

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
MAY 5, 2022, 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON**

CALL TO ORDER Deputy Mayor Forsyth called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Deputy Mayor Forsyth

ROLL CALL: Mayor Doyle – Virtual
Deputy Mayor Forsyth
Committeeman DeBaecke - Virtual
Committeeman Kocubinski
Committeeman O’Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Mark Roselli

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor Doyle opened the meeting to the public. There were no public comments this evening

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman O’Donnell

Seconded By: Deputy Mayor Forsyth

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER’S REPORT

Engineer Hirsh reported filing the 2021 annual stormwater report. He noted the NJDOT 2020 was still awaiting repair and punch list items. He stated the NJDOT FY 2021 was still awaiting approval to bid. He also stated the NJDOT 2023 grant application would be due July 1st and he stated he has Stewart Road in mind and was inquiring if there were any other areas of concern. Committeeman DeBaecke stated he wanted to discuss the Ellisdale Crosswick issue with Attorney Roselli first. Engineer Hirsh reported the Meany Road drainage issue was repaired. Deputy Mayor Forsyth noted there was a bus issue during the repair. Committeeman Kocubinski also expressed concerns over the intersection. Clerk Picariello noted she did get a response from the Deputy Township Administrator and was awaiting further communication. She also noted Engineer Hirsh would go on site and assess. Mayor Doyle asked Clerk Picariello to set up a meeting with the Upper Freehold Mayor and Deputy Mayor.

MINUTES FOR APPROVAL

- April 21, 2022 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell	X		X			
Mayor Doyle			X			

- April 21, 2022 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

ORDINANCE – ADOPTION

2022-05 An Ordinance to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, State of New Jersey, and Regulating Payment the Manner of Payment of Same

**ORDINANCE 2022-05
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY,
AND REGULATING THE MANNER OF PAYMENT OF SAME**

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

TITLE	PER ANNUM
Township Committee	2,500 - 7,000
Municipal Clerk	5,000 - 60,000
Deputy Municipal Clerk	0 - 15,000
Tax Assessor	7,000 - 30,000
Tax Collector	10,000 - 40,000
Chief Financial Officer	10,000 - 60,000
Accounts Payable Clerk/Finance Assistant	5,000 - 40,000
Construction Code Official	8,000 - 20,000
Building Sub Code Official/Inspector	5,000 - 15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 - 40,000
Plumbing Sub Code Official/Inspector	3,000 - 10,000
Fire Sub Code Official/Inspector	3,000 - 10,000
Electric Sub Code Official/Inspector	5,000 - 10,000
Mobile Home Inspector	1,500 - 4,000
Zoning Officer	1,500 - 4,000
Emergency Management Coordinator	0 - 2,500
Deputy Emergency Management Coordinator	0 - 2,500
Recycling Coordinator	0 - 2,500
Clean Communities Coordinator	0 - 500
Police Clerk	15,000 - 40,000
Police Chief	50,000 - 105,000
Assessors Clerk	0 - 5,000
Deputy Tax Collector	0 - 5,000
Secretary Board of Health	0 - 400
Recreation Secretary	0 - 400
Dog Registrar	0 - 200
Deputy Dog Registrar	0 - 200
Discovery Clerk	100 - 3,000
Municipal Judge	15,000 - 38,000
Court Administrator/Violations Clerk	20,000 - 60,000
Deputy Court Admin/Violations Clerk	12,000 - 40,000

TITLE	PER MEETING OR SESSION		
Joint Land Use Board Secretary	50	-	100
Sound Recorder Court	30	-	100
Conflict Public Defender	125	-	250
Conflict Judge	325	-	700
Summer Recreation Lifeguard	75	-	150

