

**NORTH HANOVER TOWNSHIP
TOWNSHIP COMMITTEE MEETING MINUTES
February 20, 2025 7:00 P.M.**

**VIA CONFERENCE CALL: Dial In: 1-888-482-9769; Access Code 4493305#
OR
IN PERSON**

CALL TO ORDER Mayor DeBaecke called the meeting to order at 7:00 p.m.

FLAG SALUTE: Led by Mayor DeBaecke followed by a moment of silence

INVOCATION: Mr. Wayne Voorhees lifted up Clerk Picariello as she enters retirement. He thanked her for all of the time she has dedicated to the town. He asked for blessing for our County, State and North Hanover Township.

ROLL CALL: Mayor DeBaecke
Deputy Mayor Doyle
Committeeman Forsyth
Committeeman Giberson
Committeeman Palombi

Absent: None

Also Present: Township Clerk Mary Picariello, Township Deputy Clerk Scout Beyer, Township Attorney Roselli and Township Engineer Hirsh

SUNSHINE STATEMENT:“The provisions of the Open Public Meetings Act have been met. Notice of this meeting has been transmitted by email to the Burlington County Times and Courier Times as well as given to those having requested same and posted on the Township bulletin board located in the foyer of the municipal building”.

PUBLIC COMMENT AS IT RELATES TO AGENDA ITEMS

Mayor DeBaecke opened the meeting to the public. There were no public comments this evening.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Deputy Mayor Doyle
Seconded By: Committeeman Palombi

PROCLAMATION

Mayor DeBaecke read in full the following Proclamation and presented it to Clerk Picariello:

**Proclamation in Recognition of
The Retirement of
Mary Alice Picariello, RMC/CMR/CTC**

WHEREAS, Mary Alice Picariello, RMC/CMR/CTC has served as the Municipal Tax Collector for North Hanover Township since June 19, 2006; and

WHEREAS, Mary A. Picariello successfully completed the State of New Jersey's testing requirements to be certified as a Municipal Clerk and was appointed as the Municipal Clerk for North Hanover Township on May 8, 2017; and

WHEREAS, Mary A. Picariello has also filled many positions for the Township of North Hanover since commencing of her employment, including Municipal Registrar, Secretary Pro Tem, Municipal Researcher, Improvement Search Officer, PACO, Dog License Registrar, Municipal Recycling Coordinator and the Fund Commissioner, Claims Coordinator, Safety Coordinator for the Burlington County Joint Insurance Fund; and

WHEREAS, prior to her being employed by North Hanover Township, Mary A. Picariello was employed by Bordentown Township and Burlington Township, and has enjoyed a 35-year successful career as a public employee; and

WHEREAS, through her tireless efforts, Mary A. Picariello has provided faithful and professional services to nineteen Township Committees in the performance of her duties; and

WHEREAS, Mary A. Picariello has always demonstrated her commitment to and knowledge of the Office of Municipal Clerk and the Office of Municipal Tax Collector, in addition to the other positions she has held during her tenure as a Township employee; and

WHEREAS, Mary A. Picariello was an active member of the Tax Collector and Treasurers Association of New Jersey and previously served as an officer for the Association; and

WHEREAS, Mary A. Picariello served the Township of North Hanover and the residents with dedication, a commitment to excellence, personal sacrifice, humor and compassion; and

WHEREAS, the Mayor and Township Committee of the Township of North Hanover desire to express their deep appreciation to Mary A. Picariello for her many years of tireless service to the Township of North Hanover and the entire North Hanover Township Community.

NOW THEREFORE, BE IT PROCLAIMED by Ronald I. DeBaecke, Jr., Mayor of the Township of North Hanover, County of Burlington, State of New Jersey, on this occasion of her well-earned retirement, and for the honor that she has given to the Township and its residents, that **February 28, 2025**, be proclaimed as

MARY A. PICARIELLO DAY

Members of the Township Committee congratulated Clerk Picariello and thanked her for her years of service to the Township. Clerk Picariello thanked the members of Township Committee, along with Mr. Rosetti and noted how special North Hanover Township is, from the residents, the staff, the Committee and professionals.

ENGINEER’S REPORT

Joe Hirsh was present this evening. He reported the replacement of doors at the municipal building project is complete. He additionally reported on receiving the final closeout documentation for the FY24 project and begin processing the project closeout in anticipation of the next Township Committee meeting. He finally reported on the FY23 project in which he will follow-up to schedule the striping of the '25 MPH Ahead' on Meany Road. Committeeman Giberson inquired about soil compact ratings at the Provinceline Road development. Engineer Hirsh explained the soil compact process and confirmed there is an inspector present on the jobsite. Deputy Mayor Doyle inquired if there is an official name for the development for advertising purposes and Engineer Hirsh has only heard of “Provinceline Farms”. Committeeman Palombi asked if a traffic control plan was submitted and Engineer Hirsh stated that he will contact the developer for one.

