
Conflict Public Defender	125 -	250
Conflict Judge	325 -	700
Summer Recreation Lifeguard	75 -	150

TITLE	PER HOUR	
Custodian	8.60 -	16.00
Maintenance/Grounds Keeper	8.60 -	16.00
DPW Laborer Part Time	8.60 -	16.00
Treasurer	8.60 -	30.00
Laborer Waste Facility	8.60 -	16.00
Waste Facility Supervisor	8.60 -	16.00
Special Police Officers	8.60 -	25.00
Summer Recreation Co-director	20.00 -	40.00
Summer Recreation Bus Driver	10.00 -	25.00
Summer Recreation Instructors	15.00 -	40.00
Summer Recreation Nurse	10.00 -	40.00
Summer Recreation Aids	10.00 -	25.00
Summer Recreation Asst. Aids	8.60 -	20.00
Summer Recreation Sr Counselor	8.60 -	12.00
Summer Recreation Jr Counselor	8.60 -	12.00
Court Sound Recorder – MIN 3 Hrs	8.60 -	16.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township, Wrightstown Borough and Chesterfield Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

TITLE	PER SESSION	
Municipal Judge	300 -	800
Public Defender	250 -	500

TITLE	PER HOUR	
Court Administrator/Violations Clerk	20.00 -	40.00
Deputy Court Admin/Violations Clerk	10.75 -	30.00
Court Sound Recorder	10.75 -	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2018 or date of hire or appointment if after January 1, 2018.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Kocubinski

MOTION TO ADOPT ORDINANCE 2018-03

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor DeBaecke			X			
Committeeman Doyle			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell		X	X			
Mayor DeLorenzo			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2018-88 A Resolution to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, New Jersey

**RESOLUTION 2018-88
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY,
NEW JERSEY**

BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey, as follows:

The annual rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly or annually:

		PER ANNUM
Ronald DeBaecke	Township Committee	4,999.00
Louis DeLorenzo	Township Committee	4,999.00
Christopher Doyle	Township Committee	4,999.00
John Kocubinski	Township Committee	4,999.00
Brendan O’Donnell	Township Committee	4,999.00
Mary Picariello	Municipal Clerk	54,100.80
Theodore Wells	Police Chief	83,232.00
Alexandra Degood	COAH Administrative Agent/Liaison	
	Const Tech Asst/JLUB/Zoning Secy	31,256.21
Mary Picariello	Tax Collector	34,333.20
John Bruno Jr.	Chief Financial Officer	28,717.14
John Bruno, Jr.	Annual Financial Statement	7,000.00
Joseph Greene	Accounting Assistant/Treasurer	33,464.26
Donald Kosul	Tax Assessor	25,838.65
Jeffrey K. Jones	Construction Official	15,717.46
Jeffrey K. Jones	Building Inspector	12,328.97
Harry W. Case	Electrical Inspector	8,701.39
Christopher Rose	Plumbing Inspector	8,530.77
Doug Borgstrom	Fire Inspector	6,215.38
Ryan Donnelly	SubCode	1,104.08
Lois F. Downey	Municipal Judge	37,047.51
Rita Williams	Court Administrator	48,579.56
Jovanna Mondragon	Dpy Court Administrator	34,000.00
Susan Reilly	Police Clerk	32,645.73
Richard Mellor	Emergency Management Coordinator	2,500.00
Theodore Wells	Deputy Emergency Management Coordinator	1,553.00
Alexandra DeGood	Zoning Officer	2,000.00
Alexandra Degood	Mobile Home Inspector	2,000.00
Alexandra Degood	Clean Communities Coordinator	500.00
Nancy Mannucci	Secretary Recreation	400.00

The hourly rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER HOUR
Ellen Ganopoulos	P/T Violations Clerk	14.00
Twan Berben	Custodian	13.80
Benjamin Palombi	Custodian	13.80
Dana Closson	Custodian	13.80

