

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
June 16, 2022 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON**

CALL TO ORDER Deputy Mayor Forsyth called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Deputy Mayor Forsyth

ROLL CALL: Deputy Mayor Forsyth
Committeeman Kocubinski
Committeeman O'Donnell

Absent: Mayor Doyle, Committeeman DeBaecke

Also Present: Township Clerk Picariello and Township Attorney Mark Roselli

SUNSHINE STATEMENT:“The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Deputy Mayor Forsyth opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman Kocubinski
Seconded By: Committeeman O'Donnell

REVIEW OF CORRESPONDENCE

There was no correspondence this evening.

ENGINEER'S REPORT

Engineer Hirsh reported that NJNG will begin seeding the grounds near the new parking lot. He stated the NJDOT FY20 project was still awaiting the repair of the intersection. The FY21 NJDOT project was complete and ready for close out. The NJDOT FY22 project received some comments and minor revisions were completed and would be resubmitted for approval to bid. He stated he was in process of completing the NJDOT FY23 application. He noted the quotes were received for the Stewart Road inlet repair and he is still working on the resolution to the issue with Upper Freehold.

DEPARTMENT REPORTS FOR MAY 2022

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Court
- d. Jacobstown Volunteer Fire Company
- e. Fire Official
- f. Police Department

MINUTES FOR APPROVAL

- June 2, 2022 – Regular Meeting
- June 2, 2022 – Executive Session

Deputy Mayor Forsythe carried the minutes until the next meeting.

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2022-98 Resolution Accepting the Resignation of Alyssa Golembeski

**RESOLUTION 2022-98
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE RESIGNATION
OF ALYSSA GOLEMBESKI**

BE IT RESOVLED, by the Township Committee of the Township of North Hanover that we hereby accept the resignation of Alyssa Golembeski, as a Full-Time Emergency Medical Technician Supervisor for the Township of North Hanover effective June 10, 2022.

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Personnel File Alyssa Golembeski
2. Chief Financial Officer
3. EMT Supervisor

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

2022-99 Resolution Appointing a Full-Time EMT/EMT Supervisor

**RESOLUTION 2022-99
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF FULL-TIME EMT/EMT SUPERVISOR

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

EMT Supervisor ~ Georgette Pagliocca

Effective Date of Employment: 06/11/2022

BE IT FURTHER RESOLVED, that the above-named position will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$25.00 per hour.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

2022-100 Resolution Appointing a Full-Time EMT

**RESOLUTION 2022-100
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF FULL-TIME EMT

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

EMT ~ Martin Scozzaro

Effective Date of Employment: 07/01/2022

BE IT FURTHER RESOLVED, that the above-named positions will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$20.00 per hour.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

2022-101 Resolution Appointing a Part-Time EMT

**RESOLUTION 2022-101
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPOINTING PER DIEM EMT

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

PER DIEM EMT ~ Ashley Pecoraro

Effective Date of Employment: 07/01/2022

BE IT FURTHER RESOLVED, that the above-named positions will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$18.00 per hour not to exceed 24 hours per week.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

2022-102 Resolution Appointing Full-Time Police Officers

**RESOLUTION 2022-102
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF FULL-TIME POLICE OFFICER'S

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Full-Time Police Officer ~ Christopher Casado

Full-Time Police Officer ~ Ryan Boyle

Effective Date of Employment: 06/20/2022 at Step I

BE IT FURTHER RESOLVED, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

2022-103 Resolution Appointing Full-Time Police Officer

**RESOLUTION 2022-103
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPOINTMENT OF FULL-TIME POLICE OFFICER

WHEREAS, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

WHEREAS, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

NOW THEREFORE BE IT RESOLVED, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

Full-Time Police Officer ~ Sarah J. Fischer

Effective Date of Employment: 06/27/2022 at Step I

BE IT FURTHER RESOLVED, that the above-named position will be compensated as per the Bargaining Agreement, Salary Ordinance and Salary Resolution.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

2022-104 Resolution Supporting an Appropriations and Levy Cap Exemption for a Three-Year Period for Increases in Liability, Worker's Compensation, Cyber Liability and Property Insurance

