

**NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
March 17, 2022 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#  
OR  
IN PERSON LIMITED TO THE FIRST 13 REGISTERED  
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM**

**CALL TO ORDER** Mayor Doyle called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Doyle

**ROLL CALL:** Mayor Doyle  
Deputy Mayor Forsyth  
Committeeman DeBaecke  
Committeeman Kocubinski  
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Mark Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor Doyle opened the meeting to the public. There were no public comments this evening

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeBaecke

Seconded By: Deputy Mayor Forsyth

**REVIEW OF CORRESPONDENCE**

There was no correspondence this evening.

**ENGINEER’S REPORT**

Engineer Hirsh reported the new parking lot on Schoolhouse Road would be graded and topsoil and seed operation would be completed next week. He stated the FY2020 NJDOT project milling will begin tomorrow. He also stated he was awaiting pricing on the additional sidewalk. He noted an inspection at 141 Meany Road he noted the piping appears to be in good condition but the roadway appears to settling above the pipe. He will monitor. Engineer Hirsh stated he was still awaiting confirmation from contractor in a repair date for the gutters at Municipal Building.

**DEPARTMENT REPORTS FOR FEBRUARY 2022**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Court
- d. Jacobstown Volunteer Fire Company
- e. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	<b>X</b>		<b>X</b>			
Deputy Mayor Forsyth			<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell		<b>X</b>	<b>X</b>			
Mayor Doyle			<b>X</b>			

**MINUTES FOR APPROVAL**

- March 3, 2022 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell					X	
Mayor Doyle			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle	X		X			

**ORDINANCE – ADOPTION**

2022-02 An Ordinance of the Township of North Hanover , Burlington County, New Jersey Providing for Local Enforcement of the New Jersey Fire Code

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON  
ORDINANCE No. 2022-02**

**AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, NEW JERSEY PROVIDING FOR LOCAL ENFORCEMENT OF THE NEW JERSEY FIRE CODE**

**WHEREAS**, the Uniform Fire Safety Act, (P.L. 1983, c.383) was enacted for the purpose of establishing a system for the enforcement of minimum fire safety standards throughout the State of New Jersey; and

**WHEREAS**, the New Jersey Department of Community Affairs has promulgated minimum fire safety standards which have been made part of the Uniform Fire Code (N.J.A.C. 5:70.1 et seq.); and

**WHEREAS**, the Uniform Safety Act authorizes municipalities to provide for local enforcement of these standards and to establish local enforcement agencies for that purpose; and

**WHEREAS**, it is in the best interest of the Township of North Hanover to have the Uniform Fire Code enforced locally.

**NOW THEREFORE BE IT ORDAINED** by the Township Committee of the Township of North Hanover in the County of Burlington and State of New Jersey, as follows:

**SECTION 1. ENFORCEMENT OF UNIFORM FIRE CODE**

**A. LOCAL ENFORCEMENT**

Pursuant to Section 11 of the Uniform Fire Safety Act (P.L. 1983, c.383), the New Jersey Uniform Fire Code (N.J.A.C. 5:70-1 et seq.) shall be locally enforced in the Township of North Hanover.

**B. AGENCY DESIGNATION**

The local enforcing agency shall be the Township Bureau of Fire Prevention which is hereby created therein. The Bureau of Fire Prevention shall hereinafter be known as the local enforcing agency.

**C. DUTIES**

(1) The local enforcing agency shall enforce the Uniform Fire Code in all buildings, structures, and premises with the established boundaries of the Township of North Hanover, other than one- and two-unit owner-occupied dwellings used exclusively for dwelling purposes and buildings, structures, and premises owned or operated by federal government, interstate agencies, or the state.

(2) The local enforcing agency shall faithfully comply with all pertinent requirements of the Uniform Fire Safety Act and the Uniform Fire Code.

**D. ORGANIZATION**

(1) The Bureau of Fire Prevention established by this article shall be under the direct supervision and control of a Fire Official who shall be appointed by and report to the Township Committee.

(2) The Bureau of Fire Prevention shall have at least one paid Fire Official and such paid inspectors as may be necessary to properly enforce the Uniform Fire Code.

