



State of New Jersey Local Government Services

Year: **Municipal User Friendly Budget**

MUNICIPALITY:

Municode: **Filename:** 0326_fba_2018.xlsm

Website:

Phone Number:

Mailing Address:

[Email the UFB if not using Outlook](#)

Municipality: **State:** **Zip:**

Mayor

First Name	Middle Name	Last Name	Term Expires	Business Email
Ronald		DeBaecke	12/31/2020	rdebaecke@northhanovertwp.com

Chief Administrative Officer

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Chief Financial Officer

John	A	Bruno		jbruno@northhanovertwp.com
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Municipal Clerk

Mary		Picariello		clerk@northhanovertwp.com
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Registered Municipal Accountant

Michael		Holt		mholt@hfacpas.com
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Governing Body Members

First Name	Middle Name	Last Name	Term Expires	Business Email
Brendan		O'Donnell		bodonnell@northhanovertwp.com
Lou		Delorenzo		ldelorenzo@northhanovertwp.com
Christopher		Doyle		cdoyle@northhanovertwp.com
John		Kocubinski		jkocubinski@northhanovertwp.com

USER FRIENDLY BUDGET SECTION - PROPERTY TAX BREAKDOWN

2017 Calendar Year Property Tax Levies - ALL entities levying property taxes

	<u>Calendar Year Tax Rate</u>	<u>Calendar Year Tax Levy</u>	<u>% of Total Levy</u>	<u>Avg Residential Taxpayer Impact</u>
Municipal Purpose Tax	0.324	\$1,386,760.45	15.62%	\$0.00
Municipal Library			0.00%	\$0.00
Municipal Open Space			0.00%	\$0.00
Fire Districts (avg. rate/total levies)			0.00%	\$0.00
Other Special Districts (total levies)			0.00%	\$0.00
Local School District	0.659	\$2,814,625.00	31.71%	\$0.00
Regional School District	0.695	\$2,970,797.00	33.47%	\$0.00
County Purposes	0.330	\$1,405,640.19	15.84%	\$0.00
County Library	0.031	\$129,879.23	1.46%	\$0.00
County Board of Health			0.00%	\$0.00
County Open Space	0.040	\$167,910.65	1.89%	\$0.00
Other County Levies (total)			0.00%	\$0.00
Total (Calendar Year 2017 Budget)	2.079	\$8,875,612.52	100.00%	\$0.00

Total Taxable Valuation as of October 1, 2017

(To be used to calculate the current year tax rate)

\$300,000.00

Prior Year to Current Year Comparison

Comparison - Municipal Purposes Tax Rate

Prior Year	Current Year	% Change (+/-)
0.324		-100.00%

Comparison - Municipal Purposes Tax Levy

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$1,386,760.45	\$1,506,483.84	8.63%	\$119,723.39

Comparison - Impact on Avg. Residential Tax Payment (Municipal Purposes Only)

Prior Year	Current Year	% Change (+/-)	\$ Change (+/-)
\$0.00	\$0.00	#DIV/0!	\$0.00

Sheet UFB-1

Current Year 2018 Budget

<u>Taxes</u>	<u>Actual/Estimated</u>	<u>Tax Levy</u>
Municipal Purpose Tax	ESTIMATED	\$1,506,483.84
Municipal Library		
Municipal Open Space		
Fire Districts (total levies)		
Other Special Districts (total levies)		
Local School District	ESTIMATED	\$3,000,000.00
Regional School District	ESTIMATED	\$3,000,000.00
County Purposes	ESTIMATED	\$1,449,000.00
County Library	ESTIMATED	\$131,000.00
County Board of Health		
County Open Space	ESTIMATED	\$170,000.00
Other County Levies (total)		
Total ESTIMATED amount to be raised by taxes		\$9,256,483.84
Revenue Anticipated, Excluding Tax Levy		2,015,000.00
Budget Appropriations, before Reserve for Uncollected Taxes		3,243,789.32
Total Non-Municipal Tax Levy		\$7,750,000.00
Amount to be Raised by Taxes - Before RUT		\$8,978,789.32
Reserve for Uncollected Taxes (RUT)		\$277,694.52
Total Amount to be Raised by Taxes		\$9,256,483.84
% of Tax Collections used to Calculate RUT		97.00%
If % used exceeds the actual collection % then reference the statutory exception used		
Tax Collections - ACTUAL as of Prior Year		
Total Tax Revenue, Collections CY 2017		8,871,302.59
Total Tax Levy, CY 2017		9,039,224.64
% of Taxes Collected, CY 2017		98.14%
Delinquent Taxes - June 30, 2017		\$153,930.47

