

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING
REORGANIZATION MINUTES
JANUARY 5, 2023, 7:00 p.m.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON**

CALL TO ORDER Township Clerk called the meeting to order at 7:00 p.m.

FLAG SALUTE: Township Clerk leads the salute to the flag

SUNSHINE STATEMENT: “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Times, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

OATH OF OFFICE FOR TOWNSHIP COMMITTEE MEMBERS ELECT:

Township Clerk called for Committeeman Elect Ronald DeBaecke to be sworn into office. Mr. Mark Roselli, Esquire administered the Oath of Office. Everyone extended a round of applause.

Township Clerk called for Committeeman Elect Christopher Doyle to be sworn into office. Mr. Mark Roselli, Esquire administered the Oath of Office. Everyone extended a round of applause

ROLL CALL:
Committeeman DeBaecke
Committeeman Doyle
Committeeman Forsyth
Committeeman Kocubinski
Committeeman O’Donnell

Absent: None

Also Present: Township Clerk Picariello

CLERK CALLS FOR NOMINATIONS FOR MAYOR 2023

The Township Clerk called for nominations for Mayor 2023:

DAVID FORSYTH FOR MAYOR

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Committeeman Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O’Donnell				X		

Mayor Forsyth came forward to be sworn in by Mr. Mark Roselli Esquire. Everyone extended a round of applause.

NEW MAYOR CALLS FOR NOMINATIONS FOR DEPUTY MAYOR 2023

Mayor Forsyth called for nominations for Deputy Mayor 2023.

BRENDAN O’DONNELL FOR DEPUTY MAYOR

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Committeeman Doyle		X	X			
Committeeman Kocubinski	X		X			
Committeeman O’Donnell			X			
Mayor Forsyth			X			

Deputy Mayor O’Donnell came forward to be sworn in by Mr. Mark Roselli Esquire. Everyone extended a round of applause.

NOMINATION AND APPOINTMENT OF TOWNSHIP ATTORNEY

Mr. Mark Roselli, Esquire

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor Forsyth			X			

Mr. Roselli thanked the Township Committee for their trust.

PUBLIC COMMENT: Members of the public wishing to address the Township Committee must state their name and address for the record.

Mayor Forsyth opened the meeting to the public.

Mr. Paul Reuter – 8 Ivy Lane – Mr. Reuter discussed North Hanover being a Purple Heart community. He noted Senator Stanfield had proposed legislation making New Jersey a Purple Heart State. He noted there were on 4 States in the union with this designation. He also stated the vote would be in a few weeks.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor O'Donnell

Seconded By: Committeeman DeBaecke

TOWNSHIP COMMITTEE LIAISON POSITIONS FOR 2023:

- Appointment of Police Commissioner - Committeeman DeBaecke
- Appointment of Public Works Commissioner – Deputy Mayor Forsyth
- Appointment of Landfill Commissioner/Recycling Commissioner – Deputy Mayor Forsyth
- Appointment of Recreation Commissioner – Committeeman Doyle
- Appointment of Mobile Home Commissioner – Deputy Mayor O'Donnell
- Appointment of Sub-Standard Housing Commissioner – Christopher Doyle
- Appointment of County Land Use Office Liaison – Committeeman Kocubinski
- Appointment of Liaison to Jacobstown Fire Company – Deputy Mayor O'Donnell
- Appointment of Liaison to Small Cities Grant Matters – Committeeman Kocubinski
- Appointment of Military Liaison – Committeeman Kocubinski
- Appointment of COAH Liaison – Committeeman Doyle
- Appointment of Administrative Liaison – Deputy Mayor O'Donnell

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Committeeman Doyle			X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor Forsyth			X			

MAYOR'S APPOINTMENTS

Mayor Forsyth made the following appointments:

Joint Land Use Board:

- Class I – Mayor David Forsyth
- Class II – Joseph Greene
- Class IV – Tom Kimball
- Class IV- Debbie Kucowski
- Class IV – Greg Gauer
- Class IV – Jack Smylie
- Alternate #2 – Patricia Mellor

• **COMMITTEE APPOINTMENT CLASS III- Ronald DeBaecke**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Committeeman Doyle	X		X			
Committeeman Kocubinski		X	X			
Deputy Mayor O'Donnell			X			
Mayor Forsyth			X			

ORDINANCE – INTRODUCTION

2023-01 An Ordinance of the Township of North Hanover Adopting Redevelopment Plan for Block 602 Lot 9.02, North Hanover Township, Burlington County, New Jersey

MOTION TO INTRODUCE

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O'Donnell			X			
Mayor Forsyth			X			

SET PUBLIC HEARING FOR FEBRUARY 2, 2023 AT 7:00 P.M.