(3) The Township Committee shall hereby be permitted to appoint a temporary Fire Official in the absence of duly appointed Fire Official.

**E. APPOINTMENTS, QUALIFICATIONS, TERMS OF OFFICE, REMOVAL**

(1) Appointment and Qualification of the Fire Official. The Fire Official shall be certified by the State and appointed by the Township Committee.

(2) Appointment and qualification of inspectors and other employees. Inspectors and other employees of the local enforcing agency shall be appointed by the Township Committee upon recommendation of the Fire Official. All life hazard inspectors shall be certified by the State.

(3) Removal from office. The Fire Official, inspectors and other employees of the local enforcing agency shall be subject to removal by the Township Committee pursuant to any applicable state or federal law, or local ordinances.

**F. LIFE HAZARD USES**

The Bureau of Fire Prevention established herein shall carry out the periodic inspections of life hazard uses required by the Uniform Fire Code on behalf of the Commissioner of the Department of Community Affairs.

**G. NON-LIFE HAZARD USES**

(1) In addition to the registrations required by the Uniform Fire Code, non-life hazard uses shall also register with the North Hanover Township Bureau of Fire Prevention. These uses shall be inspected once per year and pay an annual fee as set forth below:

<u>Type of Fee</u>	<u>Fee</u>
<u>A-Assembly</u>	
A-1 Eating establishment with occupancy less than 50 persons	\$100
A-2 Takeout food service (no seating)	\$100
A-3 Recreation centers, multipurpose rooms with occupancy less than 50 persons	\$125
A-4 Libraries with occupancy less than 50 persons	\$125
A-5 Senior centers with occupancy less than 50 persons	\$125
<u>B-Business/Professional</u>	
B-1 1- and 2-story less than 5,000 square feet per floor	\$100
B-2 1- and 2-story more than 5,000 square feet but less than 10,000 square feet per floor	\$125
B-3 1- and 2-story more than 10,000 square feet per floor	\$150
B-4 3- to 5-story less than 5,000 square feet per floor	\$200
B-5 3- to 5-story more than 5,000 square feet less than 10,000 square feet per floor	\$250
B-6 3- to 5-story over 10,000 square feet per floor	\$300
<u>R-Retail</u>	
M-1 1- and 2-story less than 5,000 square feet	\$125
M-2 1- and 2-story more than 5,000 square feet but less than 10,000 square feet per floor	\$150
M-3 1- and 2-story more than 10,000 square feet per floor	\$175
M-4 3- to 5-story less than 5,000 square feet per floor	\$200
M-5 3- to 5-story more than 5,000 square feet but less than	

	10,000 square feet per floor	\$250
M-6	3- to 5-story over 10,000 square feet per floor	\$300
<u>M-Manufacturing</u>		
F-1	1- and 2-story less than 5,000 square feet	\$125
F-2	1- and 2-story more than 5,000 square feet but less than 10,000 square feet per floor	\$150
F-3	1- and 2-story more than 10,000 square feet per floor	\$175
F-4	3- to 5-story less than 5,000 square feet per floor	\$200
F-5	3- to 5-story more than 5,000 square feet but less than 10,000 square feet per floor	\$250
F-6	3- to 5-story over 10,000 square feet per floor	\$300
<u>S-Storage</u>		
S-1	1- and 2-story less than 5,000 square feet	\$125
S-2	1- and 2-story more than 5,000 square feet but less than 10,000 square feet per floor	\$150
S-3	1- and 2-story more than 10,000 square feet per floor	\$175
S-4	3- to 5-story less than 5,000 square feet per floor	\$200
S-5	3- to 5-story more than 5,000 square feet but less than 10,000 square feet per floor	\$250
S-6	3- to 5-story over 10,000 square feet per floor	\$300

(2) Failure to pay the required annual non-life-hazard use registration fee(s) within 60 days from the date of issuance will result in the issuance of a written order by the Fire Official to make such payment in addition to the imposition of a penalty in an amount equal to the unpaid fee(s). These penalties will be in addition to non-life-hazard use fee(s) due and must be paid within 30 days after issuance by the Fire Official of the written order to abate the violation and pay the penalty. If the total fee(s) and penalties are not paid within 30 days of the issuance of the written order, the Fire Official may institute a civil penalty action by a summary proceeding in the North Hanover Township Municipal Court or New Jersey Superior Court under the New Jersey Penalty Enforcement Law of 1999, N.J.S.A. 2A:58-10 et seq., and this section.

