

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
October 1, 2020, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-833-247-7123; Access Code 4094175  
OR  
IN PERSON LIMITED TO THE FIRST 13 REGISTERED  
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

**CALL TO ORDER** Mayor DeBaecke called the meeting to order at 7:00 p.m

**FLAG SALUTE:** Led by Mayor DeBaecke – Mayor DeBaecke noted there have been several deaths of North Hanover residents. He wished the families of Rick Gallagher, Billy Bird and Ken Mowery condolences and prayers.

**ROLL CALL:** Mayor DeBaecke  
Deputy Mayor Doyle  
Committeeman Forsyth  
Committeeman Kocubinski  
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor Doyle  
Seconded By: Committeeman O'Donnell

**REVIEW OF CORRESPONDENCE**

- Note of Appreciation from Doyle Family – Clerk Picariello read the thank you note. Deputy Mayor Doyle thanked the Committee and Emergency responders during his father in laws illness and subsequent death.

**ENGINEER'S REPORT**

Engineer Hirsh was not present this evening but had submitted a written report. Clerk Picariello stated the concept plan for the park improvement was being worked on. She also stated Phase II of Schoolhouse Road contracts were sent to the contractor. He noted he would be meeting the Public Works Contractor to discuss drainage improvements.

**MINUTES FOR APPROVAL**

- September 17, 2020 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke	X		X			

- September 17, 2020 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke	X		X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

**ORDINANCE – ADOPTION**

2020-10 An Ordinance of the Township of North Hanover, Burlington County, State of New Jersey, Amending the General Code of North Hanover Township Chapter 14 Land Use Procedures

**MAYOR OPENS THE MEETING TO THE PUBLIC**

There were no public comments this evening.

**MOTION TO CLOSE PUBLIC HEARING**

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman O'Donnell

**MOTION TO ADOPT ORDINANCE 2020-10**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor DeBaecke			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2020-113 Resolution Appointing a Full-Time Officer

**RESOLUTION 2020-113  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF FULL-TIME POLICE OFFICER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Full-Time Police Officer ~ Nandor Palmai**

**Effective Date of Employment: 10/01/2020 at Step I**

**BE IT FURTHER RESOLVED**, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor DeBaecke			X			

**RESOLUTION 2020-114  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING REFUND OF OVERPAYMENT OF TAXES**

**BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that, as requested by the Tax Collector, it hereby authorizes a refund of overpayment of 2020 taxes, in the amount of \$2,663.63 to Bell, James L & Sheryl, for Block 902 Lot 23.03 commonly known as 297 Meany Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	<b>X</b>		<b>X</b>			
Committeeman Forsyth		<b>X</b>	<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell			<b>X</b>			
Mayor DeBaecke			<b>X</b>			

**NON-CONSENT AGENDA**

2020-115 Resolution Authorizing Membership in a Mutual Aid and Assistance Agreement with Participating Units

**RESOLUTION 2020-115  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING MEMBERSHIP IN A MUTUAL AID AND ASSISTANCE AGREEMENT WITH PARTICIPATING UNITS**

**WHEREAS**, mutual aid and assistance agreements between municipalities, counties, law enforcement agencies, police, Emergency Medical Service, fire departments, fire companies or EMS organizations and fire departments situated in fire districts operated by a Board of Fire Commissioners, are permitted pursuant to N.J.S.A. 40A: 14-26 and 40A: 14-156.1; and

**WHEREAS**, the President in Homeland Security Directive (HSPD- 5), directed the Secretary of the Department of Homeland Security to develop and administer a National Incident Management System (NIMS), which would provide a consistent nationwide approach to Federal, State, local and tribal governments to work together more effectively and efficiently to prevent, prepare for, respond to and recover from domestic incidents, regardless of cause, size or complexity; and