TITLE	PER HOUR		
Clerk Typist	13.00	-	20.00
Emergency Medical Technician (EMT)	15.00	-	25.00
Emergency Medical Technician (EMT) Supervisor	18.00	-	30.00
Custodian	12.00	-	20.00
Custodian Supervisor	18.00	-	25.00
Maintenance/Grounds Keeper	12.00	-	20.00
DPW Laborer Part Time	12.00	-	16.00
Treasurer	12.00	-	30.00
Laborer Waste Facility	12.00	-	17.00
Waste Facility Supervisor	12.00	-	17.00
Fire Official (including Fire Inspector)	26.00	-	35.00
Fire Inspector (Non-Fire Official)	20.00	-	25.00
Special Police Officers	12.00	-	25.00
Summer Recreation Co-director	20.00	-	40.00
Summer Recreation Bus Driver	11.10	-	25.00
Summer Recreation Instructors	15.00	-	40.00
Summer Recreation Nurse	11.10	-	40.00
Summer Recreation Aids	11.10	-	25.00
Summer Recreation Asst. Aids	11.10	-	20.00
Summer Recreation Sr Counselor	11.10	-	12.00
Summer Recreation Jr Counselor	11.10	-	12.00
Court Sound Recorder – MIN 3 Hrs	12.00	-	16.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

TITLE	PER SESSION		
Municipal Judge	300	-	800
Public Defender	250	-	500

TITLE	PER HOUR		
Court Administrator/Violations Clerk	20.00	-	40.00
Deputy Court Admin/Violations Clerk	12.00	-	30.00
Court Sound Recorder	12.00	-	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2022 or date of hire or appointment if after January 1, 2022.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman O'Donnell

Seconded By: Committeeman Kocubinski

MOTION TO ADOPT ORDINANCE 2022-05

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

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ORDINANCE – ADOPTION

2022-06 An Ordinance of the Township of North Hanover, Burlington County, State of New Jersey, Appropriating \$150,000 from the Capital Improvement Fund to Provide for Various Capital Improvements

**ORDINANCE 2022-06
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

AN ORDINANCE OF THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON, STATE OF NEW JERSEY APPROPRIATING \$150,000.00 FROM THE CAPITAL IMPROVEMENT FUND TO PROVIDE FOR VARIOUS CAPITAL IMPROVEMENTS

BE IT ORDAINED by the Township Committee of the Township of North Hanover, in the County of Burlington, State of New Jersey, as follows:

SECTION 1. \$150,000.00 is hereby appropriated from the Capital Improvement Fund of the Township of North Hanover, in the County of Burlington, New Jersey (the “Township”) to provide for various capital improvements and accessory equipment therefor and incidental thereto as follows:

Police Vehicle Camera’s	\$ 10,000.00
Drainage Imp. and Engineering	\$ 40,000.00
Computers and related	
Equipment	\$ 45,000.00
Municipal Building Flooring	
and related equipment	\$ 20,000.00
Municipal Building Doors	\$ 20,000.00
Harley Rake	\$ 15,000.00

SECTION 2. Said acquisitions are lawful capital improvements of the Township having a period of usefulness of at least five (5) years. Said improvements and acquisitions shall be made as general improvements, no part of the cost of which shall be assessed against property specially benefited.

SECTION 3. This ordinance shall take effect upon final passage and publication according to law.

MAYOR OPENS THE MEETING TO THE PUBLIC

There was no public comment this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Committeeman O'Donnell

Seconded By: Committeeman Kocubinski

MOTION TO ADOPT ORDINANCE 2022-06

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski	X		X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

NONE

NON-CONSENT AGENDA

2022-80 Resolution Approving Memorandum of Agreement By and Between the Township of North Hanover FOP LODGE and the Township of North Hanover Regarding Settlement of Collective Bargaining Agreement

**RESOLUTION 2022-80
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPROVING MEMORANDUM OF AGREEMENT
BY AND BETWEEN NORTH HANOVER POLICE ASSOCIATION AND
TOWNSHIP OF NORTH HANOVER REGARDING SETTLEMENT OF COLLECTIVE
BARGAINING AGREEMENT**

WHEREAS, on or about September 6, 2018, the North Hanover Township Police Association and Township of North Hanover entered into a Collective Bargaining Agreement effective January 1, 2017 through December 31, 2019 (hereinafter “CBA”); and