DEPARTMENT REPORTS FOR JANUARY 2025

- a. Tax Collector
- b. Construction, Zoning & Mobile Homes
- c. North Hanover Court
- d. Jacobstown Volunteer Fire Company
- e. Fire Official
- f. Police Department

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke			X			

MINUTES FOR APPROVAL

- February 6, 2025 – Regular Meeting; and
- February 6, 2025 – Executive Session

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke			X			

BILLS AND CLAIMS FOR APPROVAL

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Giberson			X			
Committeeman Palombi			X			

Mayor DeBaecke		X	X			
----------------	--	---	---	--	--	--

ORDINANCE – ADOPTION

2025-01 An Ordinance to Establish Salaries for Various Officials of The Township of North Hanover, Burlington County, State of New jersey, and Regulating the Manner of Payment of Same

**ORDINANCE 2025-01
COUNTY OF BURLINGTON
TOWNSHIP OF NORTH HANOVER**

**AN ORDINANCE TO ESTABLISH SALARIES FOR VARIOUS OFFICIALS OF THE
TOWNSHIP OF NORTH HANOVER, BURLINGTON COUNTY, STATE OF NEW JERSEY,
AND REGULATING THE MANNER OF PAYMENT OF SAME**

SECTION 1. The annual rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees and employees of North Hanover Township is hereby fixed in the following schedule:

TITLE	PER ANNUM	
Township Committee	2,500 -	7,000
Municipal Clerk	5,000 -	80,000
Deputy Municipal Clerk	0 -	70,000
Tax Assessor	7,000 -	30,000
Tax Collector	10,000 -	40,000
Municipal Clerk/Tax Collector	10,000 -	110,000
Municipal Clerk/Township Administrator	10,000 -	140,000
Township Administrator	10,000-	50,000
Chief Financial Officer	10,000 -	60,000
Accounts Payable Clerk/Finance Assistant	5,000 -	45,000
Construction Code Official	8,000 -	20,000
Building Sub Code Official/Inspector	5,000 -	15,000
TACO/Zoning Secy/Coah Liaison/JLUB Secy	5,000 -	50,000
Plumbing Sub Code Official/Inspector	3,000 -	15,000
Fire Sub Code Official/Inspector	1,000 -	10,000
Electric Sub Code Official/Inspector	5,000 -	15,000
Mobile Home Inspector	1,500 -	4,000
Zoning Officer	1,500 -	10,000
Emergency Management Coordinator	0 -	2,500
Deputy Emergency Management Coordinator	0 -	2,500
Recycling Coordinator	0 -	2,500
Clean Communities Coordinator	0 -	500
Police Clerk	15,000 -	40,000
Police Chief	50,000 -	115,000
Assessors Clerk	0 -	5,000
Deputy Tax Collector	0 -	5,000
Secretary Board of Health	0 -	400
Recreation Secretary	0 -	400

Dog Registrar	0	-	200
Deputy Dog Registrar	0	-	200
Discovery Clerk	100	-	3,000
Municipal Judge	15,000	-	38,000
Court Administrator/Violations Clerk	20,000	-	60,000
Deputy Court Admin/Violations Clerk	12,000	-	40,000

TITLE	PER MEETING OR SESSION		
Joint Land Use Board Secretary	50	-	100
Sound Recorder Court	30	-	100
Conflict Public Defender	125	-	250
Conflict Judge	325	-	700
Summer Recreation Lifeguard	75	-	150

TITLE	PER HOUR		
Clerk Typist	15.49	-	25.00
Emergency Medical Technician (EMT)	15.49	-	25.00
Emergency Medical Technician (EMT) Supervisor	18.00	-	30.00
Custodian	15.49	-	20.00
Custodian Supervisor	18.00	-	25.00
Maintenance/Grounds Keeper	15.49	-	20.00
DPW Laborer Part Time	15.49	-	17.00
Treasurer	15.49	-	30.00
Laborer Waste Facility	15.49	-	20.00
Waste Facility Supervisor	15.49	-	20.00
Fire Official (including Fire Inspector)	26.00	-	35.00
Fire Inspector (Non-Fire Official)	20.00	-	25.00
Special Police Officers	15.49	-	25.00
Part-Time Police Officers	19.00	-	29.00
Special Law Enforcement Officer Class I & II	19.00	-	29.00
Special Law Enforcement Officer Class III	30.00	-	45.00
Summer Recreation Co-director	20.00	-	40.00
Summer Recreation Bus Driver	14.53	-	25.00
Summer Recreation Instructors	15.00	-	40.00
Summer Recreation Nurse	14.53	-	40.00
Summer Recreation Aids	14.53	-	25.00
Summer Recreation Asst. Aids	14.53	-	20.00
Summer Recreation Sr Counselor	14.53	-	16.00
Summer Recreation Jr Counselor	14.53	-	16.00
Court Sound Recorder – MIN 3 Hrs	15.49	-	25.00

