

NORTH HANOVER TOWNSHIP  
TOWNSHIP COMMITTEE MEETING MINUTES  
January 20, 2022 7:00 P.M.

VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#  
OR  
IN PERSON LIMITED TO THE FIRST 13 REGISTERED  
TO REGISTER EMAIL: CLERK@NORTHHANOVERTWP.COM

**CALL TO ORDER** Mayor Doyle called the meeting to order at 7:00 p.m.

**FLAG SALUTE:** Led by Mayor Doyle

**ROLL CALL:** Mayor Doyle  
Deputy Mayor Forsyth  
Committeeman DeBaecke  
Committeeman Kocubinski  
Committeeman O'Donnell

Absent: None

Also Present: Township Clerk Picariello and Township Attorney Roselli

**SUNSHINE STATEMENT:** “The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Courier Post, Burlington County Times and The Trenton Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

**PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS**

Mayor Doyle opened the meeting to the public. There were no public comments this evening.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeBaecke

Seconded By: Deputy Mayor Forsyth

**REVIEW OF CORRESPONDENCE**

1. Burlington County Overlay Program 2020 – Clerk Picariello noted the area designated for North Hanover is County Road 616. Committeeman DeBaecke noted he does not think that is North Hanover. Engineer Hirsh noted a section by Tara’s Tavern might be.

**ENGINEER’S REPORT**

Engineer Hirsh noted the sent the quote for Crosswicks-Ellisdale intersection was sent to Township. Attorney Roselli stated he would reach out to Upper Freehold for cost sharing. He also reported the Township received \$50,000 for the Local Improvement Recreation Grant. He stated the NJDOT 2020 project had some ponding issues and he was awaiting correction. He noted phase III of Schoolhouse contracts were in place. He would be scheduling a pre-construction meeting in February. He stated Phase IV plans and specs were being worked on and will be sent to NJDOT for approval to bid. He stated he received confirmation on the work at Spartan Village was feasible and no further response as of yet. Committeeman DeBaecke inquired about Phase III and sidewalk being included. Engineer Hirsh stated in could be addressed.

**DEPARTMENT REPORTS FOR DECEMBER 2021**

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes (and Year End)
- c. North Hanover Court
- d. Jacobstown Volunteer Fire Company (and Year End)
- e. Fire Marshall (Year End)
- f. Police Department
- g. Buildings/Grounds Supervisor (No Report Submitted)

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle	X		X			

**MINUTES FOR APPROVAL**

- December 16, 2021 – Regular Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell					X	
Mayor Doyle			X			

- December 16, 2021 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell					X	
Mayor Doyle			X			

- January 6, 2022 – Reorganization Meeting

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth		X	X			
Committeeman Kocubinski			X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

**BILLS AND CLAIMS FOR APPROVAL**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

**CONSENT AGENDA DEFINED:**

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2022-29 Resolution Appointing Recreation Advisory Committee Members

**RESOLUTION 2022-29**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**APPOINTMENT RECREATION ADVISORY COMMITTEE MEMBERS**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Recreation Advisory Committee has vacancies created by resignations of individuals or by term expirations; and

**WHEREAS**, it is the desire of the North Hanover Township Committee to fill the vacancies

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

**RECREATION ADVISORY COMMITTEE**

NAME	TITLE	TERM EXPIRATION
Alexandra DeGood	Chairman - Term 1/1/2022-12/31/2022 Registration/Sponsorship/Events	12/31/2024 (3 Year)
Zachary Boyce	Vice Chairman – Term 1/1/2022-12/31/2022 Basketball	12/31/2024 (3 Year)
Courtney Szymanski	Secretary – chosen by recreation members each year - Events	12/31/2024 (3 Year)
Christopher Doyle	Twp. Committee Liaison Recreation Commissioner	12/31/2022 (1 Year)
Cristian Keilsburger	Soccer/Fields/Baseball	12/31/2024 (3Year)
Michele McVaugh	Community Events/Sponsorship	12/31/2022 (3 Year)
Casey Noble	Community Events/Soccer	12/31/2022 (3 Year)
Brook J. Loftus	Adult Recreation	12/31/2024 (3 Year)
<b>VACANT</b>		
Stacey Artz	Community Event	12/31/2024 (3Year)
<b>VACANT</b>		
Christina Janis	Community Events	12/31/2023 (3 Year)
Christian Janis	Fields/Softball/Baseball/NBIAA	12/31/2023 (3 Year)