USER FRIENDLY BUDGET SECTION - ANTICIPATED REVENUE SUMMARY (ALL OPERATING FUNDS)

FCOA		% Difference Current vs. Prior Year	\$ Difference Current vs. Prior Year	Total Realized Revenue (Prior Year)	Total Anticipated Revenue (Current Year)	General Budget	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
08	Surplus	11.71%	\$48,000.00	\$410,000.00	\$458,000.00	\$458,000.00							
08	Local Revenue	-17.39%	(\$71,792.36)	\$412,942.04	\$341,149.68	\$341,149.68							
09	State Aid (without offsetting appropriation)	0.00%	\$0.00	\$765,714.00	\$765,714.00	\$765,714.00							
08	Uniform Construction Code Fees	-56.26%	(\$59,807.85)	\$106,307.85	\$46,500.00	\$46,500.00							
	<i>Special Revenue Items w/ Prior Written Consent</i>												
11	Shared Services Agreements	-30.79%	(\$53,395.45)	\$173,395.45	\$120,000.00	\$120,000.00							
08	Additional Revenue Offset by Appropriations	#DIV/0!	\$0.00		\$0.00								
10	Public and Private Revenue	-5.60%	(\$3,564.32)	\$63,649.64	\$60,085.32	\$60,085.32							
08	Other Special Items	9.78%	\$8,633.21	\$88,278.79	\$96,912.00	\$96,912.00							
15	Receipts from Delinquent Taxes	-7.24%	(\$10,530.44)	\$145,530.44	\$135,000.00	\$135,000.00							
	<i>Amount to be raised by taxation</i>												
07	Local Tax for Municipal Purposes	-7.16%	(\$116,344.88)	\$1,625,344.88	\$1,509,000.00	\$1,509,000.00							
07	Minimum Library Tax	#DIV/0!	\$0.00		\$0.00								
54	Open Space Levy Tax	#DIV/0!	\$0.00		\$0.00								
07	Addition to Local District School Tax	#DIV/0!	\$0.00		\$0.00								
08	Deficit General Budget	#DIV/0!	\$0.00		\$0.00								
	Total	-6.83%	(\$258,802.09)	\$3,791,163.09	\$3,532,361.00	\$3,532,361.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION - APPROPRIATIONS SUMMARY (ALL OPERATING FUNDS)