**RESOLUTION 2022-104
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION SUPPORTING AN APPROPRIATIONS AND LEVY CAP EXEMPTION
FOR A THREE-YEAR PERIOD FOR INCREASES IN LIABILITY, WORKER'S
COMPENSATION, CYBER LIABILITY AND PROPERTY INSURANCE**

WHEREAS, pursuant to N.J.S.A. 40A:4-45, et al, a municipality is required to limit any increase in its levy to 2.0% and any increase in appropriations to 2 1/2% or the cost-of-living adjustment, whatever is less, over the prior year's final appropriations subject to certain exceptions; and

WHEREAS, all local public entities have incurred an estimated \$50 million in COVID related worker's compensation claims and it is anticipated that these costs will continue to increase as a result of long-term COVID cases; and

WHEREAS, a 2021 New Jersey Department of Labor decision regarding workers compensation funding has generated increased costs to municipalities by over 10% in order to cover claims that were previously funded by the State pension system; and

WHEREAS, a recent amendment to the sexual molestation statute of limitations will increase total liability costs by an estimated amount of 6%; and

WHEREAS, the frequency of weather-related catastrophic claims and corresponding impacts are anticipated to increase property insurance costs by over 10% per year; and

WHEREAS, cyber liability events throughout the country have resulted in doubling premium costs in 2022 and such costs are expected to accelerate at a pace far greater than the rate of inflation; and

WHEREAS, these increasing costs, regulations, policy decisions and environmental impacts are occurring when many other items and costs in municipal budgets are also increasing at an inflationary rate.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of North Hanover that N.J.S.A. 40A:4-45 be amended to provide that appropriations in the first three years after the effective date of (this amendment) for liability insurance, worker's compensation insurance, cyber insurance, and property insurance be exempt from the Appropriation CAP and the Levy CAP.

BE IT FURTHER RESOLVED that a copy of this resolution shall be sent to the New Jersey Legislative representatives for the Township of North Hanover.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

**RESOLUTION 2022-105
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPROVING 2022-2023 ALCOHOLIC BEVERAGE CONTROL
LICENSES IN THE TOWNSHIP OF NORTH HANOVER, COUNTY OF BURLINGTON,
STATE OF NEW JERSEY**

WHEREAS, applications have heretofore been filed with the State of New Jersey, Division of Alcoholic Beverage Control to renew Alcoholic Beverage Licenses; and

WHEREAS, the Chief of Police has reviewed said applications and recommends renewal without reservation; and

WHEREAS, the applications appear to be in proper form, municipal fees have been paid and are subject to review and approval by the Division of Alcoholic Beverage Control;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover, in the County of Burlington and State of New Jersey, that the following Alcoholic Beverage Licenses in the Township of North Hanover for the period from July 1, 2022 until June 30, 2023, are hereby renewed effective the 1st day of July, 2022, to the following licensees for the licensed premises at the address indicated.

PLENARY RETAIL COMSUMPTION LICENSES

0326-33-002-004 Matrix Hanover Golf, LLC
133 Larrison Road
North Hanover, NJ 08562

0326-33-001-007 Tara D. Bruni Tavern LLC
1 Cookstown-New Egypt Road
North Hanover, NJ 08562

PLENARY RETAIL DISTRIBUTION LICENSE

0326-44-003-004 Nickerson Inc., t/a Henry’s Liquor Store
173 Cookstown-New Egypt Road
North Hanover, NJ 08562

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell	X		X			
Mayor Doyle						X

**RESOLUTION 2022-106
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION CANCELING TAXES

WHEREAS, the United States Department of Veteran Affairs has classified David Wood as 100% Permanently and Totally Disabled; and

WHEREAS, by application from Donald Kosul, Tax Assessor in the Township of North Hanover, the said exemption is granted from January 28, 2022; and

WHEREAS, N.J.S.A. 54:4-3.30a – Allows for the exemption from taxation from real and personal property for any citizen and resident of the State who has a total or 100% permanent disability as defined by this statute.

WHEREAS, the following taxes must be canceled and any monies paid by the owner should be refunded.