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		<b>X</b>	<b>X</b>			
Deputy Mayor Forsyth			<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell	<b>X</b>		<b>X</b>			
Mayor Doyle			<b>X</b>			

2022-30 Resolution Authorizing the Burlington County Division of Mosquito Control to Administer Aerial Surveillance and Treatment Program

**RESOLUTION 2022-30  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE BURLINGTON COUNTY DIVISION OF  
MOSQUITO CONTROL TO ADMINISTER AERIAL SURVEILLANCE AND  
TREATMENT PROGRAM**

**WHEREAS**, the Township Committee of the Township of North Hanover does hereby authorize the Burlington County Division of Mosquito Control to apply pesticides from aircraft to control mosquitoes over portions of North Hanover Township; and

**WHEREAS**, the Township Committee of the Township of North Hanover understands that all pesticides used are registered with the NJDEP for aerial application by the State and the USEPA; and

**WHEREAS**, the Township Committee of the Township of North Hanover further understands that the areas being treated are only those found to have a significantly high mosquito population and may present either a public health nuisance or disease factor;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township Committee of the Township of North Hanover that it hereby approves and authorizes the Burlington County Division of Mosquito Control to administer aerial surveillance and a treatment program to North Hanover Township and hereby authorizes the Mayor and/or Township Clerk to execute the document to authorize said services;

**BE IT FURTHER RESOLVED**, that a copy of this Resolution be forwarded to the following:

1. Burlington County Department of Public Works Division of Mosquito Control

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

2022-31 Resolution Appointing Full-Time EMT's

**RESOLUTION 2022-31  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTMENT OF FULL-TIME EMT'S**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

- EMT ~ Georgette Pagliocca
- EMT ~ Frank Angello
- EMT ~ Matthew Taylor

**Effective Date of Employment:** 01/18/2022

**BE IT FURTHER RESOLVED**, that the above-named positions will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$20.00 per hour.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

2022-32 Resolution Appointing Per Diem EMT's

**RESOLUTION 2022-32  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**APPOINTING PER DIEM EMT'S**

**WHEREAS**, N.J.S.A. Title 40 and Title 40A provide for the Appointment of Certain Officers, Appointees, and Employees to be appointed in Township Positions to carry out the lawful duties and responsibilities of the Township; and

**WHEREAS**, the Township Salary Ordinance provides for the rate of Compensation, Salary, or Wages of Certain Officers, Appointees and Employees of said Township.

**NOW THEREFORE BE IT RESOLVED**, that the following Officers, Appointees, and Employees are hereby appointed for their respective terms, as follows:

- PER DIEM EMT ~ Harry Zielnski
- PER DIEM EMT ~ James Hill
- PER DIEM EMT ~ Stephen Kynik
- PER DIEM EMT ~ William Wood
- PER DIEM EMT ~ Jason Faas
- PER DIEM EMT ~ Kara Eckelburg

**Effective Date of Employment:** 01/18/2022

**BE IT FURTHER RESOLVED**, that the above-named positions will be compensated as per the Salary Ordinance and Salary Resolution at a rate of \$18.00 per hour not to exceed 24 hours per week.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		<b>X</b>	<b>X</b>			
Deputy Mayor Forsyth			<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell	<b>X</b>		<b>X</b>			
Mayor Doyle			<b>X</b>			

2022-33 Resolution Authorizing a Street Opening Permit

**RESOLUTION 2022-33**

**TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING STREET OPENING PERMIT**

**WHEREAS**, Al Davis of Public Service Electric & Gas Co., hereinafter referred to as “PSEG”, has submitted an application for a Street Opening Permit for 1 Briggs Road; and

**WHEREAS**, pursuant to Chapter 12 the Township Engineer, Joseph Hirsh of Environmental Resolutions Inc. has reviewed said application and recommends approval by the Township Committee; and