WHEREAS, the negotiations committees of the Township of North Hanover and the North Hanover Township Police Association agreed to terms set forth in a Memorandum of Agreement, establishing certain revisions to the CBA, as previously amended, that will the parties to settle the CBA; and

WHEREAS, the Memorandum of Agreement has been duly ratified and executed by the North Hanover Police Association on May 2, 2022; and

WHEREAS, the Township Committee desires to approve and ratify the Memorandum of Agreement on behalf of the Township.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, does hereby approve and ratify the Memorandum of Agreement by and between the Township of North Hanover and North Hanover Township Police Association and the Mayor is hereby authorized to execute the agreement on behalf of the Township Committee.

BE IT FURTHER RESOLVED that a certified copy of the executed agreement be transmitted to the North Hanover Township Police Association and Chief Financial Officer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O’Donnell		X	X			
Mayor Doyle			X			

2022-81 Resolution to Establish Salaries for Various Officials of the Township of North Hanover, Burlington County, New Jersey

**RESOLUTION 2022-81
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY,
NEW JERSEY**

BE IT RESOLVED by the Township Committee of North Hanover Township, County of Burlington, State of New Jersey, as follows:

The annual rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly or annually:

		PER ANNUM
Ronald DeBaecke	Township Committee	4,999.00
David Forsyth	Township Committee	4,999.00
Christopher Doyle	Township Committee	4,999.00
John Kocubinski	Township Committee	4,999.00
Brendan O'Donnell	Township Committee	4,999.00
Mary Picariello	Municipal Clerk	58,560.46
Robert Duff	Officer in Charge	84,289.05
Alexandra Degood	COAH Administrative Agent/Liaison	
	Const Tech Asst/JLUB/Zoning Secy	33,832.73
Mary Picariello	Tax Collector	37,163.37
John Bruno Jr.	Chief Financial Officer	31,084.36
John Bruno, Jr.	Annual Financial Statement	7,000.00
Joseph Greene	Accounting Assistant/Treasurer	39,343.99
Donald Kosul	Tax Assessor	27,968.59
Jeffrey K. Jones	Construction Official	17,013.09
Jeffrey K. Jones	Building Inspector	13,345.28
Harry W. Case	Electrical Inspector	9,418.66
Christopher Rose	Plumbing Inspector	9,206.45
Doug Borgstrom	Fire Inspector	6,727.73
Gregory Huber	Fire Sub Code	1,171.65
Lewis Korngut	Municipal Judge	23,358.00
Rita Williams	Court Administrator	52,584.07
Vacant	Dpy Court Administrator	35,019.86
Susan Reilly	Police Clerk	36,928.58
Richard Mellor	Emergency Management Coordinator	2,500.00
Benjamin Palombi	Deputy Emergency Management Coordinator	1,553.00
Alexandra DeGood	Zoning Officer	2,000.00
Alexandra Degood	Mobile Home Inspector	2,000.00
Alexandra Degood	Clean Communities Coordinator	500.00
Courtney Szymanski	Secretary Recreation	400.00

The hourly rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER HOUR
Lacey Smith	P/T Clerk Typist	13.00
Ellen Ganopoulos	P/T Court Recorder	15.16
Kelly Greene	Custodian	18.00
Twan Berben	Custodian Supervisor	19.00
Carl Reynold	Laborer Waste Facility	16.13
John Farrell	Laborer Waste Facility	15.55
Troy Farrell	Laborer Waste Facility	15.38
James Sneddon	Laborer Waste Facility	15.07
Michael Zelinski	P/T Police Officer	20.00
Connor Boyle	P/T Police Officer	14.50
Robert Gancarz	Fire Official (including Inspector)	26.00
Alyssa Golembeski	EMT Supervisor	28.00
Georgette Pagliocca	Emergency Medical Technician	18.00
Frank Angello	Emergency Medical Technician	18.00
Matthew Taylor	Emergency Medical Technician	18.00
Harry Zielinski	Per Diem EMT	18.00
James Hill	Per Diem EMT	18.00
Stephen Kynik	Per Diem EMT	18.00