FCOA	Budgeted Full-Time	Positions Part-Time	% Difference Current v. Prior Year	\$ Difference Current v. Prior Year	Total Modified Appropriation for Service Type (Prior Year)	Total Appropriation for Service Type (Current Year)	General Budget	Public&Private Offsets	Open Space Budget	Utility	Utility	Utility	Utility	Utility	Utility
20	3.00	7.00	-0.79%	(\$2,598.65)	\$329,707.65	\$327,109.00	\$327,109.00								
21		1.00	29.36%	\$2,780.56	\$9,469.44	\$12,250.00	\$12,250.00								
22		5.00	4.25%	\$3,521.55	\$82,883.45	\$86,405.00	\$86,405.00								
23			12.00%	\$47,428.07	\$395,271.93	\$442,700.00	\$442,700.00								
25	9.00	5.00	7.29%	\$62,245.00	\$853,713.45	\$915,958.45	\$915,958.45								
26		3.00	3.67%	\$11,824.68	\$321,763.19	\$333,587.87	\$333,587.87								
27			44.44%	\$400.00	\$900.00	\$1,300.00	\$1,300.00								
28		10.00	-2.84%	(\$1,260.10)	\$44,431.10	\$43,171.00	\$43,171.00								
29			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
30			276.32%	\$19,825.34	\$7,174.66	\$27,000.00	\$27,000.00								
31			1.25%	\$1,295.94	\$103,904.06	\$105,200.00	\$105,200.00								
32			0.72%	\$291.35	\$40,708.65	\$41,000.00	\$41,000.00								
35			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
36			1.45%	\$3,277.84	\$225,300.16	\$228,578.00	\$228,578.00								
37			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
42			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
43	2.00	2.00	5.68%	\$12,005.92	\$211,464.08	\$223,470.00	\$223,470.00								
44			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
45			26.85%	\$96,085.16	\$357,914.84	\$454,000.00	\$454,000.00								
46			-64.14%	(\$18,639.00)	\$29,060.00	\$10,421.00	\$10,421.00								
48			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
50			2.23%	\$6,107.87	\$274,102.81	\$280,210.68	\$280,210.68								
55			#DIV/0!	\$0.00	\$0.00	\$0.00	\$0.00								
Total	14.00	33.00	7.44%	\$244,591.53	\$3,287,769.47	\$3,532,361.00	\$3,532,361.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

USER FRIENDLY BUDGET SECTION STRUCTURAL BUDGET IMBALANCES

	<i>Revenues at Risk</i>	<i>Non-recurring appropriation reductions</i>	<i>Future Year Appropriation Increases</i>	<i>Structural Imbalance Offsets</i>	Line Item. Put "X" in cell to the left that corresponds to the type of imbalance.	Amount	Comment/Explanation
				None			

ASSESSED PROPERTY VALUATIONS - EXEMPT PROPERTY - PROPERTY TAX APPEAL DATA

Property Tax Assessments - Taxable Properties (October 1, 2017 Value)			
	# of Parcels	Assessed Value	% of Total
1 Vacant Land	110	\$7,621,200.00	1.78%
2 Residential	965	\$296,375,200.00	69.05%
3A/3B Farm	287	\$46,560,744.00	10.85%
4A Commercial	72	\$64,120,050.00	14.94%
4B Industrial	1	\$327,800.00	0.08%
4C Apartments	8	\$13,273,400.00	3.09%
5A/5B Railroad			0.00%
6A/6B Business Personal Property	1	\$967,695.00	0.23%
Total	1,444	\$429,246,089.00	100.00%

Property Tax Assessments - Exempt Properties (October 1, 2017 Value)			
	# of Parcels	Assessed Value	% of Total
15A Public Schools	2	\$25,939,900.00	13.34%
15B Other Schools			0.00%
15C Public Property	21	\$153,648,220.00	79.03%
15D Church and Charities	11	\$10,093,400.00	5.19%
15E Cemeteries & Graveyards	1	\$168,800.00	0.09%
15F Other Exempt	15	\$4,577,400.00	2.35%
Total	50	\$194,427,720.00	100.00%

Average Ratio (%), Assessed to True Value	100.88%
Equalized Valuation, Taxable Properties	\$425,502,782.96

Total # of property tax appeals filed in 2017	County Tax Board	
	State Tax Court	
Number of 2017 County Tax Board decisions appealed to Tax Court		
Number of pending property tax appeals in State Tax Court		

Amount paid out by municipality for tax appeals in 2017	
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Percentage of Exempt vs.
Non-Exempt Properties 45.30%

Prior Budget Year's Payments in Lieu of Tax (PILOT) - 5 Year Exemptions/Abatements