SECTION 2. The Overtime rate (unless otherwise specified) of compensation, salary, wages of the following officers, appointees, and employees of the Municipal Courts of North Hanover Township for Special Sessions and sessions under the Alcohol Education Rehab Funding are paid at the following overtime rate ranges:

TITLE	PER SESSION
--------------	--------------------

Municipal Judge	300	-	800
Public Defender	250	-	500

TITLE	PER HOUR		
Court Administrator/Violations Clerk	20.00	-	40.00
Deputy Court Admin/Violations Clerk	15.49	-	30.00
Court Sound Recorder	15.49	-	30.00

SECTION 3. All Ordinances inconsistent with the above are hereby repealed.

SECTION 4. This Ordinance and the salaries herein are subject to all Federal Laws, rulings, and guidelines concerning prices and wages.

SECTION 5. This Ordinance shall take effect after its final passage and publication according to law and shall be effective as of January 1, 2025 or date of hire or appointment if after January 1, 2026.

MAYOR OPENS THE MEETING TO THE PUBLIC

There were no public comments this evening.

MOTION TO CLOSE PUBLIC HEARING

Proposed By: Mayor DeBaecke

Seconded By: Committeeman Palombi

MOTION TO ADOPT ORDINANCE 2025-01

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke			X			

CONSENT AGENDA DEFINED:

All Resolutions listed on today’s consent agenda are to be considered as one vote by Township Committee and will be enacted by one motion. There will be no discussion of these items. If discussion is desired, that item will be removed from the consent agenda and considered separately.

2025-45 Resolution Authorizing the Burlington County Division of Mosquito Control to Administer Aerial Surveillance and Treatment Program

RESOLUTION 2025-45

**TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION AUTHORIZING THE BURLINGTON COUNTY DIVISION OF
MOSQUITO CONTROL TO ADMINISTER AERIAL SURVEILLANCE AND
TREATMENT PROGRAM**

WHEREAS, the Township Committee of the Township of North Hanover does hereby authorize the Burlington County Division of Mosquito Control to apply pesticides from aircraft to control mosquitoes over portions of North Hanover Township; and

WHEREAS, the Township Committee of the Township of North Hanover understands that all pesticides used are registered with the NJDEP for aerial application by the State and the USEPA; and

WHEREAS, the Township Committee of the Township of North Hanover further understands that the areas being treated are only those found to have a significantly high mosquito population and may present either a public health nuisance or disease factor;

NOW, THEREFORE, BE IT RESOLVED, by the Township Committee of the Township of North Hanover that it hereby approves and authorizes the Burlington County Division of Mosquito Control to administer aerial surveillance and a treatment program to North Hanover Township and hereby authorizes the Mayor and/or Township Clerk to execute the document to authorize said services;

BE IT FURTHER RESOLVED, that a copy of this Resolution be forwarded to the following:

1. Burlington County Department of Public Works Division of Mosquito Control

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-46 Resolution Authorizing the Refund of a Smoke Inspection Fee

**RESOLUTION 2025-46
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**A RESOLUTION AUTHORIZING THE REFUND
OF A SMOKE INSPECTION FEE**

WHEREAS, payment for a smoke inspection was received December 12, 2024 in the amount of \$35.00; and

WHEREAS, the smoke inspection was cancelled due to the house being taken off the market.

NOW, THEREFORE BE IT RESOLVED, by the Township Committee of the Township of North Hanover that, as requested by the Construction/Zoning Secretary, it hereby authorizes a refund of a smoke inspection fee, in the amount of \$35.00 to Jennifer Conover, Block 700 Lot 17, commonly known as 334 Monmouth Road.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			

Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-47 Resolution to Support Publishing Legal Notices on Official Government Websites

RESOLUTION 2025-47
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON

RESOLUTION TO SUPPORT PUBLISHING LEGAL NOTICES ON OFFICIAL GOVERNMENT WEBSITES

WHEREAS, the sunset provision of March 1, 2025, imposed under P.L. 2024 c.106 is fast approaching in what was a temporary solution that allowed local governments to comply with the public notice requirements under the law in time for annual reorganization meetings in January; and,

WHEREAS, local government officials serve as the stewards of property taxpayer dollars and should no longer be required to subsidize the newspaper industry with revenues collected from publishing legal notices in the press; and,

WHEREAS, long before NJ Advanced Media’s announcement that it was terminating daily print publications in January of 2025, local government officials found it increasingly difficult to comply with the public notice requirements under the law as the media has become almost exclusively digitized and struggled to retain staff, resources, and publications; and,

WHEREAS, legislation that will authorize local governments to publish legal notices on a local government’s official website will streamline an antiquated and overly burdensome process and save valuable time, resources, and property taxpayer dollars; and,

NOW, THEREFORE, BE IT RESOLVED that the Township of North Hanover does in fact, hereby urge state leaders to pass legislation that will authorize municipalities, counties, school districts, and all local governments to publish legal notices in a clear, transparent, and timely manner on a local government’s official website.