**WHEREAS**, pursuant to Chapter 19 “Fees” a fee of \$50 is required prior to the issuance of a Street Excavation Permit.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover that the application for a Street Excavation Permit to PSEG for the location known as 1 Briggs Road is hereby approved subject to receipt of payment of the applicable fee.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		<b>X</b>	<b>X</b>			
Deputy Mayor Forsyth			<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell	<b>X</b>		<b>X</b>			
Mayor Doyle			<b>X</b>			

**NON-CONSENT AGENDA**

2022-34 Resolution Authorizing the Burlington County Department of Solid Waste to Continue to Provide Recycling and Solid Waste Disposal Services for the Years of 2022 Through 2026

**RESOLUTION 2022-34  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING THE BURLINGTON COUNTY DEPARTMENT OF SOLID WASTE  
TO CONTINUE TO PROVIDE RECYCLING AND SOLID WASTE DISPOSAL  
SERVICES FOR THE YEARS OF 2022 THROUGH 2026**

**WHEREAS**, in accordance with the provisions of the Solid Waste Management Act, NJSA 13:1E-1 et seq., the County has developed, implemented and financed a solid waste management system consisting of a number of facilities for the disposal or recycling of solid waste generated within the geographic boundaries of the County, pursuant to the Burlington County District Solid Waste Management Plan; and

**WHEREAS**, the County has determined to provide for the use by North Hanover Township of the system through the disposal or processing of solid waste, recyclables and household and small quantity generator hazardous waste collected by or on behalf of North Hanover Township; and

**WHEREAS**, the Governing Body of North Hanover Township wishes to participate in and utilize the system; and

**WHEREAS**, the parties wish to establish the terms and conditions under which the County will provide the Solid Waste Services and North Hanover Township will deliver solid waste, recyclables and household and small-quantity generator hazardous waste originating within its geographic boundaries that is collected by North Hanover Township or on its behalf to the system for processing and/or disposal; and

**WHEREAS**, the County of Burlington and North Hanover Township have duly authorized the making and execution of this service contract;

**NOW, THEREFORE BE IT RESOLVED**, in consideration of the foregoing and of the mutual covenants and agreements hereinafter contained and of the undertakings of each party to the other, the parties hereto, intending to be bound hereby, mutually covenant, promise and agree pursuant to the attached terms and conditions as set forth with this Resolution.

**NOW, THEREFORE, BE IT FUTHER RESOLVED**, that the Mayor of North Hanover Township is hereby authorized to execute said agreement.

**NOW, THEREFORE, BE IT FUTHER RESOLVED** that a copy of this Resolution be forwarded to the following:

1. Burlington County Department of Solid Waste

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

2022-35 Resolution Authorizing Township Clerk to Execute the Annual Dog License Maintenance Agreement for the Munidex System

**RESOLUTION 2022-35  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING TOWNSHIP CLERK TO EXECUTE THE ANNUAL DOG LICENSE  
MAINTENANCE AGREEMENT FOR THE MUNIDEX SYSTEM**

**WHEREAS**, the Township Clerk's Office manages the annual dog licensing utilizing software called Munidex; and

**WHEREAS**, each year the software company called Munidex, Inc. requires an annual maintenance agreement be executed to oversee said software;

**NOW THEREFORE BE IT RESOLVED**, by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that the Township Clerk is authorized by the Township Committee to sign the form document submitted by Munidex Inc. in order to accomplish the necessary maintenance of our municipal dog licensing for the 2022 calendar year.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke		X	X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell	X		X			
Mayor Doyle			X			

2022-36 Resolution Authorizing Contract with Atkinson Building for Improvements to the North Hanover Township Waste Facility

**RESOLUTION 2022-36  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING CONTRACT WITH ATKINSON BUILDING FOR IMPROVEMENTS TO THE NORTH HANOVER TOWNSHIP WASTE FACILITY**

**WHEREAS**, the Township of North Hanover requires the services of a contractor for purposes of removing and replacing existing concrete dumpster pad using 4500 PSI concrete with reinforcement; and

**WHEREAS**, the Township Committee has determined and certified in writing that the value of the contract will not exceed \$17,500; and

**WHEREAS**, the Township Committee has solicited competitive quotations of the service required and have determined that the proposal from Atkinson Building is the most advantageous, price and other factors considered; and

**WHEREAS**, it is the desire of the Township Committee to accept the proposal from Atkinson Building for concrete improvements to the Municipal Waste Facility in an amount not to exceed \$7,200.00; and

**WHEREAS**, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of North Hanover that it does hereby accept the proposal from Atkinson Building and it does hereby authorize a contract in an amount not to exceed \$7,200.00 for concrete improvement services for the Municipal Waste Facility.