	# of Parcels	PILOT Billing/Revenue	Assessed Value	Taxes if Billed in Full 2017 Total Tax Rate
G Commercial/Industrial Exemption				
I Dwelling Exemption				
J Dwelling Abatement				
K New Dwelling/Conversion Exemption				
L New Dwelling/Conversion Abatement				
N Multiple Dwelling Exemption				
O Multiple Dwelling Abatement				
Total 5 Yr Exemptions/Abatements	0	0.00	0.00	0.00

**USER FRIENDLY BUDGET SECTION
Long Term Tax Exemptions**

Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					Prior Budget Year's Payments in Lieu of Tax (PILOT) - Long Term Tax Exemptions					
Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2017 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2017 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2017 Total Tax Rate	Project Name	Type of Project (use drop-down for data entry)	PILOT Billing	Assessed Value	Taxes if Billed In Full 2017 Total Tax Rate	
Total Long Term Exemptions - Column Total		0.00	0.00	0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	Total Long Term Exemptions - Column Total		\$0.00	\$0.00	\$0.00	
Mark "X" if Grand Total															Total Long Term Exemptions - GRAND TOTAL		\$0.00	\$0.00	\$0.00	

**USER FRIENDLY BUDGET SECTION
BUDGETED PERSONNEL COSTS**

Organization / Individuals Eligible for Benefit	# of Full-Time Employees	# of Part-Time Employees	Total Personnel Cost	Base Pay	Overtime and other Compensation	Pension (Estimate)	Health Benefits Net of Cost Share	Employment Taxes and Other Benefits
Governing Body		5.00	81,008.74	\$24,995.10			\$31,013.64	\$25,000.00
Supervisory Staff (Department Heads & Managers)	2.00	1.00	215,054.51	\$132,831.15	\$7,000.00	\$17,164.00	\$44,859.36	\$13,200.00
Police Officers (Including Superior Officers)	10.00	4.00	922,981.44	\$574,914.68	\$65,000.00	\$88,062.00	\$137,504.76	\$57,500.00
Fire Fighters (Including Superior Officers)			0.00					
All Other Union Employees not listed above			0.00					
All Other Non-Union Employees not listed above	3.00	13.00	331,491.75	\$198,485.52	\$7,813.03	\$29,902.00	\$75,451.20	\$19,840.00
Totals	15.00	23.00	1,550,536.44	\$931,226.45	\$79,813.03	\$135,128.00	\$288,828.96	\$115,540.00

Is the Local Government required to comply with NJSA 11A **(Civil Service)**? - YES or NO

NO

Note - **Base Pay** is the annualized rate of pay to which overtime (if eligible) and/or pension is calculated. Either calculation is fine at the discretion of the Local Unit. Overtime and other compensation is any other item that is charged as a salary and wage expense but not included in Base Pay.

USER FRIENDLY BUDGET SECTION - HEALTH BENEFITS

	Current Year # of Covered Members (Medical & Rx)	Current Year Annual Cost Estimate per Employee	Total Current Year Cost	Prior Year # of Covered Members (Medical & Rx)	Prior Year Annual Cost per Employee (Average)	Total Prior Year Cost
Active Employees - Health Benefits - Annual Cost						
Single Coverage	5.00	\$11,115.00	\$55,575.00	5.00	\$11,127.12	\$55,635.60
Parent & Child	1.00	\$21,186.00	\$21,186.00	1.00	\$21,208.08	\$21,208.08
Employee & Spouse (or Partner)	1.00	\$23,672.00	\$23,672.00	1.00	\$23,695.68	\$23,695.68
Family	5.00	\$33,023.00	\$165,115.00	6.00	\$31,429.74	\$188,578.44
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	12.00		\$265,548.00	13.00		\$289,117.80
Elected Officials - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family	1	\$31,013.00	\$31,013.00		\$31,044.72	\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	1.00		\$31,013.00	0.00		\$0.00
Retirees - Health Benefits - Annual Cost						
Single Coverage			\$0.00			\$0.00
Parent & Child			\$0.00			\$0.00
Employee & Spouse (or Partner)			\$0.00			\$0.00
Family			\$0.00			\$0.00
Employee Cost Sharing Contribution (enter as negative -)						
Subtotal	0.00		\$0.00	0.00		\$0.00
GRAND TOTAL	13.00		\$296,561.00	13.00		\$289,117.80

Note - other health insurances such as dental and vision are not included in this analysis unless included in the employees total premium. Therefore, the total from this sheet may not agree with the budgeted appropriation.