BE IT FURTHER RESOLVED that a copy of this Resolution shall be sent to Governor Phil Murphy, Senate President Nicholas Scutari, Speaker of the General Assembly Craig Coughlin, Senator Owen Henry, Assemblyman Alex Sauickie, Assemblyman Robert Clifton and the New Jersey State League of Municipalities.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-48 Resolution Appointing Fund Commissioner and Alternate Fund Commissioner to the Burlington County Municipal Joint Insurance Fund

**RESOLUTION 2025-48
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING FUND COMMISSIONER AND
ALTERNATE FUND COMMISSIONER TO THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE
FUND**

WHEREAS, the Township of North Hanover is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the Bylaws of the FUND require that each Municipality appoint a member of the governing body or a municipal employee to serve as Fund Commissioner; and

WHEREAS, the Mayor and Township Committee of the Township of North Hanover recommends the appointment of **Joseph Bellina** to serve as Fund Commissioner and **Scout Beyer** as Alternate Fund Commissioner in accordance with the FUND Bylaws.

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of North Hanover that it does hereby appoint Joseph Bellina as Fund Commissioner and Scout Beyer as Alternate Fund Commissioner effective March 1, 2025 to Burlington County Municipal Joint Insurance Fund.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-49 Resolution Establishing Contact Person(s) for the Employment Practices Liability Attorney Consultation Service Burlington County Municipal Joint Insurance Fund

**RESOLUTION 2025-49
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION ESTABLISHING CONTACT PERSON(S) FOR THE EMPLOYMENT
PRACTICES LIABILITY ATTORNEY CONSULTATION SERVICE BURLINGTON
COUNTY MUNICIPAL JOINT INSURANCE FUND**

WHEREAS, the Township Committee of the Township of North Hanover hereinafter referred to as "MUNICIPALITY" , is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as "FUND"; and

WHEREAS, the FUND has adopted a policy authorizing the Employment Practices Liability Attorney Consultation Service; and

WHEREAS, the FUND has budgeted an annual allowance for each member for EPL consulting services; and

WHEREAS, the FUND requires the MUNICIPALITY to designate specific managerial or supervisory individuals who will have telephone access to the EPL Hotline;

NOW, THEREFORE BE IT RESOLVED, that the Township Committee of the Township of North Hanover does hereby appoint **Joseph Bellina** as its Contact Person effective March 1, 2025.

BE IT FURTHER RESOLVED, that the Township Committee of the Township of North Hanover does hereby appoint **Scout Beyer** as additional Contact Persons effective March 1, 2025.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-50 Resolution Appointing Township Administrator for the Township of North Hanover

**RESOLUTION NO. 2025-50
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
STATE OF NEW JERSEY**

APPOINTING TOWNSHIP ADMINISTATOR FOR THE TOWNSHIP OF NORTH HANOVER

WHEREAS, by Ordinance No. 2007-01, the Township Committee of the Township of North Hanover created the position of Township Administrator within the Township of North Hanover; and

WHEREAS, the Township Committee, after review and consideration, has determined that at this time, it would be in the best interest of the Township of North Hanover to appoint a Township Administrator, on a part-time basis, to assist in the day-to-day operations of the municipality; and

WHEREAS, the Mayor, Committeeman Palombi, Township Clerk and Township Attorney interviewed Josep Bellina and have recommended that the full Township Committee appoint Joseph Bellina as Township Administrator based on his qualifications and ability to provide said services on a part-time basis; and

WHEREAS, based on this recommendation, the Township Committee desires to appoint Joseph Bellina as the Township Administrator for the Township of North Hanover, consistent with Ordinance 2007-01 and N.J.S.A. 40A:9-137, on a part-time basis, effective March 1, 2025, at a pro-rated initial annual salary of \$31,200.00; and