**WHEREAS**, “The New Jersey Civilian Defense and Disaster Control Act” App.A9-33 et. seq, provides for the health, safety and welfare of the people of the State of New Jersey during any emergency by centralizing control of all civilian activities having to do with such emergency giving the Governor control over the resources of each and every political subdivision to cope with any condition that shall arise out of such emergency, and

**WHEREAS**, The Director of the Division of Fire Safety in the Department of Community Affairs promulgated rules in accordance with the "Fire Service Resource Emergency Deployment Act," N.J.A.C. 52:14E-11 et. seq., commonly referred to as the “Fire Service Resource Emergency Deployment Regulations” N.J.A.C. 5:75A et. seq., and

**WHEREAS**, it is deemed to be in the best interests of the residents of this municipality and/or fire district to enter into a mutual aid and assistance agreement with the County of Burlington and other municipalities including, but not limited to, municipal police, Emergency Medical Service or fire departments, volunteer fire companies or EMS organizations and/or fire districts to provide additional protection against loss, damage or destruction by fire, catastrophe, civil unrest, major emergency or other extraordinary devastation damage or destruction to person and property, in those situations when outside aid and assistance is needed.

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, and State of New Jersey as follows:

- A. That the Mayor and Township Clerk are hereby authorized and directed to enter into the Burlington County Mutual Aid and Assistance Agreement between Participating Units, a copy of which is attached hereto and made part hereof, on the terms and conditions contained herein.

- B. That the Mayor and Township Clerk are hereby authorized and directed to execute said Mutual Aid and Assistance Agreement on behalf of the Township of North Hanover.
- C. That the Township Clerk is hereby authorized and directed to forthwith file a certified copy of this Resolution and an executed copy of the Agreement with the Burlington County Department of Public Safety Services, Office of Emergency Management. Said Office shall serve as the central repository and shall maintain a master listing of all Participating Units to the Mutual Aid and Assistance Agreement.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

**DISCUSSION**

- 2021 Reorganization Meeting – After discussion, there was a general consensus to have the meeting January 7<sup>th</sup>.
- 2021 Employee Appreciation Dinner – Clerk Picariello noted this was the time of year the planning would begin. After discussion, there was a general consensus to revisit in February 2021 due to the on-going health crisis.
- Deputy Mayor Doyle noted the recreation advisory committee was looking to have the Halloween Trunk or Treat either October 24<sup>th</sup> or October 31<sup>st</sup>. It would be a two-hour event and all CDC guidelines would be met. He also noted Cookstown VFW would be having an event on October 31 from Noon until 2 pm. After debate, the general consensus was to move forward with October 31 from 3-5 pm.

**TOWNSHIP COMMITTEE “COMMENTS”**

Committeeman O’Donnell noted the Fire Chief was looking into purchasing Jaws of Life. He noted he was fine with it and noted the impact to the maintenance budget.

Deputy Mayor Doyle thanked the Recreation Committee for Movie night. He noted it was well attended. He stated in the future he would have some recommendations.

Mayor DeBaecke also thanked the Advisory Committee for their hard work on Movie night. He was glad to be able to have a Community Event.

Clerk Picariello reminded the audience that Clean Up Day is scheduled for October 10<sup>th</sup>. Attorney Roselli gave an update on the compliance hearing relative to affordable housing.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Deputy Mayor Doyle  
 Seconded By: Committeeman O’Donnell

**EXECUTIVE SESSION RESOLUTION**

2020-116 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Personnel Matters, Contract Negotiation and Litigation matters

**RESOLUTION 2020-116  
 TOWNSHIP OF NORTH HANOVER  
 COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

**MOTION TO TABLE INDEFINITELY**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeLorenzo			X			
Deputy Mayor Doyle		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor DeBaecke			X			

**BACK TO PUBLIC SESSION**

**MOTION TO ADJOURN**

**7:21 pm**

Proposed By: Deputy Mayor Doyle

Seconded By: Committeeman Kocubinski

*Respectively submitted,*

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*Mary Picariello, RMC/CMR/CTC  
Township Clerk*