Is medical coverage provided by the SHBP (Yes or No)?

YES

Is prescription drug coverage provided by the SHBP (Yes or No)?

YES

**USER FRIENDLY BUDGET SECTION
ACCUMULATED ABSENCE LIABILITY**

Legal basis for benefit
(check applicable items)

Organization/Individuals Eligible for Benefit	Gross Days of Accumulated Absence	Dollar Value of Compensated Absences	Approved Labor Agreement	Local Ordinance	Individual Employment Agreement
Police FOP 114	33.00	\$5,978.94	X		
Other	42.00	\$2,254.40		X	
Totals	75.00	\$8,233.34			
Total Funds Reserved as of end of 2017		\$0.00			
Total Funds Appropriated in 2018		\$0.00			

USER FRIENDLY BUDGET SECTION - OUTSTANDING DEBT; PER CAPITA AND BUDGET IMPACT

			Current Year	2019	2020	All Additional Future
Gross Debt	Deductions	Net Debt	Budget	Budget	Budget	Years' Budgets
Local School Debt		\$0.00				
Regional School Debt	\$11,865,000.00	\$0.00				
Utility Fund Debt						
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
0		\$0.00				
Municipal Purposes						
Debt Authorized		\$0.00				
Notes Outstanding	\$6,671,728.00	\$6,671,728.00				
Bonds Outstanding	\$355,000.00	\$355,000.00				
Loans and Other Debt		\$0.00				
Total (Current Year)	\$18,891,728.00	\$11,865,000.00	\$7,026,728.00			
Population (2010 census)	7,685					
Per Capita Gross Debt	\$2,458.26					
Per Capita Net Debt	\$914.34					
3 Yr. Average Property Valuation		\$419,956,628.67				
Net Debt as % of 3 Year Avg Property Valuation		1.67%				
Utility Fund - Principal						
Utility Fund - Interest						
Bond Anticipation Notes - Principal			\$129,000.00			
Bond Anticipation Notes - Interest			\$135,646.88			
Bonds - Principal			\$175,000.00	\$180,000.00	\$0.00	\$0.00
Bonds - Interest			\$13,910.00	\$4,680.00	\$0.00	\$0.00
Loans & Other Debt - Principal						
Loans & Other Debt - Interest						
Total			\$453,556.88	\$184,680.00	\$0.00	\$0.00
Total Principal			\$304,000.00	\$180,000.00	\$0.00	\$0.00
Total Interest			\$149,556.88	\$4,680.00	\$0.00	\$0.00
% of Total Current Year Budget			12.84%			
Description	Debt Not Listed Above					
Total Guarantees - Governmental						
Total Guarantees - Other						
Total Capital/Equipment Leases						
Total Other						
Bond Rating	Moody's	Standard & Poors	Fitch			
Rating	A2					
Year of Last Rating	2010					
Mark "X" if Municipality has no bond rating						

USER FRIENDLY BUDGET SECTION - SHARED SERVICES PROVIDED AND RECEIVED

Providing or Receiving Services?	Providing Services To/Receiving Services From	Type of Shared Service Provided	Notes (Enter more specifics if needed)	Begin Date	End Date	Amount to be Received/Paid
Providing	Chesterfield Court	Municipal Court		1/1/2018	12/31/2018	\$120,000.00

USER FRIENDLY BUDGET SECTION - Notes

(Press ALT-Enter to go to a new line in each cell)