WHEREAS, said appointment shall also be subject to and in accordance with all Township ordinances pertaining to Township personnel, including salary ordinances providing the rate of

compensation, salary, or wages of certain officers, appointees and employees of the Township, any Township personnel policies and/or employee handbook that may be in effect or come into effect from time to time.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby appoint Joseph Bellina as Township Administrator of the Township of North Hanover effective March 1, 2025, on a part-time basis, at an initial annual salary of \$31,200.00 per annum, pro-rated for the balance of 2025, in addition to all of the rights and benefits afforded to part-time employees of the Township of North Hanover, and subject to and in accordance with all Township ordinances pertaining to Township personnel, including salary ordinances providing the rate of compensation, salary, or wages of certain officers, appointees and employees of the Township, any Township personnel policies and/or employee handbook that may be in effect or come into effect from time to time.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Joseph Bellina and the Chief Financial Officer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-51 Resolution Appointing Municipal Clerk for the Township of North Hanover

**RESOLUTION NO. 2025-51
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
STATE OF NEW JERSEY**

APPOINTING MUNICIPAL CLERK FOR THE TOWNSHIP OF NORTH HANOVER

WHEREAS, the MaryAlice Picariello, RMC, Municipal Clerk for the Township of North Hanover will retire effective February 28, 2025; and

WHEREAS, there exists a need to appoint a Municipal Clerk pursuant to N.J.S.A. 40A:9-133 for a three (3) year term to fill the vacancy that will be created by said retirement; and

WHEREAS, no person may be appointed or reappointed as Municipal Clerk who does not hold a Registered Municipal Clerk (“RMC”) certificate; and

WHEREAS, the Township Committee desires to appoint Scout Beyer, who is qualified to hold the position, as Municipal Clerk for a three (3) year term commencing March 1, 2025, and ending February 29, 2028, at an initial annual salary of \$70,000.00 per annum, pro-rated for the balance of 2025; and

WHEREAS, Scout Beyer is also hereby appointed to the positions of Secretary Pro Tem, Municipal Researcher, Improvement Search Officer, PACO, Dog Registrar and Municipal

Recycling Coordinator, at no additional salary; and

WHEREAS, Scout Beyer shall continue to hold the positions of Deputy Registrar of Vital Statistics and Deputy Tax Collector for the Township of North Hanover while serving as Municipal Clerk, at no additional salary; and

WHEREAS, said appointments shall also be subject to and in accordance with all Township ordinances pertaining to Township personnel, including salary ordinances providing the rate of compensation, salary, or wages of certain officers, appointees and employees of the Township, any Township personnel policies and/or employee handbook that may be in effect or come into effect from time to time.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby appoint Scout Beyer, RMC as Municipal Clerk of the Township of North Hanover for a three (3) year term commencing March 1, 2025 and ending February 29, 2028, at an initial annual salary of \$70,000.00 per annum, pro-rated for the balance of 2025, in addition to all of the rights and benefits afforded to full time employees of the Township of North Hanover, and subject to and in accordance with all Township ordinances pertaining to Township personnel, including salary ordinances providing the rate of compensation, salary, or wages of certain officers, appointees and employees of the Township, any Township personnel policies and/or employee handbook that may be in effect or come into effect from time to time.

BE IT FURTHER RESOLVED that Scout Beyer be and is hereby also appointed to the positions of Secretary Pro Tem, Municipal Researcher, Improvement Search Officer, PACO, Dog Registrar and Municipal Recycling Coordinator, at no additional salary, and Scout Beyer shall continue to hold the positions of Deputy Registrar of Vital Statistics and Deputy Tax Collector for the Township of North Hanover while serving as Municipal Clerk, at no additional salary.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Scout Beyer, the Chief Financial Officer, and the Division of Local Government Services.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-52 Resolution Appointing Municipal Tax Collector for the Township of North Hanover

**RESOLUTION NO. 2025-52
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
STATE OF NEW JERSEY**

APPOINTING MUNICIPAL TAX COLLECTOR FOR THE TOWNSHIP OF NORTH HANOVER

WHEREAS, the MaryAlice Picariello, RMC, CTC, the current Certified Tax Collector for the Township of North Hanover will retire effective February 28, 2025; and

WHEREAS, there exists a need to appoint a Municipal Tax Collector pursuant to N.J.S.A. 40A:9-142 to fill the vacancy that will be created by said retirement; and

WHEREAS, Mary Alice Brown holds a tax collector certificate issued by the State of New Jersey and is a duly Certified Tax Collector; and

WHEREAS, the Township Committee, after review and consideration, has determined that it would be in the best interest of the Township of North Hanover to fill the vacancy in the office of the Municipal Tax Collector by appointing Mary Alice Brown as Municipal Tax Collector, on a part-time basis for the Township of North Hanover for a term effective March 1, 2025 and terminating December 31, 2025, at a pro-rated initial annual salary of \$20,000.00; and

WHEREAS, said appointment shall also be subject to and in accordance with all Township ordinances pertaining to Township personnel, including salary ordinances providing the rate of compensation, salary, or wages of certain officers, appointees and employees of the Township, any Township personnel policies and/or employee handbook that may be in effect or come into effect from time to time.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it does hereby appoint Mary Alice Brown as Municipal Tax Collector of the Township of North Hanover for a term effective March 1, 2025 and ending December 31, 2025, on a part-time basis, at an initial annual salary of \$20,000.00 per annum, pro-rated for the balance of 2025, in addition to all of the rights and benefits afforded to part-time employees of the Township of North Hanover, and subject to and in accordance with all Township ordinances pertaining to Township personnel, including salary ordinances providing the rate of compensation, salary, or wages of certain officers, appointees and employees of the Township, any Township personnel policies and/or employee handbook that may be in effect or come into effect from time to time.