THEREFORE, BE IT RESOLVED, that the following taxes be canceled:

BLOCK 604.01 LOT 8 **2022 3RD** \$2,133.09

THEREFORE, BE IT RESOLVED FURTHER, that a copy of this Resolution be forwarded to the Burlington County Board of Taxation, the Treasurer of Burlington County, the Municipal/Regional School Board to advise them of the action taken by the Township Committee on this matter.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

NON-CONSENT AGENDA

2022-107 Resolution Accepting the Proposal from Mac-Rose Contractors, Inc. for Reconstruction of B Inlet and Sink Hole Repair on Stewart Road

**RESOLUTION 2022-107
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION ACCEPTING THE PROPOSAL FROM MAC-ROSE CONTRACTORS, INC. FOR RECONSTRUCTION OF B INLET AND SINK HOLE REPAIR ON STEWART ROAD

WHEREAS, the Township of North Hanover requested the evaluation of a sink hole related to a storm drainage inlet from the Township Engineer; and

WHEREAS, the Township Engineer has determined that the inlet and roadway located adjacent to the driveway at house #302 on Stewart Road required repairs due to deteriorating conditions; and

WHEREAS, the Township authorized the Engineer's office to solicit quotations, which were requested via correspondence dated June 7, 2022 for the Reconstruction of B Inlet, Sink Hole Repair and four (4) responses were received; and

WHEREAS, the Township Engineer has reviewed the submitted quotes and recommended action to award the work to Mac-Rose Contractors, Inc., in the amount of \$5,000.00 for the work via correspondence dated June 13, 2022.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that the Reconstruction of B Inlet, Sink Hole Repair be awarded to Mac-Rose Contractors, Inc., in the amount of \$5,000.00, subject to the provision of the appropriate insurance and business registration documentation.

WHEREAS, funds are available as evidenced by the attached certification of availability of funds; and

NOW, THEREFORE, BE IT RESOLVED, by the Township of North Hanover that it does hereby accept the quote and authorize the Reconstruction of B Inlet, Sink Hole Repair be awarded to Mac-Rose Contractors, Inc., in the amount of \$5,000.00, subject to the provision of the appropriate insurance and business registration documentation.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle						X

**RESOLUTION 2022-108
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING STREET OPENING PERMIT

WHEREAS, Intrepid Equity, LLC., hereinafter referred to as “Intrepid”, has submitted an application for a Street Opening Permit for 382 Meany Road; and

WHEREAS, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

WHEREAS, pursuant to Chapter 19 “Fees” a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to Intrepid Equity, LLC for the location known as 328 Meany Road is hereby approved subject to receipt of payment of the applicable fee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell	X		X			
Mayor Doyle						X

**RESOLUTION 2022-109
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION AUTHORIZING STREET OPENING PERMIT

WHEREAS, Al Davis of Public Service Electric & Gas Co., hereinafter referred to as “PSEG”, has submitted an application for a Street Opening Permit for 130 Schoolhouse Road; and

WHEREAS, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

WHEREAS, pursuant to Chapter 19 “Fees” a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

NOW, THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to PSEG for the location known as 130 Schoolhouse Road is hereby approved subject to receipt of payment of the applicable fee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O’Donnell	X		X			
Mayor Doyle						X

DISCUSSION

Committeeman O’Donnell noted the appointment of the EMT Supervisor was previously a volunteer and seems to be doing a good job. He noted her communication skills are excellent.

TOWNSHIP COMMITTEE “COMMENTS”

There were no comments this evening.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Deputy Mayor Forsyth opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Committeeman O’Donnell

Seconded By: Deputy Mayor Forsyth

EXECUTIVE SESSION RESOLUTION

2022-110 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 Contract Matter, Contract Matter, Personnel and Litigation matters

**RESOLUTION 2022-110
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

MOTION TO TABLE INDEFINITELY

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke						X
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O’Donnell	X		X			
Mayor Doyle						X

MOTION TO ADJOURN 7:18 pm

Proposed By: Committeeman O’Donnell

Seconded By: Committeeman Kocubinski

Respectively submitted,

Mary Picariello, RMC/CMR/CTC
Township Clerk