**F. PERMITS AND CERTIFICATE OF FIRE CODE STATUS**

(1) The application fees for permits listed in N.J.A.C. 5:70-2.7 (b) shall be as provided by State regulation.

(2) The cost for the issuance of certificate of Fire Code status shall be \$35.

**H. FEES FOR SMOKE DETECTOR AND CARBON MONOXIDE ALARMS**

Fees for certificate of smoke detector and carbon monoxide (CSDCMAC), as required by N.J.A.C. 5:70-2.3, shall be based upon the amount of time remaining before the change of occupant is expected, as follows:

- (1) Requests for CSDCMAC received more than 10 business days prior to change of occupant: \$35.00.
- (2) Requests for a CSDCMAC received four to 10 business days prior to the change of occupant: \$70.00.
- (3) Requests for a CSDCMAC received fewer than four business days prior to the change of occupant: \$125.00.

**I. BOARD OF APPEALS**

Pursuant to §§15 and 17 of the Uniform Fire Safety Act, any person aggrieved by any action of the local enforcing agency shall have the right to appeal to the Construction Board of Appeals of Burlington County.

**J. ENFORCEMENT, VIOLATIONS, AND PENALTIES**

Enforcement, violations, and penalties shall be as established in conformity with the Uniform Fire Safety Act, the Uniform Fire Code and all other laws of the State of New Jersey.

**SECTION 2.** All ordinances or parts of ordinances inconsistent with or in conflict with this ordinance are hereby repealed to the extent of such inconsistency.

**SECTION 3.** If any section, paragraph, subdivision, clause or provision of this Ordinance shall be adjudged invalid, such adjudication shall apply only to the section, paragraph, subdivision,

clause or provision so adjudged and the remainder of the Ordinance shall remain valid and effective.

**SECTION 4.** This ordinance shall take effect immediately upon final passage and publication according to law.

**MAYOR OPENS THE MEETING TO THE PUBLIC**

There were no public comments this evening.

**MOTION TO CLOSE PUBLIC HEARING**

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman O'Donnell

**MOTION TO ADOPT ORDINANCE 2022-02**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

**ORDINANCE – ADOPTION**

2022-03 An Ordinance Amending the Township Code of the Township of North Hanover by Creating the Part-Time Positions of “Fire Official” and “Fire Inspector” and Establishing Requisite Duties, Responsibilities and Salary Ranges for said Positions

**ORDINANCE 2022-03  
COUNTY OF BURLINGTON  
TOWNSHIP OF NORTH HANOVER**

**AN ORDINANCE AMENDING THE TOWNSHIP CODE OF THE TOWNSHIP OF NORTH HANOVER BY CREATING THE PART-TIME POSITIONS OF “FIRE OFFICIAL” AND “FIRE INSPECTOR” AND ESTABLISHING REQUISITE DUTIES, RESPONSIBILITIES AND SALARY RANGES FOR SAID POSITIONS**

WHEREAS the Township Committee of the Township of North Hanover believes that it is in the best interest of the Municipality to create new part-time positions entitled “Fire Official” and “Fire Inspector” for the North Hanover Township Bureau of Fire Prevention; and

WHEREAS, the Township Committee further desires to establish the duties, responsibilities, and salary range for said positions.