**BE IT FURTHER RESOLVED** that the required “Notice of Contract Awards” shall be published in the legal newspaper as required by law within ten (10) days of its passage.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			<b>X</b>			
Deputy Mayor Forsyth			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell	<b>X</b>		<b>X</b>			
Mayor Doyle			<b>X</b>			

2022-37 Resolution Accepting Proposal from Environmental Resolutions Inc. Engineers for FY2022 NJDOT Schoolhouse Road Improvements Phase IV

**RESOLUTION 2022-37**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING THE PROPOSAL FROM ENVIRONMENTAL RESOLUTIONS INC. ENGINEERS FOR FY2022 NJDOT SCHOOLHOUSE ROAD IMPROVEMENTS PHASE IV**

**WHEREAS**, Environmental Resolutions Inc. has submitted a proposal dated December 15, 2021 for engineering services for the FY 2022 NJDOT Schoolhouse Road Improvements Phase IV; and

**WHEREAS**, it is the desire of the Township Committee to accept the proposal from Environmental Resolutions Inc. Engineers for FY2022NJDOT Schoolhouse Road Improvements Phase IV, in an amount not to exceed \$19,500.00; and

**WHEREAS**, funds are available to accept said proposal, as evidenced by the attached Certification of Availability of Funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Township of North Hanover that it does hereby accept the proposal from Environmental Resolutions Inc. Engineers, in an amount not to exceed \$19,500.00 to provide engineering services for the FY2022 NJDOT Schoolhouse Road Improvement Project Phase IV– Base Plan, Bid Documents and Construction Services.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	<b>X</b>		<b>X</b>			
Deputy Mayor Forsyth			<b>X</b>			
Committeeman Kocubinski			<b>X</b>			
Committeeman O'Donnell		<b>X</b>	<b>X</b>			
Mayor Doyle			<b>X</b>			

2022-38 Resolution Authorizing the Summer Recreation Camp Director to Pay in Advance of a Township Committee Meeting Certain Summer Camp Expenditures

**RESOLUTION 2022-38  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE SUMMER RECREATION CAMP DIRECTOR TO  
PAY IN ADVANCE OF A TOWNSHIP COMMITTEE MEETING CERTAIN SUMMER  
CAMP EXPENDITURES**

**WHEREAS**, from time to time there arises the need for the Summer Recreation Camp Director to make purchases for the Summer Recreation Camp Program; and

**WHEREAS**, at times said purchases necessitate a need to be purchased in advance of a Township Committee meeting in which approval for said purchases would be typically granted;

**NOW, THEREFORE, BE IT RESOLVED** that the Township Committee of North Hanover that the Director for the 2022 Summer Recreation Camp Program hereby have the consent of the Township Committee to make the following purchases in advance of a Township Committee meeting of which indicates a dollar amount not to exceed:

**EXPENDITURES FOR SUMMER RECREATION PROGRAM**

BJ'S	\$1,000
Sarah Sam's	\$2,000
The Rink or Cherry Hill Skate	\$3,000
Fun Plex	\$3,500
Laurel Lanes	\$2,500
Movies	\$2,000
Chucky Cheese	\$5,000
Charleston Swim Club	\$1,800
<b>Coco Keys</b>	<b>\$2,000</b>
<b>Island Beach State Park</b>	<b>\$ 500</b>
<b>Tuckerton Seaport Museum</b>	<b>\$4,000</b>
Miscellaneous Fees (Tolls, parking, etc.)	\$ 500

**Total** **\$27,800**

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke			<b>X</b>			
Deputy Mayor Forsyth			<b>X</b>			
Committeeman Kocubinski		<b>X</b>	<b>X</b>			
Committeeman O'Donnell	<b>X</b>		<b>X</b>			
Mayor Doyle			<b>X</b>			

2022-39 Resolution Approving Amendment to the EMS Third Party Billing Agreement with Jacobstown Volunteer Fire Company