BE IT FURTHER RESOLVED that a certified copy of this resolution be forwarded to Mary Alice Brown, the Chief Financial Officer, and the Division of Local Government Services.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-53 Resolution Appointing Caitlin Decker Registrar of Vital Statistics for the Township of North Hanover

**RESOLUTION 2025-53
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

A RESOLUTION APPOINTING CAITLIN DECKER AS REGISTRAR OF VITAL STATISTICS FOR THE TOWNSHIP OF NORTH HANOVER

WHEREAS, N.J.S.A TITLE 40 and TITLE 40A provide for the appointment of certain Officers Appointees and Employees to be appointed in Township positions to carry out the lawful duties and responsibilities of the Township: and

WHEREAS, the Township Committee desires to appoint Caitlin Decker to the position of Registrar of Vital Statistics for the Township of North Hanover, effective as of March 1, 2025, at no additional salary; and

WHEREAS, in accordance with N.J.S.A. 26:-13, the term of office shall terminate March 1, 2028;

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington County, State of New Jersey that it does hereby appoint Caitlin Decker as Registrar of Vital Statistics for the Township of North Hanover commencing March 1, 2025 and terminating March 1, 2028 at no additional compensation.

BE IT FURTHER RESOLVED that a certified copy of this resolution shall be forwarded to the Chief Financial Officer, Township Treasurer and the State of New Jersey Registrar.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-54 Resolution Appointing a Claims Coordinator for the Burlington County Joint Insurance Fund

**RESOLUTION 2025-54
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

RESOLUTION APPOINTING CLAIMS COORDINATOR FOR THE BURLINGTON COUNTY MUNICIPAL JOINT INSURANCE FUND

WHEREAS, the Mayor and Township Committee of the Township of North Hanover is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Claims Coordinator to coordinate and oversee the Member claims reporting and recordkeeping efforts, and act as a liaison between the municipality, the JIF Claims Administrator, and other outside agencies.

WHEREAS, the Mayor and Township Committee of the Township of North Hanover recommends the appointment of **Scout Beyer** to serve as Claims Coordinator in accordance with the FUND requirements effective March 1, 2025;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of North Hanover that it does hereby appoint **Scout Beyer** as Municipal Claims Coordinator.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-55 Resolution Appointing a Safety Coordinator for the Burlington County Joint Insurance Fund

**RESOLUTION 2025-55
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

**RESOLUTION APPOINTING SAFETY COORDINATOR FOR THE BURLINGTON COUNTY MUNICIPAL
JOINT INSURANCE FUND**

WHEREAS, the Mayor and Township Committee of the Township of North Hanover is a member of the Burlington County Municipal Joint Insurance Fund, hereinafter referred to as the FUND; and

WHEREAS, the FUND requires that in the manner generally prescribed by law, each member shall appoint a Safety Coordinator to chair the Member Safety Committee, coordinate and oversee the Member safety efforts, and act as a liaison between the municipality, the JIF Safety Director, and other outside agencies.

WHEREAS, the Mayor and Township Committee of the Township of North Hanover recommends the appointment of **Scout Beyer** to serve as Safety Coordinator in accordance with the FUND requirements effective March 1, 2025;

NOW, THEREFORE, BE IT RESOLVED by the Mayor and Township Committee of the Township of North Hanover that it does hereby appoint **Scout Beyer** as Municipal Safety Coordinator.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

2025-56 Resolution Establishing Township Policy Authorizing Certain Township Retirees to Enroll in Township Health Insurance Plan and Dental Insurance Plan and Requiring said Retirees to Pay Total Cost of All Premiums Directly

**RESOLUTION NO. 2025-56
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
STATE OF NEW JERSEY**

RESOLUTION ESTABLISHING TOWNSHIP POLICY AUTHORIZING CERTAIN TOWNSHIP RETIREES TO ENROLL IN TOWNSHIP HEALTH INSURANCE PLAN AND DENTAL INSURANCE PLAN AND REQUIRING SAID RETIREES TO PAY TOTAL COST OF ALL PREMIUMS DIRECTLY

WHEREAS, certain employees of the Township of North Hanover are not represented in any Collective Bargaining Agreements or union; and