NOW THEREFORE, BE IT ORDAINED by the Township Committee of the Township of North Hanover as follows:

SECTION 1. The positions of “Fire Official” and “Fire Inspector” be and are hereby established as part-time positions and the salary ranges of the employee appointed to said positions are hereby fixed in the following schedule, subject to appointment by resolution of the Township Committee:

<b>TITLE</b>	<b>PER HOUR</b>
FIRE OFFICIAL (INCLUDING FIRE INSPECTOR)	Range \$26.00-\$35.00
FIRE INSPECTOR (NON-FIRE OFFICIAL)	Range \$20.00-\$25.00

SECTION 2: Duties and Responsibilities: The Fire Official shall be appointed by and report to the Township Committee and shall be responsible for the supervision and control of the North Hanover Township Bureau of Fire Prevention. The Fire Official shall ensure that inspectors or other employees that may be employed to work within the Bureau of Fire Prevention have the requisite certifications, where required, and necessary work experience. The Fire Official shall ensure that the Bureau of Fire Prevention is complying with all pertinent requirements of the Uniform Fire Safety Act and Uniform Fire Code. The Township Committee shall appoint the Fire Inspector, upon recommendation of the Fire Official. The Fire Inspector shall conduct such

inspections as required and at the direction of the Fire Official. Such inspections shall be conducted in accordance with the requirements of the Uniform Fire Safety Act and the Uniform Fire Code.

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all federal laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect immediately after its final passage and publication according to law.

**MAYOR OPENS THE MEETING TO THE PUBLIC**

There were no public comments this evening.

**MOTION TO CLOSE PUBLIC HEARING**

Proposed By: Committeeman DeBaecke

Seconded By: Deputy Mayor Forsyth

**MOTION TO ADOPT ORDINANCE 2022-03**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

**ORDINANCE – INTRODUCTION**

2022-04 Ordinance to Exceed the Municipal Budget Appropriation Limits and to Establish a Cap Bank Pursuant to N.J.S.A. 40A:4-45.14

**ORDINANCE 2022-04  
COUNTY OF BURLINGTON  
TOWNSHIP OF NORTH HANOVER**

**CALENDAR YEAR 2022**

**ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS  
AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)**

**WHEREAS**, the Local Government CAP Law, N.J.S. 40A:4-45.1 et seq., provides that in the preparation of its annual budget, a municipality shall limit any increase in said budget to **2.5%** unless authorized by ordinance to increase it to **3.5%** over the previous year's final appropriations, subject to certain exceptions; and

**WHEREAS**, N.J.S.A. 40A: 4-45.15a provides that a municipality may, when authorized by ordinance, appropriate the difference between the amount of its actual final appropriation and the **1.0%** percentage rate as an exception to its final appropriations in either of the next two succeeding years; and

**WHEREAS**, the *Township Committee* of the *Township of North Hanover* in the County of *Burlington* finds it advisable and necessary to increase its **CY 2022** budget by up to **3.5%** over the previous year's final appropriations, in the interest of promoting the health, safety and welfare of the citizens; and

**WHEREAS**, the *Township Committee* of the *Township of North Hanover* in the County of *Burlington* hereby determines that a **1.0%** increase in the budget for said year, amounting to **\$27,772.67** in excess of the increase in final appropriations otherwise permitted by the Local Government CAP Law, is advisable and necessary; and,

**WHEREAS**, the *Township Committee* of the *Township North Hanover* of in the County of *Burlington* hereby determines that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years.

**NOW THEREFORE BE IT ORDAINED**, by the *Township Committee* of the *Township of North*

**Hanover** in the County of **Burlington**, a majority of the full authorized membership of this governing body affirmatively concurring, that, in the **CY 2022** budget year, the final appropriations of the **Township of North Hanover** shall, in accordance with this ordinance and N.J.S.A. 40A: 4-45.14, be increased by **3.5%**, amounting to **\$97,204.35**, and that the **CY 2022** municipal budget for the **Township of North Hanover** be approved and adopted in accordance with this ordinance; and

**BE IT FURTHER ORDAINED**, that any amount authorized herein above that is not appropriated as part of the final budget shall be retained as an exception to final appropriation in either of the next two succeeding years; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance as introduced be filed with the Director of the Division of Local Government Services within 5 days of introduction; and

**BE IT FURTHER ORDAINED**, that a certified copy of this ordinance upon adoption, with the recorded vote included thereon, be filed with said Director within 5 days after such adoption.