CONSENT AGENDA DEFINED:

All matters listed on today's consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

- 2023-01 Resolution Appointing Various Members of the Township Professional Staff and Authorizing Professional Service Agreements for the year of 2023 Under the Fair and Open Process
- 2023-02 Resolution Providing for the Appointment of Certain Officers, Appointees and Employees
- 2023-03 Resolution Fixing the Date, Time and Place of Regular Meetings and Board of Health Meetings of the Township of North Hanover Committee making Provisions Relative to Scheduled Holidays, Special and Emergency Meetings and Adopting Certain Procedures and Forms
- 2023-04 Resolution Establishing the 2023 Temporary Municipal Operating Budget
- 2023-05 Resolution Authorizing the Transfer of Funds and Investing Funds
- 2023-06 Resolution of the Township of North Hanover Fixing the Rate of Interest to be Charged on Delinquent Taxes or Assessments and any other Municipal Charges/Fees
- 2023-07 Resolution of the Township of North Hanover Authorizing the Filing of Tax Appeals by the Township Tax Assessor to the County Board of Taxation
- 2023-08 Resolution Naming Legal Depositories
- 2023-09 Resolution Naming Legal Depository for Certificates of Deposit
- 2023-10 Resolution Designating Legal Newspapers
- 2023-11 Resolution Adopting a Cash Management Plan for 2023
- 2023-12 Resolution Authorizing the Tax Collector to Conduct a Standard Tax Sale in 2023
- 2023-13 Resolution Authorizing the Tax Collector to Process Property Tax Refund and Cancellation of Refund or Delinquency of Less Than Ten Dollars (\$10.00)

- 2023-14 Resolution Appointing a Risk Management Consultant – Burlington County Municipal Joint Insurance Fund
- 2023-15 Resolution Appointing Labor Attorney to the Burlington County Municipal Joint Insurance Fund
- 2023-16 Resolution Authorizing the Chief Financial Officer to Pay Certain Bills in Advance of the Regular Township Committee Meetings
- 2023-17 Resolution Approving the use of Roberts Rules of Order for Township Committee Meetings for Parliamentary Procedures
- 2023-18 Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to the Burlington County Municipal Joint Insurance Fund
- 2023-19 Resolution Appointing a Claims Coordinator for the Burlington County Joint Insurance Fund
- 2023-20 Resolution Appointing a Safety Coordinator for the Burlington County Joint Insurance Fund
- 2023-21 Authorizing the Municipal Clerk to Execute all Bingo and Raffle Games of Chance Applications that Meet All Provisions Pursuant to Statute for the 2023 Calendar Year
- 2023-22 Resolution Authorizing Renewal of the Term of a Shared Services Agreement with Bordentown, Chesterfield, New Hanover and Springfield Townships Concerning Extra Duty Assignment of Police Officers
- 2023-23 A Resolution Authorizing an Exchange of Construction Code Services
- 2023-24 Resolution Authorizing Prosecutor Koutsouris with the Authority to name an Alternate Prosecutor in his Temporary Absence
- 2023-25 Resolution Adopting Rules and Regulations Governing Members of the North Hanover Township Police Department
- 2023-26 Resolution to Appoint Special Law Enforcement Officers
- 2023-27 Resolution to Affirm the Township of North Hanover’s Civil Rights Policy with Respect to All Officials, Appointees, Employees, Prospective Employees, Volunteers, Independent Contractors and Members of the Public that come Into Contact with Municipal Employees, Officials and Volunteers

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Committeeman Doyle		X	X			
Committeeman Kocubinski			X			
Deputy Mayor O’Donnell			X			
Mayor Forsyth			X			

JACOBSTOWN VOLUNTEER FIRE COMPANY

Mayor Forsyth asked the JVFC members present to come forward to be sworn in. Attorney Roselli swore in the members. Everyone extended a round of applause. Mayor Forsyth thanked the members and wished them well.

TOWNSHIP COMMITTEE COMMENT

Committeeman Kocubinski thanked the Committee for the hard work and knows it will continue through 2023. He thanked Committeeman Doyle for his two years of services as Mayor. He expressed appreciation for the great staff of North Hanover including the Engineer and Attorney. He offered congratulations to Committeeman DeBaecke and Committeeman Doyle on their re-election. He also expressed appreciation for the Recreation Advisory Committee, JVFC, JLUB members and EMS services.

Committeeman Doyle noted he had great support from his colleagues and community. He noted the Committee works well together and enjoys being an example to Local, Federal and State governments for the Committee's Bi-Partisan relationship. He noted sometimes decisions are tough but he always keeps in mind what is in the best interest of the Community. He noted most recently difficult decisions had to be made concerning EMS service. He thanked Deputy Mayor O'Donnell for all his hard work in pulling it together at a time when it was absolutely necessary. He noted the EMS program was started and successful. He offered appreciation for the Police, Fire and administrative staff. He thanked the Professionals for their hard work. He offered Mayor Forsyth best wishes.

Committeeman DeBaecke thanked the residents for his re-election and trust. He noted he enjoys working with this Committee. He thanked the volunteers, employees and professionals for their hard work.

Deputy Mayor O'Donnell wished everyone a Happy New Year and was looking forward to the upcoming year. He thanked the Volunteers and career EMS for their hard work and wanted to recognize that. He thanked the staff for the day to day operations.

Mayor Forsyth noted it was great working with this Township Committee. He thanked them for their trust and expressed appreciation for his family. He expressed appreciation for the Staff and volunteers for their hard work. He noted he was looking forward to 2023.

MOTION TO ADJOURN

7:34 pm

Proposed By: Deputy Mayor O'Donnell

Seconded By: Committeeman DeBaecke

Respectively submitted,

***Mary Picariello, RMC/CMR/CTC
Township Clerk***