WHEREAS, the Township Committee of the Township of North desires to establish a policy regarding post-retirement health and dental benefits for North Hanover Township employees who are employed full-time at the time of retirement, and who are not represented in any Collective Bargaining Agreement or by an labor union, and who were hired by North Hanover Township prior to January 1, 2007, and who have provided at least fifteen (15) years of continuous paid service to North Hanover Township, and who have at least twenty-five (25) years of paid service in the PERS, and having attained the age of fifty-five (55) years of age at the time of retirement.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey that it shall be the policy of the Township of North Hanover to permit full time employees with the Township of North Hanover at the time of retirement and in good standing, who are not represented in any Collective Bargaining Agreement or by any labor union, and were hired by North Hanover Township prior to January 1, 2007, and who have provided at least fifteen (15) years of continuous paid service to North Hanover Township and at least twenty-five (25) years of paid service in PERS, having attained the age of fifty-five (55) years at the time of retirement, to enroll in such health and dental insurance plans that the Township has in effect at the time of the employee’s retirement and from time to time thereafter. The employee shall be solely responsible for all costs associated with enrollment in said plans, including, without limitation, the payment of all premium costs. In that regard, the health insurance carrier or provider and/or dental insurance carrier or provider shall be required to directly bill the retired employee for all costs, including premium costs. The coverage permitted by this policy shall be limited solely to the retired employee (single coverage) and all coverages shall terminate when the employee becomes eligible to receive Medicare Benefits and/or attains Medicare age, whichever is the first to occur.

BE IT FURTHER RESOLVED that this policy shall become effective March 1, 2025.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle			X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			

Mayor DeBaecke	X		X			
----------------	---	--	---	--	--	--

NON-CONSENT AGENDA

2025-57 Resolution Approving the Public Display of Fireworks for the Township of North Hanover Family Night Celebration

**RESOLUTION 2025-57
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

APPROVING THE PUBLIC DISPLAY OF FIREWORKS FOR THE TOWNSHIP OF NORTH HANOVER FAMILY NIGHT CELEBRATION

WHEREAS, it is the desire of the Township of North Hanover to approve the public display of fireworks for the North Hanover Family Night Celebration; and

WHEREAS, a proposal was submitted to the North Hanover Township Committee for consideration; and

WHEREAS, the North Hanover Township Committee desires to accept the proposal from Celebration Fireworks Inc., in the amount of \$5,950.00; and

WHEREAS, after **authorization is approved**, the Fire Official will then be able to issue a permit for the public display of fireworks.

NOW THEREFORE BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that approval is granted for the public display of fireworks for the North Hanover Family Night Celebration to be held on Friday, September 19, 2025, with a rain date of Saturday, September 20, 2025.

BE IT FURTHER RESOLVED that the Fire Official is hereby requested to issue a permit pursuant to N.J.A.C. 5:18-2.7.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth		X	X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke			X			

2025-58 Resolution Approving and Ratifying Collective Negotiated Agreement Between the township of North Hanover and the Burlington County Professional Firefighters IAFF Local 3091 for the North Hanover Emergency Medical Technicians

**RESOLUTION NO. 2025-58
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON
STATE OF NEW JERSEY**

RESOLUTION APPROVING AND RATIFYING COLLECTIVE NEGOTIATED AGREEMENT BETWEEN THE TOWNSHIP OF NORTH HANOVER AND THE

BURLINGTON COUNTY PROFESSIONAL FIREFIGHTERS IAFF LOCAL 3091 FOR THE NORTH HANOVER EMERGENCY MEDICAL TECHNICIANS

WHEREAS, a collective negotiated agreement has been made between the Township of North Hanover and the Burlington County Professional Firefighters IAFF Local 3091 for the North Hanover Emergency Medical Technicians (the “Union”) for a four-year term commencing January 1, 2025 and terminating December 31, 2028; and

WHEREAS, said agreement has been reduced to written form and has been duly ratified by the Union and the officers have been duly authorized to execute such agreement by the Union; and

WHEREAS, the Township Committee of North Hanover Township desires to ratify the agreement and authorize the Mayor and Municipal Clerk to execute same on behalf of the Township upon receipt of a duly executed agreement from the Union.

NOW THEREFORE, BE IT RESOLVED by the Township Committee of the Township of North Hanover, County of Burlington, State of New Jersey, that it does hereby ratify the collective negotiated agreement by and between the Township of North Hanover and Burlington County Professional Firefighters IAFF Local 3091 for the North Hanover Emergency Medical Technicians for the term January 1, 2025 to December 31, 2028 and the Mayor and Municipal Clerk are hereby authorized to execute the agreement on behalf of the Township upon receipt of a duly executed agreement from the Union.