**RESOLUTION NO. 2022-39  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**RESOLUTION APPROVING AMENDMENT TO EMERGENCY MEDICAL SERVICES  
– THIRD PARTY BILLING AGREEMENT WITH JACOBSTOWN VOLUNTEER FIRE  
COMPANY NO. 1**

**WHEREAS**, the Township Committee provides emergency medical and rescue services to the residents of North Hanover Township in conjunction with the Jacobstown Volunteer Fire Company No. 1 (“JVFC”), which receives funding, equipment, and use of a fire house for its operations within North Hanover Township from the Township; and

**WHEREAS**, the Township Committee previously determined that it was advisable to seek payment for the provision of emergency medical and rescue services from individuals who utilized the services and their insurance carriers, to offset the cost of operations for said service; and

**WHEREAS**, Title 40 of the Revised Statutes of New Jersey permits the Township's governing body to contract with a volunteer emergency squad to provide to its residents and taxpayers those governmental or quasi-governmental services embodied in rescue/emergency medical services; and

**WHEREAS**, the Township Committee adopted Ordinance Nos. 2011-001 and 2011-002, authorizing the establishment of a third-party billing system through JVFC at rates established by the Township Committee for providing emergency medical services for the benefit of the citizens, residents and taxpayers of the Township of North Hanover; and

**WHEREAS**, the Township and JVFC executed a certain Emergency Medical Services – Third Party Billing Agreement setting forth the terms and conditions pursuant to which JVFC would operate the third-party billing system; and

**WHEREAS**, the Township of North Hanover was party to a shared services agreement with Plumsted Fire District No. 1 (“Plumsted”), whereby Plumsted agreed to provide emergency medical services to North Hanover Township from 6 a.m. to 6 p.m., seven days a week; and

**WHEREAS**, Plumsted terminated its agreement with the Township of North Hanover which necessitated North Hanover Township having to hire EMS personnel to provide emergency medical services for the Township from 6 a.m. to 6 p.m., seven days a week and as a supplement the services being provided by JVFC; and

**WHEREAS**, the Township desires to utilize the third-party billing for the emergency medical operations being undertaken by the Township, as it will be operating the same ambulances currently being operated by JVFC; and

**WHEREAS**, JVFC has agreed to undertake third-party billing for North Hanover Township as part of the parties Emergency Medical Services – Third Party Billing Agreement; and

**WHEREAS**, it is necessary to amend the Emergency Medical Services – Third Party Billing Agreement to account for the third-party billing required for that aspect of the emergency medical services being provided by the Township; and

**WHEREAS**, the parties desire to memorialize their agreement by way of an Amendment to Emergency Medical Services – Third Party Billing Agreement, subject to the final form of said amendment being approved by the Township Attorney and JVFC.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, in the County of Burlington, that it does hereby approve of the Amendment to Emergency Medical Services – Third Party Billing Agreement by and between North Hanover Township and Jacobstown Volunteer Fire Company No. 1, subject to the final form of said amendment agreement being approved by the Township Attorney and JVFC.

**BE IT FURTHER RESOLVED** that a certified copy of this resolution be forwarded to Jacobstown Volunteer Fire Company No. 1.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

2022-40 Resolution Accepting Quote from Chesterfield Electric and HVAC, LLC for Electrical Panel Replacement

**RESOLUTION 2022-40**

**TOWNSHIP OF NORTH HANOVER**

**COUNTY OF BURLINGTON**

**RESOLUTION ACCEPTING QUOTE FROM CHESTERFIELD ELECTRIC AND HVAC, LLC FOR ELECTRICAL PANEL REPLACEMENT**

**WHEREAS**, the Township of North Hanover desires to replace the electrical panel located in North Hanover Township Public Works Garage; and

**WHEREAS**, N.J.S.A. 40A:11-6.1, authorizes the solicitation of quotations, if practicable; and

**WHEREAS**, the Township has reviewed the quotes received and recommends the lowest quote submitted by Chesterfield Electric and HVAC LLC; and

**WHEREAS**, the Township of North Hanover has sufficient funding in place as evidenced by the Chief Financial Officers certification of the availability of funds.

**NOW THEREFORE, BE IT RESOLVED** by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey hereby accepts the lowest quote by Chesterfield Electric and HVAC LLC, for electrical panel replacement located in the North Hanover Township Public Works Garage. in the amount of \$2,496.07.

