

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
March 7, 2019, 7:00 P.M.**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke

ROLL CALL: Mayor DeBaecke
Deputy Mayor O'Donnell
Committeeman DeLorenzo
Committeeman Doyle
Committeeman Kocubinski

Absent: None

Also Present: Clerk Mary Picariello and Township Attorney Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski
Seconded By: Committeeman DeLorenzo

SUMMER RECREATION DISCUSSION

Attorney Roselli gave an overview of the program. He noted it was jointly administered with the School and it is now fully under the Township. He stated the program needed slight modification in order to protect the Municipality and attendees. Ray Zirilli, Director reviewed the various aspects of the program and forms were revised. Committeeman Kocubinski noted this was a stand-alone program. There was a general consensus not to have it part of the Recreation Advisory Committee. Attorney Roselli noted the scholarship fund needed to be separate. He also stated the teachers should not be involved in the selection process. He stated the solicitation should be from the Municipality and criteria established and open to all residents. Attorney Roselli noted let the applicant make the case for the scholarship, for this year. It was noted they would award on a first come, first serve basis. The late fee was discussed and revised. A bill would be sent and paid before the return of camp. Committee Kocubinski noted the school bus. Clerk Picariello noted we pay for that and the purchase order constitutes a contract. Attorney Roselli concurred.

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh reported the bathroom renovations for the park were approved. He is awaiting the formal letter of notification. He stated was still awaiting approval for the Schoolhouse Road bid and also noted Provinceline Road would be closing out shortly.

MINUTES FOR APPROVAL

- February 21, 2019 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke					X	

• February 21, 2019 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke					X	

• February 23, 2019 – Special Budget Workshop

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2019-46 Resolution Appointing Temporary Clerical Assistance for the North Hanover Township Administrative Offices

**RESOLUTION 2019-46
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF TEMPORARY CLERICAL ASSISTANCE FOR THE NORTH HANOVER TOWNSHIP ADMINISTRATIVE OFFICES

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Temporary Clerical Assistance ~ Anne McVicker
Effective Date of Employment: 03/26/2019 – as needed**

BE IT FURTHER RESOLVED, that the above named position will be compensated at a rate of \$15.00 per hour, not to exceed 35 hours per week.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle						X
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

2019-47 Resolution Approving a Blue Light Permit Application

**RESOLUTION 2019-47
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPROVAL OF BLUE LIGHT PERMIT APPLICATION

WHEREAS, pursuant to N.J.A.C. 13:24-5 ET Seq. an applicant for permit authorizing the use of blue emergency warning lights may be considered eligible only if the applicant is an active member in good standing of a volunteer fire company, first aid or rescue squad, or a county or municipal Office of Emergency Management volunteer whose official duties include responding to a fire or emergency call; and

WHEREAS, Nycole Reilly has met the qualification for a Blue Light Permit and it is the recommendation of the Fire Chief to approve this applicant for a Blue Light Permit.

NOW THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover, County of Burlington, that in accordance with N.J.A.C. 13:24 et. seq. it hereby approve Nycole Reilly for a Blue Light Permit and hereby authorizes the Mayor to execute the Blue Light Permit Application.

BE IT FURTHER RESOLVED that a copy of this resolution be forwarded to the Jacobstown Volunteer Fire Department Chief.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Committeeman Doyle						X
Committeeman Kocubinski	X		X			
Deputy Mayor O'Donnell		X	X			
Mayor DeBaecke			X			

NON-CONSENT AGENDA

2019-48 Resolution Authorizing Contract with Road Safety Systems, LLC for Meany Road Guardrail Repair

RESOLUTION 2019-48

TOWNSHIP OF NORTH HANOVER

COUNTY OF BURLINGTON

RESOLUTON AUTHORIZING CONTRACT WITH ROAD SAFETY SYSTEMS, LLC FOR MEANY ROAD QUARDRAIL REPAIR

WHEREAS, the Township of North Hanover requires the services of a contractor for purposes of repairing damaged guardrail located on the corner Meany and Jacobstown-New Egypt Road; and

WHEREAS, the Township Committee has determined and certified in writing that the value of the contract will not exceed \$17,500; and

WHEREAS, the Township Committee has solicited three competitive quotations of the service required and have determined that the proposal from Road Safety Systems, LLC is the most advantageous, price and other factors considered; and

WHEREAS, it is the desire of the Township Committee to accept the proposal from Road Safety Systems, LLC for guardrail repair in an amount not to exceed **\$4,175.00**; and

WHEREAS, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the proposal from Road Safety Systems, LLC and it does hereby authorize a contract in an amount not to exceed **\$4,175.00** for guardrail repair located on the corner of Meany and Jacobstown-New Egypt Road; and

BE IT FURTHER RESOLVED that the required "Notice of Contract Awards" shall be published in the legal newspaper as required by law within ten (10) days of its passage.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo	X		X			
Committeeman Doyle						X
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor DeBaecke			X			

DISCUSSION

- Outstanding Municipal Court Violations

Attorney Roselli inquired if there were any suggestions from the Court. There was not. He continued to review various options and recently enacted laws pertaining to collections. Attorney Roselli noted he would have to further research selling the receivable. Mayor DeBaecke noted, on the list, there were a substantial number of no warrants issued. He wanted to know why that would be. Attorney Roselli noted this should be discussed with the Judge. He stated the Judge could require a certain amount of monies prior to leaving the Court. Attorney Roselli stated it was a valid question as to why the entire list is not a yes to warrant. He stated the question is what the follow-up is. Deputy Mayor O'Donnell noted he would speak with the Judge for clarification.