Jason Faas	Per Diem EMT	18.00
Kara Eckelburg	Per Diem EMT	18.00
Elliot Anderson	Per Diem EMT	18.00
Matthew Nathan	Per Diem EMT	18.00
Justin Riley	Per Diem EMT	18.00
Madilyn Newsom	Per Diem EMT	18.00
Christine Golembeski	Per Diem EMT	18.00
Ariana Roberts	Per Diem EMT	18.00
Martin Scozzaro	Per Diem EMT	18.00
Raymond Zirilli III	Summer Recreation Director/Bus Driver/Teacher	37.00
Courtney Gauze	Summer Recreation Nurse	25.00
Jennifer Bucko	Summer Recreation Teacher	20.00
Kelci O'Dell	Summer Recreation Jr. Counselor	15.00
Andrew DeLara	Summer Recreation Jr. counselor	15.00

The per session or meeting rate of compensation, salary, wages of the following officers, appointees, and employees of the Township of North Hanover is hereby fixed in the following schedule payable bi-weekly, monthly, or annually:

		PER SESSION OR MEETING
Alexandra Degood	JLUB Secretary	52.00
Rita Williams	Call out – Court	25.00

BE IT FURTHER RESOLVED that the above listed salaries shall be effective as of January 1, 2022 for employees on the payroll on January 1, 2022. All employees appointed to a position after January 1, 2022 shall have the salary or wage effective the date of hire or appointment.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

DISCUSSION

There were no items for discussion this evening.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman DeBaecke stated he was please the FOP contract was settled. He thanked Attorney Roselli and everyone involved with the process. He believes it is a fair and just contract.

Mayor Doyle stated he was very appreciative of the efforts on the contract. He noted the Memorial Day parade is on May 28th and thanked Deputy Mayor Forsyth for adding his equipment. He noted he would ask Lou DeLorenzo for his assistance in obtaining the float for the Township Committee.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Deputy Mayor Forsyth opened the meeting to the public.

Mr. Vito D’Amato – 4 Birch Court - Inquired if there was any movement on the proposed housing development and noted the turn out at the meeting. Clerk Picariello noted it was still being worked on and quite possible it would be on the May meeting. Engineer Hirsh explained the completeness process to Mr. D’Amato. Attorney Roselli reviewed some JLUB procedures for Mr. D’Amato. Mr. D’Amato asked what the prospects were for amending the Ordinance. Deputy Mayor Forsyth and Committeeman O’Donnell noted procedures were being explored. Clerk Picariello stated the Committee was in process of identifying properties that this could affect. Attorney Roselli noted any changes would not affect the current application. Deputy Mayor Forsyth explained the purpose of the clustering ordinance was to allow for some preservation. Ms. D’Amato inquired if the 50 acres gets deeded over to the Township. Attorney Roselli noted that was not the case it would be deed restricted and on the tax rolls.

Committeeman Kocubinski noted the various conditions within the ordinance and the amendment he believes was the JLUB tightening the Ordinance up.

Mr. Wayne Voorhees – Cookstown-New Egypt Road – He gave some suggestions for the issues at the intersection of Crosswicks-Ellisdale Road. Committeeman O’Donnell noted two bridges were out and traffic was being funneled to Provinceline Road.

Ms. D’Amato noted the JLUB meetings were not on the Township Calendar. Clerk Picariello noted she would address.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman O’Donnell
Seconded By: Committeeman Kocubinski

EXECUTIVE SESSION RESOLUTION

2022-82 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12; Contract Matters, Personnel and Litigation matters

**RESOLUTION 2022-82
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

MOTION TO TABLE INDEFINITELY

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell	X		X			
Mayor Doyle			X			

MOTION TO ADJOURN

7:41 pm

Proposed By: Committeeman Kocubinski
Seconded By: Committeeman O’Donnell

Respectively submitted,

***Mary Picariello, RMC/CMR/CTC
Township Clerk***