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

**SET PUBLIC HEARING FOR APRIL 7, 2022 AT 7:00 P.M.**

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2022-59 Resolution Appointing a Full-Time Police Officer

**RESOLUTION 2022-59  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF FULL-TIME POLICE OFFICER**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**Full-Time Police Officer ~ Michael F. Liming**

**Effective Date of Employment: 03/18/2021 at Step I**

**BE IT FURTHER RESOLVED**, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

2022-60 Resolution Authorizing Disposal of Excess Municipal Property no Longer Needed for Public Use

**RESOLUTION 2022-60  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING DISPOSAL OF EXCESS MUNICIPAL PROPERTY NO LONGER NEEDED FOR PUBLIC USE**

**WHEREAS**, the New Jersey Local Public Contracts Law, N.J.S.A. 40A:11-36 authorizes the sale or other disposition of surplus municipal property no longer need for public use when authorized by resolution duly adopted by the governing body; and

**WHEREAS**, N.J.S.A. 40A:11-36 (6) further provides that if the estimated fair value of property to be sold does not exceed the applicable bid threshold in any one sale, the property may be sold at private sale without advertising for bids; and

**WHEREAS**, the Township Committee desires to dispose of said surplus property identified herein by way of private sale as the estimated fair value of same does not exceed the applicable bid threshold.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, in the County of Burlington, State of New Jersey that it does hereby authorize the disposal by way of private sale and without advertising for bids the following Township personal property no longer needed for public use because the estimated fair value of the property does not exceed the applicable bid threshold in any one sale:

Year	Make	Model	Vin#				
2007	Ford	Crown Victoria	2FAFP71W17X113166				
2009	Ford	Crown Victoria	2FAHP71V79X140486				
2011	Ford	Crown Victoria	2FABP7BV6BX106937				
	COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
	Committeeman DeBaecke	X		X			
	Deputy Mayor Forsyth		X	X			
	Committeeman Kocubinski			X			
	Committeeman O'Donnell			X			
	Mayor Doyle			X			

2022-61 Resolution Certifying the North Hanover Township Committees Compliance with the United States Equal Employment Opportunity Commissions “Enforcement guidance on the consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”

**RESOLUTION 2022-61  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION CERTIFYING THE NORTH HANOVER TOWNSHIP COMMITTEES COMPLIANCE WITH THE UNITED STATES EQUAL EMPLOYMENT OPPORTUNITY COMMISSION’S “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964”**

**WHEREAS**, N.J.S.A. 40A:4-5 as amended by P.L. 2017, c.183 requires the governing body of each municipality and county to certify that their local unit’s hiring practices comply with the United States Equal Employment Opportunity Commission’s “Enforcement Guidance on the Consideration of Arrest and Conviction Records in Employment Decisions Under Title VII of the Civil Rights Act of 1964,” *as amended*, 42 U.S.C. § 2000e *et seq.*, (April 25, 2012) before



submitting its approved annual budget to the Division of Local Government Services in the New Jersey Department of Community Affairs; and

**WHEREAS**, the members of the North Hanover Township Committee have familiarized themselves with the contents of the above-referenced enforcement guidance and with their local unit’s hiring practices as they pertain to the consideration of an individual’s criminal history, as evidenced by the group affidavit form of the governing body attached hereto.

**NOW, THEREFORE BE IT RESOLVED**, That the Township Committee of the Township of North Hanover, hereby states that it has complied with N.J.S.A. 40A:4-5, as amended by P.L. 2017, c.183, by certifying that the local unit’s hiring practices comply with the above-referenced enforcement guidance and hereby directs the Clerk to cause to be maintained and available for inspection a certified copy of this resolution and the required affidavit to show evidence of said compliance.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell			X			
Mayor Doyle			X			

2022-62 Resolution Increasing Deferred Local School Tax

**RESOLUTION 2022 -62  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION INCREASING DEFERRED LOCAL SCHOOL TAX**

**WHEREAS**, under the provisions of statute, when a municipality raises school taxes on a school year basis, an amount of not more than fifty percent of the levy may be deferred to the following year, providing no requisition has been made for such amount or any portion of such amount; and

**WHEREAS**, the North Hanover Township School District tax is levied on a school year basis; and

**WHEREAS**, fifty percent of the school tax levy of the North Hanover Township School District levied by the Township of North Hanover in **2021** is **\$ 1,606,890.00**; and

**WHEREAS**, **\$ 1,575,362.00** of the above amount has previously been deferred, leaving an available balance of **\$ 31,528.00** to be deferred.