Carl Reynold	Laborer Waste Facility	14.28
John Farrell	Laborer Waste Facility	14.36
Troy Farrell	Laborer Waste Facility	14.20
James Sneddon	Laborer Waste Facility	13.92
Brendan Melody	P/T Police Officer	14.79
Eric Sibert	P/T Police Officer	14.79
Michael Zelinski	P/T Police Officer	18.47
John Waldis	P/T Police Officer	15.71
Raymond Zirilli III	Summer Recreation	
	Director/Bus Driver/Teacher	32.25
Tina Zack	Summer Recreation Nurse	25.00
Laura Konopka	Summer Recreation Nurse (Sub)	25.00
Christina Frati	Summer Recreation Teacher	18.00
Madison Hallman	Summer Recreation Jr. Counselor	8.60
Delaney Redford	Summer Recreation Jr. Counselor	8.60
Emily Konapka	Summer Recreation Jr. Counselor	8.60
Dominique Doyle	Summer Recreation Jr. Counselor	8.60

The per session or meeting rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER SESSION OR MEETING
Alexandra Degood	JLUB Secretary	52.00
Rita Williams	Call out – Court	25.00

BE IT FURTHER RESOLVED that the above listed salaries shall be effective as of January 1, 2018 for employees on the payroll on January 1, 2018. All employees appointed to a position after January 1, 2018 shall have the salary or wage effective the date of hire or appointment.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle	X		X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

DISCUSSION

- Display Sign Green Acres Park

Mayor DeBaecke noted the new pricing. There was discussion concerning the placement. Committeeman DeLorenzo expressed concern over the police sign. Mayor DeBaecke inquired about the zoning. Alexandra DeGood, zoning officer, noted it was not a permitted use. She noted there is nothing in the ordinance as it pertains to LED signage and expressed concerns over the site triangle. Mayor DeBaecke noted this would need to be discussed with the Engineer. Committeeman Kocubinski expressed concern over the illumination. Committee Doyle inquired about maintenance and warranty. There was discussion concerning updating the zoning ordinance. Mayor DeBaecke noted he would do some more research.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Kocubinski noted the CDBG grant funding was approved by the Freeholders for 1.4 million. Committeeman DeLorenzo inquired if the homeowners have to pay back. Committeeman Kocubinski noted it was for home improvements and does not have to be paid back as long as the occupant remains in the property for a number of years. The homeowner has to go through a qualifying process. Committeeman Kocubinski noted we would prepare a flyer. Committeeman Kocubinski also reported on the Memorial Day Parade and some additional details were discussed.

Committeeman Doyle noted National Police Week. He stated he intends to have an award ceremony at the meeting of June 6th.

Committeeman DeLorenzo reported the electronic recycling is working out well.

Deputy Mayor O'Donnell noted the new engine should be in service in a few weeks.

Mayor DeBaecke noted the Eagle Scout project was being worked on, at the Bowers Building.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Mr. George Saylor – 10 Laurel Drive – Mr. Saylor inquired about the electronic recycling. Committeeman DeLorenzo reported it is full time at the waste facility. Mr. Saylor discussed the snow storms and the damage he had. He expressed displeasure with the contractor and the expenses he incurred. Attorney Greigel instructed the Committee this was public comment and to not engage Mr. Saylor. He noted Mr. Saylor's concern would be taken under advisement. Mayor DeBaecke thanked Mr. Saylor and noted his concerns would be addressed.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo

Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2018-89 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Contract Matter, Personnel and Litigation matters

ITEM WAS TABLED

**RESOLUTION 2018-89
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo						
Committeeman Doyle						
Committeeman Kocubinski						
Deputy Mayor O'Donnell						
Mayor DeBaecke						

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

7:42 pm

Proposed By: Committeeman DeLorenzo
Seconded By: Committeeman Doyle

Respectively submitted,

*MaryAlice Picariello, RMC/CMR/CTC
Township Clerk*