BE IT FURTHER RESOLVED that a certified copy of the executed agreement be transmitted to Burlington County Professional Firefighters IAFF Local 3091, PERC (Public Employment Relations Commission), and the Chief Financial Officer.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle		X	X			
Committeeman Forsyth			X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke	X		X			

DISCUSSION

- School Use of Green Acres Park – Clerk Picariello reported that the school is due to undergo a construction project and requested to utilize Green Acres Park for recess. Township Committee unanimously approved the school’s request so long as they submit a certificate of liability insurance and completed application for use of facilities/agreement.
- Grass Cutting and Maintenance of Township Property Contract – Clerk Picariello advised the Committee of the contractor’s interest in extending the contract for an additional year. This is the first one-year extension. The contractor requested the increase allotted by Local Contracts Law. Attorney Roselli will calculate the cost and advise of such.
- Tax Map Digitization – Clerk Picariello re-explained the need for the tax map digitization and discussed the proposal received. The Township Committee unanimously agreed to pursue the project through a special emergency appropriation.

- Zoning Ordinance – Clerk Picariello reiterated the need to contract a planner to rewrite chapters 15 & 16 of the municipal code. Attorney Roselli will draw up the specs for the bid.
- Budget Workshop Schedule – The Township Committee scheduled their budget workshop meeting for Thursday, March 13th at 6pm.

TOWNSHIP COMMITTEE “COMMENTS”

Committeeman Palombi thanked Clerk Picariello for her years of service to the Township. He wishes her the best with her upcoming retirement.

Committeeman Giberson additionally wished Ms. Picariello well with her retirement.

Committeeman Forsyth reiterated Clerk Picariello’s accomplishments and thanked her for her time with the Township.

Deputy Mayor Doyle noted that Clerk Picariello set a precedent and places her on a pedestal. He admires everything about her and notes that she will be missed. He additionally welcomed Deputy Clerk Beyer to the Township.

Mayor DeBaecke cannot sing Clerk Picariello’s praises enough. She is a beacon and mother hen to the Committee. Not only do staff and Township Committee praise her, but the residents do as well. He additionally welcomed Deputy Clerk Beyer to the Township.

PUBLIC PARTICIPATION

Questions, comments or statements from members of the public in attendance.

Mayor DeBaecke opened the meeting to the public.

Mr. Wayne Voorhees praised Clerk Picariello for her time in Township. He additionally reported that the newly installed automatic doors have been opening & closing unprompted.

MOTION TO CLOSE PUBLIC COMMENT

Proposed By: Mayor DeBaecke

Seconded By: Deputy Mayor Doyle

EXECUTIVE SESSION RESOLUTION

2025-59 Authorizing a Closed Session Meeting to discuss the following matter(s) pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 **North Hanover Realty Partners Urban Renewal LLC Contract Negotiation**, Contract Matter, Personnel and Litigation matters

**RESOLUTION 2025-59
TOWNSHIP OF NORTH HANOVER
COUNTY OF BURLINGTON**

AUTHORIZING A CLOSED SESSION MEETING

WHEREAS, the Open Public Meetings Act, P.L. 1975, Chapter 231 and P.L. 2001, C. 404, permits the exclusion of the public from a meeting in certain circumstances; and

WHEREAS, the Township Committee of North Hanover Township wishes to go into a closed Executive Session and is of the opinion that such circumstances presently exist which should not be discussed in public, and

WHEREAS, the Open Public Meetings Act pursuant to N.J.S.A. 47:1A-1 and N.J.S.A. 10:4-12 permits the Township Committee to discuss certain matter(s) in private, and in this case for the purpose of the Township Committee to discuss contract negotiations, litigation and personnel matters in this regard.

NOW, THEREFORE, BE IT RESOLVED by Township Committee of North Hanover Township that it will go into an Executive Session for the purpose of the Township Committee to discuss **North Hanover Realty Partners Urban Renewal LLC**, Contract Matters, Litigation and Personnel matters.

BE IT FURTHER RESOLVED that the results of such discussion may be revealed at such time as the matter(s) are resolved and/or a contract(s) is signed and/or the negotiations are formally settled. Interested parties may contact the Township Clerk anytime during normal business hours for periodic updates as to the availability in this regard.

COMMITTEE	MOTION	2ND	AYES	NAYS	ABSTAIN	ABSENT
Deputy Mayor Doyle	X		X			
Committeeman Forsyth			X			
Committeeman Giberson			X			
Committeeman Palombi			X			
Mayor DeBaecke		X	X			

MOTION TO ADJOURN TO ENTER INTO EXECUTIVE SESSION

8:02 pm

Proposed By: Deputy Mayor Doyle

Seconded By: Mayor DeBaecke

Respectively submitted,

Scout Beyer

Scout Beyer, RMC/CMR

Municipal Clerk