TOWNSHIP COMMITTEE "COMMENTS"

Committeeman Kocubinski noted his attendance at the February 27th Freeholder meeting. He was following up concerning rescinding the questionable Freeholder Resolution concerning NJNG. He stated the Recreation Advisory meeting was held Tuesday. There were concerns over the fields. He stated the Easter Egg Hunt is moving along and Memorial Day was in the planning stages. He stated the new sponsorship program was underway and the bylaws were being worked on. He noted a request to consider leaving the Recreation Advisory Committee and going to a nonprofit. This would not be Township connected. Committeeman DeLorenzo inquired as to the reasoning for that. Committeeman Kocubinski noted it seemed the Committee wants more control of their spending and revenue. He noted the current process dates back to 1976 and he noted Chesterfield spun off. Mayor DeBaecke noted Municipalities that do that are usually looking to make cuts, so they cut their Recreation programs. He stated North Hanover does not have that problem and he would be opposed to that. Committeeman Kocubinski noted he thought the Committee should know what was discussed. Mayor DeBaecke noted there would be other problems. He stated the fields are not Township owned and it is a joint venture with the School District. He stated the District would be less likely to enter into an agreement with a private entity. He also noted there would be insurance issues. Committeeman Kocubinski noted he could not recall any Recreation Advisory Committee recommendation being denied.

Deputy Mayor O'Donnell noted the JVFC would be hosting a bleeding control basic course for civilians. It will be held March 18th at 6:30pm.

Mayor DeBaecke was looking forward to the Easter Egg Hunt. He stated budget introduction would be March 21st and adoption April 18th. He noted the fixed asset was in progress and thanked Clerk Picariello. He noted new lighting was installed in the Public Works garage and that pricing was coming in for new carpet in the Bowers Building.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Ms. Courtney Szymanski – Recreation Advisor Committee Secretary- She stated she would like to clarify Committeeman Kocubinski's comments regarding non-profit. She stated during the by-law meetings, they were reaching out to neighboring towns and noted some were non-profit. Their question was what are the benefits of being non-profit and not that they wanted to be non-profit. She felt it was misconstrued and they just want to be better. Mayor DeBaecke stated that was normally done by Municipalities to cut their budgets. She also inquired as to whom to contact regarding their questions about the by-laws and funding for events. Mayor DeBaecke stated the proper channel would be to address their concerns with the Chair and the Chair would bring to the liaison. Committeeman Kocubinski noted the aggregate was available for each event. He stated he informed the Chair to check with Finance. Deputy Mayor noted a meeting could be held with the Finance Department and with the Chair. Ms. Szymanski felt she was five steps behind and would like to sit down with someone. Mayor DeBaecke indicated that is the role of the Chair and information would be disseminated to the Advisory Committee. All Committee Members present concurred. Committeeman Kocubinski noted he would follow-up with the Chair. Ms. Szymanski offered for any Committee members to join their meeting. Mayor DeBaecke noted only two could legally attend and he would try to attend the next meeting.

Chris Powell – Recreation Advisory Committee Member – Mr. Powell inquired if a requisition was done for the infield mix. Mayor DeBaecke noted he learned of this today. He stated the fields needed to be addressed but the issue has been the weather and the trucks on the fields. He stated he made suggestions to avoid damaging the fields and this would be addressed shortly. Mayor DeBaecke noted it was his goal to have it addressed before the season. Mr. Powell inquired if that was something the Advisory Committee was responsible for. Mayor DeBaecke stated it was coordination between the Chair, baseball guy and the Finance Department. Mr. Powell expressed concern over the children being on the fields in the current condition. He also noted field clean-up was next week. Committeeman Kocubinski noted the first game was April 5th.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman DeLorenzo
 Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2019-49 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel, Contract Negotiation and Litigation matters

**RESOLUTION 2019-49
 TOWNSHIP OF NORTH HANOVER
 COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss NJNG vs. Burlington County Board of Chosen Freeholders litigation, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo		X	X			
Committeeman Doyle						X
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell	X		X			
Mayor DeBaecke			X			

BACK TO PUBLIC SESSION

MOTION TO ADJOURN

8:44 pm

Proposed By: Deputy Mayor O'Donnell
 Seconded By: Committeeman DeLorenzo

Respectively submitted,

***Mary Picariello, RMC/CMR/CTC
 Township Clerk***