**BE IT FURTHER RESOLVED** that the Chief Financial Officer is hereby authorized to issue said purchase order aforesaid on behalf of the Township.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski		X	X			
Committeeman O'Donnell			X			
Mayor Doyle			X			

**DISCUSSION**

- Grass Cutting & Maintenance of Township Property and Recreation Fields Bid – Clerk Picariello noted the expiration of the contract. There was a general consensus to extend.
- Roads and Grounds Contract – Clerk Picariello noted the expiration of the current contract. She noted Deputy Mayor Forsyth spoke with contractor and was informed the current contract does not wish to extend. There was a general consensus to re-bid.
- Municipal/JFVC Building Generator replacement – Clerk Picariello noted the quotes for replacement and gas conversion. After discussion, there was a consensus to explore further and re-list for another meeting.

Mayor Doyle noted the recent Recreation Advisory Committee meeting. He stated they wanted to go back to a Country Fair. He noted it was a heavy lift. Committeeman DeBaecke noted there is a book concerning it and it would take time to build up a vendor list. He believes it is a great idea but would be a big lift. Mayor Doyle stated they are looking for Easter Egg Hunt for April 16<sup>th</sup>, Memorial Day parade for May 25<sup>th</sup>, the Summer Fair June 25<sup>th</sup>, Movie night September 17<sup>th</sup>, Trunk or Treat October 21<sup>st</sup>, rain date October 22<sup>nd</sup> and the tree lighting December 2<sup>nd</sup>. The Township Committee expressed concern over the amount of work for the Fair but does not want to discourage a smaller version. Mayor Doyle inquired if funds would be available for the DCA recreation grant for field improvements. Engineer Hirsh stated he would look into it. Mayor Doyle inquired if a “splash down” would be permissible. Attorney Roselli stated there is always a concern over liability. Mayor Doyle also noted the request to call North Hanover sports teams the “pups”. After discussion, there was no objection.

**TOWNSHIP COMMITTEE “COMMENTS”**

Deputy Mayor Forsyth noted the Governor signed bills into law for Farmland Preservation incentives. He also stated there have been problems getting Recycling picked up at the Waste facility and asked for patience. Committeeman Kocubinski noted the current program was not netting appropriate offers to the farmers. He also gave a history on the PIG grants.

Mayor Doyle noted budget time was approaching. He asked the Committee to begin putting thoughts together concerning capital projects and keep in mind inflation is affecting everything. He noted with rising fuel, EMS issues, cost of police cars and the new tipping fees are going to require tough decisions to be made. He expressed his sympathies to Engineer Hirsh and his family on his recent loss.

**PUBLIC PARTICIPATION**

Questions, comments or statements from members of the public in attendance.

Mayor Doyle opened the meeting to the public. There were not public comments at this time.

**MOTION TO CLOSE PUBLIC COMMENT**

Proposed By: Committeeman DeBaecke

Seconded By: Committeeman O'Donnell

**EXECUTIVE SESSION RESOLUTION**

2022-41 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 EMS Contract Matter, FOP Contract Matter, Contract Matter, Personnel and Litigation matters

**RESOLUTION 2022-41  
TOWNSHIP OF NORTH HANOVER  
COUNTY OF BURLINGTON**

**AUTHORIZING A CLOSED SESSION MEETING**

**WHEREAS**, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

**WHEREAS**, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

**WHEREAS**, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

**NOW, THEREFORE, BE IT RESOLVED** by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss EMS Contract Matter, FOP Contract Matter, Contract Matters, Litigation and Personnel matters.

**BE IT FURTHER RESOLVED** that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Committeeman DeBaecke	X		X			
Deputy Mayor Forsyth			X			
Committeeman Kocubinski			X			
Committeeman O'Donnell		X	X			
Mayor Doyle			X			

At 7:41pm, Mayor Doyle recessed the meeting for approximately 45 minutes for closed session. He noted the Board of Health meeting would commence after closed session.

**MOTION TO ADJOURN**

**8:34 pm**

Proposed By: Deputy Mayor DeBaecke

Seconded By: Committeeman Forsyth

*Respectively submitted,*

\_\_\_\_\_  
**Mary Picariello, RMC/CMR/CTC**  
**Township Clerk**