**NOW, THEREFORE, BE IT RESOLVED** that the governing body of the Township of North Hanover hereby desires to defer additional school district tax in the amount of **\$ 31,507.50** for the year **2021**.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell			X			
Mayor Doyle			X			

**NON-CONSENT AGENDA**

2022-63 Resolution Authorizing Appropriation Reserve Transfer

**RESOLUTION 2022-63  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING APPROPRIATION RESERVE TRANSFER**

**WHEREAS** N.J.S.A. 40A:4-59 provides for appropriation transfers during the first 3 months of any fiscal year, when it is determined that it is necessary to expend for any of the purposes specified in the budget an amount in excess of the sums appropriated therefor and where it has been further

determined that there is an excess in any appropriation over and above the amount deemed to be necessary to fulfill the purpose of such appropriation; and

**WHEREAS** the Chief Financial Officer has recommended that the attached list of transfers, being in compliance with N.J.S.A. 40A:4-58, be made.

**NOW THEREFORE BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington, (not less than 2/3 of the full membership concurring affirmatively) that the 2021 budget transfers be made a permanent part of this resolution, are hereby made and approved.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

2022-64 Resolution Authorizing Award and Bid of Road and Ground Service Maintenance Supervision Contract

**RESOLUTION 2022-64**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING AWARD OF BID FOR ROAD AND GROUND SERVICE MAINTENANCE SUPERVISION CONTRACT**

**WHEREAS**, North Hanover Township seeks to award a contract for Road and Ground Service Maintenance Supervision Services; and

**WHEREAS**, North Hanover Township hereby accepts and approves the specifications of these services as prepared by the Township Attorney, and finds this contract to be in the best interest of the Township; and

**WHEREAS**, on March 15, 2022 North Hanover Township received bids for Road and Ground Service Maintenance Supervision Services; and

**WHEREAS**, on that date, the lowest bids for the Base Bid were received from the following bidders for this project:

1. Dittmer's Nursery LLC \$58,600.00

**WHEREAS**, the Public Works Commissioner has recommended that the contract Road and Ground Service Maintenance Supervision Services for the base bid be awarded Dittmer's Nursery, LLC in the amount of \$58,600.00, and subject to the Township Attorney as to form and completeness; and

**WHEREAS**, if applicable, the Chief Financial Officer has certified the availability of funds.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and Township Committee of North Hanover Township, County of Burlington, New Jersey that the contract for Road and Ground Service Maintenance Supervision Services for the base bid be awarded to Dittmer's Nursery, LLC in the amount of \$58,600.00 subject to the approval of the Township Attorney and that the Mayor and Township Clerk are hereby authorized to execute the contract on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle	X		X			

**DISCUSSION**

There were no discussion items this evening.

**2022 BUDGET INTRODUCTION**

2022-65 Authorizing Introduction of the 2022 Municipal Budget

**MOTION TO INTRODUCE**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

**(MAYOR SETS THE PUBLIC HEARING FOR APRIL 21, 2022)**

**TOWNSHIP COMMITTEE "COMMENTS"**

Mayor Doyle expressed his appreciation for the time and effort put into the budget process along with the EMS and Fire issues.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman O'Donnell

**EXECUTIVE SESSION RESOLUTION**

2022-66 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Fire Official Personnel Matter, Contract Matter, Personnel and Litigation matters

**RESOLUTION 2022-66  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Fire Official Personnel Matter, FOP Collective Bargaining Agreement, Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

**MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION**

**7:15 pm**

Proposed By: Committeeman O'Donnell

Seconded By: Committeeman DeBaecke

*Respectively submitted,*

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*Mary Picariello, RMC/CMR/CTC  
Township Clerk*